

**STATE OF TEXAS
COUNTY OF DENTON
CITY OF CORINTH**

On this the 18th day of June 2020 the City Council of the City of Corinth, Texas met in Workshop Session at the Corinth City Hall at 5:45 P.M., located at 3300 Corinth Parkway, Corinth, Texas. The meeting date, time, place and purpose as required by Title 5, Subtitle A, Chapter 551, Subchapter C, Section 551.041, Government Code, with the following members to wit:

Members Present:

Mayor Heidemann
Sam Burke, Mayor Pro Tem
Scott Garber, Council Member
Tina Henderson, Council Member
Lowell Johnson, Council Member
Kelly Pickens, Council Member

Staff Members Present:

Bob Hart, City Manager
Patricia Adams, Messer, Fort & McDonald
Lee Ann Bunselmeyer, Finance, Administration, Communications & Marketing Director
Cody Collier, Public Works Director
Jason Alexander, Corinth Economic Development Corporation Director
Helen-Eve Beadle, Planning & Development Director
Jerry Garner, Police Chief
George Marshall, City Engineer
Emily Beck, Communications and Marketing Coordinator
Brett Cast, Engineering Services Coordinator
Shea Rodgers, Technology Services Communications Manager
Lana Wylie, Interim City Secretary

Others Present:

CALL TO ORDER:


Mayor Heidemann called the meeting to order at 5:45 p.m.

WORKSHOP BUSINESS AGENDA:

- 1. Receive a presentation, hold a discussion and provide staff direction relative to the establishment of a Youth Advisory Council (YAC).**

Emily Beck, Communications and Marketing Coordinator provided a presentation to City Council outlining the details of the Youth Advisory Council and responded to Mayor Heidemann's question about having parental permission to be a part of the YAC. Emily confirmed the attendance policy requires parental permission mainly for the student, as they may need transportation to the meetings.

CITY OF CORINTH
YOUTH ADVISORY COUNCIL



YAC

BE A VOICE FOR
YOUR GENERATION!

ESTABLISHED 2020

TOPICS TO COVER

- What is YAC?
- Who is Corinth YAC?
- Why do we need YAC?
- When does it start?
- How will we do it?
- 1 year from now

WHAT IS YAC?

The Youth Advisory Council (YAC) is a group of students (ages 14-18) that live within the corporate boundaries of the City of Corinth. There are 15 seats on the council, and the Communications and Marketing Coordinator serves as the staff liaison.

IN OTHER WORDS..

The YAC is a group of students who serve as a "teenage version" of city council. They learn about government procedures and career paths as well as provide feedback to staff on ways to improve the city. They collaborate and create for a better tomorrow!

STAFF MISSION

"The City of Corinth is a growing community that believes in visionary and supportive leadership. The Corinth Youth Advisory Council exists as a resource for education, collaboration, insightful discussion, and outreach, which provides a new perspective to City Council on youth related issues, and create constructive ways to make an impact on their community, for generations to come."

WHO IS YAC?

- Students Aged 14-18 living within Corinth City limits, whether enrolled in a campus or homeschooled
- Must have and maintain a 3.0 GPA or any combo of extracurriculars, employment positions, athletics, etc.
- Must commit to 1 year of active membership
- Must provide 1 letter of recommendation



WHY DO WE NEED YAC?

BENEFITS TO CITY



Increased support for city initiatives and projects



Improved policies and programs with youth in mind



Identification as a youth-friendly community



Engaging the next generation of civic leaders

WHY DO WE NEED YAC?

BENEFITS TO STUDENTS



Exposure to all aspects of local government



Opportunity for service hours through special events and projects



Engage with a new group of students through fun activities



Chance to share their voice through feedback on projects

WHEN DO WE START?

JUNE

- Council approves the YAC Ordinance
- Staff meets with local schools on partnership possibilities

JULY

- Applications go live
- Advertisements begin on social media, PeachJar, newsletters, and a news release
- Interest meetings will be held virtually and socially distanced at City Hall

AUGUST

- Applications close August 14 at 5pm
- Applications will be reviewed by city staff
- Students will be invited to interview with staff
- Accepted students will be informed of their position

WHAT WILL WE DO?

- Meeting will be the 1st Wednesday of every month
- 4:30-5:30pm (pending the needs of the council)

Date	Topic	Activity
September 2, 2020	Welcome/Procedures/Communications Petition Discussion/Logo/Print	Icebreaker, Graphics Activity
October 7, 2020	Government Procedures/Management Brochures/Study Updates	Robert's Rules of Order Game
November 4, 2020	Public Safety	Tour of PSF Building
December 2, 2020	YAC Special Project Discussion/Brainstorm Session	What would you do? Game
January 6, 2021	Economic Development/ Growth in Cocorin	5 years, 10 years, 20 years game
February 3, 2021	Planning/Engineering Department	Building Process Activity
March 3, 2021	City Services- Finance, LB, Court	Water Conservation/Recycling do you know?
April 7, 2021	Public Works/Parks and Recreation	Dream Park to Real Park Project
May 5, 2021	Human Resources/City Admin	7 Hats

1 YEAR FROM NOW

- Created an inclusive, educational environment that welcomes constructive feedback from students
- Helped provide a possible career path for students
- Retained those who join the organization, and welcomed new students
- Gave those who may not have had a voice, a chance to make an impact through outreach and special projects
- Had fun, and gearing up for another great year!



2. Receive a presentation from Staff regarding the possible opportunity to legalize the usage of golf carts on some public streets.

George Marshall, City Engineer, gave a presentation outlining the details allowing golf carts on Corinth streets. He verified golf carts currently are permitted within the golf course community as long as they are going to or from the course. Mr. Marshall also confirmed the resident survey would include the prohibition of golf carts in bike lanes and sidewalks.



City of Corinth

City Council

Golf Carts

June 18, 2020

Work Session Item #2.

Receive a presentation from Staff regarding the possible opportunity to legalize the usage of golf carts on some public streets.

Legality of Driving Golf Carts on City Streets:

- Texas Transportation Code Chapter 541, 547, 548, 551, 601
 - So long as the City has not adopted an ordinance prohibiting it, a golf cart may be driven in a master planned community that meets certain conditions. No definition of a Master Planned Community.
 - Posted speed of 35mph or less
 - Package delivery – special requirements.
 - Can be driven across an intersection of a public highway
 - Requires slow moving emblem, headlamps, tail lamps, reflectors, parking brake, mirrors
 - Requires liability insurance

Legality of Driving Golf Carts on City Streets:

- TxDMV Definition of a "golf cart" – has no less than 3 wheels, max speed 15-25 mph, manufactured primarily for operation on golf courses.
- All "self-propelled" vehicles must follow the rules of the road, except when state law provides otherwise.
- Must a driver be licensed? – Depends on who you ask. Not specific in the code but at least 1 DPS rep. has been quoted as stating it is required.
- A neighborhood electric vehicle (NEV) is not the same as a golf cart. NEV must have headlamps, stop & turn signal lamps, reflectors, parking brake, certain mirrors, a windshield, seat belts, VIN #, horn.
- An off-highway vehicle (OHV) is also not the same as a golf cart. For agg. or utility use, has a triangular flag 6' high, headlamps, tail lamps, driver's license, daytime use, distance less than 25 miles beginning to end.



Lake Cities' Desire for Golf Cart Regulations

- Established reciprocal ordinances to allow golf carts to travel within their cities.
 - Lake Dallas
 - Hickory Creek



Ordinance Requirements

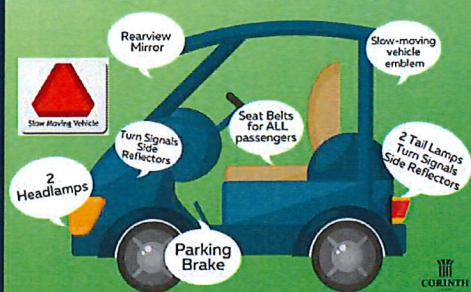
- May operate on streets posted 35 mph or less.
- Permit Required (2-year period)
 - Reciprocity (1 permit for use in both Cities)
- Must have a driver license
- Insurance
- Exception applied to City Employees while acting within the course and scope of their job

Neighborhood Golf Carts



Neighborhood Golf Carts

What YOUR Vehicle Needs to be Safe for the Road!



Requirements

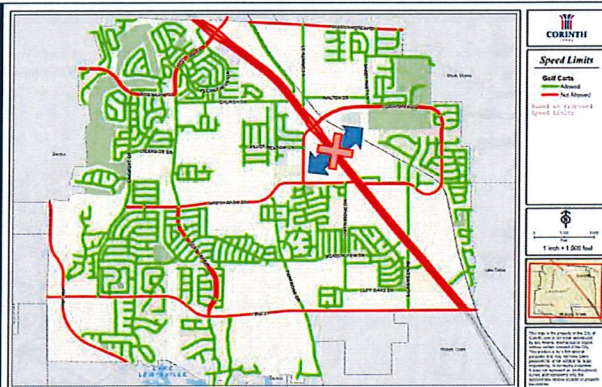
- Driver and passengers must remain seated and wear seatbelt
 - May not stand or ride on the lap of driver or other passenger
- May not operate the vehicle on any portion of Swisher except to cross at N. Shady Shores Road

Requirements

- May not operate in park, sidewalk, path, or park trail
- Must move cart to the right and yield the right-of-way to faster moving vehicles
- May cross multi-lane federal, state, or county roads only at an intersection with traffic control for all directions
- No more passengers than seatbelts

Corinth added Requirements

- Recommend to exclude:
 - Lake Sharon
 - Dobbs
 - Post Oak
 - Robinson
 - Corinth Parkway

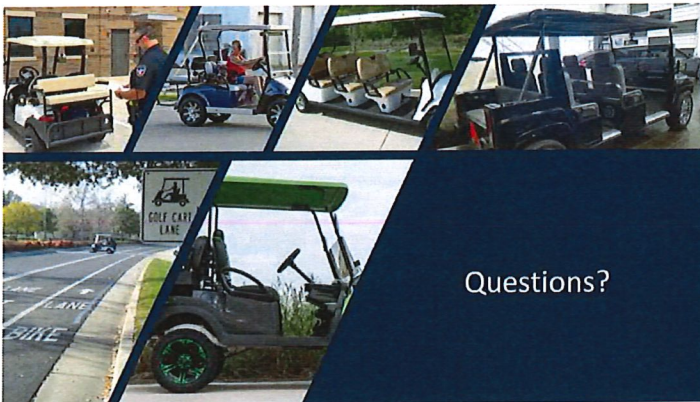


Further Understanding:

- What is the ultimate goal?
- Where are people trying to go?
- Who is trying to drive?
- Based on the requirements, can this be achieved?
- Safely crossing FM 2181/I-35E?
- Online Survey?

Survey Questions:

- Do you own a golf cart?
- Do you have a desire to legally drive it on public streets?
- Here are the requirements. After understanding the requirements, would your desire to drive on public streets change?
- Would you have any concern of other citizens driving golf carts on public streets?
- Here is a map of the locations you would be able to drive a golf cart. Would this provide sufficient access to the destinations desired?
- Based on this information, would this change in regulation cause you to want to obtain a permit and legally drive a golf cart on public streets?



- Not impede people's access to the golf course
- Build community with adjacent communities
- Consider golf carts out of bike lanes
- Consider DUI issues and carts driving on sidewalks.

3. Provide an update, hold a discussion and receive direction on the Coronavirus (COVID-19) in regard to City operations and practices.

City Manager Hart discussed the proposed plan of moving forward with Yellow status for COVID-19. The outline included the total number of cases, Corinth's response plan, the relief fund/expenditures, and budget estimates. Regarding the budget summary, Mr. Hart clarified the payroll expenditures only include paramedics, not captains, or administrative support and also explained the extractor, which is a piece of equipment to sanitize the fire department's gear.

Lee Ann Bunselmeyer, Finance, Administration, Communications & Marketing Director shared with Council the increase in non-payment of utility accounts, stating that there have been no requests for accommodations due to COVID-19.

CORINTH READINESS RESPONSE PLAN



CORONAVIRUS RELIEF FUND

- Allocation of the \$147,733,721 CARES Act funds received from the U.S. Treasury for COVID-19 related expenses
- \$55 per capita allocation cities in Denton County.
- Requires approval of an Interlocal Agreement with the County and a budget submittal.

The CARES Act requires that the payments from the Coronavirus Relief Fund only be used to cover expenses that—

- are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
- were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government; and
- were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

Total Grant Allocation \$1,200,265

Economic Support	Denton County Business Grants	\$120,000
Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions.	Laptops	\$35,000
	Virtual Training for Fire Department	\$16,000
	Employee Intranet (Internal Communications)	\$17,000
	Web Cameras/Conference Rooms/Fire Houses	\$13,000
	Zoom Licenses	\$3,000
	Council Chambers Upgrades for Zoom meetings	\$40,000
	Fire Command Incident System	\$50,920
Payroll expenses for public safety (Mar - Dec)	Payroll Expenditures for 18 Paramedics	\$754,345
Expenses for a Single Audit	Eide Bailey Single Audit	\$8,000
Expenses for acquisition and distribution of medical and protective supplies, including sanitizing products and personal protective equipment	Acquisition of Masks, Disinfectant, Sanitizer	\$25,000
	Extractor for Station 1	\$15,000
Legal Expenses	Declarations, Cares Act, COVID Guidance	\$20,000
Expenses for disinfection of public areas and other facilities	Increased disinfection of Public Safety Complex	\$10,000
Communications	Public Signs	\$3,000
Expenses for public safety measures undertaken in response to COVID-19.	Install automatic water faucets, hand dryers and toilet flushers at the Community Park	\$0,000
	Replace Glass in Station 3 Lobby	\$20,000

Total Grant Budget \$1,200,265

Utility Procedures

- » Approved by City Council March 2020
- » Intent to reconsider in 90 days
- » Covid Utility Procedures
 - No cut-offs
 - No late fees
 - No non-payment fees
- » Current Outstanding
 - 30 Days - \$28,493 (108 accounts)
 - 60 Days - \$6,379 (19 accounts)
 - 90 Days - \$9,839 (8 accounts)
 - 120 Days - \$22,412 (15 accounts)



FY20 BUDGET ESTIMATES

- Realized Expenditure Savings**
- Did not receive Grant funding of \$600,000 for Safe Routes to School – non COVID related
 - Salary Savings through May 2020
 - Cancellation of Summer Camp and Special Events
 - Savings from suspended training

	FY20 Budget	FY20 Estimate	Variance	%
Ad Valorem Taxes	10,333,004	10,229,674	(103,330)	-1.0%
Sales Tax	1,638,792	1,459,031	(239,761)	-14.1%
Franchise Fees	1,110,500	1,111,050	550	0.0%
Fines & Forfeitures	742,975	511,665	(231,310)	-31.1%
Fees & Permits	461,834	356,724	(105,110)	-22.8%
Recreation Fees	224,974	41,295	(183,679)	-81.6%
Fire Services	2,662,763	2,659,916	27,053	1.0%
Grants	1,117,501	517,901	(600,000)	-53.7%
Other Revenues	1,723,052	1,702,047	(21,005)	-1.2%
Use of Fund Balance	789,724	789,724	-	0.0%
	20,865,519	19,408,927	(1,456,592)	-7.0%
Expenditures	20,865,519	19,823,193	(1,042,326)	-5.0%
Variance	-	(414,266)	(414,266)	

4. Discuss Regular Meeting Items on Regular Session Agenda, including the consideration of closed session items as set forth in the Closed Session agenda items below.

There was no discussion on regular session agenda items.

CLOSED SESSION

The City Council convened in closed session to consider any matters regarding matters pursuant to Chapter 551 of the Texas Government Code.

Section 551.071. (1) Private consultation with its attorney to seek advice about pending or contemplated litigation; and/or settlement offer; and/or (2) a matter in which the duty of the attorney to the government body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act.

Section 551.072. To deliberate the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.

Closed session convened at 6:50 p.m.

- Right-of-way consisting of .198 acres located at 6801 S I-35E and 3404 Dobbs Road along Dobbs Road within the H. Garrison Survey, Abstract No. 507, within the City of Corinth, Denton County, Texas.**
- Right-of-way consisting of 1.56 acres located at 6881 South I-35E and along Dobbs Road within the H. Garrison Survey, Abstract No. 507, within the City of Corinth, Denton County, Texas.**
- 3.792 acres, Tract 13H, out of the J.P. Walton Survey, Abstract 1389, within the City of Corinth, Denton County, Texas.**

Section 551.074. To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee.

Section 551.087. To deliberate or discuss regarding commercial or financial information that the

governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations; or to deliberate the offer of a financial or other incentive to a business prospect.

a. Project Agora

RECONVENE IN OPEN SESSION TO TAKE ACTION, IF NECESSARY, ON CLOSED SESSION ITEMS.

Closed session recessed at 6:59 p.m.

ADJOURN:

Mayor Heidemann adjourned the work session at 7:00 p.m.

AYES:

Meeting adjourned.

Approved by Council on the 6th day of August 2020.

Lana Wylie

Lana Wylie, Interim City Secretary
City of Corinth, Texas

