

**STATE OF TEXAS
COUNTY OF DENTON
CITY OF CORINTH**

On this the 7th day of February 2019 the City Council of the City of Corinth, Texas met in Regular Session at the Corinth City Hall at 7:07 P.M., located at 3300 Corinth Parkway, Corinth, Texas. The meeting date, time, place and purpose as required by Title 5, Subtitle A, Chapter 551, Subchapter C, Section 551.041, Government Code, with the following members to wit:

Members Present:

Bill Heidemann, Mayor
Scott Garber, Council Member
Lowell Johnson, Council Member
Tina Henderson, Council Member
Don Glockel, Council Member

Members Absent:

Sam Burke, Mayor Pro-Tem

Staff Members Present

Bob Hart, City Manager
Brenton Copeland, Technology Services Assistant Manager
Helen-Eve Liebman, Planning and Development Director
Cody Collier, Public Works Director
Lee Ann Bunselmeyer, Finance and Administrative Services Director
Brett Cast, Engineering Services Coordinator
Cody Collier, Public Works Director
Patricia Adams, Messer, Rockefeller, & Fort
Kim Pence, City Secretary

CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE & TEXAS PLEDGE:

"Honor the Texas Flag: I pledge allegiance to thee, Texas, one state under God, one and indivisible".

Mayor Heidemann called the meeting to order at 7:07 p.m. Councilmember Garber delivered the invocation and led in the Pledge of Allegiance.

CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine and will be enacted in one motion. Should the Mayor, a Councilmember, or any citizen desire discussion of any Item that Item will be removed from the Consent Agenda and will be considered separately.

1. Consider and act on minutes from the January 10, 2019 Workshop Session.
2. Consider and act on minutes from the January 10, 2019 Special Session.
3. Consider and act on approval for the purchase of a new backhoe through the Buyboard Cooperative purchasing agreement for the Public Works Department.
4. Consider approval of an ordinance of the City of Corinth, Texas, amending Chapter 33 of the Corinth Code of Ordinances, establishing the Finance Audit Committee, merging the duties, responsibilities, and membership of the Investment Committee with those of the Audit Committee; establishing its

membership, procedures and terms of office; and providing an effective date.

Item #4 was pulled from the Consent Agenda.

5. Review and approve the Investment Policy for the City of Corinth, Economic Development Corporation and Crime Control & Prevention District.
6. Consider and act on an ordinance approving an amendment to the fiscal year 2018-2019 Budget and Annual Program of Services to provide for expenditures of additional funds from the Lake Cities Vehicle & Equipment Replacement Fund.
7. Consider and Act on the purchase of a 2019 Spartan Pumper on a Metro Star Chassis from Metro Fire Apparatus Specialists, Inc.
8. Consider and act on a Resolution approving a Public Property Finance Act Contract for the purpose of purchasing a pumper truck.

MOTION made by Councilmember Garber to approve the Consent Agenda as presented. Seconded by Councilmember Henderson.

AYES: Garber, Johnson, Henderson, Glockel
NOES: None
ABSENT: Burke

MOTION CARRIED

CITIZEN'S COMMENTS

In accordance with the Open Meetings Act, Council is prohibited from acting on or discussing (other than factual responses to specific questions) any items brought before them at this time. Citizen's comments will be limited to 3 minutes. Comments about any of the Council agenda items are appreciated by the Council and may be taken into consideration at this time or during that agenda item. Please complete a Public Input form if you desire to address the City Council. All remarks and questions addressed to the Council shall be addressed to the Council as a whole and not to any individual member thereof. Section 30.041B Code of Ordinance of the City of Corinth.

There were no Citizens Comments.

BUSINESS AGENDA:

9. Consider and act on a Resolution ordering a Joint General Election with Denton County to be held on May 4, 2019 to fill the offices of the Mayor and Councilmember Places 2 and 5; establishing procedures for that election and providing an effective date.

MOTION made by Councilmember Henderson to approve the Resolution ordering a Joint General Election with Denton County to be held on May 4, 2019. Seconded by Councilmember Garber.

AYES: Garber, Johnson, Henderson, Glockel
NOES: None
ABSENT: Burke

MOTION CARRIED

10. Consider and act on the creation of a Citizens Ambassador Program.

Lee Ann Bunselmeyer, Finance and Administrative Services Director - The City of Corinth is working to better share information about City projects, Council decisions, and general updates with our residents, and we need your help.

Corinth residents are busy and don't always have the time to keep track of City issues. By becoming a Communications Ambassador, residents can help staff by voluntarily sharing of City information through their networks.

Responsibilities of Ambassadors include:

- Attending Communication Workshops every other month to learn about department-specific news and projects
- Stay informed through City emails and social media posts
- Share City information with fellow residents in a factual and non-biased way
- Encourage fellow residents to participate in City public engagement initiatives
- Report back to City staff on common topics or projects that other residents want to know more about

A maximum of twelve Ambassadors will be chosen and all applicants must have lived in Corinth city limits for at least one year. Corinth staff members will select candidates based on applications. Interviews may be held if needed. Positions are voluntary and terms last two years.

Right now we do have a communications position, we have not been able to fill it, but we do have an intern that works about 10-20 hours per week. She is working on her degree and hopefully when she graduates in May we might be able to bring her on full-time for that position and she will be able to help us oversee this committee.

If Council approves the program tonight, we will send out applications to all the HOA members. We plan to put the application out on social media and we will also do a news release so that we can get some at large positions. Our goal is to have the committee in place by March and start having orientation by April of this year.

Councilmember Glockel - when you refer to the questionnaire "have you ever served on other boards", are you referring to the City or any board?

Lee Ann Bunselmeyer, Finance and Administrative Services - we probably need to clarify, it was to refer to City boards and commissions but actually, if you break that question out to say City boards and commissions and also if they served on school boards because I think there is value if they have served on committees outside of city boards. So we could break that out. That is a very good point.

Councilmember Henderson - this is very exciting to me and I have noticed recently the huge increase in social media and it really helps as a councilmen to be able to share to our post or pages and helps with questions do this is very exciting.

MOTION made by Councilmember Henderson to approve the creation of a Citizens Ambassador Program. Seconded by Councilmember Garber.

AYES: Garber, Johnson, Henderson, Glockel
NOES: None
ABSENT: Burke

MOTION CARRIED

11. Consider and act on the approval of a city-wide Communication Strategic Plan.

Lee Ann Bunselmeyer, Finance and Administrative Services Director - City staff have been working with Slate Communications to create a communications plan to enhance transparency and communication methods with residents. Based out of Fort Collins, CO Slate specializes in communication, public engagement and graphic design for local governments.

The Communication Plan establishes four (4) Priorities for us.

- Transparent and Accountable
- Timely and Accurate Information
- Public Engagement
- Tell our Story

The Communications Plan provides a framework for communication methods that can be implemented by staff. Recommendations are unique to Corinth and were developed through the following process:

- Review and audit of existing communication methods
- Meetings with staff and local stakeholder to better understand the community, what resonates with residents and hot communication topics
- Online community survey to gauge communication preferences
- Identify key audience segments and characteristics
- Establish communication goals, objectives and priorities
- Develop foundational messaging
- Create unique communication strategies, tactics and process to fit Corinth's needs

Implementation for the plan has been outlined by level of priority for City staff to ensure that new communication methods are implemented in a manageable fashion.

MOTION made by Councilmember Garber to approve a city-wide Communications Strategic Plan. Seconded by Councilmember Henderson.

AYES: Garber, Johnson, Henderson, Glockel
NOES: None
ABSENT: Burke

MOTION CARRIED

COUNCIL COMMENTS & FUTURE AGENDA ITEMS

The purpose of this section is to allow each councilmember the opportunity to provide general updates and/or comments to fellow councilmembers, the public, and/or staff on any issues or future events. Also, in accordance with Section 30.085 of the Code of Ordinances, at this time, any Councilmember may direct that an item be added as a business item to any future agenda.

Bob Hart, City Manager - we have a joint meeting with the Lake Cities Council on February 25. Also, I would like to have a reception type meeting on Tuesday evening, February 12th from 5:30 p.m. to 7:00 p.m. at the Public Safety Building and I will get you more details on that.

Mayor Heidemann - The Lake Cities Fire Department will be having their 60th Anniversary and promotional ceremony on March 1, 2019 from 9:00 a.m. to 1:00 p.m. at Fire House #3.

Mayor Heidemann recessed the Regular Session at 7:45 p.m. * See Closed Session

CLOSED SESSION

The City Council will convene in such executive or (closed session) to consider any matters regarding any of the above agenda items as well as the following matters pursuant to Chapter 551 of the Texas Government Code.

Section 551.071, (1) Private consultation with its attorney to see advice about pending or contemplated litigation; and/or settlement offer; and/or (2) a matter in which the duty of the attorney to the government body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act.

A. MCM Contract for Lake Sharon Roadway Extension.

Section 551.074, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee.

Council met in Closed Session from 7:45 p.m. until 8:55 p.m.

A. City Manager evaluation.

After discussion of any matters in closed session, any final action or vote taken will be in public by the City Council. City Council shall have the right at any time to seek legal advice in Closed Session from its Attorney on any agenda item, whether posted for Closed Session or not, pursuant to Section 551.071 of the Texas Government Code, Consultation with City Attorney.

RECONVENE IN OPEN SESSION - In accordance with Texas Government Code, Chapter 551 the City Council will reconvene into Special Session to consider action, if any, on matters discussed in Executive Session.

MOTION made by Councilmember Henderson to direct the City Attorney to proceed as discussed in Closed Session on the City Manager's evaluation. Seconded by Councilmember Garber.

AYES: Garber, Johnson, Henderson, Glockel
NOES: None
ABSENT: Burke

MOTION CARRIED

12. Consider and take action regarding the contract between the City and MCM for construction of the Lake Sharon Project, the termination and /or assignment of the contract and other related documents.

No Motion made on item #12.

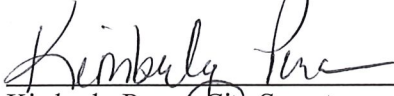
ADJOURN:

Mayor Heidemann adjourned the meeting at 8:58 P.M.

AYES: All

Meeting adjourned.

Approved by Council on the 7th day of March, 2019.



Kimberly Pence, City Secretary
City of Corinth, Texas

