STATE OF TEXAS
COUNTY OF DENTON
CITY OF CORINTH

On this the 18th day of June 2020 the City Council of the City of Corinth, Texas met in Workshop Session at the Corinth City Hall at 5:45 P.M., located at 3300 Corinth Parkway, Corinth, Texas. The meeting date, time, place and purpose as required by Title 5, Subtitle A, Chapter 551, Subchapter C, Section 551.041, Government Code, with the following members to wit:

**Members Present:**
Mayor Heidemann
Sam Burke, Mayor Pro Tem
Scott Garber, Council Member
Tina Henderson, Council Member
Lowell Johnson, Council Member
Kelly Pickens, Council Member

**Staff Members Present:**
Bob Hart, City Manager
Patricia Adams, Messer, Fort & McDonald
Lee Ann Bunselmeier, Finance, Administration, Communications & Marketing Director
Cody Collier, Public Works Director
Jason Alexander, Corinth Economic Development Corporation Director
Helen-Eve Beadle, Planning & Development Director
Jerry Garner, Police Chief
George Marshall, City Engineer
Emily Beck, Communications and Marketing Coordinator
Brett Cast, Engineering Services Coordinator
Shea Rodgers, Technology Services Communications Manager
Lana Wylie, Interim City Secretary

**Others Present:**

**CALL TO ORDER:**
Mayor Heidemann called the meeting to order at 5:45 p.m.

**WORKSHOP BUSINESS AGENDA:**

1. Receive a presentation, hold a discussion and provide staff direction relative to the establishment of a Youth Advisory Council (YAC).

**Emily Beck, Communications and Marketing Coordinator** provided a presentation to City Council outlining the details of the Youth Advisory Council and responded to Mayor Heidemann’s question about having parental permission to be a part of the YAC. Emily confirmed the attendance policy requires parental permission mainly for the student, as they may need transportation to the meetings.
CITY OF CORINTH
YOUTH ADVISORY COUNCIL
YAC
BE A VOICE FOR YOUR GENERATION!

TOPICS TO COVER
What is YAC?
Who is Corinth YAC?
Why do we need YAC?
When does it start?
How will we do it?
1 year from now

WHAT IS YAC?
The Youth Advisory Council (YAC) is a group of students (ages 14-18) that live within the corporate boundaries of the City of Corinth. There are 15 seats on the council, and the Communications and Marketing Coordinator serves as the staff liaison.

IN OTHER WORDS.
The YAC is a group of students who serve as a "teenage version" of city council. They learn about government procedures and career paths as well as provide feedback to staff on ways to improve the city. They collaborate and create for a better tomorrow!
STAFF MISSION

"The City of Corinth is a growing community that believes in visionary and supportive leadership. The Corinth Youth Advisory Council exists as a resource for education, collaboration, insightful discussion, and outreach, which provides a new perspective to City Council on youth-related issues, and create constructive ways to make an impact on their community, for generations to come."

WHO IS YAC?

- Students Aged 14-18 living within Corinth City limits, whether enrolled in a campus on homeschooled
- Must have and maintain a 3.0 GPA or any combo of extracurriculars, employment positions, athletics, etc.
- Must commit to 1 year of active membership
- Must provide 1 letter of recommendation

WHY DO WE NEED YAC?

BENEFITS TO CITY

- Increased support for city initiatives and projects
- Improved policies and programs with youth in mind
- Identification as a youth-friendly community
- Engaging the next generation of Civic Leaders
WHY DO WE NEED YAC?

BENEFITS TO STUDENTS

- Exposure to all aspects of local government
- Opportunity for service hours through special events and projects
- Engagement with a new group of students through fun activities
- Chance to share their voice through feedback on projects

WHEN DO WE START?

JUNE
- Welcome participants to the YAC Orientation
- Staff meeting with YAC Advisor on partnership possibilities

JULY
- Admissions process begins
- Assist with initiation of social media
- Weekly meetings will be held virtually and locally at City Hall

AUGUST
- Applications due August 9 at 5pm
- Applications will be reviewed by city staff
- Students will be invited to interview with staff
- Selected students will be informed of their position

WHAT WILL WE DO?

A Monday will be the 1st Wednesday of every month
1:30-3:00pm (pending the needs of the City Council)

<table>
<thead>
<tr>
<th>Day</th>
<th>Task</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>September 9, 2020</td>
<td>Welcome to Virtual Orientation</td>
<td>Welcome to Virtual Orientation</td>
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<tr>
<td>October 7, 2020</td>
<td>Governmental Research/Management</td>
<td>Research/Management</td>
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<tr>
<td>October 28, 2020</td>
<td>Public Health/Communications</td>
<td>Public Health/Communications</td>
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<tr>
<td>November 4, 2020</td>
<td>City Planning</td>
<td>City Planning</td>
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<tr>
<td>December 2, 2020</td>
<td>YAC Special Project-Recycling</td>
<td>YAC Special Project-Recycling</td>
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<tr>
<td>January 6, 2021</td>
<td>Community Development</td>
<td>Community Development</td>
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<tr>
<td>March 3, 2021</td>
<td>Human Resources</td>
<td>Human Resources</td>
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<tr>
<td>April 7, 2021</td>
<td>Public Works/Parks and Recreation</td>
<td>Public Works/Parks and Recreation</td>
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<tr>
<td>May 5, 2021</td>
<td>Human Resources</td>
<td>Human Resources</td>
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</tbody>
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# YAC Activities
- Celebrate, Engage, Inspire, Build
2. Receive a presentation from Staff regarding the possible opportunity to legalize the usage of golf carts on some public streets.

George Marshall, City Engineer, gave a presentation outlining the details allowing golf carts on Corinth streets. He verified golf carts currently are permitted within the golf course community as long as they are going to or from the course. Mr. Marshall also confirmed the resident survey would include the prohibition of golf carts in bike lanes and sidewalks.
Legality of Driving Golf Carts on City Streets:

- Texas Transportation Code Chapter 541, 547, 548, 551, 601
  - So long as the City has not adopted an ordinance prohibiting it, a golf cart may be driven in a master planned community that meets certain conditions. No definition of a Master Planned Community.
  - Posted speed of 35mph or less
  - Package delivery – special requirements.
  - Can be driven across an intersection of a public highway
  - Requires slow moving emblem, headlamps, tail lamps, reflectors, parking brake, mirrors
  - Requires liability insurance

Legality of Driving Golf Carts on City Streets:

- TxDOT Definition of a “golf cart” – has no less than 3 wheels, max speed 15-25 mph, manufactured primarily for operation on golf courses.
- All “self-propelled” vehicles must follow the rules of the road, except when state law provides otherwise.
- Must a driver be licensed? - Depends on who you ask. Not specified in the code but at least 1 DPS rep. has been quoted as stating it is required.
- A neighborhood electric vehicle (NEV) is not the same as a golf cart. NEV must have headlamps, reflectors, parking brake, certain mirrors, a windshield, and must be a "road worthy" vehicle.
- An off highway vehicle (OHV) is also not the same as a golf cart. For each use, must have a triangular flag & high, headlamps, tail lamps, driver’s license, daytime use, distance less than 25 miles beginning to end.

Lake Cities’ Desire for Golf Cart Regulations

- Established reciprocal ordinances to allow golf carts to travel within their cities.
  - Lake Dallas
  - Hickory Creek
Ordinance Requirements

• May operate on streets posted 35 mph or less.
• Permit Required (2-year period)
  – Reciprocity (1 permit for use in both Cities)
• Must have a driver license
• Insurance
• Exception applied to City Employees while acting within the course and scope of their job

Neighborhood Golf Carts

Vehicle Specifications

Daytime Lights

Turn Signal

Seatbelts

Reflectors

Brake Lights

Rear-view Mirrors

Neighborhood Golf Carts

What YOUR Vehicle Needs to be Safe for the Road!

Requirements

• Driver and passengers must remain seated and wear seatbelt
  – May not stand or ride on the lap of driver or other passenger
• May not operate the vehicle on any portion of Swisher except to cross at N. Shady Shores Road
Requirements

• May not operate in park, sidewalk, path, or park trail
• Must move cart to the right and yield the right-of-way to faster moving vehicles
• May cross multi-lane federal, state, or county roads only at an intersection with traffic control for all directions
• No more passengers than seatbelts

Corinth added Requirements

• Recommend to exclude:
  – Lake Sharon
  – Dobbs
  – Post Oak
  – Robinson
  – Corinth Parkway

Further Understanding:

• What is the ultimate goal?
• Where are people trying to go?
• Who is trying to drive?
• Based on the requirements, can this be achieved?
• Safely crossing FM 2181/I-35E?
• Online Survey?
Survey Questions:

- Do you own a golf cart?
- Do you have a desire to legally drive it on public streets?
- Here are the requirements. After understanding the requirements, would your desire to drive on public streets change?
- Would you have any concern of other citizens driving golf carts on public streets?
- Here is a map of the locations you would be able to drive a golf cart. Would this provide sufficient access to the destinations desired?
- Based on this information, would this change in regulation cause you to want to obtain a permit and legally drive a golf cart on public streets?

- Not impede people’s access to the golf course
- Build community with adjacent communities
- Consider golf carts out of bike lanes
- Consider DUI issues and carts driving on sidewalks.

3. **Provide an update, hold a discussion and receive direction on the Coronavirus (COVID-19) in regard to City operations and practices.**

City Manager Hart discussed the proposed plan of moving forward with Yellow status for COVID-19. The outline included the total number of cases, Corinth's response plan, the relief fund/expenditures, and budget estimates. Regarding the budget summary, Mr. Hart clarified the payroll expenditures only include paramedics, not captains, or administrative support and also explained the extractor, which is a piece of equipment to sanitize the fire department’s gear.

Lee Ann Bunselmeyer, Finance, Administration, Communications & Marketing Director shared with Council the increase in non-payment of utility accounts, stating that there have been no requests for accommodations due to COVID-19.
City Manager Hart and Lee Ann Bunselmeyer, Finance, Administration, Communications & Marketing Director spoke with the Council regarding the budget, stating the city is down from approximately a half million from the original million previously discussed. The savings came from salary savings, cancellation of summer camp, special events, and training.

George Marshall, City Engineer, responded to a question from Council regarding the Safe Routes to School Grant stating the city did not pursue the grant was due to COVID-19 and financials, as they were not confident they could dedicate the funds to the project.

City Manager Hart verified with the Council their comfortable with continuing Yellow status until August 3rd, returning to the standard, existing policy for water disconnects for non-payment and the county funding, treating as a budget approach.

COVID-19 UPDATE
WWW.CITYOFCORINTH.COM/CORONAVIRUS

COVID-19 - What we know so far?

- 66,915+ cases in Texas
- Total Cases in Denton County 1,853
  - 882 active cases
  - 975 total recovered
- 21 confirmed positives in City of Corinth.
- 16 Recovered, 11 Active
- Zero Corinth employees have tested positive or have symptoms of COVID-19
- Declarations from Governor Greg Abbott
  - Phase 2 announced June 3. - All businesses in Texas able to operate at up to 50% capacity, with very limited exceptions.
  - Effective June 22 - Restaurants expand occupancy limits to 25%
CORINTH READINESS RESPONSE PLAN

CONSIDER
- Close Public Facilities
- Plan for closures
- City Council and Board meetings no longer in person

IDEALIZED
- Plan for closures
- City staff and public meetings no longer in person

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CORONAVIRUS RELIEF FUND

- Allocation of the $147,733,721 CARES Act funds received from the U.S. Treasury for COVID-19 related expenses
- $55 per capita allocation cities in Denton County.
- Requires approval of an Interlocal Agreement with the County and a budget submittal.

The CARES Act requires that the payments from the Coronavirus Relief Fund only be used to cover expenses that:

1. Are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
2. Were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act for the State or government); and
3. Were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

Total Grant Allocation $4,090,065

<table>
<thead>
<tr>
<th>Economic Support</th>
<th>Denton County Business Grants</th>
<th>$330,000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions.</td>
<td>Laptops</td>
<td>$35,000</td>
</tr>
<tr>
<td></td>
<td>Virtual Training for Fire Department</td>
<td>$15,000</td>
</tr>
<tr>
<td></td>
<td>Employee Internet (Internal Communications)</td>
<td>$30,000</td>
</tr>
<tr>
<td></td>
<td>Web-Camera/Conference Room/Fire Houses</td>
<td>$42,000</td>
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<tr>
<td></td>
<td>Zoom licenses</td>
<td>$4,000</td>
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<tr>
<td></td>
<td>Council Chambers upgrade for Zoom meetings</td>
<td>$36,000</td>
</tr>
<tr>
<td></td>
<td>Fire Command and Incident System</td>
<td>$90,000</td>
</tr>
<tr>
<td>Payroll expenses for public safety (Mar.-Oct.)</td>
<td>Payroll Expenditures for all Paramedics</td>
<td>$65,000</td>
</tr>
<tr>
<td>Expenses for a Single Audit</td>
<td>Elder Bailey Single Audit</td>
<td>$5,000</td>
</tr>
<tr>
<td>Expenses for acquisition and distribution of meals and protective supplies, including sanitizing products and personal protective equipment</td>
<td>Acquisition Meals, Sanitizer, Sanitizer</td>
<td>$20,000</td>
</tr>
<tr>
<td></td>
<td>Extractor for Station 1</td>
<td>$15,000</td>
</tr>
<tr>
<td>Legal Expenses</td>
<td>Declarations, CARES Act, COVID Guidance</td>
<td>$40,000</td>
</tr>
<tr>
<td>Expenses for disinfecting public areas and other facilities</td>
<td>Increased disinfection of Public Safety Complex facilities</td>
<td>$10,000</td>
</tr>
<tr>
<td>Communications</td>
<td>Public Signs</td>
<td>$5,000</td>
</tr>
<tr>
<td>Expenses for public safety measures undertaken in response to COVID-19.</td>
<td>Install automatic water faucets, hand dryers and hand-washing stations at the Community Park</td>
<td>$9,000</td>
</tr>
<tr>
<td></td>
<td>Replace Glass in Station 3 Lobby</td>
<td>$10,000</td>
</tr>
</tbody>
</table>

Total Grant Budget $4,090,065

Utility Procedures

- Approved by City Council March 2020
- Intent to reconsider in 90 days
- Covid Utility Procedures
  - No cut-offs
  - No late fees
  - No non-payment fees
- Current Outstanding
  - 30 Days - $28,493 (108 accounts)
  - 60 Days - $6,379 (19 accounts)
  - 90 Days - $8,839 (8 accounts)
  - 120 Days - $22,412 (15 accounts)
4. Discuss Regular Meeting Items on Regular Session Agenda, including the consideration of closed session items as set forth in the Closed Session agenda items below.

There was no discussion on regular session agenda items.

CLOSED SESSION
The City Council convened in closed session to consider any matters regarding matters pursuant to Chapter 551 of the Texas Government Code.

Section 551.071. (1) Private consultation with its attorney to seek advice about pending or contemplated litigation; and/or settlement offer; and/or (2) a matter in which the duty of the attorney to the government body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act.

Section 551.072. To deliberate the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.

Closed session convened at 6:50 p.m.

a. Right-of-way consisting of .198 acres located at 6801 S I-35E and 3404 Dobbs Road along Dobbs Road within the H. Garrison Survey, Abstract No. 507, within the City of Corinth, Denton County, Texas.

b. Right-of-way consisting of 1.56 acres located at 6881 South I-35E and along Dobbs Road within the H. Garrison Survey, Abstract No. 507, within the City of Corinth, Denton County, Texas.

c. 3.792 acres, Tract 13H, out of the J.P. Walton Survey, Abstract 1389, within the City of Corinth, Denton County, Texas.

Section 551.074. To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee.

Section 551.087. To deliberate or discuss regarding commercial or financial information that the
governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations; or to deliberate the offer of a financial or other incentive to a business prospect.

a. Project Agora

RECONVENE IN OPEN SESSION TO TAKE ACTION, IF NECESSARY, ON CLOSED SESSION ITEMS.

Closed session recessed at 6:59 p.m.

ADJOURN:

Mayor Heidemann adjourned the work session at 7:00 p.m.

AYES:

Meeting adjourned.

Approved by Council on the 6th day of August 2020.

[Signature]
Lana Wylie, Interim City Secretary
City of Corinth, Texas