



KEEP CORINTH BEAUTIFUL SPECIAL SESSION
June 18, 2020 Minutes

STATE OF TEXAS
COUNTY OF DENTON
CITY OF CORINTH

On this the 18th day of June 2020 the Keep Corinth Beautiful Board of the City of Corinth, Texas met in Special Session at the Corinth City Hall at 6:00 p.m., located at 3300 Corinth Parkway, Corinth, Texas with the following members present:

Board Members Present

Amanda Scallon, Chairperson
Magan Lersch, Board Member
Justus Carlile, Board Member
Kristen Fisher, Board Member
Scott Porter, Board Member

Board Members Absent

Jeff Cook, Board Member

Staff Members Present

Jason Cao, Operations Manager

CALL TO ORDER: Chairman Scallon called the meeting to order at 6:11 p.m.

BUSINESS:

1. Approve May 2020 Minutes
 - Chairman Scallon motioned to approve minutes. Board Member Porter seconded the motion. **The motion passed unanimously.**
2. Approve May 2020 Financials
 - Chairman Scallon motioned to approve financials. Board Member Lersch seconded the motion. **The motion passed unanimously.**
3. Events Update, Past/Upcoming
 - The Board beautification project at Corinth Community Park trailhead took place Saturday, June 14th from 10am – 4pm. Chairman Scallon motioned to approve the purchases for the project. Items purchased included dirt, mulch, plants, drinks and lunch for the Board and volunteers, totaling \$481.86. Board Member Lersch seconded the motion. **The motion passed unanimously.** Chairman Scallon requested help with watering. Staff liaison Cao will email the Parks Manager, Melissa Dolan, to see if they can assist.
 - As part of the Big Clean Up, the Board discussed and agreed to a social media virtual clean-up for Corinth. The virtual clean-up will consist of residents picking up litter while outdoors, walking, or enjoying parks. With verification of the location, they will be entered into a drawing to win a gift if they post pictures on the Facebook page, or email them to KCB. The drawing will be held at the end of July when the event commences. Chairman Scallon motioned to approve \$75 for the event. Board Member Porter seconded. **The motion passed unanimously.** The Board will also use this "event" to help promote the Adopt A Spot program.
 - The Board Appreciation Dinner will be held August 27th, and the time is TBA.
 - UNT Volunteer Fair will be September 16, 2020, time TBA – Board Member Lersch suggested working with the butterfly garden.
 - State of the City will be held October 3, 2020, from 9am – noon. Board Member Fisher agreed to work the booth, and Board Member Porter may be able to assist.
 - The Rain Barrel workshop scheduled initially for November 14, 2020, was discussed. The Board agreed to change the date to September 12th from 10am – noon.

4. Adopt-A-Spot
 - The Board discussed the locations and signage for areas to be adopted. They considered putting up signs stating, 'area available for adoption.' Board Member Lerch mentioned having a GIS map with one mile stretch of streets so residents could select a spot close to them.
 - Fast Signs quoted ten aluminum signs \$477.50. Board Member Porter motioned to approve a budget of \$1,000 for the purchase, including: the signs, poles, brackets, and smaller signs for the adoptee's name. Board Member Lersch seconded the motion. **The motion passed unanimously.**
 - The Board will also begin posting on the Facebook page promoting the adopt-a-spot location.
5. Board Member Update
 - Volunteer hours – Chairman Scallon requested the team update their volunteer hours regularly
 - Corinth Connect – news article submitted regarding the virtual clean-up.
 - KCB inventory report – Inventory is up to date
 - Scout workday – did not discuss
 - Promotional items
 - Board Member Lersch motioned to approve a budget of \$2,000 for promotional items, including: adult and youth shirts, jackets, name tags for Board members and some city staff and baseball caps. Board Member Porter seconded the motion. **The motion passed unanimously.**
 - KTB Annual Conference will be held August 25-26 from 9am – 5pm, via webinar. The cost is \$99 per person, staff liaison Wylie and Chairman Scallon will attend. Also offered to all Board members and staff liaison Cao.
 - Cyber security training – did not discuss
 - Butterfly garden – did not discuss
 - NCTCOG Awards/Recognition – did not discuss

ADJOURN:

Chairman Scallon adjourned the meeting at 6:55 p.m.

Approved by: _____

Amanda Scallon, Chairperson

Attested by: _____

Lana Wylie, Interim City Secretary