



# CITY OF CORINTH

3300 Corinth Parkway • Corinth, Texas 76208 • (940) 498-3260 • (940) 498-3266 fax •  
www.cityofcorinth.com

## City Right of Way/Utility Work Permit Application

PLEASE  
PRINT

APPLICANT INFORMATION		(Box 1 of 4)
Contractor:		
Contact Name:		
City/State/Zip:		
Contact Number Primary:	Contact Number (24-Hour):	
Contact Email:		
Applicant Signature:	Date:	

UTILITY COMPANY REPRESENTED										(Box 2 of 4)
AT&T	Atmos	Charter	Coserv	CenturyLink	Denton Municipal Electric	Grande	Oncor	Verizon	Other	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

UTILITY COMPANY INFORMATION	(Box 3 of 4)
Contact Name:	
Contact Number Primary:	
Contact Email:	

PROJECT INFORMATION	(Box 4 of 4)					
Project Name:						
Project Location:						
MAPSCO Coordinate:						
General Project Description:						
Approximate Work Dimensions:	<i>Length</i> <i>Width</i> <i>Depth</i>					
Proposed Project Start Date:	Proposed Project End Date:					
CHECK ALL THAT APPLY						
Sidewalk	Loading Zone	Parking Lane	Full Street Closure	Partial Street Closure	Utility Easement	ROW
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



# CITY OF CORINTH

3300 Corinth Parkway · Corinth, Texas 76208 · (940) 498-3260 · (940) 498-3266 fax · [www.cityofcorinth.com](http://www.cityofcorinth.com)

## City Right of Way/Utility Work Checklist

Item	Yes	No	N/A
Completed and signed City Right of Way/Utility Work Permit Application	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fee Worksheet Completed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fees Collected	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Traffic control plan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Copy of insurance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Contact City and utility company for utility locates	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Site plan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
If your scope of work in this submittal includes work on private property you shall either provide the City with the existing easement document – Denton County Clerk’s Office site: <a href="https://dentontx.search.kofile.com/48121/Home/Index/1">https://dentontx.search.kofile.com/48121/Home/Index/1</a> – or, secure an easement and provide the City a copy of the filed easement or provide the City with a Letter of Permission from the property owner that allows you to perform work or install facilities on the property in the location indicated on your drawings.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### GENERAL NOTES

1. Notify a City inspector at 940-498-3267 48 hours before starting work; at completion of initial backfill and at project completion
2. For multiple, unconnected locations, provide a separate permit for each location
3. Time of day traffic control plans will be applicable and what is to be done outside allowed times for work in the right of way (barricades to be removed or remain in place, trench plates to be utilized, advance warning signs to be removed or put in place, etc...)
4. Provide/allow three (3) business days for a completed application to be processed
5. All required traffic control devices shall be at the sole expense of the applicant/contractor
6. Certificate of insurance in accordance with City requirements, outlined in the Ordinance.
7. Provide access at all times to affected business and property owners
8. A copy of the valid, approved TDXOT (if the work is within a TXDOT ROW) and City of Corinth City Right of Way/Utility Work Permit is required to be on the job site at all times

9. Proper erosion control measures shall be taken
10. Follow Texas Manual on Uniform Traffic Control Devices measures for work in traffic zones
11. The area shall be returned to a condition as good as or better than it was prior to its disturbance
12. Disturbed areas shall be regraded with suitable top soil and sod placed as needed
13. Irrigation repairs are to be performed by a licensed irrigation installer, without undue delays
14. Follow all Occupational Safety and Health Administration standards at all times
15. All damages in disturbed areas shall be repaired or replaced prior to expiration to the permit. The public inconvenience fee may be assessed if turned over to the Public Works Department for repair.
16. Repair any damages to existing utilities including clean-outs, water valves, sewer manholes, etc...
17. Densities may be required for trench backfill or other excavations
18. No work shall be performed on collector roadways except between the hours of 9:00AM to 4:00 PM
19. Streets, sidewalk and alleys shall be kept free of debris and construction materials

## **RIGHT OF WAY WORK PERMIT & UTILITY REGISTRATION INDEMNIFICATION**

TO THE EXTENT ALLOWED BY LAW, THE RIGHT-OF-WAY USER AND/OR PERMIT HOLDER SHALL BE LIABLE TO THE CITY FOR ANY DAMAGE OR LOSS OCCASIONED BY ANY ACT AND/OR OMISSION OCCURRING IN CONNECTION WITH ITS USE OR OCCUPATION OF THE RIGHT OF WAY, INCLUDING WITHOUT LIMITATION, ANY AND ALL EXCAVATION, ABOVE GROUND OR UNDERGROUND, CONSTRUCTION OR REPAIR OF EXISTING EQUIPMENT, ADDITION OR REMOVAL OF EQUIPMENT FROM THE RIGHT OF WAY OR EQUIPMENT LOCATED THEREIN, REGARDLESS OF OWNERSHIP OF THAT EQUIPMENT, AND/OR ANY OTHER WORK OF ANY NATURE WITHIN THE RIGHT-OF-WAY, AND SUBJECT TO STATE LAW, THE RIGHT-OF-WAY USER SHALL **FULLY INDEMNIFY, RELEASE, HOLD HARMLESS AND DEFEND THE CITY, ITS COUNCILMEMBERS, OFFICERS, EMPLOYEES, AGENTS, REPRESENTATIVES AND VOLUNTEERS FROM AND AGAINST ANY AND ALL SUITS, ACTIONS, JUDGMENTS, LOSSES, COSTS, DEMANDS, CLAIMS, EXPENSES (INCLUDING ATTORNEY'S FEES), DAMAGES, AND LIABILITIES OF EVERY KIND TO WHICH THE CITY, ITS COUNCILMEMBERS, OFFICERS, EMPLOYEES, AGENTS, REPRESENTATIVES AND VOLUNTEERS MAY BE SUBJECTED FOR INJURY OF ANY TYPE, DEATH, OR PROPERTY DAMAGE ARISING FROM OR CONNECTED WITH ANY SUCH ACT AND/OR OMISSION.** THE CITY WILL PROMPTLY NOTIFY A PERMITTEE, OR RIGHT-OF-WAY USER, IN WRITING, AT THE ADDRESS SET FORTH IN THE PERMIT, OR LAST KNOWN ADDRESS, OF ANY CLAIM, SUIT OR DEMAND SERVED UPON THE CITY AND ALLEGING NEGLIGENT OR WRONGFUL CONDUCT BY THE PERMITTEE OR RIGHT-OF-WAY USER IN CONNECTION WITH AN EXCAVATION OR THAT ALLEGES NEGLIGENT OR WRONGFUL CONDUCT BY THE CITY



# CITY OF CORINTH

---

3300 Corinth Parkway · Corinth, Texas 76208 · (940) 498-3260 · (940) 498-3266 fax ·  
www.cityofcorinth.com

FOR USE OR OCCUPATION OF THE RIGHT OF WAY AS RELATED TO USE OR OCCUPATION OF THE RIGHT-OF-WAY BY PERMITTEE HOLDER OR RIGHT-OF-WAY USER

“I hereby certify or affirm that all information provided is true and correct as of the date of this statement, and I have not knowingly withheld disclosure of any information requested; and that supplemental statements will be promptly submitted to the Engineering Department of the City of Corinth, Texas, as changes occur.”

---

Applicant Signature