

**STATE OF TEXAS
COUNTY OF DENTON
CITY OF CORINTH**

On this the 17th day of September 2020, the City Council of the City of Corinth, Texas met in Workshop Session at the Corinth City Hall at 5:45 P.M., located at 3300 Corinth Parkway, Corinth, Texas. The meeting date, time, place and purpose as required by Title 5, Subtitle A, Chapter 551, Subchapter C, Section 551.041, Government Code, with the following members to wit:

Members Present:

Bill Heidemann, Mayor
Sam Burke, Mayor Pro-Tem
Scott Garber, Council Member
Tina Henderson, Council Member
Kelly Pickens, Council Member

Staff Members Present:

Bob Hart, City Manager
Lee Ann Bunselmeyer, Finance, Administration, Communications & Marketing Director
Chris Rodriguez, Assistant Finance Director
Patricia Adams, Rockefeller, & Fort
Helen-Eve Beadle, Planning and Development Director
Jason Alexander, Economic Development Corporation Director
Jerry Garner, Police Chief
George Marshall, City Engineer
Brett Cast, Engineering Services Coordinator
Shea Rodgers, Technology Services and Communications Manager
Lana Wylie, Interim City Secretary
Lance Stacy, City Marshall

Others Present:

Piper Davison
Michelle Davison
Brad Lonberger, Sr. Project Manager, Kimley-Horn

CALL TO ORDER:

Mayor Heidemann called the meeting to order at 5:49 P.M.

WORKSHOP BUSINESS AGENDA:

1. Receive a report, hold a discussion, and provide staff direction on the update to the 2019 Cyber-Security Risk Assessment.

Shea Rodgers, Technology Services & Communications Manager, presented an update on the 2019 Cyber Security Risk Assessment. He summarized the findings that the firm Fulcrum recommended, including setting more clearly defined policies and goals for both IT Staff and City staff. The firm conducted a vulnerability scan that identified areas that needed to be addressed, such as adding specific patches. The firm recommended that the City of Corinth move services housed under the City of Denton back under Corinth. Because Corinth assigned mobile devices (such as cell phones and laptops) to its staff instead of providing stipends for staff to use their equipment, it was recommended that Corinth implement an inventory of city-assigned mobile devices. An additional recommendation was to increase staff awareness of digital threats. The City is working on completing the recommendations. The City is continuing to implement follow-up recommendations, including security concerns regarding the WIFI available for staff use, staff using their devices, and data loss prevention policies that include where city-owned data is stored and transferred.

There will be smaller scans conducted annually, with the next full scanned set for 2022. The Council had questions on whether the network was secure or not. Rodgers stated that networks are never entirely secure, but the City network is as secure as possible.

Cyber-Security Risk Assessment Update

Follow-up from the Fulcrum cyber-security risk assessment conducted during the summer of 2019.

Original Findings: Recommendations

- Set Policy/Goals for IT Staff
- Create Policies/Directives
- Vulnerability Scans
- Host Services Internally
- Mobile Inventory
- Email Security/Ransomware Awareness

IT Staff Policies and Goals

- Team members have been clearly assigned to IT areas and cross-training is underway.
- Corinth will undergo a recurring Cyber-Security Risk Assessment every three years.
- Tech has created 6 policies and 12 directives regarding IT governance.

Policies and Directives

- Incident Action Plan and Business Impact Analysis were approved by Council on February 20, 2020.
- Technology Directives to be approved by City Manager; effective this fall.

Vulnerability Scan Roadmap

- Fulcrum vulnerability scan determined 458 vulnerabilities
- Technology Services has addressed 382.
- Of the remaining, 62 are from depreciating software.
- 14 were not directly addressable - alternative device hardening.

Host Services Internally

- Migrating servers back from City of Denton
- 6 TB of data have moved back in-house
- 3 remaining servers still need to move back
- All moves should be complete by October 1

Mobile Inventory

- During the scan, Corinth transitioned to City-assigned mobile devices.
- Implemented a Mobile Device Management system.
- Capable of tracking mobile devices and remotely deploy apps.

Email Security/Ransomware Awareness

- Texas HB 3834 require bi-annual security training for all employees and elected officials.
- Corinth requires quarterly training.
- In-person/Zoom training for Phishing and Ransomware.
- Phishing simulations have been enacted.
- Directive regarding failing Phishing attempts enacted.

Follow-up Network Scans

- Scan done by Infonality, completed in August 2020.
- Less in-depth scan than the Fulcrum scan from 2019.
- Report highlighted some areas to address:
 - Wifi security
 - Bring Your Own Device (BYOD) policies
 - Data loss prevention
- Annual small scans, full Risk Assessments conducted every three years.

2. Review the Park, Recreation, and Open Space Master Plan.

Helen-Eve Beadle outlined all of the parties participating in creating the master plan, including staff, the Planning & Zoning Commission, City Council, business leaders, and our residents. She introduced Brad Lonberger with Kimberly Horn, who presented the Park, Recreation, and Open Space Master Plan review.

The presentation covered the primary goals and objectives, including the need to advance existing facilities and programs and focus on quality. The evaluation consisted of a three-step approach (demand-based, standards-based, resource-based) in evaluating the parks as they currently are and making recommendations for moving forward as recommended by Texas Parks and Wildlife. A benchmarking technique was used to compare how Corinth relates to cities of similar size across the country, which found that the only area lacking was the number of full-time staff. However, there are many programs, including volunteer programs and partnerships that help offset the number of staff. The report submitted included a list of intended outcomes, recommended park enhancements such as transportation avenues, and additional information for possible future projects. A copy of the presentation is available upon request.

3. Regular Meeting Items on Regular Session Agenda, including the consideration of closed session items as set forth in the Closed Session agenda items below.

Mayor Heidemann stated Council Member Henderson would be required to abstain from voting on Item 4 of the Consent Agenda since it is for the Lake Cities Chamber of Commerce.

There was no closed session during the workshop session.

CLOSED SESSION

The City Council convened in closed session to consider any matters regarding matters pursuant to Chapter 551 of the Texas Government Code.

Section 551.071. (1) Private consultation with its attorney to seek advice about pending or contemplated litigation; and/or settlement offer; and/or (2) a matter in which the duty of the attorney to the government body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act.

a. Update on internal control review.

Section 551.072. To deliberate the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.

a. Right-of-way consisting of .198 acres located at 6801 S I-35E and 3404 Dobbs Road along Dobbs Road within the H. Garrison Survey, Abstract No. 507, within the City of Corinth, Denton County, Texas (F)

b. Being 10.49 acres of land located in the J. WALTON SURVEY, Abstract No. 1389, City of Corinth, Denton County, Texas, and being a portion of the tract of land conveyed to Anchor City Investments, LLC, by the deed recorded in Instrument No. 2006-90896, of the Deed Records of Denton County, Texas (D)

Section 551.074. To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee.

Section 551.087. To deliberate or discuss regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations; or to deliberate the offer of a financial or other incentive to

a business prospect.

a. Project Agora

b. Project Daylight

After discussion of any matters in closed session, any final action or vote taken will be in public by the City Council. City Council shall have the right at any time to seek legal advice in Closed Session from its Attorney on any agenda item, whether posted for Closed Session or not.

RECONVENE IN OPEN SESSION TO TAKE ACTION, IF NECESSARY, ON CLOSED SESSION ITEMS.

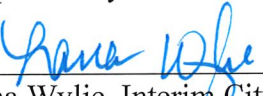
ADJOURN:

Mayor Heidemann adjourned the workshop session at 6:11 P.M.

AYES:

Meeting adjourned.

Approved by Council on the 22nd day of October 2020.



Lana Wylie, Interim City Secretary
City of Corinth, Texas

