



**PUBLIC NOTICE**

**NOTICE OF A REGULAR SESSION  
KEEP CORINTH BEAUTIFUL (KCB) BOARD  
CITY OF CORINTH**

**TUESDAY, AUGUST 18, 2020, 6:00 P.M.  
CITY HALL  
3300 CORINTH PARKWAY  
CORINTH, TX 76208**

**NOTICE IS HEREBY GIVEN** of a Meeting of the Keep Corinth Beautiful Board to be held at Corinth City Hall located at 3300 Corinth Parkway, Corinth, Texas. The agenda is as follows:

**CALL TO ORDER**

**CITIZENS AGENDA:** In accordance with the Open Meetings Act, the Board is prohibited from acting on or discussing (other than factual responses to specific questions) any items brought before them at this time. Citizen's comments will be limited to 3 minutes. Comments about any of the Board agenda items are appreciated by the Board and may be taken into consideration at this time or during that agenda item. Please complete a Public Input form if you desire to address the Board. All remarks and questions addressed to the Board shall be addressed to the Board as a whole and not to any individual member thereof. \* Section 30.041B Code of Ordinance of the City of Corinth.

**BUSINESS:**

1. Approve June 2020 Minutes
2. Approve June/July 2020 Financials
3. Event Update
4. Adopt-A-Spot
5. Board Member Update

**ADJOURN:**

Posted this 14<sup>th</sup> day of August 2020, at 10:00 A.M. on the bulletin board at Corinth City Hall.

Lana Wylie

Lana Wylie  
Interim City Secretary  
City of Corinth, Texas

Corinth City Hall is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 940.498-3200 or FAX 940.498-7505 for more information.

**BRAILLE IS NOT AVAILABLE**

Item 1: Approve June 2020 Minutes

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**Approval of KCB meeting minutes.**

Staff Recommendation:



**KEEP CORINTH BEAUTIFUL REGULAR SESSION**  
**June 18, 2020 Minutes**

**STATE OF TEXAS**  
**COUNTY OF DENTON**  
**CITY OF CORINTH**

On this the 18<sup>th</sup> day of June 2020 the Keep Corinth Beautiful Board of the City of Corinth, Texas met in Special Session at the Corinth City Hall at 6:00 p.m., located at 3300 Corinth Parkway, Corinth, Texas with the following members present:

**Board Members Present**

Amanda Scallon, Chairperson  
Magan Lersch, Board Member  
Justus Carlile, Board Member  
Kristen Fisher, Board Member  
Scott Porter, Board Member

**Board Members Absent**

Jeff Cook, Board Member

**Staff Members Present**

Jason Cao, Operations Manager

**CALL TO ORDER:** Chairman Scallon called the meeting to order at 6:11 p.m.

**BUSINESS:**

1. Approve May 2020 Minutes
  - Chairman Scallon motioned to approve minutes. Board Member Porter seconded the motion. **The motion passed unanimously.**
2. Approve May 2020 Financials
  - Chairman Scallon motioned to approve financials. Board Member Lersch seconded the motion. **The motion passed unanimously.**
3. Events Update, Past/Upcoming
  - The Board beautification project at Corinth Community Park trailhead took place Saturday, June 14<sup>th</sup> from 10am – 4pm. Chairman Scallon motioned to approve the purchases for the project. Items purchased included dirt, mulch, plants, drinks and lunch for the Board and volunteers, totaling \$481.86. Board Member Lersch seconded the motion. **The motion passed unanimously.** Chairman Scallon requested help with watering. Staff liaison Cao will email the Parks Manager, Melissa Dolan, to see if they can assist.
    - As part of the Big Clean Up, the Board discussed and agreed to a social media virtual clean-up for Corinth. The virtual clean-up will consist of residents picking up litter while outdoors, walking, or enjoying parks. With verification of the location, they will be entered into a drawing to win a gift if they post pictures on the Facebook page, or email them to KCB. The drawing will be held at the end of July when the event commences. Chairman Scallon motioned to approve \$75 for the event. Board Member Porter seconded. **The motion passed unanimously.** The Board will also use this "event" to help promote the Adopt A Spot program.
  - The Board Appreciation Dinner will be held August 27<sup>th</sup>, and the time is TBA.
  - UNT Volunteer Fair will be September 16, 2020, time TBA – Board Member Lersch suggested working with the butterfly garden.
  - State of the City will be held October 3, 2020, from 9am – noon. Board Member Fisher agreed to work the booth, and Board Member Porter may be able to assist.
  - The Rain Barrel workshop scheduled initially for November 14, 2020, was discussed. The Board agreed to change the date to September 12<sup>th</sup> from 10am – noon.

4. Adopt-A-Spot

- The Board discussed the locations and signage for areas to be adopted. They considered putting up signs stating, 'area available for adoption.' Board Member Lerch mentioned having a GIS map with one mile stretch of streets so residents could select a spot close to them.
- Fast Signs quoted ten aluminum signs \$477.50. Board Member Porter motioned to approve a budget of \$1,000 for the purchase, including: the signs, poles, brackets, and smaller signs for the adoptee's name. Board Member Lersch seconded the motion. **The motion passed unanimously.**
- The Board will also begin posting on the Facebook page promoting the adopt-a-spot location.

5. Board Member Update

- Volunteer hours – Chairman Scallon requested the team update their volunteer hours regularly
- Corinth Connect – news article submitted regarding the virtual clean-up.
- KCB inventory report – Inventory is up to date
- Scout workday – did not discuss
- Promotional items
  - Board Member Lersch motioned to approve a budget of \$2,000 for promotional items, including: adult and youth shirts, jackets, name tags for Board members and some city staff and baseball caps. Board Member Porter seconded the motion. **The motion passed unanimously.**
- KTB Annual Conference will be held August 25-26 from 9am – 5pm, via webinar. The cost is \$99 per person, staff liaison Wylie and Chairman Scallon will attend. Also offered to all Board members and staff liaison Cao.
- Cyber security training – did not discuss
- Butterfly garden – did not discuss
- NCTCOG Awards/Recognition – did not discuss

**ADJOURN:**

Chairman Scallon adjourned the meeting at 6:55 p.m.

Approved by: \_\_\_\_\_  
Amanda Scallon, Chairperson

Attested by: \_\_\_\_\_  
Lana Wylie  
Interim City Secretary

Item 2: Approve June 2020 Financials

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**Review and approve expenditures/revenues.**

**[Board Meeting Budget Approvals](#)**

[Detail vs Budget Report.xlsx](#)

Staff Recommendation:

Item 3: Events Update

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### Events

- Board beautification project/Great American Clean-Up wrap up report and announce winner from “drawing”. Approve GC purchase from local Corinth business
  - GAC Wrap-Up
- Boards appreciation dinner – Canceled
- UNT Volunteer fair – Due to lack of events and volunteer opportunities KCB did not attend.
- State of the City 10/03/2020 – Canceled
- Rain Barrel workshop 9am – Discuss postponement until Spring
- Lake Cities Recycles/Trash Off Nov 14th

Staff Recommendation:

Item 4: Adopt-A-Spot

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### Adopt-A-Spot

- Quote from Fast Signs [Estimate-CityofCorinth-AdoptAStreetSigns-.docx](#)
- Location map [Locations](#)
- Monthly/Bi-Weekly FB post promoting program
- Board Update:

Staff Recommendation:

Item 5: Board member update

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### Board Member Updates:

- Volunteer Hours - [Board member volunteer log](#)
- Corinth Connect –
- KCB Inventory Report – [Trailer Inventory](#)
- Scout Troop Work-Day –
- Budget – promotional items
  - [https://www.discountmugs.com/nc/art-review.php?art=MTA3NDgyNA==&s\\_key=28b09322a8beead7a5c6d7b8d664c23b&\[\[UTM-PARAM\]\]](https://www.discountmugs.com/nc/art-review.php?art=MTA3NDgyNA==&s_key=28b09322a8beead7a5c6d7b8d664c23b&[[UTM-PARAM]])
  - <https://www.promoplace.com/ecoimprint/p/RXVLJ-EOYQA/gildan-youth-heavy-cotton-100-cotton-t-shirt>
- Cyber Security training -
- Butterfly garden –
- Board member appointments

Staff Recommendation:

