



*** PUBLIC NOTICE ***

**NOTICE OF A CITY COUNCIL REGULAR SESSION IMMEDIATELY FOLLOWING
A WORKSHOP SESSION
OF THE CITY OF CORINTH**

**Thursday, July 7, 2016, 5:30 P.M.
CITY HALL - 3300 CORINTH PARKWAY**

CALL TO ORDER:

WORKSHOP BUSINESS AGENDA

1. Discuss Regular Meeting Items on Regular Session Agenda, including the consideration of closed session items as set forth in the Closed Session agenda items below.
2. Receive a presentation, hold a discussion, and provide staff direction on the Fiscal Year 2016-2017 Annual Program of Services and Capital Improvement Program.

ADJOURN WORKSHOP SESSION

***NOTICE IS HEREBY GIVEN** of a Regular Session of the Corinth City Council to be held at Corinth City Hall located at 3300 Corinth Parkway, Corinth, Texas. The agenda is as follows:

CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE:

Invocation will be given by Pastor Bob Joyce with Shady Shores Baptist Church.

CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine and will be enacted in one motion. Should the Mayor, a Councilmember, or any citizen desire discussion of any Item that Item will be removed from the Consent Agenda and will be considered separately.

1. Consider and act on minutes from the June 2, 2016 Workshop Session.
2. Consider and act on minutes from the June 2, 2016 Regular Session.
3. Consider and act on minutes from the June 9, 2016 Workshop Session.

4. Consider and act on a Resolution authorizing continued participation with the Atmos Cities Steering Committee; and authorizing the payment of two and one-half cents per capita to the Atmos Cities Steering Committee to fund regulatory and related activities related to Atmos Energy Corporation.

CITIZENS COMMENTS

In accordance with the Open Meetings Act, Council is prohibited from acting on or discussing (other than factual responses to specific questions) any items brought before them at this time. Citizen's comments will be limited to 3 minutes. Comments about any of the Council agenda items are appreciated by the Council and may be taken into consideration at this time or during that agenda item. Please complete a Public Input form if you desire to address the City Council. All remarks and questions addressed to the Council shall be addressed to the Council as a whole and not to any individual member thereof.* Section 30.041B Code of Ordinance of the City of Corinth.

BUSINESS AGENDA

5. Consider and act on an Ordinance of the City of Corinth updating and amending the City's year-round Drought Contingency Plan and Water Conservation Plan to reduce water usage to ensure the health and safety of Corinth Citizens; repealing ordinance no. 03-1-23-04; providing that this Ordinance shall be cumulative of all ordinances; providing a severability cause; providing a penalty for violations of the drought contingency plan; providing a savings clause; providing for publication; and providing an effective date.
6. Consider and act on a Resolution approving the "DRAFT" Denco Area 9-1-1 District Fiscal Year 2017 Financial Plan.
7. Consider and act on a Resolution for the appointment of one member to the Board of Managers of the DENCO AREA 9-1-1 District.
8. Consider and act on proposed amendments to the Corinth Economic Development Corporation Bylaws.
9. Consider and act on nominations, appointments, resignations and removal of members from Corinth Economic Development Corporation.

COUNCIL COMMENTS & FUTURE AGENDA ITEMS

The purpose of this section is to allow each councilmember the opportunity to provide general updates and/or comments to fellow councilmembers, the public, and/or staff on any issues or future events. Also, in accordance with Section 30.085 of the Code of Ordinances, at this time, any Councilmember may direct that an item be added as a business item to any future agenda.

CLOSED SESSION

the City Council will convene in such executive (closed session) to consider any matters regarding any of the above listed agenda items as well as the following matters pursuant to Chapter 551 of the Texas Government Code.

Section 551.071. Private consultation with its attorney to seek advice about pending or contemplated litigation; and/or settlement offer; (2) and/or a matter in which the duty of the attorney to the government body under the Texas Disciplinary Rules of Professional Conduct of the State of Texas clearly conflicts with chapter 551.

a. Receive legal advice from the City Attorney regarding Meadows Oak subdivision drainage; Right-of-way signs and encumbrances; Corinth Economic Development Corporation governance and membership; and Interlocal Agreement between Corinth and Lake Dallas for fire services.

Section 551.072. To deliberate the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.

Section 551.074. To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee.

a. Deliberation of the employment, reassignment, or duties of the City Manager.

Section 551.087. To deliberate or discuss regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations; or to deliberate the offer of a financial or other incentive to a business prospect.

After discussion of any matters in closed session, any final action or vote taken will be in public by the City Council. City Council shall have the right at any time to seek legal advice in Closed Session from its Attorney on any agenda item, whether posted for Closed Session or not.

RECONVENE IN OPEN SESSION TO TAKE ACTION, IF NECESSARY, ON CLOSED SESSION ITEMS.

ADJOURN:

Posted this 1st day of July, 2016 at 11:30 A.M. on the bulletin board at Corinth City Hall.

Kimberly Pence, City Secretary
City of Corinth, Texas

City Council Regular and Workshop Session

Meeting Date: 07/07/2016

Title: Annual Budget Workshop

Submitted For: Lee Ann Bunselmeyer, Acting City Manager

Submitted By: Lee Ann Bunselmeyer, Acting City Manager

Approval: Lee Ann Bunselmeyer, Acting City Manager

AGENDA ITEM

Receive a presentation, hold a discussion, and provide staff direction on the Fiscal Year 2016-2017 Annual Program of Services and Capital Improvement Program.

AGENDA ITEM SUMMARY/BACKGROUND

This presentation is the second workshop on the preliminary budget that begins the development process of the FY 2016-2017 Annual Program of Services for the City Council. The City's budget development procedures are in conformance with State Law outlined in the Truth in Taxation process. The complete budget timeline is provided below.

Meeting Date	Budget Agenda Item
June 9, 2016	Council Workshop on the Annual Budget & Capital Improvement Program
July 7, 2016	Council Workshop on the Annual Budget & Capital Improvement Program
July 31, 2016	Publication of the FY 2016-2017 Proposed Annual Program of Services (Budget)
August 2, 2016	Council Workshop - Presentation of the FY 2016-2017 Proposed Budget
August 4, 2016	Council vote on Published tax rate and to set the public hearing dates
August 18, 2016	Council Workshop on the Proposed Budget First Public Hearing on the Tax Rate
September 1, 2016	Council Workshop on the Proposed Budget Second Public Hearing on the Tax Rate Public Hearing on the Annual Budget
September 8, 2016	Council Workshop on the Proposed Budget
September 15, 2016	Adoption of the Annual Program of Services (Budget) Adoption of the Tax Rates and Tax Rolls

RECOMMENDATION

Attachments

Presentation

July 7, 2016

CORINTH CITY HALL

City of Corinth, Texas

FISCAL YEAR 2016-2017

ANNUAL PROGRAM OF SERVICES BUDGET WORKSHOP

EMPLOYEE BENEFIT UPDATE



Employee Insurance

HEALTH INSURANCE MONTHLY IMPACT

	CITY CONTRIBUTION			EMPLOYEE CONTRIBUTION		
	Current (75%)	Proposed (75%)	Impact	Current (25%)	Proposed (25%)	Impact
EE Only	\$500.08	\$695.90	\$195.82	\$0	\$0	\$0
EE/Children	800.12	1,113.42	313.30	100.02	139.18	39.16
EE/Spouse	950.16	1,322.19	372.03	150.02	208.77	58.75
EE/Family	1,325.22	1,844.12	518.90	275.04	382.74	107.70

Health Insurance Plan

- Continue High Deductible (H.S.A) Insurance Plan
- Projected 39% increase -\$550,600
- Continues 75% dependent contribution rate
- Continues contribution to employee Health Savings Account of \$1,000

DENTAL INSURANCE MONTHLY IMPACT

	CITY CONTRIBUTION			EMPLOYEE CONTRIBUTION		
	Current (75%)	Proposed (75%)	Impact	Current (25%)	Proposed (25%)	Impact
EE Only	\$29.22	\$31.29	\$2.07	\$0	\$0	\$0
EE/Children	57.74	61.83	4.09	9.50	10.18	0.68
EE/Spouse	55.22	59.14	3.92	8.86	9.30	0.62
EE/Family	83.68	89.63	5.95	18.16	19.44	1.28

Dental Insurance Plan

- Projected 7.1% increase
- Continue 75% dependent contribution rate
- Total increase - \$2,361

Total Insurance Monthly Impact
\$39.84 to \$108.98

STORM DRAINAGE FUND



Storm Drainage Service Levels

The organization moved away from target based budgeting, where last year's budget is the starting point. Starting with fiscal year 2016-2017 staff implemented service level budgeting emphasizing the decision package features of zero based theories.

■ Minimum Service Level to Remain Viable

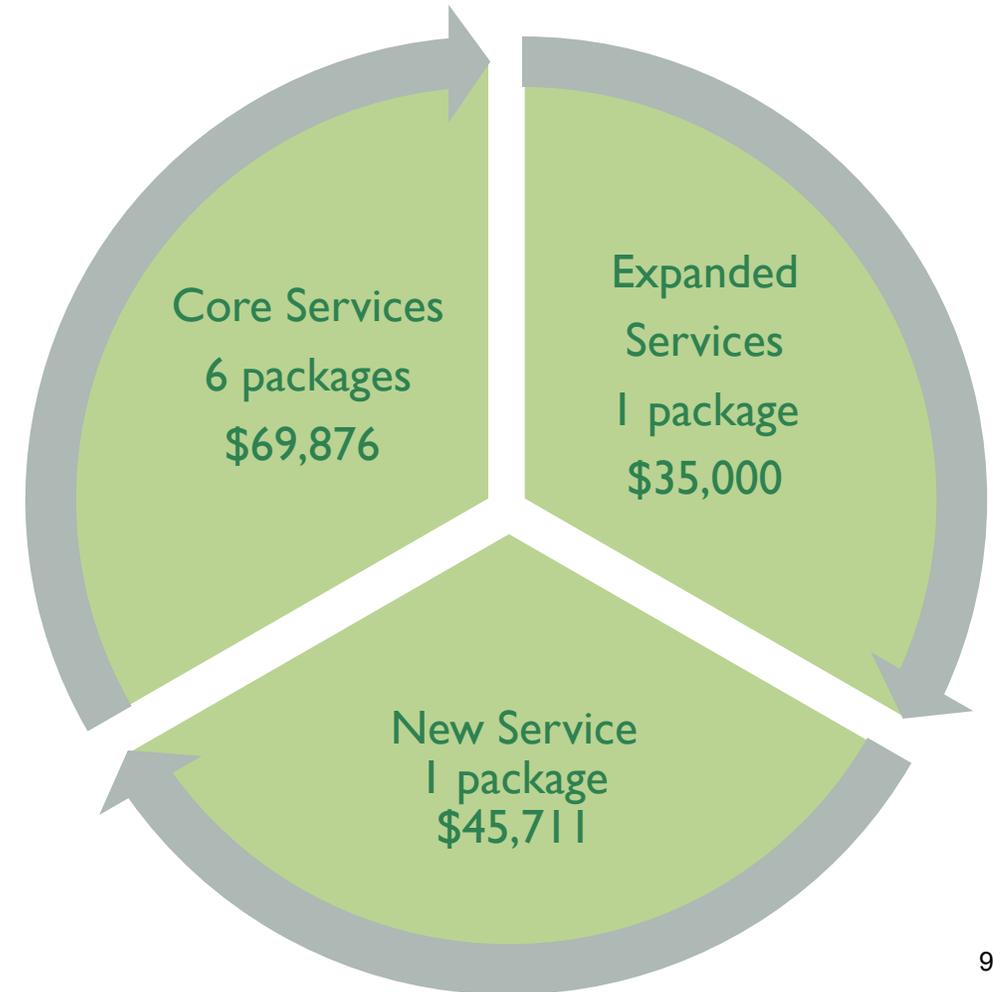
- Represents core services.
- Services that must be done on a daily, monthly, or annual basis.
- Examples: TCEQ Best Practices, Employee Safety, Employee Development & Retention, Storm Water Maintenance (Aesthetic & Structural), and Engineering Project Design Services.

■ Continuation or Current Expanded Services

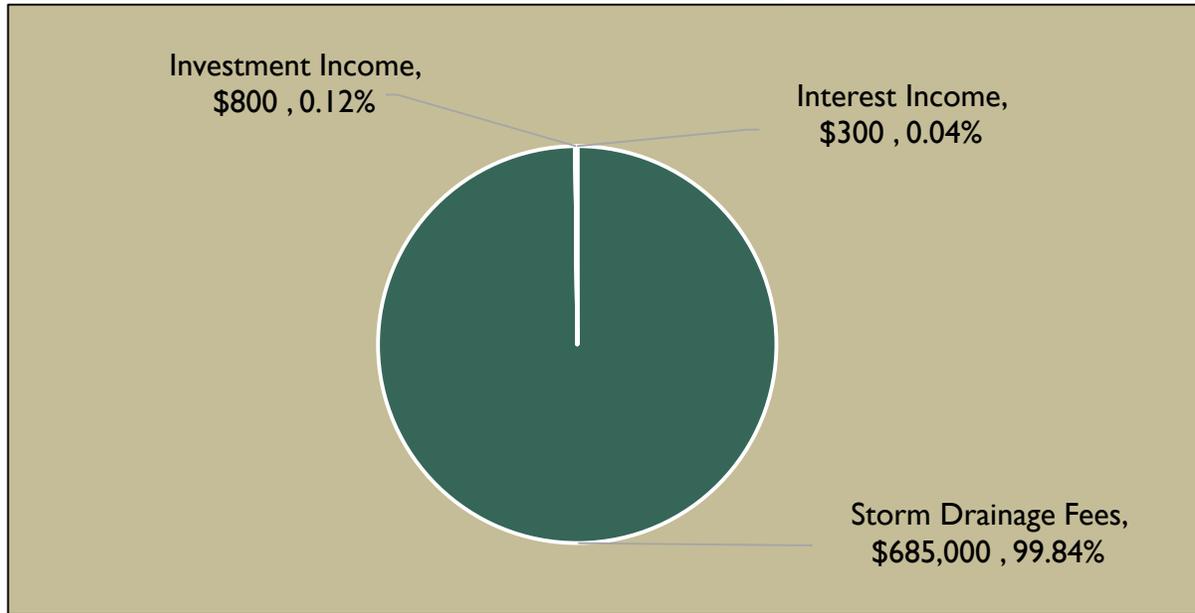
- Represents a program, service, or activity that provides an enhancement to our core services for either the citizens or employees.
- Examples: Mosquito Abatement

■ New Service Level

- Decision packages for services that are not currently being funded.
- Example: Replace Slope Mower



Storm Drainage Revenues



	2015-16 BUDGET	2016-17 PROPOSED	PROPOSED VS PY	% CHANGE
RESOURCES				
Storm Drainage Fees	\$ 680,000	\$ 685,000	\$ 5,000	0.74%
Inspection Fees	-	-	-	0.00%
Investment Income	400	800	400	100.00%
Interest Income	200	300	100	50.00%
Transfers In	-	-	-	0.00%
Total Revenues	680,600	686,100	5,500	0.81%
Use of Fund Balance	133,000	-	(133,000)	-100.00%
TOTAL RESOURCES	\$ 813,600	\$ 686,100	\$ (127,500)	-15.67%

Use of Fund Balance

No use of Fund Balance is budgeted.

Rate Structure

The Storm Drainage fund was established in September 2004 as a mechanism to protect the public health and safety from damage caused by surface water overflows, and surface water stagnation and pollution within the City. The initial fee of \$3.00 per month with an increase of \$.50 annually over the four years. The 2008-09 budget incorporated the final increase to \$5.00 per month. In 2011, it was determined that the revenue from the storm drainage fee was not sufficient to cover the debt service payment. The fee was increased to \$6.00 per month.

Resources - \$686,100

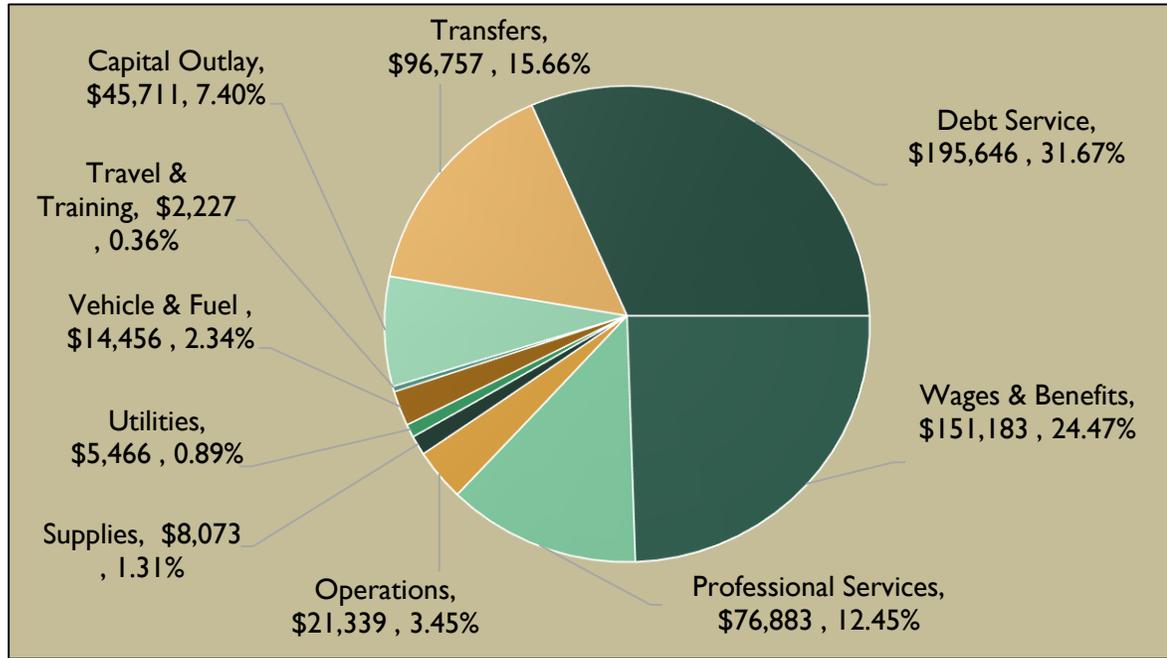
No Rate Increase

Storm Drainage Fee - \$6.00

Storm Drainage Fee

.74% increase - \$5,000

Storm Drainage Expenditures



	2015-16 BUDGET	2016-17 PROPOSED	PROPOSED VS PY	% CHANGE
EXPENDITURES				
Wages & Benefits	\$ 164,835	\$ 151,183	\$ (13,652)	-8.28%
Professional Fees	124,546	76,883	(47,663)	-38.27%
Maint. & Operation	35,847	21,339	(14,508)	-40.47%
Supplies	11,296	8,073	(3,223)	-28.53%
Utilities/Comm	6,426	5,466	(960)	-14.94%
Vehicle & Fuel	23,506	14,456	(9,050)	-38.50%
Training	1,100	2,227	1,127	102.45%
Capital Outlay	133,000	45,711	(87,289)	-65.63%
Transfers Out	117,768	96,757	(21,011)	-17.84%
Debt Service	195,276	195,646	370	0.19%
TOTAL EXPENDITURES	\$ 813,600	\$ 617,741	\$ (195,859)	-24.07%

3 Full-Time Equivalent Employees

Wages & Benefits

2% Pay Plan Shift- \$1,526

Health Insurance Increase of 39% - (\$2,342) Due to change in coverage

Dental Insurance Increase of 7.1% - (\$537) Due to change in coverage

TMRS Increase of 2.4% - (\$1,045) Due to employee transitions

Elimination of Short Term Disability of (\$465)

Utilities/Communications - \$5,466

Electricity - \$1,100

Water - \$550

Natural Gas - \$120

Phone/Internet - \$1,454

Air Cards/Cable - \$504

Computer Licensing - \$598

Cellphones - \$1,140

Vehicle Maintenance/Fuel - \$14,456

Vehicle/Equip Maintenance - \$9,000

Fuel (\$2.37/gallon) - \$5,456

Cost Allocations & Transfers - \$96,757

Vehicle Replacement Transfer - \$25,000

Technology Replacement Transfer - \$250

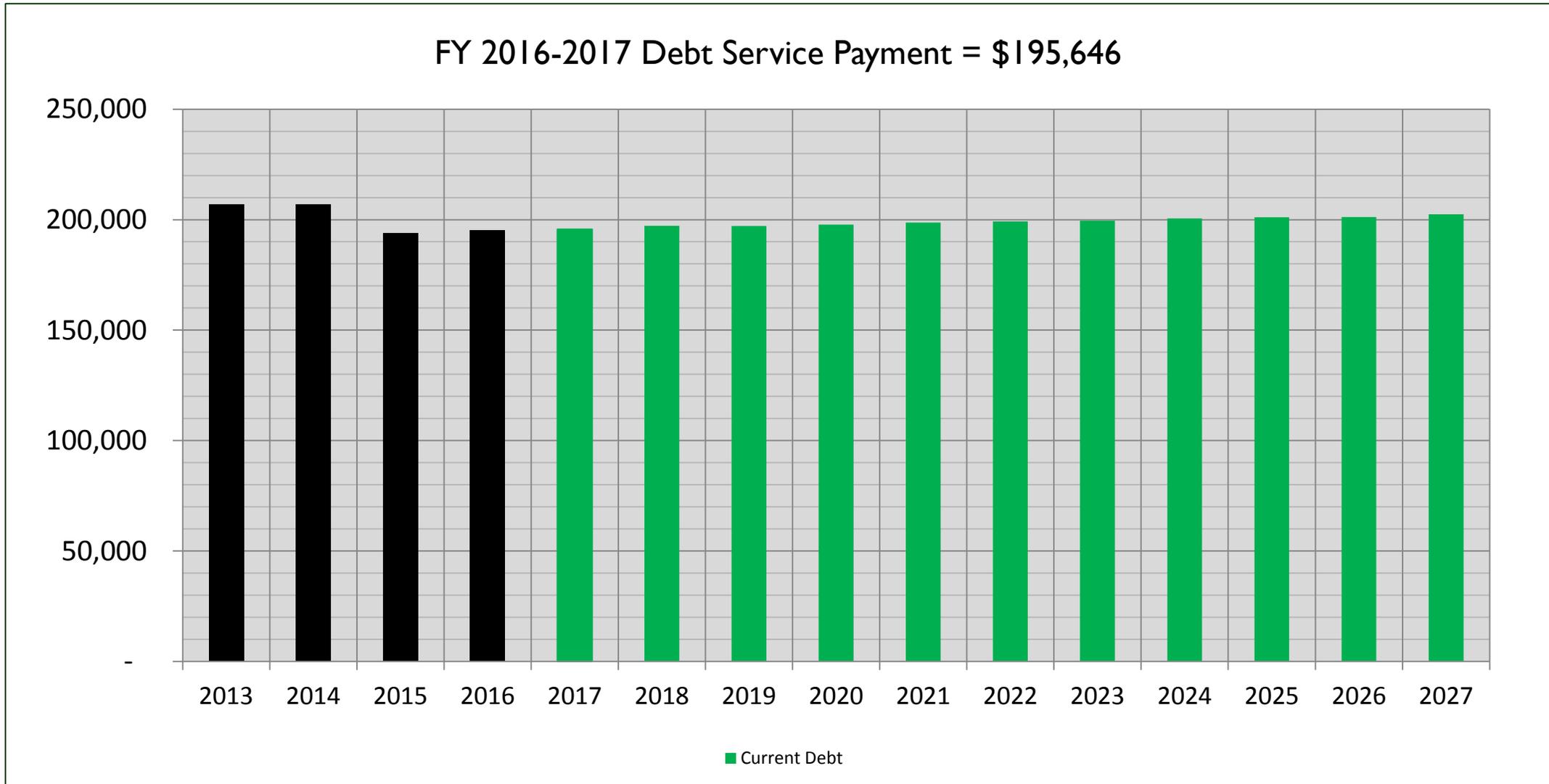
Cost Allocation to General Fund - \$34,679

Cost Allocation to Water/WW Fund - \$36,828

New Program Funding- \$45,711

Replace Slope Mower - \$45,711

Storm Drainage Debt Analysis



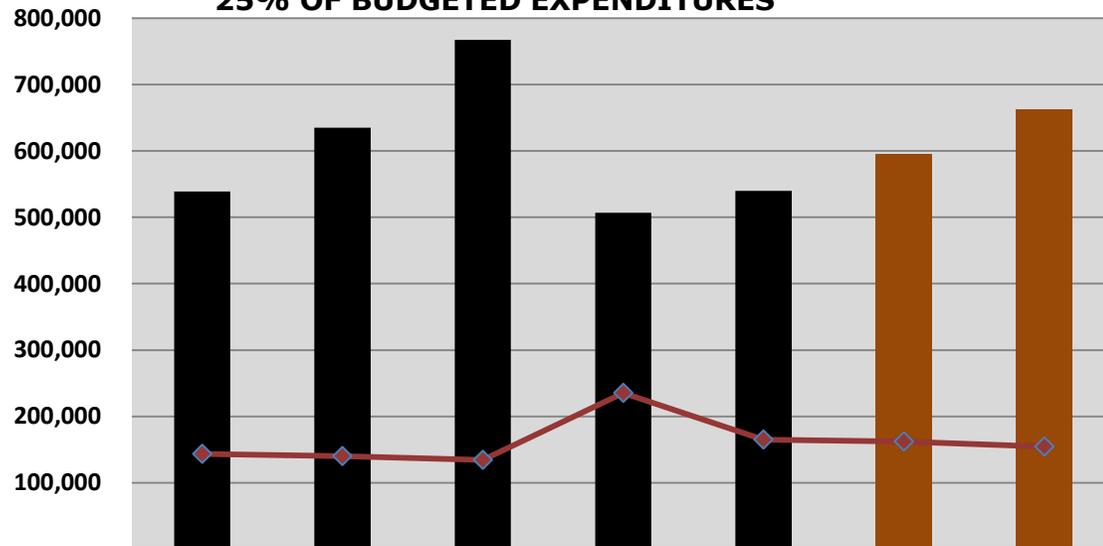
Average Debt Service Payment from 2017-2027 = \$199,133

Storm Drainage Total Outstanding Debt as of October 1, 2016 = \$2,190,467

Fund Balance Historical Analysis

STORM DRAINAGE FUND

25% OF BUDGETED EXPENDITURES



	9/30/11	9/30/12	9/30/13	9/30/14	9/30/15	9/30/16 Estimated	9/30/17 Projected
■ Fund Balance	538,635	634,746	767,271	506,780	539,738	594,652	663,011
◆ Policy Requirement	143,363	140,357	134,186	235,436	165,195	162,181	154,435

In December 2012, the City Council adopted a Fund Balance Policy. The policy established the City's goal to achieve and maintain an unassigned fund balance in the Storm Drainage Fund equal to 25% of expenditures.

Appropriation from the minimum assigned fund balance requires the approval of the Council and may only be utilized for one-time expenditures, such as capital purchases and not for ongoing expenditures.

FYE 2017 – No use of Fund Balance is budgeted.

FYE 2016 – Decrease due to the budgeted use of fund balance for the following: \$100,000 for the Blake Street drainage project, and \$33,000 for the Lynchburg Creek drainage study.

FYE 2015 – Decrease due to the budgeted use of fund balance for the following: budget amendment of \$112,000 for Shady Rest Lane.

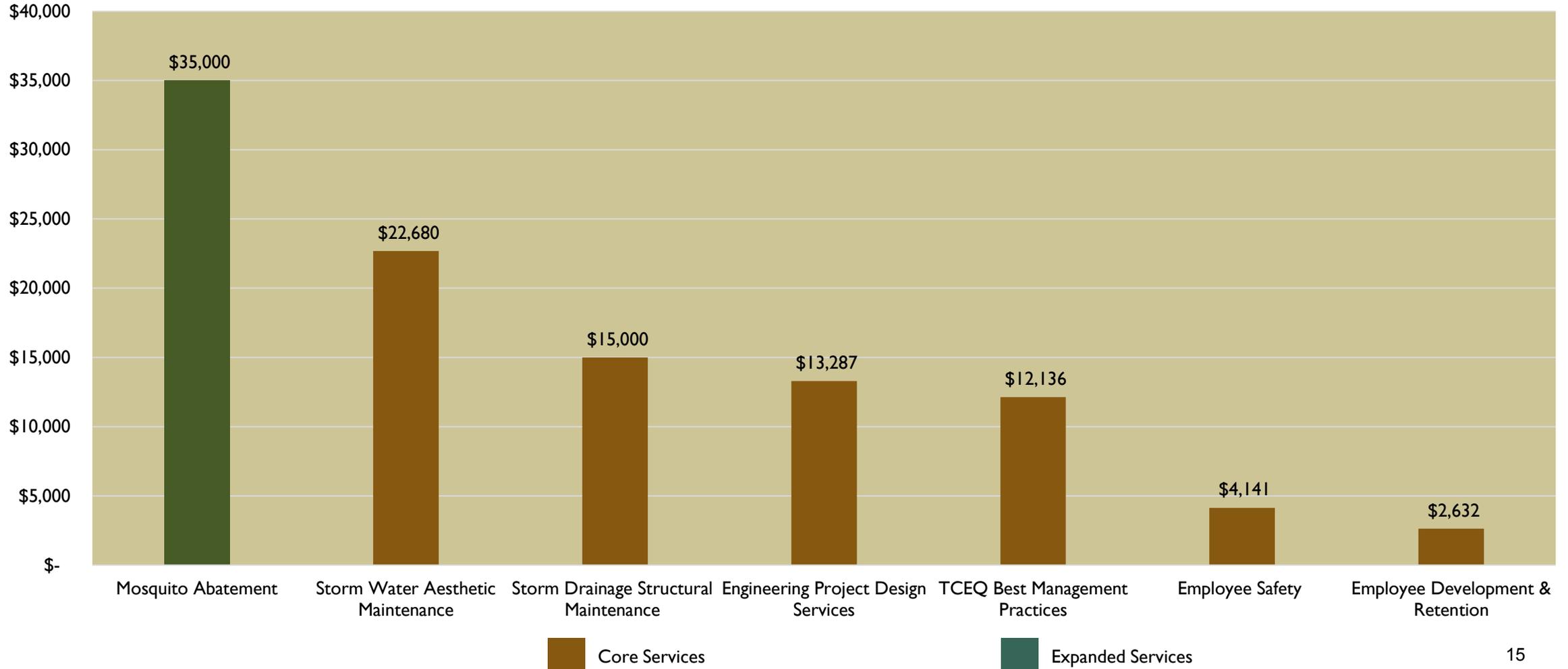
FYE 2014 – Decrease due to the budgeted use of fund balance for the following: budget amendment of \$150,000 for Tower Ridge and \$150,000 for Shady Rest Lane.

Storm Drainage Fund Financial Forecast

	2013-14	2014-15	2015-16	2015-16	2016-17	2017-18	2018-19	2019-20
	Actual	Actual	Budget	Estimate	Preliminary Budget	Projected	Projected	Projected
Beginning Fund Balance	767,271	506,780	539,738	539,738	594,652	663,011	775,040	885,914
Revenues	681,253	693,736	680,600	703,638	686,100	692,691	699,891	706,889
Base Expenditure	583,744	548,778	680,600	615,724	572,030	580,662	589,017	598,699
New Programs	-	-	133,000	33,000	45,711	-	-	-
Budget Amendments	358,000	112,000	-	-	-	-	-	-
Total Anticipated Expenses	941,744	660,778	813,600	648,724	617,741	580,662	589,017	598,699
Excess (Deficiency) of Revenues Over (under) Expenditures	(260,491)	32,958	(133,000)	54,914	68,359	112,029	110,874	108,190
Ending Fund Balance	506,780	539,738	406,738	594,652	663,011	775,040	885,914	994,104
Fund Balance Requirement (25%)	235,436	165,195	203,400	162,181	154,435	145,166	147,254	149,675
Fund Balance Excess (Deficiency)	271,344	374,544	203,338	432,471	508,576	629,875	738,660	844,429
Effective Fund Balance	53.81%	81.68%	49.99%	91.66%	107.33%	133.48%	150.41%	166.04%

Core & Expanded Service Packages

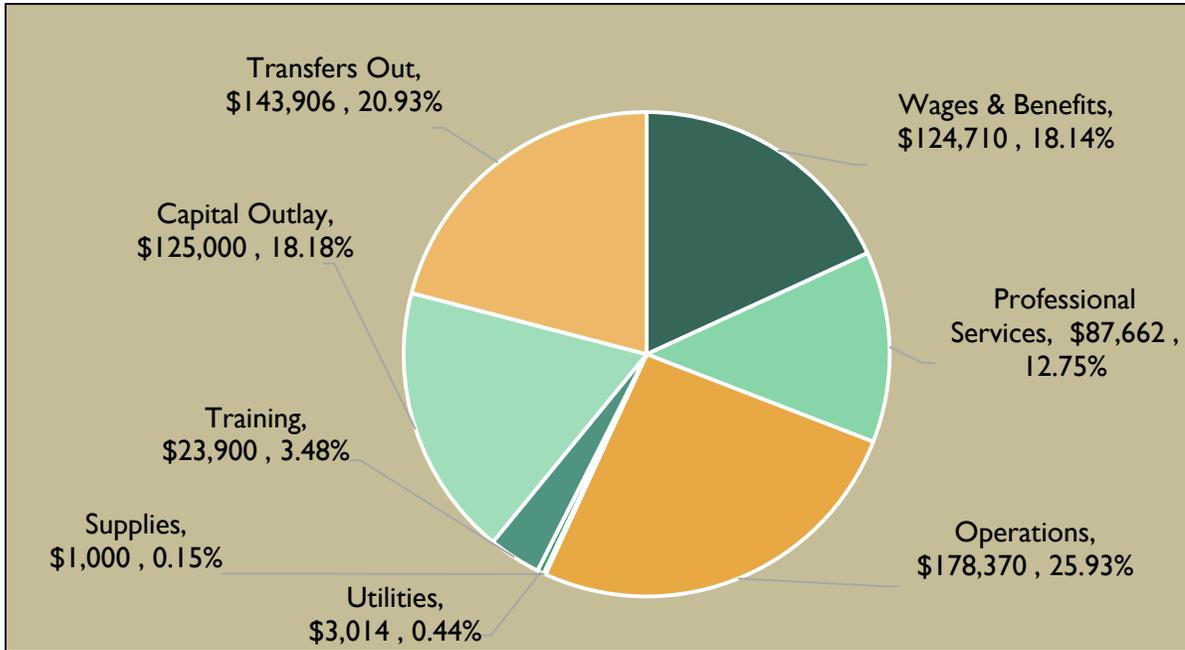
This Core Services represents only the most fundamental service needs and represents the minimum level of funding needed for services to remain viable. While the Expanded services represents a program, service, or activity that provides an enhancement to our core services for either the citizens or employees. The Storm Drainage core service packages equals \$69,876 and the expanded services equal \$35,000.



SALES TAX FUNDS



Economic Development Sales Tax Fund



Per state statute funds are restricted for use on programs related to a wide variety of projects including parks and business development. The tax was passed in the November 2002 election.

Fund Balance

Projected FY2016-17 ending Fund Balance \$3,086,204

Full-Time Equivalent Employees

1.00 FTE

Resources - \$682,172

1/2¢ Sales Tax that will generate \$673,772

Represents a 5% growth over the prior year - \$31,084

Interest Income - \$8,400

Major Expenditures

Continues transfer to Park Development Fund - \$50,000

Project Incentives - \$150,000

Promotional Expenses - \$16,450

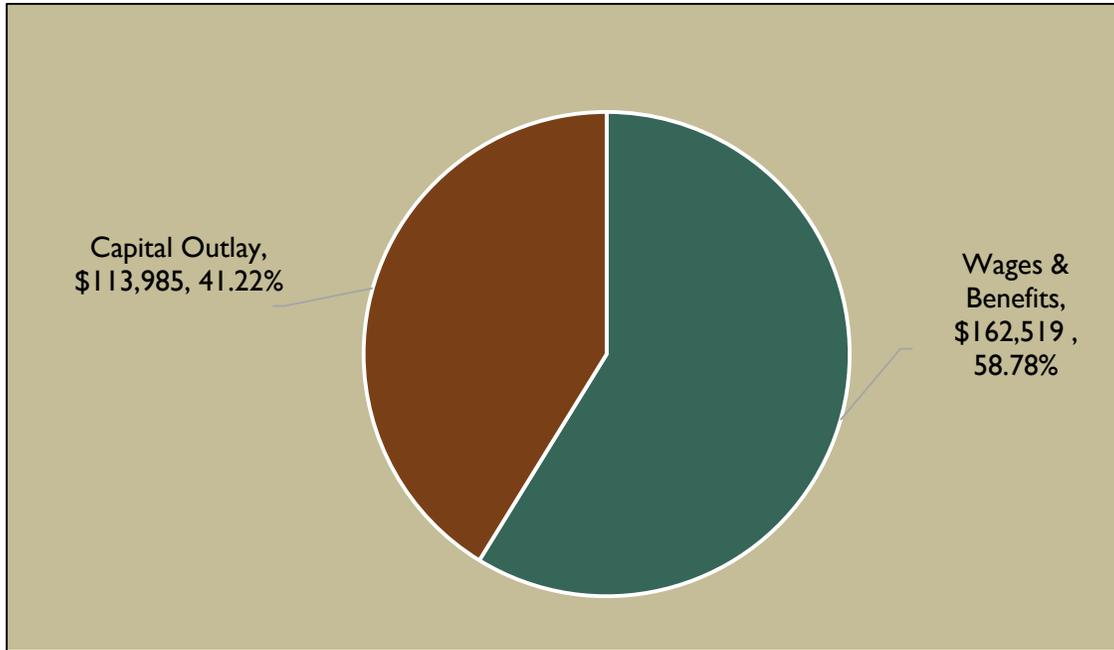
Online Marketing - \$3,876

New Program Funding (One-Time Funding)

Comprehensive Branding Strategy - \$125,000

	2015-16 BUDGET	2016-17 PROPOSED	PROPOSED VS PY	% CHANGE
EXPENDITURES				
Wages & Benefits	\$ 147,746	\$ 124,710	\$ (23,036)	-15.59%
Professional Fees	61,908	87,662	25,754	41.60%
Maint. & Operation	317,766	178,370	(139,396)	-43.87%
Supplies	3,000	1,000	(2,000)	-66.67%
Utilities/Comm	2,910	3,014	104	3.57%
Training	29,400	23,900	(5,500)	-18.71%
Capital Outlay	50,000	125,000	75,000	150.00%
Transfers Out	155,651	143,906	(11,745)	-7.55%
TOTAL EXPENDITURES	\$ 768,381	\$ 687,562	\$ (80,819)	-10.52%

Crime Control & Prevention District Sales Tax Fund



Per state statute funds may only be used to finance a wide variety of crime control and prevention programs. The most recent authorization was approved by the voters in May 2014.

Fund Balance

Projected FY 2016-17 ending Fund Balance \$194,815

Full-Time Equivalent Employees

2.00 FTE

Resources - \$291,350

1/4¢ Sales Tax that will generate \$291,100

Represents a 5% growth over prior year - \$13,861

Interest Income - \$250

Expenditures

Two Police Officers - \$162,519

New Program Funding - \$113,985

Mobile Video Recording - \$53,240

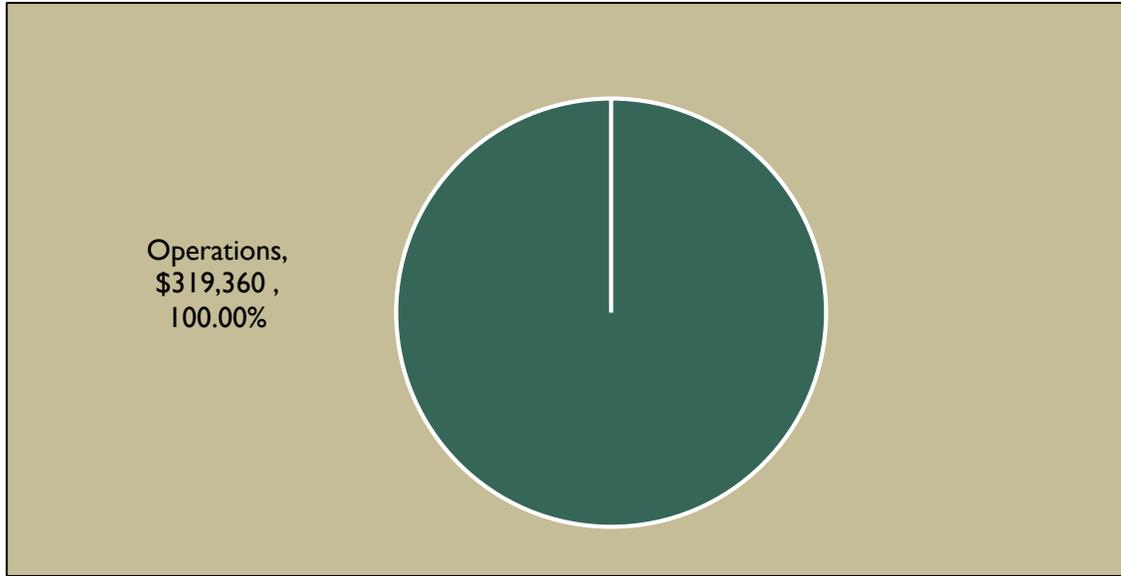
Tasers - \$28,655

Radio Frequency Identification - \$24,730

Trauma Plates - \$7,360

	2015-16 BUDGET	2016-17 PROPOSED	PROPOSED VS PY	% CHANGE
EXPENDITURES				
Wages & Benefits	\$ 160,639	\$ 162,519	\$ 1,880	1.17%
Professional Fees	-	-	-	0.00%
Maint. & Operation	-	-	-	0.00%
Supplies	-	-	-	0.00%
Utilities/Comm	-	-	-	0.00%
Vehicle & Fuel	-	-	-	0.00%
Training	-	-	-	0.00%
Capital Outlay	154,656	113,985	(40,671)	-26.30%
Transfers Out	-	-	-	0.00%
TOTAL				
EXPENDITURES	\$ 315,295	\$ 276,504	\$ (38,791)	-12.30%

Street Maintenance Sales Tax Fund



Per state statute funds may only be used to repair and maintain existing city streets. The tax expires after four years unless a new election is held to reauthorize the tax. The tax was re-authorized in the May 12, 2012 election.

Fund Balance

Projected FY 2016-17 ending Fund Balance \$672,086

Resources - \$337,898

1/4¢ Sales Tax that will generate \$336,898

Represents a 5% growth over prior year - \$16,043

Interest Income - \$1,000

Expenditures

Miscellaneous repaving expenses - \$319,360

- Amity Village
- Corinth Shores
- Meadows
- Forestwood
- Corinth Farms
- Pecan Creek

	2015-16 BUDGET	2016-17 PROPOSED	PROPOSED VS PY	% CHANGE
EXPENDITURES				
Wages & Benefits	\$ -	\$ -	\$ -	0.00%
Professional Fees	-	-	-	0.00%
Maint. & Operation	150,000	319,360	169,360	112.91%
Supplies	-	-	-	0.00%
Utilities/Comm	-	-	-	0.00%
Vehicle & Fuel	-	-	-	0.00%
Training	-	-	-	0.00%
Capital Outlay	-	-	-	0.00%
Transfers Out	-	-	-	0.00%
TOTAL				
EXPENDITURES	\$ 150,000	\$ 319,360	\$ 169,360	112.91%

**Special Election to reauthorize the sales tax in
November 2016**

RESTRICTED FUNDS



Special Revenue Funds

	Est. 10/1/16	2016-2017 Preliminary Budget				Est. 9/30/17
	Beg. Fund	Revenues	Expenditures			End. Fund
	Balance		Core Services	New Programs	Proposed	Balance
Hotel Occupancy Tax	\$ 155,429	\$ 50,000	\$ 40,000	\$ 50,000	\$ 90,000	\$ 115,429
Keep Corinth Beautiful	25,812	6,500	6,500	-	6,500	25,812
Community Park Improvement	-	10,520	-	-	-	10,520
Park Development	190,274	50,000	-	10,740	10,740	229,534
Tree Mitigation	147,132	-	-	-	-	147,132
TOTAL EXPENDITURES	\$ 518,647	\$ 117,020	\$ 46,500	\$ 60,740	\$ 107,240	\$ 528,427

PROGRAM FUNDING:

Hotel Occupancy Tax Fund: Continue funding of Pumpkin Palooza (\$20,000) and administrative services to promote tourism (\$20,000). New program funding for entryway monument signage (\$50,000).

Keep Corinth Beautiful Fund: Contingency funds to develop beautification projects (\$3,000) and supplies for cleanup events (\$3,500).

Community Park Improvement Fund: No expenditures are budgeted.

Park Development Fund: Replace or install new picnic tables, benches, trash cans and swing mats at Thousand Oaks Park (\$2,700), Kensington Park (\$1,560), Mulholland Park (\$1,060), Meadowview Park (\$2,120), and Woods Park (\$3,300).

Tree Mitigation Fund: No expenditures are budgeted.

Special Revenue Funds

	Est. 10/1/16	2016-17 Preliminary Budget			Est. 9/30/17	
	Beg. Fund	Revenues	Expenditures		End. Fund	
	Balance		Core Services	New Programs	Proposed	Balance
Child Safety Program	24,172	26,750	26,531	1,982	28,513	22,409
Municipal Court Security	47,617	30,558	30,558	-	30,558	47,617
Municipal Court Technology	21,108	17,000	-	4,794	4,794	33,314
TOTAL EXPENDITURES	\$ 92,897	\$ 74,308	\$ 57,089	\$ 6,776	\$ 63,865	\$ 103,340

PROGRAM FUNDING:

Child Safety Program: Continued funding for the Denton County Child Advocacy (\$13,543), Crossing Guards (\$12,988) and replacement of the Police McGruff Costume (\$1,982).

Municipal Court Security Fund: Continued funding for a part-time Bailiff position.

Municipal Court Technology Fund: Video Redaction Software for the Police Department (\$4,794).

Internal Service Funds

	Est. 10/1/16 Beg. Fund Balance	2016-17 Preliminary Budget				Est. 9/30/17 End. Fund Balance
		Revenues	Expenditures			
			Core Services	New Programs	Proposed	
General VRP	\$ 10,238	\$ 60,000	\$ -	\$ 33,000	\$ 33,000	\$ 37,238
Technology Replacement	20,503	44,300	-	53,692	53,692	11,111
Fire Department VRP	191,840	249,000	162,363	40,000	202,363	238,477
Utility VRP	362,558	75,000	-	-	-	437,558
Utility Meter Replacement	883,706	50,000	-	600,000	600,000	333,706
TOTAL EXPENDITURES	\$ 1,468,845	\$ 478,300	\$ 162,363	\$ 726,692	\$ 889,055	\$ 1,058,090

NEW PROGRAM FUNDING:

General Vehicle & Equipment Replacement: Replace Animal Control Vehicle (\$33,000).

Technology Replacement: Replace computers and printers for City Administration, Economic Development, Finance, City Council Chambers/Work Session Room, and Technology Services (\$39,692), replace GIS scanner (\$6,000) and purchase Police server (\$8,000).

Fire Vehicle & Equipment Replacement: Replace Medic/Lease (\$40,000).

Utility Vehicle & Equipment Replacement: No budgeted expenditures.

Utility Meter Replacement: Purchase New Meter Transponder System (\$600,000).

Impact & Escrow Funds

	Est. 10/1/16	2016-17 Preliminary Budget					Est. 9/30/17
	Beg. Fund	Revenues	Expenditures			End. Fund	
	Balance		Requested	New Programs	Proposed	Balance	
Water Impact Fee Fund	\$ 270,571	\$ -	\$ -	\$ -	\$ -	\$ 270,571	
Wastewater Impact Fee Fund	167,194	-	-	-	-	167,194	
Storm Drainage Impact Fee Fund	90,613	-	-	-	-	90,613	
Roadway Impact Fee Fund	214,561	-	-	-	-	214,561	
Street Escrow Fund	152,043	-	-	-	-	152,043	
TOTAL EXPENDITURES	\$ 894,982	\$ -	\$ -	\$ -	\$ -	\$ 894,982	

Impact fees are paid by developers for construction of water, wastewater, roadway, and drainage projects. Impact fees are restricted by law for use only on projects deemed necessary for development.

The City is currently in the process of conducting an impact fee study which is mandated every five years to re-evaluate fees levied and eligible projects. No new projects are budgeted.

Budget Process Calendar

- City Manager's Budget – (May – July)
 - July 7 – Budget work session with Council
 - July 25 – Receive certified tax roll; calculate effective & rollback tax rates
 - July 31 – Submit proposed budget to Council

- City Council's Budget – (August – September)
 - August 2 – Budget work session; review proposed budget
 - August 4 – Vote on published tax rate and public hearing dates
 - August 18 & September 1 – Public hearings on tax rate & budget
 - September 8 – Budget work session with Council (if needed)

- Adopted Budget – (September – October)
 - September 15 – Adopt budget & tax rate
 - October 1 – Fiscal year begins; implementation of adopted budget



City Council Regular and Workshop Session

Meeting Date: 07/07/2016

Title: June 2, 2016 Workshop Miutes

Submitted For: Kim Pence, City Secretary

Submitted By: Kim Pence, City Secretary

Approval: Lee Ann Bunselmeyer, Acting City Manager

AGENDA ITEM

Consider and act on minutes from the June 2, 2016 Workshop Session.

AGENDA ITEM SUMMARY/BACKGROUND

Council discussion from the June 2, 2016 Workshop Session.

RECOMMENDATION

Staff recommends approval of the June 2, 2016 Workshop Session minutes.

Attachments

Minutes

**STATE OF TEXAS
COUNTY OF DENTON
CITY OF CORINTH**

On this the 2nd day of June 2016 the City Council of the City of Corinth, Texas met in a Workshop Session at 5:30 pm at the Corinth City Hall, located at 3300 Corinth Parkway, Corinth, Texas. The meeting date, time place and purpose as required by Title 5, Subtitle A, Chapter 551, Subchapter C, Section 551.041, Government Code, with the following members to wit:

Members Present:

Bill Heidemann, Mayor
Joe Harrison, Mayor Pro-Tem
Scott Garber
Sam Burke
Don Glockel
Lowell Johnson

Members Absent:

None

Staff Members Present:

Lee Ann Bunselmeyer, Acting City Manager
Kim Pence, City Secretary
Fred Gibbs, Planning & Development Director
Curtis Birt, Fire Chief LCFD
Cody Collier, Acting Director of Public Works, Parks and Recreation and Utility Operations
Jason Alexander, Economic Development Director
Guadalupe Ruiz, Human Resources Director
Chief Debra Walthall, Police Chief
Jane Krhovjak, Human Resources Generalist
Lori Levy, Senior Planner
Shea Rodgers, Technology Services

CALL TO ORDER FOR WORKSHOP:

Mayor Heidemann called the meeting to order at 5:30 pm.

Mayor Heidemann recessed into Closed Session at 5:30 pm.*See Closed Session

Section 551.074. To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee.

b. Deliberation of the employment, reassignment, or duties of the City Manager.

Council met in Closed Session from 5:31 pm until 5:50 pm.

Reconvene back into Workshop Session at 5:55 pm.

1. Discuss Regular Meeting Items on Regular Session Agenda, including the consideration of executive/closed session items as set forth in the Executive/Closed Session agenda items below.

Consider and act on an Interlocal Cooperation Agreement for Shared Governance Communications and Fire Dispatch Services for the 2016-2017 Fiscal Year with Denton County.

Councilmember Burke – Is that just our access to the dispatch?

Lee Ann Bunselmeyer, Acting City Manager – It's the 911.

Councilmember Burke – It's the same for the Police.

Lee Ann Bunselmeyer, Acting City Manager – Correct.

Councilmember Burke – What is the technology service?

Lee Ann Bunselmeyer, Acting City Manager – Basically it just provides support on the systems our tech staff cannot access. If they provide us the service of going in and resolving and troubleshooting issues, to assist our tech staff to get our systems up and going.

Councilmember Burke – It's the systems being the 911 response?

Lee Ann Bunselmeyer, Acting City Manager – Correct.

Consider and act on an Interlocal Agreement with Lake Cities Municipal Authority (LCMUA) authorizing a mutually beneficial emergency water supply interconnect between the City of Corinth and the LCMUA distribution systems.

Councilmember Johnson – Cody, explain, what are we doing here?

Cody Collier, Acting Director of Public Works, Parks and Recreation and Utility Operations – We are putting in a 12" main that would potentially run under 2181 and the purpose of it is during any type of emergency situation where we have a system down, or LCMUA does. We open up two valves and we have a supply of water in either direction to take care of fire safety, life, and everything else that water is needed for. It looks like the engineer reports say that LCMUA could supply us about 3.5 million gallons a day, which is plenty adequate during the winter time, when we're not running irrigation we run about 2.5-3 million gallons a day so that would be perfectly adequate to support Corinth's needs until we can get our system back in shape.

Councilmember Johnson – And it works the other way too?

Cody Collier, Acting Director of Public Works, Parks and Recreation and Utility Operations – Absolutely.

Councilmember Johnson – How much excess supply do we have without kicking us into another category?

Cody Collier, Acting Director of Public Works, Parks and Recreation and Utility Operations - That should never be an issue because we would not anticipate doing this more than a day or two. We can exceed our Upper Trinity subscription for a few days without having an adverse effect on us. We talked to Upper Trinity and if something like that were to happen, they would extend it for us understanding what caused it was not our need, it was the community wholly, not us.

Mayor Heidemann – I think the thing that spearheaded this is when we had that scare down when they broke that main and we almost went below. I think if you drop below 20% in water pressure then you have to put out a notice to everybody to boil their water and this here would be a safety valve for us to be able to go to them and turn it on.

2. Receive presentation, hold discussion, and give staff direction the proposed revisions to the City of Corinth Personnel Policy Manual.

Lee Ann Bunselmeyer, Acting City Manager – The item before you tonight is to go over some proposed revisions to the personnel manual. It was adopted formally by the City Council in 2011. Since then there have only been minor modifications throughout the years and Guadalupe will go through the history of that, but we have never really come back to look at updating with state law, with legal practices. The Director team starting looking at this over a year ago and we started looking at making some minor modifications to it. The more we got into it we felt that it was time we had legal review it to make sure we were up to date to state law. We did provide it to Andy when they became our firm and his team have gone through the document and given us some recommendations on wording. Guadalupe is going to provide high level review. There is a lot of changes in this manual and we ask that if Council has any additional questions, we'd be more than happy to schedule individual meetings to go through any of these to provide further clarification because we do want to be conscientious of your time tonight.

Guadalupe Ruiz, Human Resources Director – Mr. Ruiz went over the Personnel Policy Manual-proposed Revisions *See Exhibit A (attached).

Mayor Heidemann – For clarification, longevity pay is for Police and Fire is mandated by state statute and that's why we incorporate it into the compensation. Same thing for the other employees in the city.

Lee Ann Bunselmeyer, Acting City Manager - Longevity pay, state law for Police and Fire is \$4 per month for every month of employment, however, here in Corinth we actually pay \$6 per month. That range varies from city to city anywhere from \$4-\$12 per month.

Councilmember Garber – Do we have any positions within the city that would be at risk with the overtime?

Guadalupe Ruiz, Human Resources Director – No, I have checked them and we do not. Those that we have exempt are good. They will continue to be exempt is we pass that. Guadalupe continued the presentation.

Councilmember Burke – Are there any issues with this kind of change for current employees? Change as in Grandfather?

Guadalupe Ruiz, Human Resources Director – Yes, we have not discussed the starting of any new employee. Those that have not reached the 5 years and that would be something we have to determine. I would have to refer to the committee, we have not determined when we're going to make this effective.

Lee Ann Bunselmeyer, Acting City Manager – if you are employed under a certain set of benefits it's not guaranteed that it's always going to be there for the employees. I think as employees we understand that. It is always at the discretion of the Council to add, delete and modify any benefits that are in place. You can obviously modify or Grandfather those, it does make it a little bit harder to track on Human Resources Administratively not having spoken to the committee, if we are going to change it, then we should just change it and make it apply to all the current employees.

Councilmember Burke – I wasn't suggesting that we do Grandfather it, I was asking if there is a reason to Grandfather, because those rights are vested or something. Some concept like that.

Guadalupe Ruiz, Human Resources Director – It can be changed at any time. I guess as of now we will state that once it is adopted it will be effective for everybody. Guadalupe continued the presentation.

Lee Ann Bunselmeyer, Acting City Manager – One reason for the elimination of the short-term disability is the cost of this plan is increasing. We are expecting anywhere from 81% increase from year to year on this because the insurance companies are trying to discourage to be able to offer this and so we thought with those type of increases and costs it was at the point that we just can't afford it anymore.

Mayor Heidemann – When you do the budget, you'll show us where these cost savings are?

Lee Ann Bunselmeyer, Acting City Manager – On a short term disability right now, you can pay like \$40,000 a year and so that would be eliminated from the budget.

Guadalupe Ruiz, Human Resources Director – That's with long-term disability together, short-term is \$24,000. Guadalupe continued the presentation.

Councilmember Garber – When we move the 6 months to 5 years for sick time, what did we base that on? It seems like a huge jump, was that data driven, or was that like other cities were doing?

Guadalupe Ruiz, Human Resources Director – That was the review committee going over and determining that we had several cases where people had dropped everything and left.

Councilmember Garber – What was the tenure at the time they dropped everything?

Guadalupe Ruiz, Human Resources Director – The most recent one had probably 4 years.

Councilmember Garber – That's why I was asking, it seemed not arbitrary, it seemed like a huge jump and I think you answered the question.

Mayor Heidemann – If you do have any questions after you leave here then you can contact Guadalupe and get those questions answered. As it is right now, is this the schedule we're following?

Guadalupe Ruiz, Human Resources Director – It is a proposed calendar that definitely is going to be contingent to making sure that we answer the questions. I want to make sure I bring all those revisions back to ensure that I capture the input. If it does, the idea is to present it and then incorporate all the revisions and present it on the 16th. However, if there is going to be contact and we're going to meet, I am not sure I would be able to meet this date as I would have to have all those changes put in.

Lee Ann Bunselmeyer, Acting City Manager – It all depends if Council is okay with the recommended changes that staff has provided or if you want to make changes. If any individual Council wants to meet individually and provide some changes or clarifications to what we've proposed then we might have to extend it. Those aren't hard dates it just depends how many revisions the Council would like for us to make.

Guadalupe Ruiz, Human Resources Director – I would like to know am I going to contact each of you to make sure? I know I have one Councilmember that I have to go back. Do I need to contact anybody?

Councilmember Burke – You do not have to contact me.

Councilmember Garber – I will read it and if I have questions I will call you.

Councilmember Johnson – I am good so far, I will let you know.

Mayor Pro-Tem Harrison – I am fine.

Mayor Heidemann adjourned the Workshop Session at 6:35 pm.

Approved by Council on the ____ day of _____, 2016

Kimberly Pence, City Secretary
City of Corinth, Texas

City Council Regular and Workshop Session

Meeting Date: 07/07/2016

Title: June 2, 2016 Regular Session Minutes

Submitted For: Kim Pence, City Secretary

Submitted By: Kim Pence, City Secretary

Approval: Lee Ann Bunselmeyer, Acting City Manager

AGENDA ITEM

Consider and act on minutes from the June 2, 2016 Regular Session.

AGENDA ITEM SUMMARY/BACKGROUND

Council discussion and action from the June 2, 2016 Regular Session.

RECOMMENDATION

Staff recommends approval of the June 2, 2016 Regular Session minutes.

Attachments

Minutes

**STATE OF TEXAS
COUNTY OF DENTON
CITY OF CORINTH**

On this the 2nd day of June, 2016 the City Council of the City of Corinth, Texas met in a Regular Session at the Corinth City Hall at 7:16 PM, located at 3300 Corinth Parkway, Corinth, Texas. The meeting date, time, place and purpose as required by Title 5, Subtitle A, Chapter 551, Subchapter C, Section 551.041, Government Code, with the following members to wit:

Present: Bill Heidemann, Mayor
Joe Harrison, Mayor Pro-Tem
Sam Burke, Councilmember
Scott Garber, Councilmember
Lowell Johnson, Councilmember
Don Glockel, Councilmember

Staff Members Present: Lee Ann Bunselmeyer, Finance Director
Fred Gibbs, Planning and Development Director
Guadalupe Ruiz, Human Resources Director
Debra Walthall, Chief of Police
Kim Pence, City Secretary
Curtis Birt, Fire Chief
Lori Levy, Senior Planner
Shea Rodgers, Technology Services Manager
Cody Collier, Acting Public Works Director
Jane Krhovjak, Human Resource Generalist
Jason Alexander, Economic Development Director

CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE:

Mayor Heidemann called the meeting to order at 7:00 P.M., Councilmember Garber delivered the Invocation and led in the Pledge of Allegiance.

CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine and will be enacted in one motion. Should the Mayor, a Councilmember, or any citizen desire discussion of any Item that Item will be removed from the Consent Agenda and will be considered separately.

1. Consider and act on an Interlocal Cooperation Agreement for Shared Governance Communications and Fire Dispatch Services for the 2016-2017 Fiscal Year with Denton County.
2. Consider and act on an Interlocal Cooperation Agreement for Shared Governance Communications and Police Dispatch Services for the 2016-2017 Fiscal Year with Denton County.
3. Consider and act on an Interlocal Cooperation Agreement for Public Safety Application Support and Maintenance for the 2016-2017 Fiscal Year with the Denton County Department of Technology Services.
4. Consider and act on an Interlocal Agreement with the Lake Dallas Independent School District for Summer Camp Transportation Services.
5. Consider and act on an Interlocal Agreement with Lake Cities Municipal Authority (LCMUA) authorizing a

mutually beneficial emergency water supply interconnect between the City of Corinth and the LCMUA distribution systems.

MOTION made by Council Member Lowell Johnson to approve the Consent Agenda as presented. Seconded by Mayor Pro-Tem Joe Harrison

AYE: Council Member Sam Burke, Council Member Scott Garber, Council Member Lowell Johnson, Mayor Pro-Tem Joe Harrison, Council Member Don Glockel

PASSES

CITIZENS COMMENTS

In accordance with the Open Meetings Act, Council is prohibited from acting on or discussing (other than factual responses to specific questions) any items brought before them at this time. Citizen's comments will be limited to 3 minutes. Comments about any of the Council agenda items are appreciated by the Council and may be taken into consideration at this time or during that agenda item. Please complete a Public Input form if you desire to address the City Council. All remarks and questions addressed to the Council shall be addressed to the Council as a whole and not to any individual member thereof.* Section 30.041B Code of Ordinance of the City of Corinth.

Kurt Hyde, 2701 Yellowstone Park – I am not the only person and there are other people right now in the State of Texas also who are trying to get additional disclosure, like financial information from our towns and cities. Basically as a Corinth resident and a tax payer I would like to see the following enhancements added to our Comprehensive Annual Financial Report. 1) List of all vehicles purchased or leased by the City of Corinth. This list would be grouped by department and include a description of the vehicle, date acquired, purchase price, or annual lease cost, annual cost of insurance, expected retirement date and expected residual value. 2) A list of all city employees and salaries. This list would be grouped by department and include a job title, annual salary or hourly wage rate, previous year's W-2 total wages and the salary range for that position.

David Betz, 1812 Copper Leaf Drive – all we seem to want to do is put more car dealerships in Corinth. We have to stop the car businesses and we need to come with businesses that produce taxable income to take the pressure off of our backs as the homeowners in the City. Let's make this town a point of destination with nicer restaurants, shopping similar to what Highland Village and Flower Mound were faced with, we are faced with the same thing and you don't find car dealerships in there. The folks that are here have done a nice job expanding and they are good citizens but we need to stop this. Give us a vision of what the Council wants to do, we don't have it. I have been here 3 years and the taxes on my house has gone up \$1,100 dollars.

Mayor Heidemann and Councilmember Burke recused themselves from any discussion regarding the following business items for car dealerships.

PUBLIC HEARING:

Mayor Pro-Tem Harrison opened the Public Hearing at 7:10 P.M.

TO HEAR PUBLIC OPINION REGARDING A REQUEST FROM THE APPLICANT JOHN THATCHER, AUTHORIZED REPRESENTATIVE FOR THE PROPERTY OWNERS, TOMMY JOSEPH ROBINSON, BRIAN KEITH ROBINSON, RAYMON MANN ROBINSON, BRANDY DENISE ROBINSON, ROBERT MANLEY ROBINSON, THOMAS MANN ROBINSON, AND TIMOTHY MANLEY ROBINSON FOR A ZONING CHANGE FROM C-1, COMMERCIAL TO PLANNED DEVELOPMENT C-2 COMMERCIAL WITH MODIFIED DEVELOPMENT STANDARDS ON 10.603 ACRES OF LAND LEGALLY DESCRIBED AS LOT 1, BLOCK A, TRI-STEEL ADDITION, IN THE CITY OF CORINTH, DENTON COUNTY, TEXAS.

Fred Gibbs, Planning and Development Director - On May 5, 2016, the City Council postponed this request to the June 2, 2016 meeting per the request of the applicant. The rezoning request is in conformance with the Comprehensive Plan. Therefore, no amendment to the Comprehensive Plan is required in order for the City Council to consider this request. See Proposed Zoning Change Map Exhibit A.

However, the proposed automobile and truck sales facility, new and/or pre-owned (used) is **not** currently allowed in a C-1 Commercial zoning district and is **only** allowed in C-2 Commercial district **upon approval of an SUP with conditions**. Please see the following chart below listing the allowable uses in the C-1 and C-2 zoning districts and for all of the proposed uses, including the accessory uses for this request.

Proposed Non-Residential Uses	C-1	C-2
Automobile and Truck Sales Facility, new and/or pre-owned (used)	Not Allowed	SUP with Conditions
Automobile Parts Store	Allowed	Allowed
Automobile Service Garage (Minor)	Allowed	Allowed
Outside Display	Allowed with Conditions	Allowed with Conditions
Outside Storage	SUP with Conditions	SUP with Conditions
Gasoline Filling/Car Wash	Not Allowed	SUP with Conditions

The applicant is proposing a rezoning from C-1 Commercial District on 10.603 acres to a Planned Development C-2 Commercial District with modified development standards in order to develop a Carmax, automobile and truck sales facility, new and/or pre-owned (used) and accessory uses, such as new auto sales parts (tires and accessories), automobile service garage for routine services and minor repairs to be conducted inside the building, one (1) non-public car wash building, and an underground fuel storage area with one (1) fuel pump.

The applicant is proposing the following in lieu of the C-2 dimensional regulations per Section 2.08.05 of the UDC as shown in the chart below.

C-2	REQUIRED	PROVIDED
Minimum Side Yard Setbacks:		
Interior Lots:		
East	0' feet	15' feet
West	15' feet	25' feet
Minimum Rear Yard Setback	20' feet	50' feet

The applicant is meeting or exceeding all other requirements of the UDC, except the following:

1. UDC Section 2.09.01 **Landscape Regulations** shall apply except:

a. Interior parking lot landscaping in the outdoor automobile sales display area or the automobile sales staging area shall not be required. The interior parking lot trees that would be required in the sales display/staging area shall be planted and maintained in the residential adjacency area landscape edge buffer yards along the west and south property lines, and along I-35E as shown on the Design Map/Concept Plan, as shade trees with a minimum 3" caliper

size (per Table 15: Approved Plant Material List). Additionally, parking lot trees a minimum of 3” caliper (per Table 15: Approved Plant Material List) shall be planted per the Interior Parking Lot Landscaping requirements.

b. A 50' wide tree preservation area shall be established along the south property line to provide an increased landscape buffer to the adjacent single family residential property, with the provision that drainage requirements are met.

c. In addition to the required landscaping/screening for parking lots adjacent to residential areas, a 15' wide tree preservation area shall be established and maintained along the west property line.

2. UDC Section 2.09.02 **Tree Preservation** shall apply except:

a. A 50' wide tree preservation area shall be established along the south property line to provide an increased landscape buffer to the adjacent single family residential, with the provision that drainage requirements are met.

b. A 15' wide tree preservation area shall be established along the west property line.

3. UDC Section 2.09.03 **Vehicle Parking Regulations** shall apply except:

a. Parking space dimensions for sales display may be 9' x 17' with 20' wide maneuvering/drive aisle lanes only.

4. UDC Section 2.09.07 **Lighting and Glare Regulations** shall apply except:

(a) Required Turning Off of Property Luminaires

(i) All luminaires within the property, except those required for security, shall be extinguished within one hour after the end of business hours and remain extinguished until one hour prior to the commencement of business hours. Normal business hours shall be similar to other Texas CarMax locations which are 9:00 AM to 9:00 PM.

(ii) A maximum average level of five foot-candles at building and gated parking lot entrances is permitted and a maximum level of one foot-candle on the rest of the structure. A maximum level of two foot-candles is permitted along the staging and preparation area security wall in the southwest portion of the site. The site shall comply with the shielding requirements of Section 2.09.07.C.1 so that substantially all the directly emitted luminous flux falls within the property line.

5. UDC Section 4.02 **Fence and Screening Regulations** shall apply except:

a. The masonry screening wall separating nonresidential used and/or zoned areas from residential uses as required under Section 4.02.11 shall be eight (8') feet in height and shall be placed at the edge of the parking areas on the south and west sides in the general locations shown on the PD Concept Design Map, instead of at the property line, to provide for the above described Tree Preservation Areas.

Prior to the Planning and Zoning Commission meeting, public hearing notifications were sent to the 34 property owners located within 200' of the subject property. A notice of public hearing was posted on the subject property along I-35E.

On April 18, 2016, we received 2 public hearing notification letters in opposition.

SURROUNDING PROPERTIES ZONING

- Subject Property C-1, Commercial-1
- North N/A (I-35E)

- South PD (SF-1), Single Family
- East PD (C-2), Commercial-2
- West SF-4, Single Family/C-2, Commercial

SURROUNDING PROPERTIES EXISTING LAND USE

- Subject Property Vacant Commercial (Demolition in Progress)
- North N/A (I-35E)
- South Single Family, Residential
- East Undeveloped/Motor Vehicle Sales
- West Single Family, Residential/Motor Vehicle Sales

SURROUNDING PROPERTIES FUTURE LAND USE

- Subject Property Commercial
- North Commercial
- South Low Density Residential
- East Commercial
- West Low Density Residential/Commercial

Staff does **not** recommend Approval of this request for the following reasons:

- 1). The proposed use is too intensive for this location, as it is surrounded on the south and west by single family residentially zoned and developed properties.
- 2). There are already a large number of motor vehicle sales along this major I-35E corridor within the City of Corinth.
- 3). There are limited available parcels remaining along this major I-35E corridor within the City of Corinth for retail, restaurant, corporate campus office, hospitality, medical and entertainment opportunities which market studies show this area can support.
- 4). I-35E is a major corridor within the City of Corinth that provides excellent visibility and access making it attractive for future retail, restaurant, office, medical and entertainment development.
- 5). Retail development is crucial to a healthy tax base.
- 6). Neighborhood and/or regional services, such as retail, restaurant, employment and recreational/entertainment opportunities are appropriate in this location and are vital in providing for the health, and welfare of our current and future residents and families within the City of Corinth.

On April 18, 2016, the Planning and Zoning Commission recommended approval of the request as presented by a vote of 4-1.

Councilmember Glockel – you mentioned that staff is recommending denial would you touch on some of those subjects?

Fred Gibbs, Planning and Development Director – staff feels that this is a too intense use in this area. There is already some existing car dealerships there. Due to the proximity of some of the residential uses in there, we certainly do not want to increase that intensity with this additional use. Also there is a large number of automobile sales along the corridor. We are 8 square miles and you have one shot of developing a property with efficient uses throughout the corridor and this of course will be ten acres less of having that opportunity to develop retail, other regional centers, hotels and other commercial uses that may be more desirable for this particular area.

J.M. Dixon, Real Estate Manager, Carmax – Carmax provides their customers with a stress free retail environment to shop for and buy used vehicles, we offer a broad selection of cars and high quality vehicles. We have been in business for over 23 years, starting in Virginia and since that time we have opened 160 stores with our last one being last month in California. Our employees are our biggest asset and we have invested a lot of time and money in making sure that they are engaged in the workplace and this enables us to continue our culture of integrity, respect and innovation.

In 2003 Carmax started the Carmax foundation as a way for our associated to give back to the community in which they work with and play. Since that time, we have donated over \$30 million dollars across the country to non-profit organizations with a little more than \$1 million dollars in the Dallas Fort Worth area alone. We are a national partner with Caboom, they are dedicated in providing safe places for children to play across the country. Over the past 3 years we have built with them 30 playgrounds across the country and dedicated volunteer hours and money to build an additional 33 playgrounds and that will impact over 300,000 children across the country.

We have 6 dealerships in the Dallas/Fort Worth area with the closest one being in Plano which really brings us to the City of Corinth and our research has shown that this is a great area for our Carmax customers.

John Thatcher, Development Consultant, Carmax - the Carmax site plan has been designed in such a way that these existing mature trees are preserved as a natural landscape buffer between the residential areas to the southwest. In addition to these existing trees we will be supplementing one with further additional plantings as part of the development process. There are currently three driveways into the site off of the frontage road. Carmax is proposing to reduce that number of driveways from three down to two, one of which will be the primary drive the other will be a secondary drive with controlled access that will only be used for test drives and emergency access.

All adjacent access to the one-way frontage road is in the neighborhood, it is about one mile between our site and Post Oak Road and Church Drive connections. Carmax property is surrounded by numerous existing automotive uses, several major dealerships in the immediate area.

In addition we are going above and beyond in some of the landscaping screen requirements. The staging wall surrounding the staging area is a six foot wall and we agreed to raise that to an eight foot wall at the request of the neighbors. Code requires there be a screening wall there and on the property line and we are asking to move it off the property line to preserve that tree buffer and provide further separation between the adjacent residential areas. We are not surrounding the staging area with that wall we are also extending that wall all the way along the residential property to the west and south.

Another concern for the neighbors was lighting. We have come up with a conceptual lighting plan and it is strategically placed the lowest light levels adjacent to the residential properties. The existing and enhanced landscape buffer will help out with that as well. We will be meeting the code with the exception of several small variances and those are requested for light levels at building entrances and at the armed gates. We are asking to have it at the bare minimum so that our equipment functions properly for our security system and motion detectors that Carmax uses and it requires a certain light level to function properly.

Elizabeth Morris, Insight Research Corporation – we have been working with the City of Corinth on various projects over the last decade. In this case we were requested by Carmax to prepare an economic employment and tax revenue impact analysis of the use of the site that engagement was made as part of the request from the city.

We looked at the site and capital investment plans that were included which was about, a little over \$15 million dollars for land, construction and equipment. At the temporary construction job count would be about 82 people that would be employed as full time equivalence for one year to get this site in position and that includes all of the positions that would be related to establishing the new site. Full time equivalent jobs at full sales maturity would be about 118 positions. So economic, employment and tax revenue impact we looked at both direct and indirect results.

Looking at the construction period and the 20 years you can see that the new revenue stream that would be generated

by the activities on this site would provide about \$6.5 million dollars in new tax revenue to Denton ISD, \$2.9 million to the City of Corinth and 1.1 million to Denton County.

David Betz, 1812 Copper Leaf – I just want to reiterate the fact that what Huffines group said they are going to do with their property, they are going to develop it into something different being retail and professional buildings and that would ducktail nicely into this property. Carmax will not reduce in their sales hardly anything in sales tax revenue which we can bring businesses into that area that can do that and that are more desirable and what the residents want to come spend their money within their own community.

Kelly Pickens – in opposition of the proposed dealership.

Mayor Pro-Tem closed the Public Hearing at 7:50 P.M.

BUSINESS:

Consider and act on a zoning change from C-1, Commercial to Planned Development C-2, Commercial on 10.603 acres of land legally described as Lot 1, Block A, Tri-Steel Addition, in the City of Corinth, Denton County, Texas. (This property is located on the southwest side of I-35E, between Post Oak Drive and Church Drive.)

Councilmember Garber – two weeks ago it was my understanding that some of the zoning were proper uses of the property that is currently Huffines is on is changing once that property evacuated is that correct?

Fred Gibbs, Planning and Development Director – yes I believe one of the conditions put on the zoning request for approval of that zoning was for Huffines to purchase that property before the actual relocation of their development and we are still working on that and it has not been finalized yet.

Councilmember Garber – the two properties together if zoning were to be the same on both and it was C-1 instead of C-2, does that open up interesting opportunities from a development standpoint to maybe develop both properties at once or individually maybe break up some of the dealerships that our citizens requested?

Jason Alexander, Economic Development Director – it opens up a few opportunities from an economic development standpoint. Whether they are developed separate or developed in a cohesive fashion there are alternative opportunities available

Councilmember Garber – maybe to define cohesive does that mean maybe a master plan through both properties or with both properties being taken into consideration?

Jason Alexander, Economic Development Director – certainly and I think there are tools in the zoning ordinance such as planned development in order to facilitate a type of development happening on either both sites or on one of those sites.

MOTION made by Council Member Scott Garber to deny the zoning request. Seconded by Council Member Lowell Johnson

AYE: Council Member Scott Garber, Council Member Lowell Johnson, Mayor Pro-Tem Joe Harrison, Council Member Don Glockel

Other: Council Member Sam Burke (RECUSE)

PASSES

BUSINESS AGENDA

7. Consider and act on the Site Plan for the Bill Utter Ford Dealership zoned Planned Development C-3 and Planned Development C-2 on 16.652 acres legally described as Bill Utter Ford Addition Block A, Lot 1, Bill Utter Ford Addition Block A, Lot 2 and Tract 26 out of the L. Bates Survey, County Abstract 204 in the City of Corinth, Denton County, Texas.

Fred Gibbs, Planning and Development Director - The Planning and Zoning Commission recommended approval of the zoning change for the Bill Utter Ford Dealership at the April Planning and Zoning Commission meeting. City Council approved the ordinance associated with the rezoning on May 5, 2016 approving a Planned Development C-3/C-2 zoning district that will allow renovations to the existing development and expansion for inventory, a car wash and future body shop on the Bill Utter Ford campus.

City Staff recommends approval of the site plan based on the approved zoning and approved plat and engineering plans.

Kyle Vrla, Design Engineer Bill Utter Ford – this is our last step in the process. Our intent for this site is an expansion of the dealership itself and the properties adjacent to this dealership were purchased and platted as one and the site itself will be expanded. The renovations will include a service shop addition, a service drive, expansion of used car sales, and an inventory vehicle parking will be built on the two adjacent lots to the east and we will also have the stand alone carwash, a private carwash the public will not be able to use it.

The intent of this site plan is to depict the quality and development consistent with the City of Corinth zoning criteria by consideration of existing development adjacent to this property. See Exhibit B.

Councilmember Harrison – what happens to the sidewalk across the Post Oak Bridge? what happens to it on Shady Shores Road or Post Oak Road, down to the trails?

Fred Gibbs, Planning and Development Director – I believe the way I understand it is TxDOT is building a sidewalk with their improvements. After you pass Bill Utter I am not sure where that sidewalk goes.

Councilmember Harrison – there is not a sidewalk there. Is it too late to put a sidewalk there? I am trying to get on the sidewalk to connect to the trail.

Kyle Vrla, Design Engineer , Bill Utter Ford – TxDOT will be constructing the sidewalk along the south side of Lake View and Post Oak but I believe it is only to the first driveway.

Councilmember Harrison – ok, so there is one along the north side of your property?

Kyle Vrla, Design Engineer, Bill Utter Ford – yes, on the northwest side.

Councilmember Harrison – you have to connect to something.

Fred Gibbs, Planning and Development Director – so if I am understanding you are looking at continuing that around and tying it in over to the trail?

Councilmember Harrison – yes, either sometime in the future or something.

Kyle Vrla, Design Engineer, Bill Utter Ford – is that an issue being in the City of Denton?

Councilmember Harrison – can I ask that at this point?

Fred Gibbs, Planning and Development Director – sidewalks in the City of Denton I don't know what their requirements are. It is kind of an odd situation over there on Shady Shores because they have their roads in a PD there

Councilmember Harrison – I will withdraw my question then.

Councilmember Glockel – there is no trail and probably no plans to put a sidewalk to the east side of Lake View on the north side of Shady Shores road. I don't see one.

Councilmember Harrison – as I said I withdraw my question.

Fred Gibbs, Planning and Development Director – there is a proposed hard surface trail along Shady Shores that does pull up into Post Oak in some point in time when the road improves.

MOTION made by Council Member Lowell Johnson to approve the site plan for Bill Utter Ford Dealership as presented. Seconded by Council Member Scott Garber

AYE: Council Member Sam Burke, Council Member Scott Garber, Council Member Lowell Johnson, Mayor Pro-Tem Joe Harrison, Council Member Don Glockel

PASSES

Recessed from 8:25 p.m. until 8:30 p.m.

Mayor Heidemann returned to the meeting for the remainder of the business items.

8. Consider and act on a request from the applicant Steve Homeyer, authorized representative for the property owner, Redriver Bancorp, for a major subdivision waiver to the City of Corinth Ordinance No. 13-05-08-20, Unified Development Code (UDC) to allow a reduction in the minimum required distance from the intersection along a collector street to the centerline of a proposed driveway on property legally described as part of Tract 10A being 2.21 acres out of the J. P. Walton Survey, Abstract No. 1389, in the City of Corinth, Denton County, Texas.

Fred Gibbs, Planning and Development Director - The applicant is requesting a major subdivision waiver in order to reduce the minimum required distance from the intersection of N. Corinth Street and Walton Drive to the centerline of the driveway into the proposed Domino's Pizza and future retail site.

Section 3.05.04 Access Management of the Unified Development Code requires the minimum distance from the intersection along City maintained collector roadways to the centerline of the driveway to be a minimum of 150' feet; whereas, the applicant is proposing a minimum distance of 146' feet.

The proposed development is located at both the corner of N. Corinth Street and Walton Drive, and I-35E and N. Corinth Street. Therefore, only one driveway is proposed along N. Corinth Street, as the site does not have sufficient room between these two intersections in order to meet the driveway spacing requirements to allow for additional driveways.

Staff recommends approval of the request as presented for the following reasons:

- 1). the distance of the proposed driveway spacing from the City maintained intersection is only being reduced by 4' feet.
- 2). If the proposed driveway were located 150' from this intersection, it would not meet the required distance

from the major intersection of the State maintained I-35E arterial street.

3). TXDOT is also supportive of this request.

4). Neither staff nor TXDOT could support a reduction in the required distance from the other intersection at I-35E and N. Corinth Street for this property, and access must be provided.

On April 18, 2016, the Planning and Zoning Commission recommended approval of the request as presented.

Councilmember Glockel – the way that it is positioned on the property it looked like it was very difficult to get that building on that piece of property and I don't have any issues with driveway and the plats were very busy, where is the fire protection? Is there any hydrants close? We can look at that during the next agenda item.

Fred Gibbs, Planning and Development Director – ok.

MOTION made by Council Member Don Glockel to accept the site variance for the driveway. Seconded by Mayor Pro-Tem Joe Harrison

AYE: Council Member Sam Burke, Council Member Scott Garber, Council Member Lowell Johnson, Mayor Pro-Tem Joe Harrison, Council Member Don Glockel

PASSES

9. Consider and act on the Site Plan for Domino's Pizza on property legally described as 2.21 acres situated in the J. P. Walton Survey, Abstract Number 1389, City of Corinth, Denton County, Texas. (This property is located on the southeast corner of N. Corinth St. and Walton Dr.)

Fred Gibbs, Planning and Development Director - The applicant is seeking approval of proposed Lot 1, Block A, G4 Corinth Addition for the Domino's Pizza restaurant at this time. The proposed restaurant is a non-residential use and is required to develop with the Residential Adjacency Standards; therefore, the building is required to be setback a minimum of 134' feet from the adjacent residentially zoned and developed property line, and the dumpster is required to be a minimum of 50' feet away from the property lines. The proposed thirty-three and a half (33 1/2") foot tall building is setback approximately 257' feet from the nearest developed single family residence, and the dumpster is approximately 158' feet from the nearest developed single family residence.

A Major Subdivision Waiver request is a companion item on this agenda. The proposed development is located at both the corner of N. Corinth Street and Walton Drive and I-35E and N. Corinth Street. Therefore, only one driveway is proposed along N. Corinth Street, as the site does not have sufficient room between these two intersections in order to meet the driveway spacing requirements to allow for additional driveways.

The Preliminary Plat and the Final Plat was approved by the Planning and Zoning Commission on May 16, 2016. The Major Subdivision Waiver for the driveway spacing was recommended for Approval by the Planning and Zoning Commission on April 18, 2016 and is a companion item on this agenda.

The applicant is meeting all other development requirements; however, the applicant is proposing an alternative to the required corner lot landscaping requirement. Section 2.09.01 Landscaping Requirements of the Unified Development Code provides that corner lots shall have a minimum of 900 sq. ft. of area in landscape at the intersections. The required area is to be measured a minimum distance of 40 feet from the projected corner of the intersection of both sides of the lot and extending out 175 feet or to the nearest driveway.

The applicant is proposing 1,280 sq. ft. of landscaping at the corner of N. Corinth St. and I-35E and 900 sq. ft. at the corner of N. Corinth St. and Walton Dr. However, since the site has two corners, there is not sufficient room to meet the minimum distance of 40 feet from the projected corner of the intersections of both sides of the lot and extending out 175 feet or to the nearest driveway.

Therefore, the applicant is requesting alternative compliance by meeting the area of landscaping at the corner of N. Corinth St. and I-35E, and is exceeding the area at the corner of N. Corinth St. and Walton Drive. The applicant is also providing additional shrubs at the corner of N. Corinth St. and Walton Drive, along N. Corinth St. and the driveway entrance into the site along N. Corinth St.

Staff recommends Approval of the Site Plan, subject to approval of the companion Major Subdivision Waiver.

On May 16, 2016, the Planning and Zoning Commission recommended Approval of the site plan subject to approval of the Major Subdivision Waiver.

Mayor Heidemann – there are two entrances, are both entrances for Dominos or is this have another tenant in this facility?

Clint Bishop, Homeyer Engineering – there will be two separate businesses in here. The Domino's will take the left hand side and the other use will also be a complementary restaurant as well.

Councilmember Glockel – I noticed this portion of the phase you had to stub the fire lane and I guess there is room to back a truck and turn it around obviously. I can't see where they fire hydrants are?

Clint Bishop, Homeyer Engineering – we are relocating that fire hydrant right next to the entrance.

MOTION made by Mayor Pro-Tem Joe Harrison to approve the site plan for Domino's pizza on property legally described as 2.21 acres situated in the J. P. Walton Survey, Abstract Number 1389, City of Corinth, Denton County, Texas. Seconded by Council Member Scott Garber.

AYE: Council Member Sam Burke, Council Member Scott Garber, Council Member Lowell Johnson, Mayor Pro-Tem Joe Harrison, Council Member Don Glockel

PASSES

10. Consider and act on nominations, appointments, resignations and removal of members from Corinth Economic Development Corporation.

Lee Ann Bunselmeyer, Acting City Manager – the item tonight is for Council to consider nominations for the Economic Development Corporation. There are three board positions that have expired terms and one Council Representative position that has an expired term.

Earlier this year the Council approved a procedure for considering nominations to these committees. First for Council to consider individuals that are seeking reappointments to their board places. If a person is considered and approved that person would be filled by an existing board position, if not the second criteria is for Council to them consider alternates positions and this board does not have any alternates on it. The third point for consideration would be given to new applicants.

Mayor Heidemann opened nominations for Wade May for reappointment to the Economic Development Corporation.

MOTION made by Council Member Don Glockel to nominate Wade May for reappointment to the

Economic Development Corporation Board. Seconded by Council Member Scott Garber

AYE: Council Member Sam Burke, Council Member Scott Garber, Council Member Lowell Johnson, Council Member Don Glockel

NAY: Mayor Pro-Tem Joe Harrison

PASSES

Mayor Heidemann opened nominations for Mike Amason for reappointment to the Economic Development Corporation.

MOTION made by Council Member Sam Burke to nominate Mike Amason for reappointment to the Economic Development Corporation Board.. Seconded by Council Member Scott Garber.

AYE: Council Member Sam Burke, Council Member Scott Garber, Council Member Lowell Johnson, Mayor Pro-Tem Joe Harrison

NAY: Council Member Don Glockel

PASSES

Mayor Heidemann opened nominations for an open position for Place 4 to the Economic Development Corporation.

MOTION made by Council Member Don Glockel to nominate Jerry Blazewicz for appointment to the Economic Development Corporation Board. Seconded by Council Member Lowell Johnson.

AYE: Council Member Sam Burke, Council Member Scott Garber, Council Member Lowell Johnson, Mayor Pro-Tem Joe Harrison, Council Member Don Glockel

PASSES

Mayor Heidemann opened nominations for City Council Representative Lowell Johnson for reappointment to the Economic Development Corporation.

MOTION made by Council Member Scott Garber to nominate Lowell Johnson for reappointment to the Economic Development Corporation Board, Seconded by Council Member Don Glockel

AYE: Council Member Sam Burke, Council Member Scott Garber, Mayor Pro-Tem Joe Harrison, Council Member Don Glockel

Other: Council Member Lowell Johnson (RECUSE)

PASSES

COUNCIL COMMENTS & FUTURE AGENDA ITEMS

The purpose of this section is to allow each councilmember the opportunity to provide general updates and/or comments to fellow councilmembers, the public, and/or staff on any issues or future events. Also, in accordance with Section 30.085 of the Code of Ordinances, at this time, any Councilmember may direct that an item be added as a business item to any future agenda.

Councilmember Burke – it is my intent to resign from the Economic Development Corporation Board and the application you received from Robert Goodwin was in response to me and Councilmember Garber reaching out to him and seeing if he is interested in serving on the Economic Development Corporation Board. I would like to have an item similar to the item we just considered on the next agenda.

Councilmember Garber – perhaps maybe looking at what Corinth is facing over the next few years, I think this Economic Development Corporation is a vital part of that and I think it was do us good as a Council to sit down and talk about every single seat on the board to decide if there are people we want to remove off or put back on and really take a look at that. I think that is a possible Executive Session item and I would recommend that.

Councilmember Johnson – the DATCU Dash 5K is coming up and running this weekend. We would love to have your support out there on Saturday at 8:00 A.M.

Lee Ann Bunselmeyer, Acting City Manager – I wanted to provide Council with some information, I know you received a memorandum from Mr. Hyde on information he would like to have distributed to the public or put in our CAFR. Our CAFR has a structure that we follow and we try not to deviate from adding any additional information into the structure to our Comprehensive Annual Financial Report. However, several months ago we did add most of that information on our website, we do have a budget page that is on there and we do have a listing of all our vehicles, equipment, purchase date, purchase price etc. and description of that on those vehicles and equipment. On our Human Resources page under employment, we do have our pay scales there with the job titles, ranges with minimum, mid and top out ranges for all of our positions including our Police and Fire step plans. In that schedule we do not have employee names on it we just have employee titles on there.

Councilmember Garber – is it possible to have a member of our staff to point that out to Mr. Hyde and make sure that answers his questions?

Lee Ann Bunselmeyer, Acting City Manager – sure.

Lee Ann Bunselmeyer, Acting City Manager – I did want to let Council know we did close on the property on 3501 FM 2181 for the future site of our Joint Public Safety Facility. We closed on Tuesday, with the help from Andy Messer and his firm we were able to get resolution on the majority of the easement issues that we had. They are still working on one more and we hope to be bringing that back to the Council within the next few months. We have acquired it and it is now our property.

Mayor Heidemann recessed the meeting at 8:50 P.M. * See Closed Session.

CLOSED SESSION

The City Council will convene in such executive (closed session) to consider any matters regarding any of the above listed agenda items as well as the following matters pursuant to Chapter 551 of the Texas Government Code

Section 551.071. (1) Private consultation with its attorney to seek advice about pending or contemplated litigation; and/or settlement offer; and/or (2) a matter in which the duty of the attorney to the government body under the Texas Disciplinary Rules of Professional Conduct of the State of Texas clearly conflicts with chapter 551. Consultation with the City Attorney regarding legal issues associated with the matter listed under Section 551.072.

a. Receive information and discuss, deliberate, and provide staff with direction regarding the potential

acquisition of real property located in Corinth along the west side of I-35 on FM 2181.

Council met in Closed Session from 8:50 P.M. until 9:08 P.M.

Section 551.072. To deliberate the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.

Section 551.074. To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee.

b. Deliberation of the employment, reassignment, or duties of the City Manager.

Section 551.087. To deliberate or discuss regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations; or to deliberate the offer of a financial or other incentive to a business prospect. After discussion of any matters in executive session, any final action or vote taken will be in public by the City Council. City Council shall have the right at any time to seek legal advice in Closed Session from its Attorney on any agenda item, whether posted for Closed Session or not.

RECONVENE IN OPEN SESSION TO TAKE ACTION, IF NECESSARY, ON CLOSED SESSION ITEMS.

There was no action taken from Closed Session.

ADJOURN:

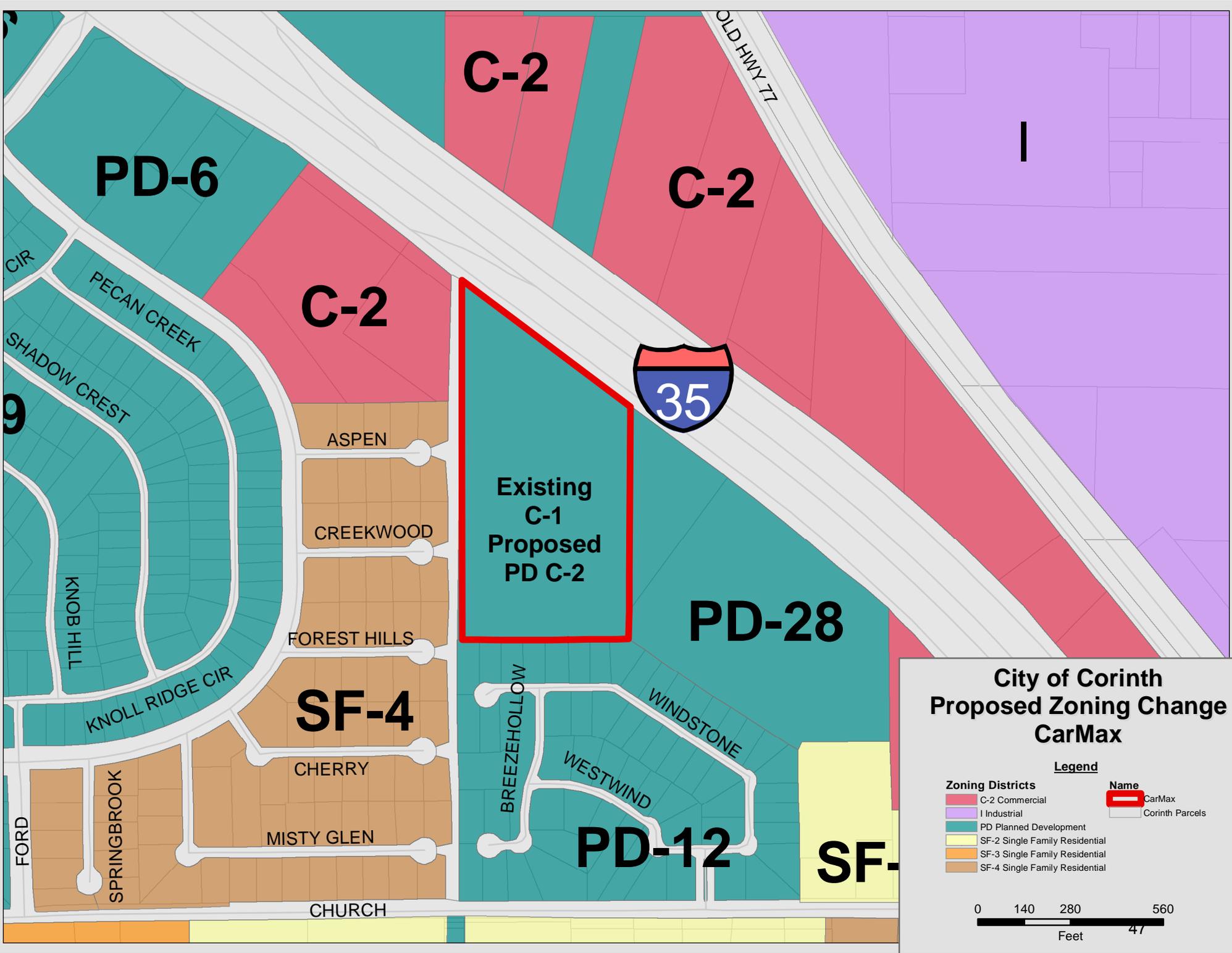
Mayor Heidemann adjourned the meeting at 9:10 P.M.

AYES: All

Meeting adjourned.

Approved by Council on ____ day of _____, 2016.

Kimberly Pence, City Secretary
City of Corinth, Texas.



City of Corinth Proposed Zoning Change CarMax

- Legend**
- | | |
|--|---|
| ■ C-2 Commercial | Name |
| ■ I Industrial | CarMax |
| ■ PD Planned Development | Corinth Parcels |
| ■ SF-2 Single Family Residential | |
| ■ SF-3 Single Family Residential | |
| ■ SF-4 Single Family Residential | |





CARMAX

Aerial and Site Location



Denton

Shady Shores

SHADY SHORES RD

POST OAK DR

BILL UTTER FORD SITE

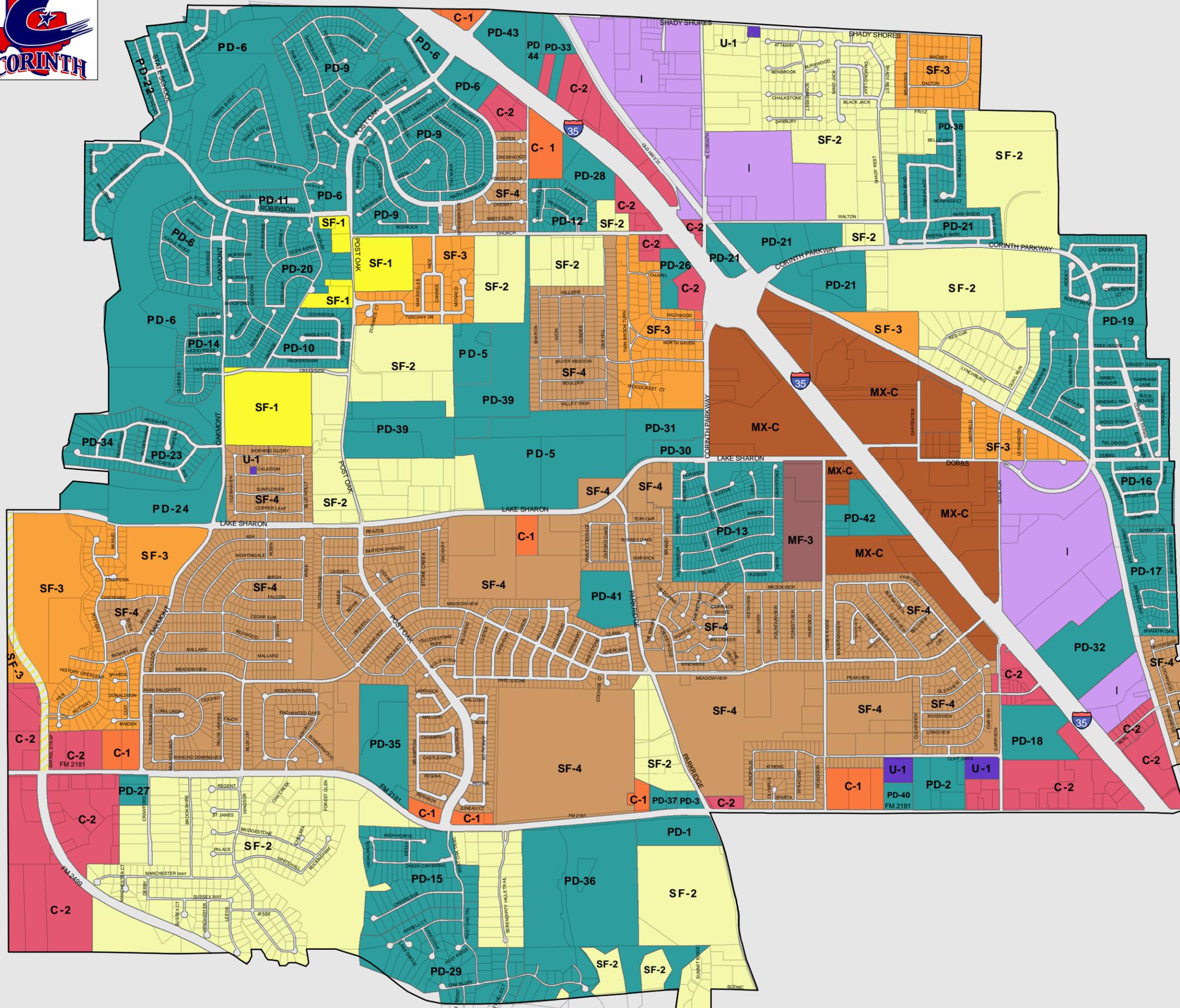
RAILS AND TRAILS
OLD HWY 77

PECAN CREEK CIR

KNOLL RIDGE DR

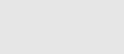


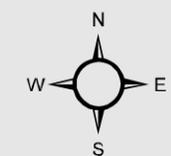
City of Corinth Zoning Map



Legend

Zoning Districts

-  Future FM 2499
-  C-1 Commercial
-  C-2 Commercial
-  C-3 Commercial
-  I Industrial
-  MF-1 Multi-Family Residential
-  MF-2 Multi-Family Residential
-  MF-3 Multi-Family Residential
-  MHD Modular Home District
-  MX-C Mixed Use Commercial
-  PD Planned Development
-  SF-1 Single Family Residential
-  SF-2 Single Family Residential
-  SF-3 Single Family Residential
-  SF-4 Single Family Residential
-  U-1 Utility





Corinth Dominos 1-dv1.jpg

Corinth Dominos Lighting Study | Francis Commercial | 20-Apr-16



Corinth Dominos 1-dv2.jpg

Corinth Dominos Lighting Study | Francis Commercial | 20-Apr-16

City Council Regular and Workshop Session

Meeting Date: 07/07/2016

Title: June 9, 2016 Workshop Minutes

Submitted By: Kim Pence, City Secretary

Finance Review: N/A

Legal Review: N/A

Approval: Lee Ann Bunselmeyer, Acting City Manager

AGENDA ITEM

Consider and act on minutes from the June 9, 2016 Workshop Session.

AGENDA ITEM SUMMARY/BACKGROUND

Council discussion on the June 9, 2016 Workshop Session.

RECOMMENDATION

Staff recommends approval of the June 9, 2016 Workshop Session minutes.

Attachments

Minutes

**STATE OF TEXAS
COUNTY OF DENTON
CITY OF CORINTH**

On this the 9th day of June 2016 the City Council of the City of Corinth, Texas met in a Workshop Session at 5:30 pm at the Corinth City Hall, located at 3300 Corinth Parkway, Corinth, Texas. The meeting date, time place and purpose as required by Title 5, Subtitle A, Chapter 551, Subchapter C, Section 551.041, Government Code, with the following members to wit:

Members Present:

Bill Heidemann, Mayor
Joe Harrison, Mayor Pro-Tem
Scott Garber
Don Glockel
Sam Burke

Members Absent:

Lowell Johnson

Staff Members Present:

Lee Ann Bunselmeyer, Acting City Manager
Cody Collier, Acting Public Works Director
Kim Pence, City Secretary
Fred Gibbs, Planning & Development Director
Mack Reinwand, City Attorney
Jason Alexander, Economic Development Director
Carrie West, Police Lieutenant
Curtis Birt, Fire Chief
Guadalupe Ruiz, Human Resource Director
Chris Rodriquez, Financial Services Manager
Caryn Riggs, Assistant Finance Director
Jeremy Booker, Building Official
Brenton Copeland, Technology Services
Mike Brownlee, City Engineer

CALL TO ORDER:

Mayor Heidemann called the meeting to order at 6:30 P.M.

PRESENTATION:

1. Hold a discussion and receive direction regarding the Parkside Farms Subdivision.

Lee Ann Bunselmeyer, Acting City Manager – over the last few month’s staff has been working with the developer that is doing some new construction out in this area, trying to provide some relief for the citizens and some concerns that they have regarding lighting and fencing and also traffic concerns. Tonight Cody Collier is going to make a presentation and give the Council an overview on some things

that we have been able to accomplish over the last few months and also to talk about some options to relieve the traffic concerns. We also have Fred Gibbs, our Planning and Development Director that will be assisting Cody on the presentation and also Carrie West our Police Lieutenant is here to address any police concerns.

Cody Collier, Acting Public Works Director – some of the prior considerations for concerns out there were no truck signs along Park Place to help detour pass thru traffic for large trucks in the subdivision and those signs were placed in March. The police department is not able to stop the large trucks from traveling through there with the intent of making a delivery. The intent and the only way the police officers can enforce the no trucks signs is if the trucks are utilizing that as a pass thru.

We have also done traffic counts, one in February and a second one in March, both of those for Park Place was in the 85% of speed averaged 28 miles per hour. There was questions about putting in stop signs along some of the intersection of Park Place to help control traffic and speed. Unfortunately that is not an option, we cannot legally use stop signs as a speed control options.

It was brought up to reduce the speed limit to 25 miles per hour and this Council does have the authority if you would like to do so to reduce the speed limit on Park Place. However, with the 85% of speed being 28 miles per hour as it is now I don't know that you would receive much of a benefit if at all from reducing the speed limit to 25 MPH. The other issue was the traffic volume and I don't believe by reducing the speed limit to 25 miles per hour would actually help with the volume of traffic you are seeing on Park Place either.

The police department has increased patrols for speed on the street and across the street. I checked with the police department this morning and they do not have any records of any citations issued for either no trucks and for speeding, specifically on Park Place. The developer was contacted and asked to route traffic away from Park place.

Fred Gibbs, Planning and Development Director – both the builder and the developer are here tonight to elaborate on any of these concerns. Currently right now we have withheld all building permits out there until the fence issue that is adjacent to the Parks of Corinth is addressed. I do know the developer has met with those homeowners that are adjacent to it and I am sure he will elaborate on that. The developer has paid for the street light relocation with Oncor and we are now waiting on Oncor to physically go out there and do the work. It has been raining quite a bit lately and so it has to dry up a little bit before they can relocate that line. We are probably two weeks out from that happening.

Cody Collier, Acting Public Works Director – I have prepared three options, Option 1 if we remove the speed cushions off of Shady Rest Lane and allow folks to use Shady Rest Lane to get back and forth between Corinth Parkway and back through subdivisions I fully expect the traffic volumes to decrease on Park Place. Cushions were place there temporarily until the Post Oak Bridge re-opens. Option 2, is to look at reducing the speed limit to 25 MPH. That is an option however I don't believe it will have any impact on the volume of traffic or the speed of traffic. Option 3, is the option to consider speed cushions on Park Place. It would certainly help but I am not sure if that is a great solution either. Speed cushions is what is moving people from Shady Rest Lane to Park Place so if you put the same condition on Park Place then most likely Shady Rest Lane will become the more preferred route, the down side to that is there are other areas in town where residents have requested speed cushion and we get in the business of continuing to place them and that will be an impact the city is going to see. On each set of speed cushions the cost will be about \$3,500 a piece so two speed cushions on Park Place will be about \$7,000 for that option.

Councilmember Burke – can we take the ones off of Shady Rest and put them on Park Place?

Cody Collier, Acting Public Works Director- yes, we can.

Councilmember Glockel – the reason we put in the speed humps on Shady Rest Lane was a measure to try to discourage fast traffic through this residential area while Post Oak was being built is the correct?

Cody Collier, Acting Public Works Director – yes.

Karen Danks, 3700 Park Wood Court – against the variance.

Jim Wallace, 1404 Park Place – thank you for the time and effort that everyone here at the City has put in trying to help us. We directly back up to the new development and we have been watching the construction going on for over a year. I have been here previously to speak on how my kids almost got run over because of the traffic on our street. We were told we were going to be helped with the retaining walls, we were told we were getting new fences, we were told they were going to join our HOA, we were told construction traffic would not go through our subdivision, we were told there would be no construction before 7:00 A.M. or after 7:00 P.M., not a single one of those things are being followed. I would ask that these things get remediated quickly so that we can move on with our lives and they can move on with theirs.

Lisa Clawson, 1411 Park Place – I went back this evening at all my emails and I go back to March 2014, we are almost at 2 ½ years later. We are not against development, we offered to partner, we were promised the moon and I cannot think of one thing that he has actually held up too. I have been here 5 times asking for help and we are tired. We have tried to alert the City but at some point someone needs to be held accountable and we need some answers.

Jera Walker, 1400 Park Place – no one has ever talked to me about a fence or having a fence putting a fence in. I have had increased water flowing into my backyard and it is washing away my soil. I tried for two weeks to get in touch with the builder and finally he came out and said they would do something about it and I have still not had anything done and they have not contacted me. I don't let my kids play in my front yard anymore because they have almost been hit by vehicles. I love this neighborhood but I am seriously considering moving out because it is not the same environment it was four years ago.

Juan Olivencia, 1403 Park Place – promises not delivered by the developer. The fences, the wall, joining the HOA. Etc. The traffic is horrible. Today I think I saw 3 trucks going through.

Roy Grisham, 3905 Emerld Park – the primary concern at this point is the traffic. The City always have the right to put in place emergency exception to protect an at risk observation therefore, you could because you have young kids out of school that is exposed to danger and you could take action to lower the speed limit or put in a temporary stop signs in and you could take actions to fine the trucks. My recommendation is the general contractor should fine his subcontractor who are driving the trucks through the neighborhood and put the money in the HOA. There has not been one thing that has been done that we were told would be done. Any requests should be denied by the City Council that represents us.

Reginald Rembert, Developer Parkside Farms – last year in 2015, was the rainiest year probably on record for the entire north Texas region. The number of workdays were very minimal so the project got

way behind. As far as the HOA and assisting with the wall the residents said was promised, we have and still have full intentions of discussing an HOA merger with them and we have not done anything yet that relates to an HOA yet but the problem is we still do not have a subdivision officially accepted yet by the City of Corinth and the main reason we don't have our subdivision is because of the street light, that street light was put in place per plan that one resident raised an issue which costs the developer \$1,800 which was an unnecessary expense because we put the street light per plan which is where we put lights in all the communities, we put street lights at the end of a cul-de-sac and that is where they normally go. I was requested to move it and yes I did have a concern about moving a light that was already installed and already paid for and to leverage the subdivision which is still being leveraged today mainly for that light, we have paid for the light and Oncor is in the process of relocating the light.

Again, as a merger of an HOA they do get HOA fees and they do get a fee for coming into the HOA some of the upfront money we are talking about would be an assessment to come in to the HOA as a one-time fee and they could use that money to assist with the wall or whatever.

As far as the residents that spoke the gentlemen that complained about the light and his fence not being up, I met with him and told him I had a concern however, I did purchase the light. He has a home that is within 10 feet of the property line with no fence, well he is under the impression and that someone told him that would never be developed behind him and that is why he bought his property so he is upset at someone one. We have full intentions of installing a fence however, we went through the subdivision and we want to install the fences on a lot by lot basis as we build the house we were not going perimeter the whole thing. We have since talked to the Planning department and I met with a fence company and one of the problems we have there to come in and build a perimeter fence everywhere is we are going to do significant damage to the screening along the rear of these properties. We don't have a problem doing it, we will come in and won't take out any protected trees but all the brush and underbrush, the residents will lose privacy and that will be the next issue that Council will be hearing about. We will have to do some significant vegetation clearing that will affect some of the resident's privacy.

We are not here to not do a good job and the community will be very successful but right now the City holds the cards and you still have \$150,000 letter of credit on file for this project that has not been released. We have been trying to get that released for six months. We don't know what else we can do as a developer and a builder, we have requested our dumps and trucks not to use... we have exhausted all of our means and we don't want a bad reputation in the City of Corinth as far as developing but sometimes residents are not as sensitive to construction because their lives are affected and we understand that. It is a construction site and a construction zone and it is temporary.

Councilmember Harrison – I assume it is your subcontractors and trucks that are going over there at odd times is that correct?

Kyle Williams, Builder, Parkside Farms – the problem is these are independent contractors that work for us they hire sub-contractors to deliver their sand, brick, lumber, sod and so forth and there is no way for us to be able to fine them. They are not a First Texas Home employee and I cannot tell them to not drive on those streets. We have signs that we ordered they have not come in yet that will be placed at both entrances that say "No Deliveries" from this time to this time.

I have an idea if we put temporary barricades up at the end of the subdivision that does into theirs or on that street that could just be moved out of the way by firemen if they need to get through there. I think that would be the cheapest thing to keep people from cutting through. If you pull up Google Map and punch it

in it takes you right down Park Place.

Lisa Clawson, 1411 Park Place – deliveries at 5:00 A.M. happen, we have photos and we have sent them. Joining the HOA I have sat in with Reginald and he said he was interested. The last contact I had was from October 2014, we have to vote to add them to our HOA and that takes time. I would ask why are you not working on this now.

Reginald Rembert, Developer Parkside Farms – I spoke earlier that we are very interested in joining and talking to them about merging the HOA's. It will be before you decide to start collecting HOA's or moving people into the homes over there. We have a large list on our plate and we just have not got to that. Can we work out a deal to merge the two? I don't know.. but we are planning to sit down with them and work out an agreement with them but we have not got to that point yet.

Kyle Williams, Builder, Parkside Farms – we are getting bids to come in and clear out some of the trees and we are going to use the least expensive of the two. The scope of the work is going to be coming in and clearing all the brush and taking any tree basically under 3 inches if that is allowed and I think anything under 3 inches is allowed. They are also going to be coming in and clearing those trees up to about 8 to 10 feet and that will open up some of their views on ours but those trees are for the most part contained on our lots.

Lisa Clawson, 1411 Park Place – I have the minutes from April 17, 2014 Council meeting and on page 5 of those minutes Mr. Rembert says I agree to install a six foot cedar picket fence along the entire property line and I would like to go on record that I would agree to a \$20.00 per foot allowance for residents to replace their fences or I can replace them myself. I think part of the original solution was to get feedback and work with the residents on what kind of fence they wanted. Some people might want an eight foot.

Reginald Rembert, Developer Parkside Farms – there is a lot of moving parts to this fence. There is a lot of things to work out here, you are talking about heights of fences and clearing brush. Fred Gibbs has told us we need individual permits this could take a minute to get. If Mr. Wallace's fence needs to go up right away I think we can address that but there is effort that has to be put into this and it cannot happen in the next seven days so I just wanted to get that on record.

Councilmember Burke – who is the president of your HOA?

Lisa Clawson, 1411 Park Place – Michael Long and he is not here.

Councilmember Burke – we are here what do you want? There is no doubt it will take longer if he does it lot by lot. If you want it fast, we have his attention. If you want them built piece-mealed they will go up when the houses go up and none of them are up. I am confused about what the expectation is?

Lisa Clawson, 1411 Park Place – I am not on the board but I believe I can say there are about 11 homes that are affected, Park Place and Park Wood. Are annual HOA meeting is Tuesday night on the 14th here at City Hall. I think our biggest issue is we waited 2 ½ years and have not been contacted at all to talk about options, there has been no options. I think if he had come during those two years and said hey I can do it all at once I could do eight foot etc. then the homeowners would have had a say in it but in 2 ½ years there has been no discussion.

Councilmember Burke – there is clearly a breakdown in communication. There are competing demands that are being made here and that is not going to get anything solved.

Reginald Rembert, Developer Parkside Farms – it was our initial plan to put in fencing with the new homes on a per lot basis. There are several homes that already have new fencing.

Councilmember Burke – are you all saying there is nothing in your contract that allows you any recourse against your sub's if they are hiring people that are not following our codes?

Kyle Williams, Builder, Parkside Farms – sure there is recourse, we could always try to hire someone else but if anyone been watching the news it is hard to find anybody to work for you period that does not already have enough work so it is not like we can go out there and find a sand contractor and have them show up. It does not exist out there right now. There is more work then there are vendors and contractors.

Councilmember Harrison – we talked about eleven homes that we are dealing with is that correct?

Fred Gibbs, Planning and Development Director – it is actually 7 homes in Parkside Farms and impacts 11 homes of the Parks of Corinth.

Councilmember Harrison - it is the seven lots that we are going to put a fence up?

Fred Gibbs, Planning and Development Director – yes,

Councilmember Harrison – if you have a house that is built on the other street, I would assume whenever you build that home you are going to put the fence up for that home strictly. The homeowners need to decide if you are going to do it individually or as a group? The rest of the City puts it up individually. We have four under construction right now and those fences are going to go up individually as they sell the home.

The light has been disconnected about 3 months ago and the developer is going to fix the light, that light is not bothering anybody now because it is not there. The business about the builder said he cannot enforce the 7:00 to 7:00 curfew we have several new residential areas and they are abiding by the 7:00 to 7:00 and I think you are wrong as a builder that you are abiding with it, we don't have problems anywhere else that I am aware of. I certainly understand the market currently but somebody has to be held accountable. I don't think that I as a Councilperson and the City and this is my own opinion as far as saying you have to accept their HOA I can't tell you to do that, that is between you and them.

The drainage, everywhere in the City of Corinth we have drainage problems. If they have a standing pool behind their house and if you feel the developer or builder that the drainage is coming from you then I would expect you to fix it. Let's just work it out. If it is a six foot fence or board on board, that is a decision you made and you agreed to do it with the city.

Fred Gibbs, Planning and Development Director – the only thing the City would ensure is that it is at least the six foot cedar fence because that is how the Council approved their PD and anything beyond that is between the property owner and the builder. As far as the HOA that is an agreement that would have to occur between the two entities. It was not subject to approval for the PD but I will add that the HOA is an important facet at the end of the day because before the City can file that final plat the HOA deeds and

covenants needs to be submitted to make sure the maintenance responsibility on that particular subdivision has a person that is responsible for the maintenance. It is going to have to happen regardless whether they join the existing HOA of the Parks of Corinth or create their new one.

Councilmember Garber – are there mechanisms in place to ensure that these things are followed through, the individual home building permits rather than holding up the builders money with the zoning request? Is there anything that we can't ensure that does not get done because of the apparent lack of communication that we can't handle through the platting or through the individual home building?

Fred Gibbs, Planning and Development Director – the process before we stop building permits because of all these issues, the process was simply they come in when they are ready to build a house on one of those 7 lots, they come in and pull a building permit. As part of that building permit they have to pull a fence permit as well, we have been doing it that way for years, most Cities do it that way. We don't require a fence for a residential lot, you do not have to have a fence to build a house here but most have them. We wanted something from the adjacent property owners that we know were affected by this, we communicated to the builder and developer that we need something from them to make sure that communications has been open. So when we go out there and inspect it we see that has been followed through. We won't issue that building permit and or fence permit until that exercise has happened. That is our common practice.

You can approach it two different ways, you can do it all at once or you can do it lot by lot. Those are the two ways that you can ensure it gets done. We have the ability to hold certain things up during the process such as building permits or accepting the subdivision is another one, not issuing inspections is another one. We are trying to find a happy ending and keep the project moving but also trying to satisfy some of the concerns that we have heard tonight,

Councilmember Burke – I feel like one of the things that we have constructed Mr. Gibbs to do or he's done which is not issuing anymore permits has possibly created part of the problem. If he is not issuing any of these permits and you want him to go lot by lot there is not going to be any fence until everybody fence issue is worked out.

Fred Gibbs, Planning and Development Director – currently we are not issuing any building permits for new homes, we will issue a separate fence permit to address part of the fencing because that is getting done. If you do it lot by lot that is a different process. They will come in and pull their house permit and in relation to that permit there will be a fence permit with that. Right now we are not issuing any building permits until we get some direction tonight.

Councilmember Burke – the process is they have to get all their building permits which involves the process of going to each individual homeowner affected making sure that they agree with the fence that is going to be built then they can get their fence permit and once they have done all of that for each of the affected lots then they can get another building permit?

Fred Gibbs, Planning and Development Director – correct, they can get the new home building permit for those lots.

Councilmember Glockel – on Park Bend is there a legally posted sign from the City that says "NO THRU TRUCKS"?

Fred Gibbs, Planning and Development Director – according to Cody, yes.

Councilmember Glockel – then I would ask the police department that you enforce that. We have an Ordinance and we have what size trees that can be cut and what can't be cut. We have a subdivision that has been approved and we have a fencing Ordinance. Your subdivision is not the first one that has been built that gets clear cut up to a fence and people move in and they want to retain this nice buffer. This buffer is on their property so we have to be cognizant of the fact that you don't control that whole thing.

The biggest problem I see of this whole discussion is you have 3 lots backed up to 5 lots, how can you pick an individual fence because one of these lots is going to have 3 of your lots so the person that has one lot in the middle does he have to have 3 different kinds of fences on his property to accommodate your desires? But this developer over here has to sell that lot and so it would be real difficult for him to have 3 different fences on one lot, then another lot you have two different kinds of fences on it. Of your 3 lots you have a minimum of two kinds of fences if each of you five over here pick a particular fence that is different, I don't think that is practical at all. The plan that was approved and the agreement was that you would build a fence when the houses were built and they are not built yet. I think we have had a lack of communications and I think that is the biggest problem.

The radios and excessive noise, you know it happens, you need to enforce it and the police department needs to enforce it. We have a noise ordinance so enforce it. Spend some extra time on this road enforcing the speed limit and working between 7:00 am to 7:00 pm with common sense. The thru truck thing work on that from a builder and developer side but the City needs to work on it as well. If we have legally posted signs let's enforce it. Letting him build a fence of a consistent form then when it is all finished everybody's fence looks good from both sides, does that make any sense?

Fred Gibbs, Planning and Development Director – when you build these perimeter style type of fences you typically do them during the development of the subdivision because they are going to be a common fence maintained by a common entity such as an HOA. This one is a little more unique because they have some commonality of the fence but not the entire subdivision is getting that same type of treatment. The way that your ordinance reads is the developer who is responsible for the construction of this fence which has to be 6' foot cedar but that was when Mr. Rembert was also the builder and developer and now that has changed over time and they have sold the lots off to the builder. We are trying to work through that as well, keep the project moving and get the fence built and the residents are heard as well so that is the middle ground we are trying to follow.

Mayor Heidemann – if they wanted to put up a barricade there is that an acceptable practice?

Cody Collier, Acting Public Works Director – with a temporary barricade up it would stop but the down side is it does not work very long. They will move the barricade and drive through. Unless someone is there to constantly maintain the barricade putting them back up the first car that encounter it will move it out of the way and drive through. It sounds good in theory but does not work very long.

Reginald Rembert, Developer Parkside Farms – we do not have a problem with a 6' foot cedar fence which was what was promised and we will do that as soon as possible.

Jim Wallace, 1404 Park Place – we have an HOA meeting here at City Hall net week and we would like to invite Mr. Rembert to that meeting and see if we can get this resolved. If you could show up with an

example of what that fence looked like that would help. I am all for a new fence if that is an option.

Reginald Rembert, Developer Parkside Farms – I am going out of town but I will try to make every effort to get back in town and get my flight pushed up earlier in the day so I can attend this meeting. I will get a hold of their HOA president to try to confirm whether or not I will be able to be there.

Fred Gibbs, Planning and Development Director – tonight you have the option to give us direction on some of these things on the traffic, speed humps etc.

Councilmember Burke – my opinion is pull the two off of the longer stretch of Shady Rest and put them on their street until the development is finished.

Fred Gibbs, Planning and Development Director – by pulling those speed humps off of Shady Rest those residents will also have concerns as well.

Councilmember Garber – I seem to remember two more speed cushions up into the neighborhood that was north of Shady Rest. I don't remember that those residents speaking as loudly as the rest on Shady Rest about the speed cushions and perhaps we can take those two out of that neighborhood keep them on Shady Rest and put the other two to Park Place. Have we received a lot of feedback on these two speed cushions up in that neighborhood?

Cody Collier, Acting Public Works Director – when we installed them I had two residents who had called in and did not like them there and one of them was on the association. The president he liked it and a few minutes later the Vice President called and was displeased with it.

Councilmember Garber – could one be on Corinth Bend and one down on Park Place or both on Park Place?

Cody Collier, Acting Public Works Director – I would put one on each street.

Councilmember Harrison – whatever we put up there it is temporary and it is not going to be a permanent solution. Those houses are going to be built and you are going to have traffic. It is going to come down that street so this is a temporary solution and that traffic is coming through Park Place because it is a city street and as long as we all understand that.

Councilmember Glockel – the studies indicate that the traffic on Park Place is slower than what it is on Shady Rest and Shady Rest has four speed humps. Is that correct?

Cody Collier, Acting Public Works Director – that is correct? We did two traffic studies on Shady Rest and the 85% speed on Shady Rest was exactly 30 miles per hour with the cushions in place.

Lisa Clawson, 1411 Park Place – Shady Rest is a much wider road and those houses have huge front yards and the kids are not near the roads there. It is 2 miles faster there and I believe that is a collector road versus a residential road. You have addressed it with speed humps there.

Councilmember Glockel – my point is that the majority or all of the rest of the town and this is not the

only street that has kids living on it, it is 30 miles per hour. Our studies say and we have done two of them that people don't go 30 miles per hour on it so I am hung up on why we would take this one street and try to make it to 25 miles per hour or put some speed humps on it and make people drive 20 miles per hour. When you get over here to Dalton, we are not trying to tell them to drive 25 miles per hour, the speed limit is 30 miles per hour. I think we are putting things out there that are not necessary.

Councilmember Garber – my understanding of the speed cushions was less about speed and more about traffic volume. Is that correct?

Audience – that is correct.

Councilmember Garber – maybe a possible solution is by adding speed humps on both streets that it would more normalize the traffic and maybe push more traffic back over to Shady Rest Lane because it is straighter and easier.

Cody Collier, Acting Public Works Director – interpreting the data, yes, close both traffic there, travel the same speed but the volume has increased, the only assumption I have is to avoid the speed cushions.

Councilmember Garber – so we inadvertently created more volume through Park Place by using speed cushions on Shady Rest Lane and so by moving the speed cushions it would just be even more normalized volume either that or take all the speed cushions out and let it all normalize itself.

Cody Collier, Acting Public Works Director – that would be my recommendation. Take them all out and let the traffic do exactly what it is going to do and what the roads are designed to do.

Councilmember Garber – did we give our word these would be installed until January or was that just an idea that they may be there until January on Shady Rest specifically?

Cody Collier, Acting Public Works Director – every conversation I have heard was that they were temporary and would be there until Post Oak Bridge re-opened.

Councilmember Garber – ok, maybe we need to stick with that until Post Oak Bridge opens and just move those two from that northern neighborhood back over here to Park Place and it would normalize the volume and then they all come out in January.

Councilmember Burke – I think we just tell people we had unintended consequences and this is where the unintended consequences ended up and we are making an adjustment.

Carrie West, Police Lieutenant – to the residents when you see the trucks making those deliveries outside the allowable hours please call us.

Lisa Clawson, 1411 Park Place – by the time we call they are already gone. That is the problem, they are in and out in about ten minutes.

Carrie West, Police Lieutenant – our response time is right around 4 to 5 minutes so call us anyway. Maybe we will catch that description on Fritz Lane or Shady Rest. We need your help to be active in this

as well.

Fred Gibbs, Planning and Development Director – is the Council still open of issuing building permits on each one of these lots and have them build a fence or is it the intent to get the fence all built before we issue building permits on those lots?

Councilmember Garber – the communication needs to improve dramatically and maybe this is the turning point. I think if the communication improves and we have mechanisms in place to make sure that the fences get built and the light is fixed and these things happen then I don't know if there is going to be a huge issue with that.

Councilmember Glockel – again I struggle with our agreement to build the fences as the lots are developed. I would like to see you go back and re-think that and maybe by the 14th come back with a proposal on how you think it could be done. I don't want you to build fences today and not have all of your drainage and your lots built.

Kyle Williams, Builder, Parkside Farms – it was my intentions prior to the permit being stopped that we were moving forward and doing the whole thing with a 6' foot cedar fence. It was never brought to my attention that there was going to be any involvement of the buyer, they either want the fence or they don't want the fence. There are some houses over there that they recently did some 8' foot fences and we were going to give them the option if you want a 6' foot fence or do you want to keep your 8' foot fence. We walked back there to see what all we have on the back of this one house that did not have a fence, we were going to do that one first and just go through and do them all. We have our guy lined up to go in and clear it out and it is not clear cut it is cleaning it up. It will look better.

In reference to the drainage issue a resident has and Councilmember Harrison stated going in there and fixing it, it is not that simple. I was out there on Thursday when we had 4" inches of rain and the problem on that particular lot which is the first one on Corinth Bend, the trees that are there existing are higher than her fence line so the only water that is going in that yard is where those trees are and rolling back in there. I actually took video of it where it is going in her back corner and it is actually draining back on to our property and cutting through these trees and we can alleviate that issue by cleaning up a few trees by taking a few out here and there and putting small swales in and draining back towards that drainage easement and bringing it all around. It is a relatively simple thing we just have to get the contractor out there. It has been three weeks ago now and this week has been dry. We are willing to do that.

Councilmember Harrison – I would like to see the fences along the fence line uniform with whatever you decide to do. A flat 8' foot fence all the way around.

Reginald Rembert, Developer Parkside Farms – I don't think we committed to an 8' foot fence. We committed to a 6' foot fence. We are willing to do a 6' foot fence just like the record states back when we got the subdivision approved. We will stop a fence at a property line to complete the fence line in somebody's back yard. We will not piece mill it along the way. We will complete a fence at the next property line and that will keep the conformity as we move along.

Councilmember Glockel – how are you going to treat those lots that are smaller than your lots that already have a fence, are you going to not put a fence on your section of that lot?

Reginald Rembert, Developer Parkside Farms – if they already have a fence and it is a nice fence or a new fence, which I think there is only a couple of houses, everyone will probably get a new fence. I think there are two fences there that are new. The rest will get new fences with the exception of two residents that have a new 8’ foot fence already.

Councilmember Glockel – your fence is on your property and their fence that is existing I assume is on their property, would you tie the two together? Or just butt up to it?

Reginald Rembert, Developer Parkside Farms – you can butt right up to it because we have 18” inches to work within according to the fence guy. We will try to butt right up to their fence.

Lee Ann Bunselmeyer, Acting City Manager – I want to have some clarification as far as the speed cushions, we want to move the upper two speed cushions off of Shady Rest and place those on Park Place and Corinth Bend until the Post Oak Bridge re-opens, Is that the Council’s consensus?

It was the consensus of the Council to move the upper two speed cushions off of Shady Rest and place on Park Place and Corinth Bend until the Post Oak Bridge re-opens.

Cody Collier, Acting Public Works Director – I will try to get the hardware locally if I can’t and have to order the hardware it could take two to three weeks to get it back but I will get them in as soon as possible.

2. Receive a presentation, hold a discussion, and provide staff direction on the Fiscal Year 2016-2017 Annual Program of Services and Capital Improvement Program.

Lee Ann Bunselmeyer, Acting City Manager – this is the first meeting of many to go over the budget. We have got some financial assumptions and forecast numbers. Tonight we are only going to go through the methodology changes that we have done, Benefits, General Fund and Utilities. In this financial that we have today, we still have a lot of assumptions and we will walk you through those that we have in here. On July 7, 2016 we will go through over the Storm Drainage Fund, the Sales Tax Funds, Impact Funds and all the Special Revenue Funds.

Last year we had some indications from the Councilmembers that they would like to see a different type of budget methodology. Zero-Based still goes through line item budgeting and I want to be able to provide some of this to the Council so you could see how much the service levels where. Specifically how much we were expending for patrol, for special events, and for payroll and in order to do that we had to implement service level budgeting.

Starting with fiscal year 2016-2017 staff implemented service level budgeting emphasizing the decision package features of zero based theories.

We had the departments rank everything in Core Services, which is everything we need to stay viable for the health, safety and protection of our residents.

- **Minimum Service Level to Remain Viable**
 - Represents core services.
 - Services that must be done on a daily, monthly, or annual basis.
 - Examples: Payroll, Fire EMS, Right-of-way mowing

- **Continuation or Current Expanded Services**
 - Represents a program, service, or activity that provides an enhancement to our core services for either the citizens or employees.
 - Examples: Citizen Police Academy, Special Events

New Service Level

- Decision packages for services that are not currently being funded.

When we started looking at our methodology we sat with the finance staff and came up with information we need to make our decisions.

Decision Package Requirements

Determine service level
 Core, Enhanced, or New
 Basic overview of program or service
 Expected benefit to the organization
 Non-funded consequences
 How does the package relate to the Strategic Plan Goals

Financial/Program Expenditures

Each service level package contained line item expenditure detail
 Included contracts, service letter agreement, or financial

City Manager Review

Each Director presented their service level packages to the Management Team.

Mayor Heidemann – when you went through this process did you have to justify staff positions at that time or did you use what is existing today?

Lee Ann Bunselmeyer, Acting City Manager – we justify staff positions every time one becomes vacant.

Mayor Heidemann – we have 163 employees in our budget now but don't you go back to zero and say ok, I need this position and this position and go on from there?

Lee Ann Bunselmeyer, Acting City Manager – you can do that. We did not do that this year, it is a building block and this process generally takes 9 to 12 months to do. We started it in March and now it is June. In order to get these programs and services our staff spend a lot of time trying to get through this. What we plan on doing once we get through this in October of next year we will have to start the budget process for the following year. This was just services and we need to factor in vehicles, and the fuel associated with that and add it to the package. Another level is adding staff to those programs, how many staff members is required to provide that service and it is a long process and takes a lot of review to do that.

Any time a position is open we have to justify whether we need that position. We do have three positions that we are recommending eliminating from our budget this year.

Employee Compensation

Earlier this year the City Council directed Guadalupe Ruiz to do a Compensation Study instead of going out for a consultant. She is in the process of doing that and we will have the management team review that within the next few weeks and that will be presented to Council on July 7th. At that point we will get some direction from Council on how you want to proceed with the implementation of that and what type of

compensation that you want to put into this budget for next year.

Our minimum levels are about 4% to 6% behind the market. In talking with the management team we felt that the priority was to shift that minimum and shift the pay plans and we are recommending to shift those pay plans by 2%. We also have in the budget to continue the 3% step pay for eligible Public Safety employees. In 2009 or 2010 we froze step plans for about 3 or 4 years and that caused a lot of compression issues for us and a lot of various problems and we do not recommend freezing those.

Mayor Heidemann – what percentage of our 163 employees fall under that category?

Lee Ann Bunselmeyer, Acting City Manager – we have about 36 fire fighters that are on that step plan and we have about 30 on the police side so it would be about 45%.

Councilmember Harrison – that is the only ones that are in the step plan and in that shift it is just the fire and police, it is not the other employees.

Lee Ann Bunselmeyer, Acting City Manager – correct, we did not address general merit increases. We will do evaluations this year but at this time we are not proposing a merit increase.

Councilmember Harrison – the big savings is not in the general employee that is only \$7,000 but compare it to the step and the shift that is where your big bucks are.

Lee Ann Bunselmeyer, Acting City Manager – correct. Our public Safety employees are somewhere around 4% to 6% behind the market and our general employees are within the market.

Employee Insurance:

Lee Ann Bunselmeyer, Acting City Manager – one of our largest benefits that we provide to the employees is our health insurance. We go out for bid about March/April and we get the proposals in at the end of May. We take the contracts to Council around August for Council approval. We received two proposals, our provider gave us a renewable rate of a 60% increase. That is 60% to the City and 60% to the employees. The other provider came in at 41%. I had some meetings with the broker and because the second provider came in at 41% that he could get us down to about 35% increase. A 35% increase on our City insurance is about \$486,000. Again that is 35% to the City and 35% to the employees.

We did talk about plan changes and if that was an option. If you do plan changes you will have a savings to the City but it pushes more of the cost onto the employees. Typically when we do plan changes is when there is not an impact on our employees. Over the last few years we have done a lot of plan changes on our health insurance. We used to offer three plans and our insurance cost were escalating so we went to a high deductible plan and that is where our employees pay 100% of their health insurance cost until they reach their deductible. So they are paying their premium and they are paying 100% when they go to the doctor. If you are employee only that deductible is about \$2,500 if you are on the employee/family plan that deductible is about \$5,200 to \$5,600. They pay that out of pocket plus the premium.

The reason our costs went up so high is because of our loss factor. What health insurances do is figure out for every dollar that you are putting in premiums how much are they paying out in claims. Our loss factor right now for the last five months is right at 300% so for every \$1.00 we put in they are paying out \$3.00.

Councilmember Garber – one of the things that we did in our company that really mitigated a lot of these costs for us and kept our loss factor down is we quit paying for spouses and family. A lot of folks do that because you cannot control your loss factors and I would almost recommend if you went back and looked

you could see the types of losses.

Lee Ann Bunselmeyer, Acting City Manager – we did talk about it and as far as the spouse and if the spouse is working at another job and they offer health insurance then they have to get their health insurance through their employer and cannot be on ours. The process would be that our employees would have to sign an affidavit that their spouse cannot get any other coverage and that is why they are on our plan.

Health Insurance Plan

Continue High Deductible (H.S.A) Insurance Plan Projected 35% increase -\$486,468
 Continue 75% dependent contribution rate
 Continue contribution to employee Health Savings Account of \$1,000

HEALTH INSURANCE MONTHLY IMPACT						
	CITY CONTRIBUTION			EMPLOYEE CONTRIBUTION		
	Current (75%)	Proposed (75%)	Impact	Current (25%)	Proposed (25%)	Impact
EE Only	\$500.08	\$675.11	\$175.03	\$0	\$0	\$0
EE/Children	800.12	1,080.17	280.05	100.02	135.02	35.00
EE/Spouse	950.16	1,282.72	332.56	150.02	202.52	52.50
EE/Family	1,325.22	1,789.03	463.81	275.04	371.32	96.28

Dental Insurance Plan

Projected 7.1% increase
 Continue 75% dependent contribution rate Total increase - \$2,361

DENTAL INSURANCE MONTHLY IMPACT						
	CITY CONTRIBUTION			EMPLOYEE CONTRIBUTION		
	Current (75%)	Proposed (75%)	Impact	Current (25%)	Proposed (25%)	Impact
EE Only	\$29.22	\$31.29	\$2.07	\$0	\$0	\$0
EE/Children	57.74	61.83	4.09	9.50	10.18	0.68
EE/Spouse	55.22	59.14	3.92	8.86	9.30	0.62
EE/Family	83.68	89.63	5.95	18.16	19.44	1.28

Total Insurance Monthly Impact \$35.68 to \$97.56
Texas Municipal Retirement System:

The TMRS rate increased from 15.14% for 2016 to 15.51% for 2017.

Actuarial Date	Actuarial Value of Assets	Actuarial Accrued Liability	Unfunded Accrued Liability	Funded Ratio	City Contribution Rate
12/31/2009	9,947,186	14,703,117	4,755,931	67.7%	10.85%
12/31/2010 ⁽¹⁾	14,283,597	19,953,457	5,669,860	71.6%	11.99%
12/31/2011	16,268,326	21,555,610	5,287,284	75.5%	12.79%
12/31/2012	18,483,323	23,648,932	5,165,609	78.2%	13.05%
12/31/2013 ⁽²⁾⁽³⁾	20,892,219	28,200,256	7,308,037	74.1%	13.36%
12/31/2014	23,407,353	30,491,719	7,084,366	76.8%	14.11%
12/31/2015 ⁽⁴⁾	26,153,202	32,877,499	6,724,297	79.5%	15.38%

- (1) In December 2010, due to SB 350, the TMRS Board of Directors adopted changes to their actuarial assumptions and fund structure. The changes decreased the City Full retirement rate below the Phase-in rate as established in 2007. Therefore, the phase-in base is no longer applicable and the Full Retirement rate is the minimum required contribution.
- (2) In September 2013, the contribution statutory maximum provision for the City was removed.
- (3) In December 2013, the TMRS Board of Directors adopted changes to the mortality tables used in their actuarial assumptions. The board decided that a generational mortality tables is more accurate and includes automatic adjustments over time to reflect the expectation for continued mortality improvement (increasing life expectancies).
- (4) In December 2015, the TMRS Board of Directors adopted several changes to their actuarial assumptions. Such as the reduction of the investment return assumption from 7% to 6.75%, the reduction in the inflation assumption from 3% to 2.5%, the reduction of the payroll growth assumption, and the reduction in the forfeiture and disability rates.

*All TMRS benefits are fully advanced-funded over each employee's active working career.

Benefits are funded by mandatory employee deposits, city contributions, and investment income.

Contribution rates vary depending on benefits. Average contribution rate for cities for 2017 is 15.76%.

Each city stands on its own by having its own actuarial assets, liabilities, and funded ratio. Actuarial Valuations are based on long-term assumptions

Membership – 296
Active Members – 146
Retirees – 61
Inactive Members – 89

Employee Benefits:

	FY 2015-16 Budget	General Fund	Utility Fund	Storm Drainage Fund	Sales Tax Funds	Child Safety Program Fund	Court Security Fund	Total FY 2016-17 Budget	Variance
Total Employees	163.00	130.00	26.00	3.00	3.00	0.50	0.50	163.00	0.00
Total Wages	9,228,801	7,799,478	1,115,689	93,608	201,523	11,617	25,441	9,247,356	18,555
Health Insurance	1,745,756	1,805,475	357,559	32,165	37,025	-	-	2,232,224	486,468
Dental Insurance	112,725	93,168	18,565	1,493	1,860	-	-	115,086	2,361
Longevity	92,028	81,324	11,454	180	156	-	-	93,114	1,086
Car Allowance	12,000	7,200	-	-	4,800	-	-	12,000	-
Life & Disability Insurance	58,105	26,851	4,066	356	704	-	-	31,977	(26,128)
TMRS	1,461,483	1,271,326	175,682	14,861	32,033	-	3,922	1,497,824	36,341
PHS (Benefit Connector)	18,144	14,496	2,904	342	342	-	-	18,084	(60)
IPS (Benefit Consultant)	32,874	26,425	5,410	624	624	-	-	33,083	209
401a	29,169	29,029	1,737	260	390	-	-	31,416	2,247
Education Pay	30,001	37,200	1,200	1,200	-	-	-	39,600	9,599
Certification Pay	42,840	39,600	-	-	-	-	-	39,600	(3,240)
Employee Assistance (EAP)	2,749	2,210	453	52	52	-	-	2,767	18
Medicare	139,946	119,305	16,498	1,394	3,019	168	369	140,753	807
Workers Compensation	193,914	158,466	24,964	3,190	3,092	251	646	190,609	(3,305)
TX Employment Commission	34,607	23,919	4,680	540	540	232	180	30,091	(4,516)
FICA	2,317	1,594	-	-	-	720	-	2,314	(3)
Cobra	977	779	165	20	20	-	-	984	7
Total Benefits	4,009,635	3,738,367	625,337	56,677	84,657	1,371	5,117	4,511,526	501,891
Average Wages per Employee	56,618	59,996	42,911	31,203	67,174	11,617	25,441	56,732	
Average Benefits per Employee	24,599	28,757	24,051	18,892	28,219	1,371	5,117	27,678	

FY 2016-2017 information shown above includes proposed positions. It also includes the elimination of Short-Term disability. Additionally, health and dental Insurance costs are shown at the current estimated rates for the 2016-17 fiscal year. The rates will be finalized by July 1, 2016.

Lee Ann Bunselmeyer, Acting City Manager – when we were going over the personnel manual there were several benefits in there that Council was not aware of. I thought it would be good to show all the benefits that City employees get and show the wages that we budget.

We do have TMRS but we do not pay Social Security. Prior to 2006, the Council started a 401 plan. It is voluntary and the City pays 10% of what the employee contributions are and that was to offset the fact that we do not pay Social Security.

Mayor Heidemann – it is a requirement to have a high school diploma but because we hired someone with a college degree we pay them an extra \$100.00 a month?

Lee Ann Bunselmeyer, Acting City Manager – I would think it was to encourage employees to continue their education and get a degree to have a more educated workforce.

Councilmember Harrison – exactly.

Councilmember Harrison – what is the car allowance for?

Lee Ann Bunselmeyer, Acting City Manager – the car allowance is for your city manager in the amount of \$7,200 and the sales tax fund, the \$4,800 is for your Economic Development Director.

Councilmember Harrison – who else get car allowance?

Lee Ann Bunselmeyer, Acting City Manager – those are the only two individuals.

Councilmember Garber – which of these items would be considered optional?

Lee Ann Bunselmeyer, Acting City Manager – the only ones that are mandatory would be your Medicare, Workers Comp, Texas Employment Commission, FICA, Cobra and Longevity. The rest you are not obligated to give.

General Fund Service Levels:

Minimum Service Level to Remain Viable *Core Services 80 packages \$2,022,671*

Represents core services.

Services that must be done on a daily, monthly, or annual basis.

Examples: Payroll, Fire EMS, Right-of-Way mowing

Continuation of Current Expanded Services *Expanded Services 37 packages \$265,635*

Represents a program, service, or activity that provides an enhancement to our core services for either the citizens or employees.

Examples: Citizen Police Academy, Service Banquets

New Service Requests Level *New Services Requests 18 packages \$1,447,604*

Decision packages for services or positions that are not currently being funded.

Lee Ann Bunselmeyer, Acting City Manager – what we have here is an assumption and as we go through this process we will get feedback from the Council as to what you want to do with the tax rate. My assumption was to leave the tax rate flat at .58489. The Council will not adopt the tax rate until September 15, 2016. The first of August we will have a discussion and you will tell me exactly the highest tax rate that you want to consider. We will also calculate what the effective tax rate is and what our rollback tax rate is. The effective tax rate is typically the tax rate that generates the same amount of money as the prior year. The rollback rate is the highest tax rate that you can possibly tax without triggering a rollback election.

Councilmember Garber – do we have any clue what are effective tax rate may end up being?

Lee Ann Bunselmeyer, Acting City Manager - under our assumptions and with the variables we have today the effective tax rate with the 8% that we are projecting for AV value would be about \$.55 cents. The current tax rate would be about \$.3 cents higher than your effective tax rate. The problem when you have as much growth as we have right now is that your current tax rate is going to be really close to your rollback rate.

FY 2016-2017 Tax Rate



Preliminary Budget Forecasts Include No Tax Rate Increase

The property tax rate is formally adopted by City Council on September 15, 2016

Preliminary Assessed Valuation & Property Tax Historical Comparison

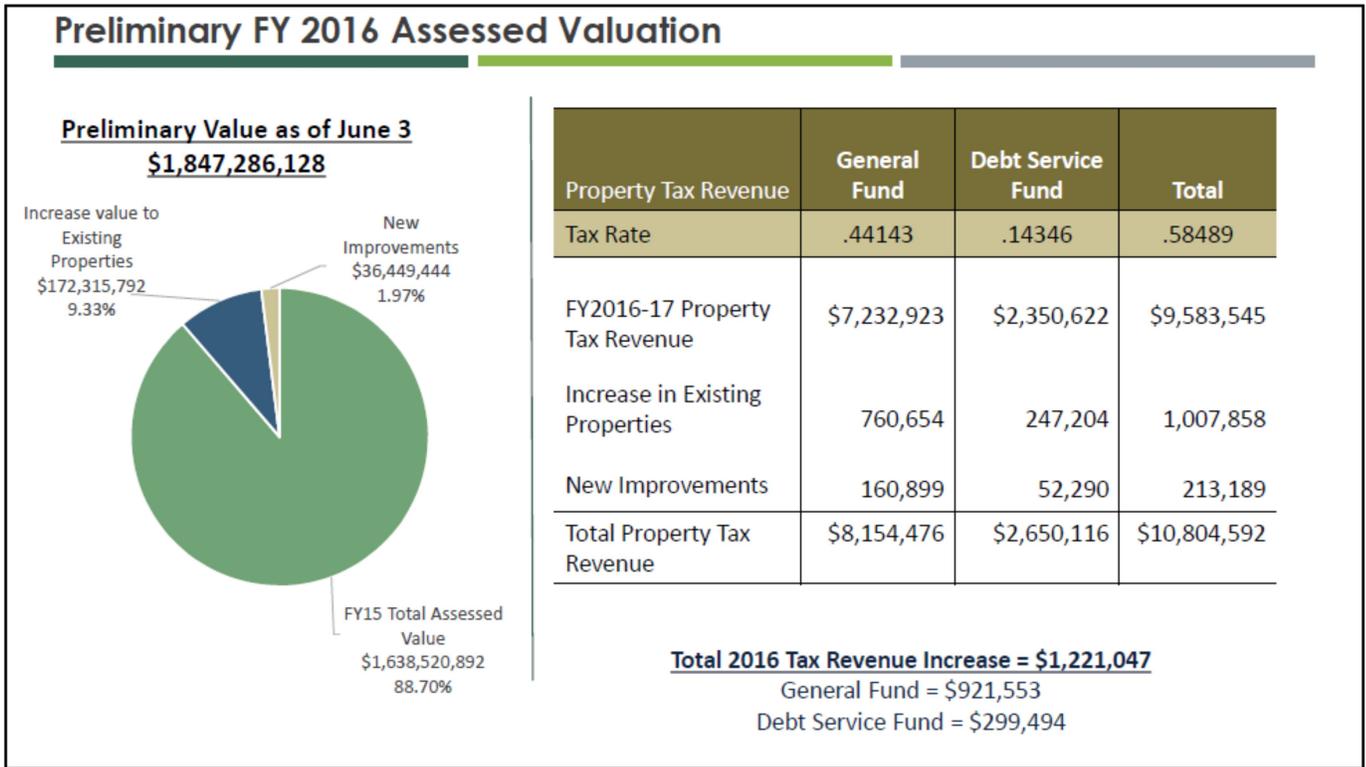
	2011	2012	2013	2014	2015	2016 Preliminary (as of June 3, 2016)
Certified Value	\$1,390,506,929	\$1,393,698,516	\$1,428,952,690	\$1,538,127,064	\$1,638,520,892	\$1,847,286,128
Change in Value	1.59%	0.23%	2.53%	7.64%	6.53%	12.74%
Property Tax Rate						
General Fund	\$0.44789	\$0.46143	\$0.46143	\$0.45143	\$0.44143	\$0.44143
Debt Service	0.14346	0.14346	0.14346	0.14346	0.14346	0.14346
Total Tax Rate	\$0.59135	\$0.60489	\$0.60489	\$0.59489	\$0.58489	\$0.58489
Change in Tax Rate	(.02C)	1.35C	-	(1C)	(1C)	-

Average 5 year Certified Value Growth = 3.70%

Lee Ann Bunselmeyer, Acting City Manager – right now we are estimating about an 8% growth. We will have the final rate July 25th. In FY 2015 we had a \$1.6 billion tax roll. If you take the assessed value of 1.8 billion that we have had since April 1st, that would be about \$172 million dollar increase to your existing values of your existing properties and those were properties that were on the tax roll last year.

As far as new improvements they are not going to change much, what is going to change is your existing values. On new improvements we have about \$36 million so about 2% of the roll is going to be new growth. That will change slightly but no much.

If the roll stayed at 12% you are talking about a \$1.2 million dollar increase in your tax revenues if you left with the current tax rate.



Lee Ann Bunselmeyer, Acting City Manager – as of June 3 the average home was \$231,000. If we maintain a flat tax rate from where we are this year that would about \$112.00 a year increase in your average home owner’s tax bill. If you look at the last five years your average home values has increased about 15.9%.

Preliminary Average Home Value



The Corinth housing market remains strong with home prices rising as the demand for single-family homes in the region continues. The average number of days homes are on the market in the City of Corinth is twenty eight (28) days.

	2011	2012	2013	2014	2015	2016 Preliminary (as of June 3, 2016)
Avg Home Value	\$182,818	\$180,986	\$185,042	\$198,248	\$211,926	\$231,133
Tax Rate	.59135	.60489	.60489	.59489	.58489	.58489
Average Tax Bill:						
General Fund	\$819	\$835	\$854	\$895	\$936	\$1,020
Debt Service Fund	262	260	265	284	304	332
Total Taxes Due	\$1,081	\$1,095	\$1,119	\$1,179	\$1,240	\$1,352

*Average Home Values increased
\$29,108 or 15.9% over the prior five year period*

Preliminary Assessed Valuation New Value Added

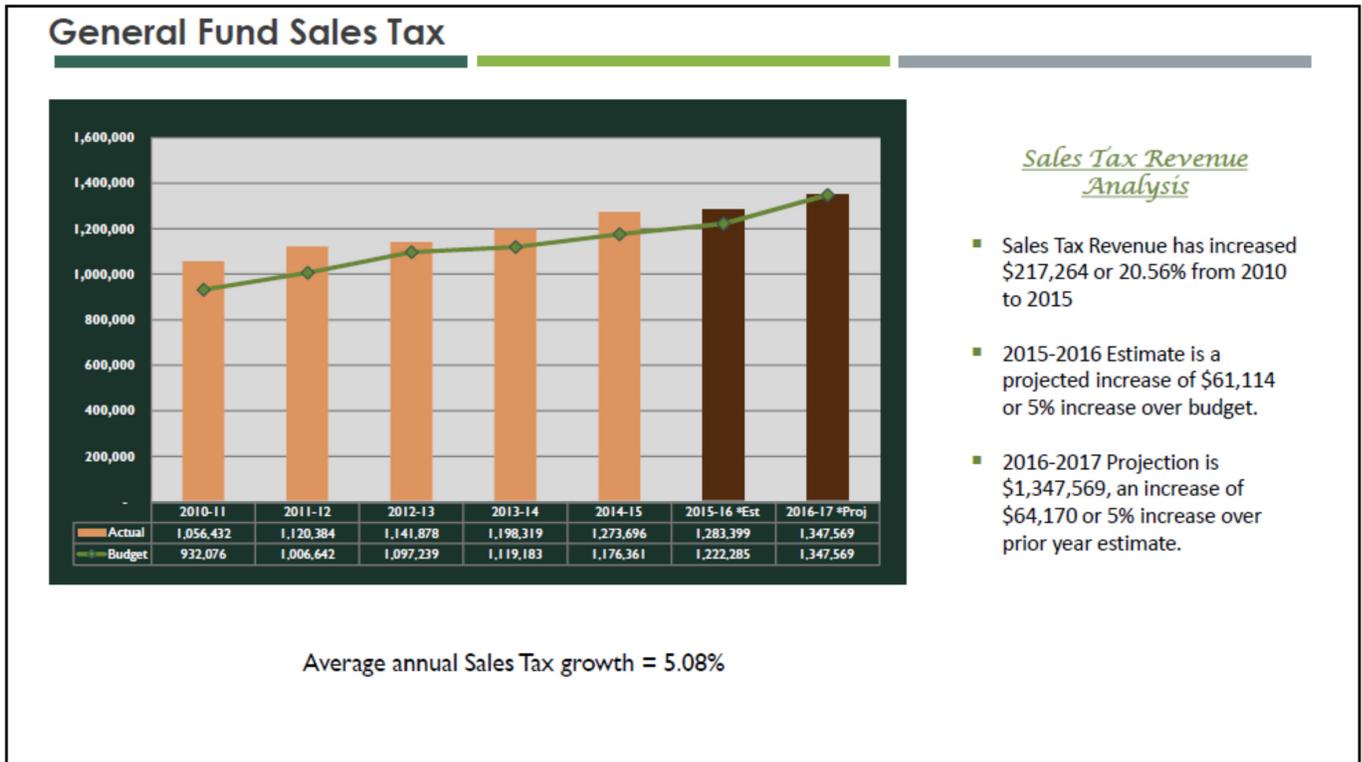
	2011	2012	2013	2014	2015	2016 Preliminary (as of June 3, 2016)
New Value Added	\$10,081,656	\$32,632,489	\$8,745,330	\$8,830,118	\$15,403,173	\$36,449,444
Tax Rate	.59135	.60489	.60489	.59489	.58489	.58489
Tax Bill Allocation:						
General Fund	\$45,155	\$150,576	\$40,354	\$39,862	\$67,994	\$160,899
Debt Service Fund	14,463	46,815	12,546	12,668	22,097	52,290
Total New Taxes	\$59,618	\$197,391	\$52,900	\$52,529	\$90,092	\$213,189

Five Year Average Growth of \$15,138,553

5 Year Average Annual Tax Revenue Increase on New Value Added = \$90,506
General Fund = \$68,788 and Debt Service Fund = \$21,718

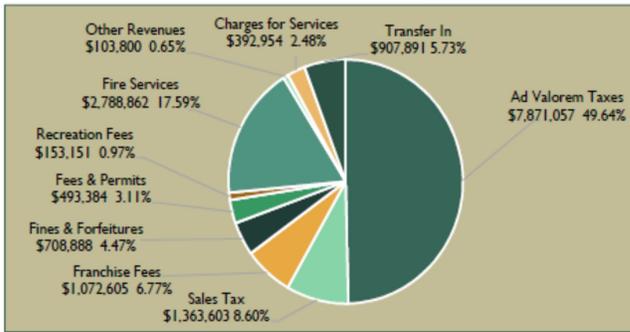
Lee Ann Bunselmeyer, Acting City Manager – when you look at new value, historically we have not added a lot of tax values on new properties to our tax rolls. It's all been increases to your existing properties from year to year.

Lee Ann Bunselmeyer, Acting City Manager - Sales Tax Revenue has increased \$217,264 or 20.56% from 2010 to 2015. We are still on track to about a 5% increase this year over what we budgeted and we are projecting a 5% increase over budget next year. When we did the analysis on what made up our sales tax, we did it last year and we have asked for the data and still doing the analysis on it, but where we were given the biggest increase was on internet sales and that was our highest category of sales tax dollars.



Lee Ann Bunselmeyer, Acting City Manager – we have an 8% growth in Assessed Valuation is what we are projecting right now and that is \$578,634 increase to the General Fund revenues The fire service fees is our next highest increase that we are seeing in our revenues. In total we are looking at about \$15.8 million. That is about \$1 million dollars increase in our revenues and half of that is increase in assessed valuation, that will change based on what our actual increase is and the tax rate that the Council decides to set for the next year.

General Fund Revenue Summary



Use of Fund Balance

No Use of Fund Balance is Budgeted

Property Tax Rate of \$.44143

Assumes no change in the tax rate

8% Growth in Assessed Valuation - \$578,634

Fire Services -13.66% increase or \$335,211

Fire Services Agreement - \$1,956,862 (increase of \$144,211)

EMS Supplemental Revenue - \$100,000

EMS revenue - \$650,000 (increase of \$100,000)

	2015-16 BUDGET	2016-17 PROPOSED	PROPOSED VS PY BUDGET	% CHANGE
RESOURCES				
Ad Valorem Taxes	\$ 7,232,923	\$ 7,811,557	\$ 578,634	8.00%
Delinquent Taxes	34,500	59,500	25,000	72.46%
Sales Tax	1,238,319	1,363,603	125,284	10.12%
Franchise Fees	1,076,835	1,072,605	(4,230)	-0.39%
Fines & Forfeitures	753,154	708,888	(44,266)	-5.88%
Fees & Permits	417,537	493,384	75,847	18.17%
Recreation Fees	174,532	153,151	(21,381)	-12.25%
Fire Services	2,453,651	2,788,862	335,211	13.66%
Other Revenues	101,730	103,800	2,070	2.03%
Charges for Srvs	375,213	392,954	17,741	4.73%
Transfers In	972,588	907,891	(64,697)	-6.65%
Total Revenues	\$ 14,830,982	\$ 15,856,195	\$ 1,025,213	6.91%
Use of Fund Balance	547,000	-	(547,000)	-100.00%
TOTAL RESOURCES	\$ 15,377,982	\$ 15,856,195	\$ 478,213	3.11%

Transfer In

Cost Allocation from W/WW - \$680,676

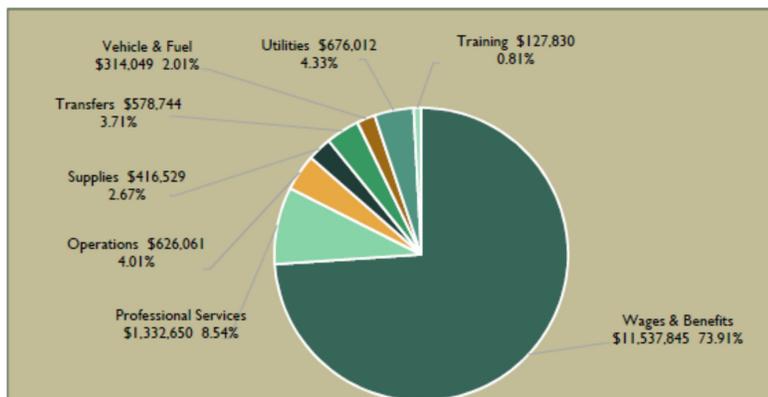
Cost Allocation from Drainage - \$34,679

Cost Allocation from EDC - \$93,302

Transfer In - HOA Water Credits - \$99,234

Lee Ann Bunselmeyer, Acting City Manager – we are eliminating 3 positions, Fleet Service Mechanic, Recreation Specialist and two P/T Recreation folks. We transferred 1 Inspector from Streets to Engineering and the addition of 3 fire fighters.

General Fund Expenditure Summary



130.00 Full-Time Equivalent Employees

Eliminate 3 FTE (Fleet Services Mechanic, 2 Recreation)

Transfer 1 FTE (Inspector from Streets to Engineering)

Add 3 FTE (Firefighters)

Wages & Benefits

2% Pay Plan Shift - \$106,673 (Public safety=\$99,648 & General=\$7,025)

Public Safety Step Plan - \$85,001

Health Insurance Increase of 35% - \$345,760

Dental Insurance Rate Increase of 7.1% - (\$1,030) Due to change in coverage

TMRS Increase of 2.4% - \$32,570

Elimination of Short Term Disability of (\$21,445)

Budgeted Salary Savings of 2% - (\$235,468)

Utilities/Communications

Electricity - \$383,550

Water - \$74,800

Natural Gas - \$6,216

Phone/Internet - \$71,000

Air Cards/Cable - \$28,865

Computer Licensing - \$80,838

Cellphones - \$30,743

Vehicle Maintenance/Fuel

Vehicle/Equip Maintenance - \$174,247

Fuel (\$2.37/gallon) - \$139,802

Cost Allocations & Transfers

Vehicle Replacement Transfer - \$60,000

Fire Vehicle Replacement Transfer - \$249,000

Fire Capital Improvement Transfer - \$30,000 (Training Facility)

Technology Replacement Transfer - \$35,648

Cost Allocation to Water/Wastewater - \$204,096

New Program Funding - \$187,671

	2015-16 BUDGET	2016-17 REQUESTED	2016-17 PACKAGES	2016-17 PROPOSED	PROPOSED VS PY	% CHANGE
EXPENDITURES						
Wages & Benefits	\$ 11,151,341	\$ 11,308,094	\$ 229,751	\$ 11,537,845	\$ 386,504	3.47%
Professional Fees	1,336,040	1,205,195	127,455	1,332,650	(3,390)	-0.25%
Maint. & Operation	596,001	626,061	-	626,061	30,060	5.04%
Supplies	435,689	416,529	-	416,529	(19,160)	-4.40%
Utilities/Comm	607,560	615,796	60,216	676,012	68,452	11.27%
Vehicle & Fuel	336,747	314,049	-	314,049	(22,698)	-6.74%
Training	114,600	127,830	-	127,830	13,230	11.54%
Capital Outlay	307,000	-	-	-	(307,000)	-100.00%
Transfers Out	493,004	578,744	-	578,744	85,740	17.39%
TOTAL EXPENDITURES	\$ 15,377,982	\$ 15,192,298	\$ 417,422	\$ 15,609,720	\$ 231,738	1.51%

Lee Ann Bunselmeyer, Acting City Manager – we wanted to show what happened when we went through our service level budgeting. We took the base budget for all the departments.

Departmental Base Budget Analysis										
Department	FY2015-16 Base Budget	Utilities/ Communications	Fuel/Vehicle Maintenance	Core Services	Expanded Services	FY2016-17 Proposed	Variance	Percentage Change	New Services	
City Council	\$ 22,860	\$ 6,466	\$ -	\$ -	\$ 16,467	\$ 22,933	\$ 73	0.32%	\$ -	
City Manager	76,680	7,869	750	25,530	39,679	73,828	(2,852)	-3.72%	-	
Legal	200,000	-	-	200,000	-	200,000	-	0.00%	30,000	
General Services	157,099	69,787	-	84,216	-	154,003	(3,096)	-1.97%	-	
Finance	166,816	10,718	-	138,945	7,454	157,117	(9,699)	-5.81%	-	
Human Resources	49,623	3,761	-	17,404	14,265	35,430	(14,193)	-28.60%	-	
Technology Services	250,522	10,768	1,039	134,070	106,767	252,644	2,122	0.85%	-	
Planning	106,617	9,191	750	72,913	14,850	97,704	(8,913)	-8.36%	35,000	
Community Development	77,936	10,021	4,079	54,048	8,165	76,313	(1,623)	-2.08%	-	
Municipal Court	172,449	7,348	-	164,552	-	171,900	(549)	-0.32%	-	
Fleet	25,034	-	-	-	-	-	(25,034)	-100.00%	-	
Public Safety Facility	-	-	-	-	-	-	-	0.00%	70,351	
Police	466,187	83,783	127,217	268,439	15,701	495,140	28,953	6.21%	-	
Fire	640,009	106,644	97,358	467,678	13,405	685,085	45,076	7.04%	-	
Streets	241,422	165,762	35,347	45,088	-	246,197	4,775	1.98%	22,320	
Parks & Recreation	534,393	123,678	30,462	349,788	28,882	532,810	(1,583)	-0.30%	30,000	
Total	\$ 3,187,647	\$ 615,796	\$ 297,002	\$ 2,022,671	\$ 265,635	\$ 3,201,104	\$ 13,457	0.42%	\$ 187,671	

The FY 2015-16 base budget does not include wages & benefits, property & liability insurance, copier charges, capital outlay, transfers and budget amendments.

New Program Funding - \$187,671
 Increase Legal Fees - \$30,000
 Increase Engineering Fees - \$35,000
 Joint Public Safety Facility Utilities, Mowing & Insurance- \$70,351
 Street Striping Program- \$22,320
 Additional Right-of-Way Contract Mowing - \$30,000

Curtis Birt, Fire Chief – we went through the budget this year there were things historically because of the cuts and financial problems in 2008/2009 we never budgeted for because we were never able to set up accounts for them to actually get them funded. We went through what we needed for each item and were able to go back and get some of those things funded. A couple examples are the outdoor weather sirens we never budgeted those and they are about \$2,000 to \$3,000 a year so we took it out of vehicles, bunker gear we had to take out of something else. Our vehicle repairs have been under \$26,000 every year for the last three or four years and we have only been able to budget \$16,000.

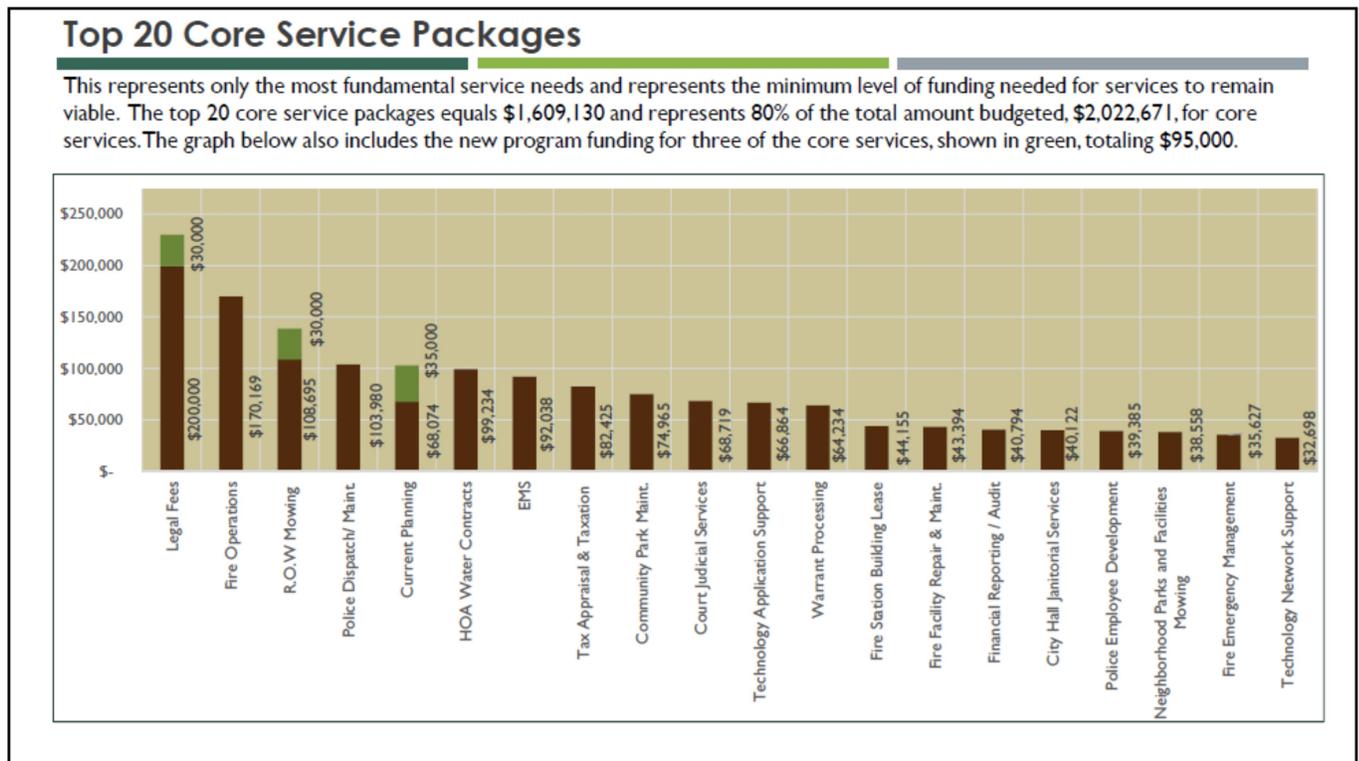
Carrie West, Lieutenant – one of the big costs that we realized this year that we have not been providing for employees is the trauma plate that goes inside the vest. It was an additional \$362 per vest on top of the \$930.00 for each vest. Essentially a vest is now going to cost us over \$1,200. That was one of the things we discovered and we had to make up those funds elsewhere, along with some of our patrol rifles.

Lee Ann Bunselmeyer, Acting City Manager – when you look at the new programs that I have in here, one is increase in legal fees that was cut last year by the City Manager. Typically, we budget somewhere between \$230,000 to \$260,000 dollars. The legal expenditures over the last 5 years have never dropped below \$230,000 and last year our legal expenditures were up at \$300,000. As you know currently we are sitting at almost \$500,000 this year. In looking at the first bill with Messer, Rockefeller and Fort it looks like we are going to use about \$15,000 a month and that gives us a little bit of cushion if there is any extra things that come up. The volume that we are sending to the attorneys is increasing. Same thing with development on the engineering side, we are continually seeing a huge increase on plan reviews. This is a pass through so you are going to see \$35,000 increase on the expenditure side and \$35,000 increase on the revenue side so when a development comes through Fred Gibbs bills them for those costs that we send out to the engineer.

We got the bills for the Joint Public Safety Facility when the building was occupied from CoServ on electricity and we pulled the bills on water and to mow it and maintain it and also to insure the building and added it on our insurance it will cost \$70,000 for next year. We are going to have construction going on so we are going to need those services on. Probably once everyone moves in the following year you will see a reduction because we will no longer have utilities on in the police building and the fire headquarters building.

In 2009 through 2011 we cut about \$3 million dollars of expenditures out of the budget. On the street side Cody used to have about \$500,000 dollars budgeted on streets for maintenance and various things. When the economy went down and we started using the street maintenance program to actually facilitate those, one of the expenditures that was gone was the street striping program so he has never had the money to stripe streets it has always been on a reactionary basis. We have five or six streets that we need to go in and start striping those and do a program where we do those on an annual basis instead of waiting until the striping is completely gone and for that it is about \$22,000. Council had some meeting earlier this year to include an additional \$30,000 for Right-of-way contract mowing for filling in the gaps on Church Street, finishing out Lake Sharon and some of the thoroughfares.

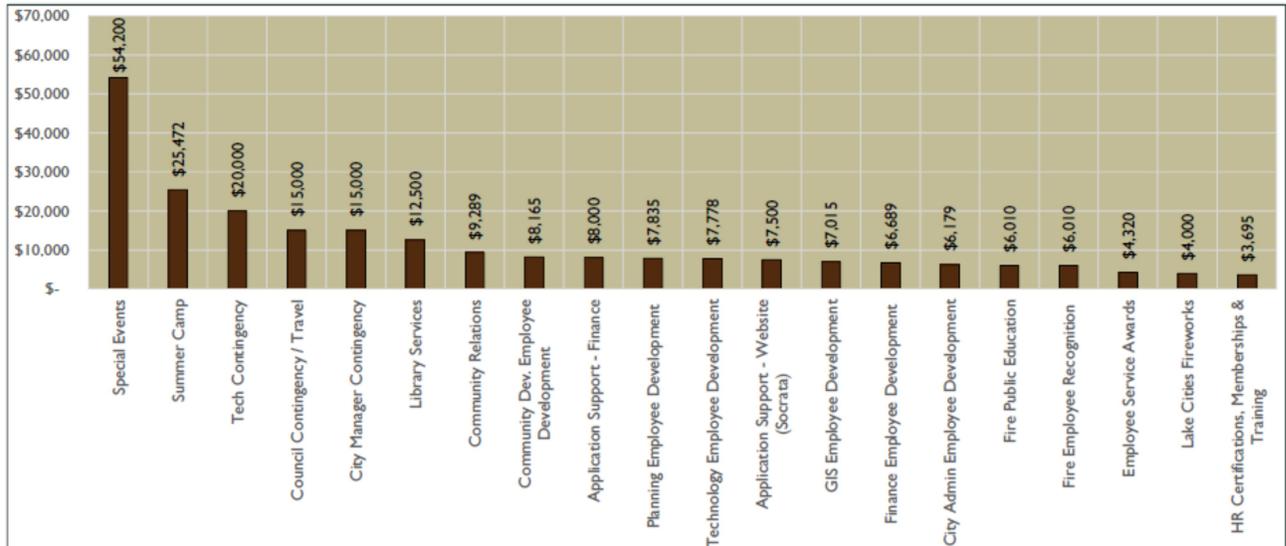
When we do service level budgeting we can tell what things cost. We did the top 20 Core Packages. Your highest is legal fees followed by fire operations, right-of-way mowing and so forth.



You have \$265,635 in Expanded Services with the highest being Special Events. What is in here mostly are your Contingency Funds, staff training that is not mandatory, licenses and we have a WEB applications, the library, etc. those are not Core Services they are enhancements that we have done.

Top 20 Expanded Service Packages

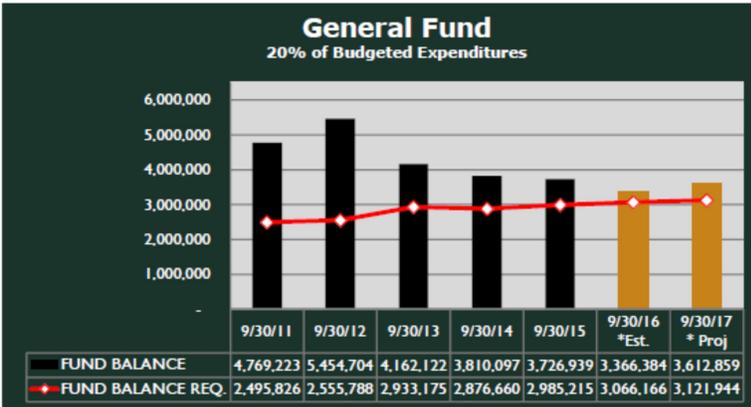
Represents a program, service, or activity that provides an enhancement to our core services for either the citizens or employees. The top 20 expanded service packages equals \$234,657 and represents 88% of the total amount budgeted, \$265,635, for expanded services.



When we look at our Fund Balance with the estimation that we have now we are looking at a fund balance requirement of about \$3 million and for this current Fiscal Year we anticipate that it will come in at about \$3.3 million and that is above our fund balance requirement of 20% that the Council established in 2012. For 2017 those numbers will change once we establish the tax rate and know what the AV Values and tax revenues are but under this projection we are looking at about \$3.1 million.

In 2015 we are about \$200,000 better than what we have budgeted in the current years. Our revenues are up and we do anticipate our expenditures to be down. For 2016/2017 budget year, with the decision packages so far of \$609,000 and reductions of positions and short term disability our expenditures would be about \$15.6 million. With this there is still about \$246,000 left on the table to reduce taxes or add other services or programs that the Council may choose. Again that will change depending on what our tax rate and levy is. Looking out over the next four years we do have some positive revenues over expenditures if we maintain a 4% property tax growth over the next four years. I do think over the next four years we will probably will stay about 8% or 9% so this is a very conservative forecast since historically we moved about average 3.7% over the last five years.

Fund Balance Historical Analysis



In December 2012, the City Council adopted a Fund Balance Policy. The policy established the City's goal to achieve and maintain an unassigned fund balance in the General Fund equal to 20% of expenditures.

Appropriation from the minimum assigned fund balance requires the approval of the Council and may only be utilized for one-time expenditures, such as capital purchases and not for ongoing expenditures.

FYE 2017 - No use of Fund Balance is budgeted.

FYE 2016 - Decreased due to the budgeted use of fund balance for the following: \$100,000 for the Public Safety Communications Upgrade, \$16,000 for an ATV for Keep Corinth Beautiful, \$20,000 to upgrade the Card Swipe Entry System, \$96,000 to upgrade networking equipment, \$30,000 to outsource scanning for the Planning & Development Department, and \$40,000 for Cardiac Monitors.

FYE 2015 - Decrease due to the budgeted use of fund balance for the following: \$200,000 for the Public Safety Communications Upgrade, \$60,000 to upgrade the audio/visual equipment in the Council Chambers, \$425,000 for I-35 bridge aesthetics, \$60,000 for the Public Safety needs assessment, \$9,490 to install Wi-Fi in City Hall and \$20,000 to review the Development Process.

FYE 2014 - Decrease due to the budgeted use of fund balance for the following: \$500,000 for the Lake Sharon Road extension project, \$300,000 for the Public Safety Communications Upgrade, \$90,000 for City Hall carpeting, and \$55,000 for Fire department power stretchers.

General Fund Financial Forecast - Scenario #1

	2013-14	2014-15	2015-16	2016-17	2016-17	2017-18	2018-19	2019-20	2020-21
	ACTUAL	ACTUAL	BUDGET	ESTIMATE	PROPOSED	PROJECTED	PROJECTED	PROJECTED	PROJECTED
REVENUES BY TYPE									
BEGINNING FUND BALANCE	\$ 4,162,122	\$ 3,612,857	\$ 3,726,939	\$ 3,726,939	\$ 3,366,384	\$ 3,612,859	\$ 3,908,357	\$ 4,071,692	\$ 4,176,817
AD VALOREM TAX	\$ 6,020,930	\$ 7,059,674	\$ 7,267,423	\$ 7,344,423	\$ 7,071,027	\$ 8,134,114	\$ 8,506,070	\$ 8,848,242	\$ 9,206,332
SALES TAX	1,214,029	1,290,277	1,230,519	1,284,433	1,303,003	1,417,506	1,473,505	1,531,896	1,577,341
DEVELOPMENT FEES & PERMITS	410,540	582,175	380,937	430,027	452,384	464,492	469,355	474,315	460,015
FIRE SERVICES	2,341,079	2,532,951	2,453,051	2,503,051	2,766,982	2,796,182	2,700,575	2,711,542	2,716,584
OTHER REVENUES	3,444,055	3,386,136	3,490,052	3,362,741	3,377,259	3,429,002	3,462,197	3,536,307	3,591,351
TOTAL RESOURCES	\$14,021,274	\$14,962,919	\$14,820,882	\$14,876,275	\$16,886,195	\$18,231,296	\$18,638,367	\$17,993,779	\$17,873,824
EXPENDITURES BY CATEGORY									
WAGES & BENEFITS	\$3,599,722	\$3,742,204	\$3,751,541	\$3,751,541	\$3,751,541	\$3,751,541	\$3,751,541	\$3,751,541	\$3,751,541
PROFESSIONAL FEES	1,137,966	1,206,135	1,303,510	1,420,052	1,206,195	1,206,195	1,207,100	1,206,196	1,206,210
MAINT & CONTRACTS	541,101	504,534	620,049	600,052	626,061	626,061	626,061	626,061	626,061
SUPPLIES	415,527	354,188	425,314	431,238	416,529	416,529	416,529	416,529	416,529
UTIL/COMM	231,045	268,735	607,590	607,814	615,796	619,754	626,796	660,837	662,827
VEHICLES/FUEL	340,912	316,511	317,806	296,121	314,046	318,243	322,563	327,512	331,595
TRAINING	76,442	101,519	110,043	103,701	127,830	127,830	127,830	127,830	127,830
CAPITAL OUTLAY	181,951	173,414	296,744	301,053	-	-	-	-	-
TRANSFERS	1,159,027	925,391	493,004	493,004	570,744	594,531	590,377	596,201	602,243
TOTAL EXPENDITURES	\$14,383,292	\$14,928,074	\$15,377,882	\$15,230,836	\$16,163,820	\$16,396,195	\$16,948,348	\$16,477,622	\$17,219,295
DECISION PACKAGES									
3 New Fire Fighters					229,751	229,490	241,406	247,545	253,045
2% Pay Plan Shift					106,673	102,672	-	-	-
STEP Increases					85,001	73,969	89,969	54,186	56,000
Misc					-	66,793	140,250	191,223	154,240
New Approved Packages					187,671	187,671	187,671	187,671	187,671
TCAP Contract					-	(91,000)	(121,000)	(121,000)	(121,000)
					609,095	597,902	528,364	579,825	590,764
REDUCTIONS									
1 Field Position					(55,040)	-	-	-	-
1 Recreation Spec & 2 P/T Rec Attendants					(40,005)	-	-	-	-
Short Term Disability					(21,445)	-	-	-	-
					(167,490)	-	-	-	-
TOTAL EXPENDITURES	\$14,383,292	\$14,928,074	\$15,377,882	\$15,230,836	\$16,163,820	\$16,396,195	\$16,948,348	\$16,967,327	\$17,249,295
Excess (Deficiency) of Revenues	\$ (82,020)	\$ (83,189)	\$ (647,000)	\$ (360,565)	\$ 246,475	\$ 295,486	\$ 162,734	\$ 104,826	\$ 23,764
Over (under) Expenditures									
FUND BALANCE									
REQUIREMENT - 20%	\$ 2,978,960	\$ 3,696,216	\$ 3,678,566	\$ 3,696,158	\$ 3,121,944	\$ 3,198,159	\$ 3,294,126	\$ 3,289,449	\$ 3,609,872
ENDING FUND BALANCE	\$ 3,810,097	\$ 3,726,939	\$ 3,179,939	\$ 3,366,384	\$ 3,812,859	\$ 3,866,367	\$ 4,071,692	\$ 4,176,817	\$ 4,169,381
EFFECTIVE FUND BALANCE	28.49%	24.97%	20.80%	21.96%	23.14%	24.43%	24.71%	24.87%	23.83%

Forecast Revenue Assumptions

- Property Tax growth
 - 2016-17 - 8%
 - Future Years - 4%
- Sales Tax growth
 - 2016-17 - 5%
 - Future Years - 4%
- Development fees & permits
 - 2016-17 - 19%
 - Conservative in Future Years - 2%
- Fire Supplemental Payment Program of \$100,000 for FY2016-17 & FY2017-18
- All Other Revenues - between 1% and 2%

We have the opportunity on your debt rate to reduce it .02 cents in 2017/2018 and .02 cents in 2021 so if the fire contracts go away you will have to shift those .02 cents over to the operations to try to offset the \$2 million dollars that we could loose from the fire contracts. I do think you could do it without raising taxes.

The fund balance will drop down to 20% in 2017/2018 and right under 15% for 2018/ 2019 and 2019/2020 and then we would start increasing again in 2021 as your revenues started increasing due to those .02 cents that you would shift on the tax rate.

Your current fund balance policy says that we are going to try to achieve a 20% fund balance for the general fund however it gave at the Council’s discretion to drop that fund balance requirement to 15% for unforeseen issues that the City needed to deal with. However by doing that it also said the City Manager had to provide the Council with that drop a plan of how we would get it back up to that 20%. I think this would be a reason where you could drop it down to 15%.

Unfunded New Requests:

Unfunded New Requests			
Program Title	Department	FTE	Budget Impact
Internship	HR	0.50	\$12,629
Backup System	Tech Services		\$35,400
Phone System	Tech Services		\$190,850
City Hall Security Camera System	Tech Services		\$37,223
Incode Upgrade	Tech Services		\$40,375
Acrobat Subscription	Tech Services		\$8,400
Fiber – City Hall to Public Safety Facility	Tech Services		\$169,320
Fiber – City Hall to City of Denton	Tech Services		\$134,320
Physicals	Police		\$14,400
Thermal Imaging	Police		\$15,945
Police Officers	Police	4.00	\$310,924
Public Service Officer / Evidence Technician	Police	1.00	\$60,396
Total Unfunded Requests		5.50	\$1,030,182

Council Direction

- Addition of 2 Police Officers - \$155,462
- Technology Upgrades (One-Time Funding)
 - Backup System - \$35,400
 - Phone System -\$190,850

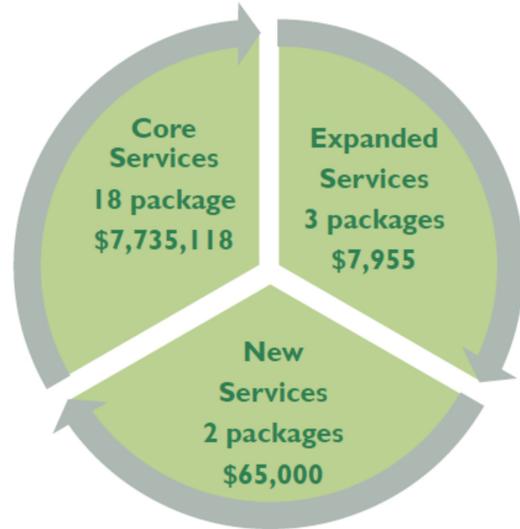
We have about \$1 million dollars in unfunded requests. I do not have the two police officers in this scenario and that will be up to Council’s discretion to do that. We are looking at adding Technology upgrades for one time funding for the back-up system to back up all of our servers that we have here because that system is failing. The other was the phone system that we ranked pretty high. The phone system was purchased in 2005/2006 for about \$166,000 and we have had a lot of problems with it. The fire department has been out of phone services regularly and each time it has taken a little longer before we are able to get it back up because we are having difficulty getting replacement parts for it.

Utility Fund Service Levels:

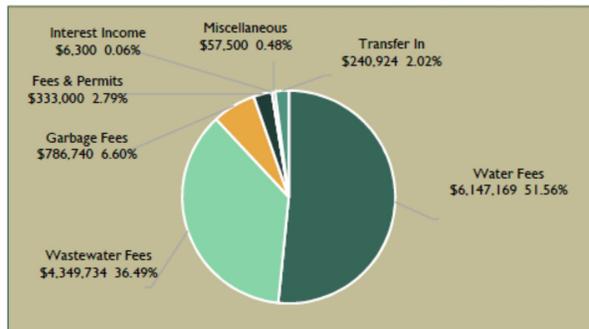
Utility Fund Service Levels

The organization moved away from target based budgeting, where last year's budget is the starting point. Starting with fiscal year 2016-2017 staff implemented service level budgeting emphasizing the decision package features of zero based theories.

- **Minimum Service Level to Remain Viable**
 - Represents core services.
 - Services that must be done on a daily, monthly, or annual basis.
 - Examples: TCEQ Compliance, Upper Trinity Regional Water District Contract, Water and Wastewater System Maintenance.
- **Continuation or Current Expanded Services**
 - Represents a program, service, or activity that provides an enhancement to our core services for either the citizens or employees.
 - Examples: Water System Dues & Subscriptions, Collection Agency, and Employee Development & Retention.
- **New Service Level**
 - Decision packages for services that are not currently being funded.



Utility Fund Revenue Summary



	2015-16 BUDGET	2016-17 PROPOSED	PROPOSED VS PY	% CHANGE
RESOURCES				
Water Fees	\$ 6,199,557	\$ 6,147,169	\$ (52,388)	-0.85%
Wastewater Fees	4,282,865	4,349,734	66,869	1.56%
Garbage Fees	845,000	786,740	(58,260)	-6.89%
Fees & Permits	312,000	333,000	21,000	6.73%
Interest Income	6,000	6,300	300	5.00%
Miscellaneous	56,000	57,500	1,500	2.68%
Transfers In	191,569	240,924	49,355	25.76%
Total Revenues	11,892,991	11,921,367	28,376	0.24%
Use of Fund Balance	97,380	-	(97,380)	-100.00%
TOTAL RESOURCES	\$11,990,371	\$ 11,921,367	\$ (69,004)	-0.58%

Use of Fund Balance

No use of Fund Balance is budgeted.

Rate Study

Implements the 3rd year of the three year rate plan approved in April 2014. No rate increase.

Water Charge for Service – .85% decrease or (\$52,388)

Water charges are billed on a monthly basis in two billing cycles. The revenue is highly influenced by weather patterns.

Wastewater Charge for Service – 1.56% increase of \$66,869

Residential wastewater treatment charges are determined by a winter average process that takes the lowest three months of water consumption to determine a baseline wastewater treatment demand.

Garbage Charge for Service – 6.89% decrease or (\$58,260)

The City contracts with Community Waste Disposal (CWD) for solid waste collection services. The contract is for a five year term with three one-year renewals. The original five year contract term expires on January 2019.

Transfers In

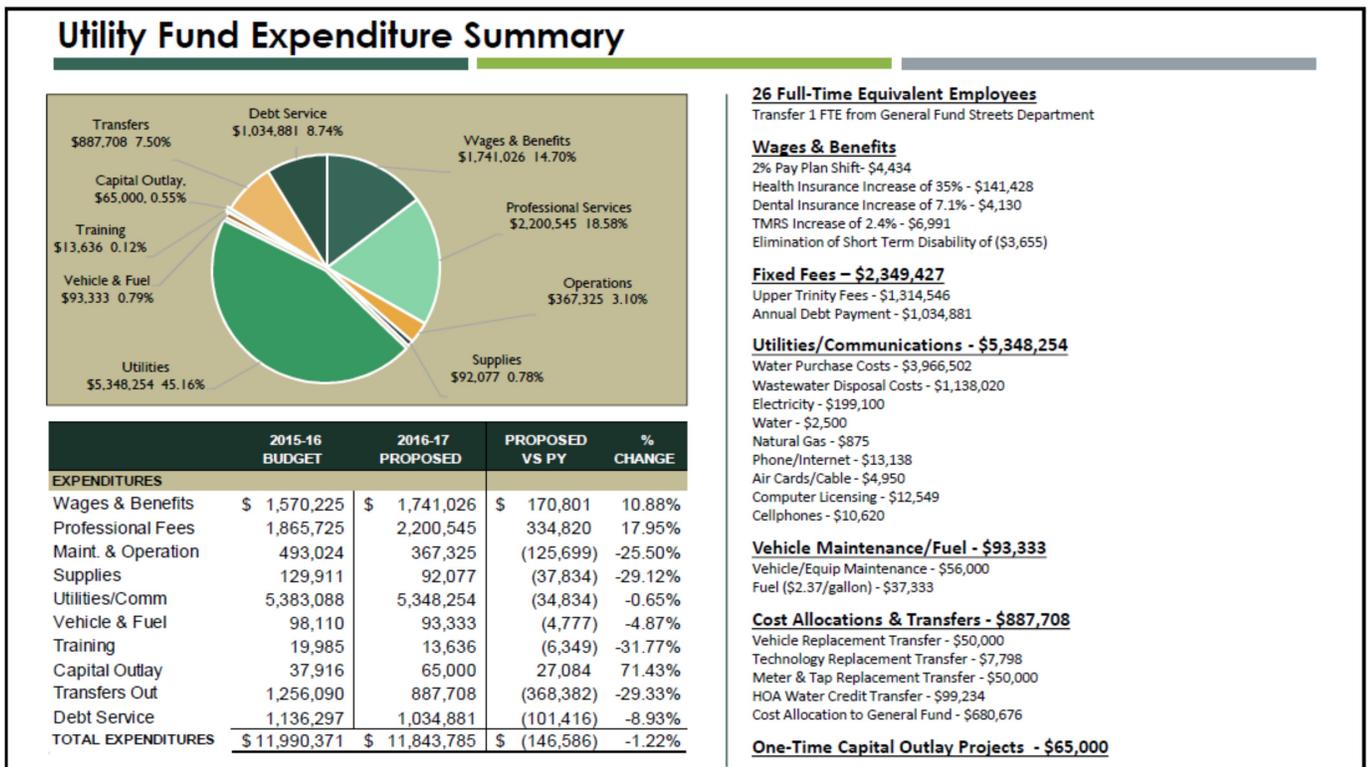
Cost Allocation from General Fund - \$204,096

Cost Allocation from Storm Drainage - \$36,828

There is a little drop in the revenues of about \$11.9. Our revenues have been trending down the last couple of years, we have had a lot of rain and so we budget conservatively and I did not want to keep those revenues high because we just don't know what the weather patterns will be. We have just a slight decrease in the water fees but overall we have about \$28 million dollars.

Utility Fund Expenditure Summary:

As far as your expenditures it includes the 26 full time employees from General Fund Streets Department. Wages and Benefits of about \$1.7 million. One of the key things to know on the utility is you have some high dollar fees that we have no control over. Fixed fees you have Upper Trinity, we budgeted about \$1.3 million and that increases anywhere from 3% to 5% a year. We are on a long term contract with Upper Trinity and the fees that they give us are what we have to expend and budget.

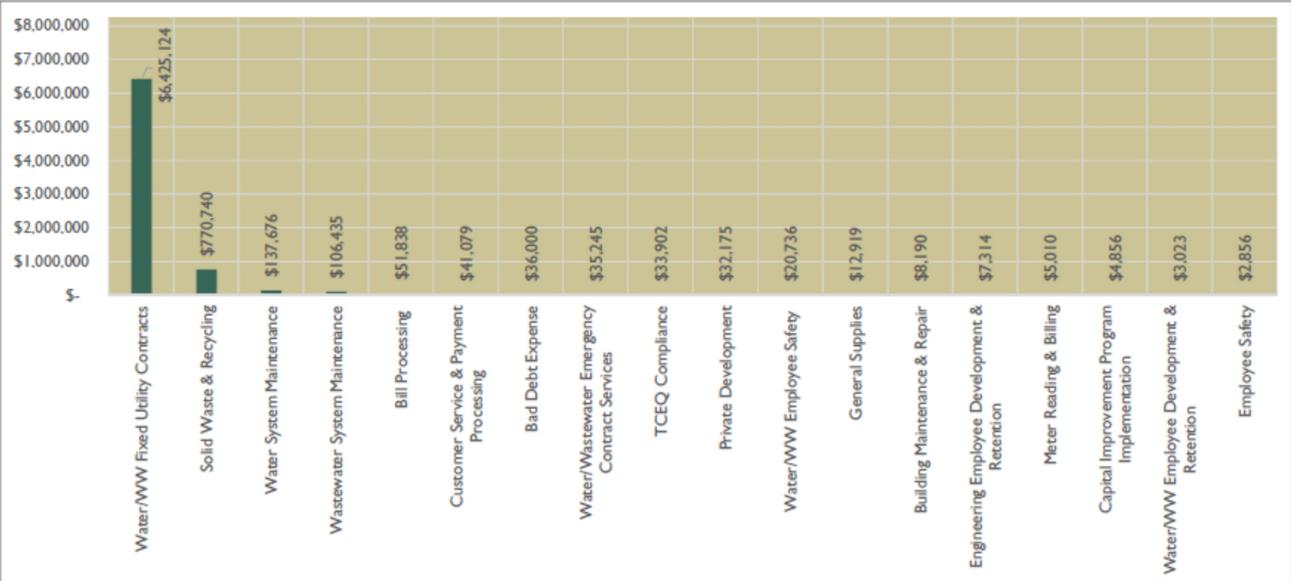


We have two new one time projects of \$65,000 and those are for our Utility Rate Study and we do that rate study every three years on our utility rates and we will start that process after the water/Wastewater Master Plan is done in December and depending on which projects are identified in that could impact our rates for the next three years. Also, \$15,000 to update the engineering manual that has not been updated since 1999 and there are some inconsistencies with our development plan, our UDC and so forth and this will update that.

Overall we are looking at about \$163,000 increase from your core services and again those are mostly due to your fixed costs from Upper Trinity and your water charges.

Core Service Packages

This represents only the most fundamental service needs and represents the minimum level of funding needed for services to remain viable. The Water/Wastewater Fixed Utility Contract core service packages equals \$6,425,124 and represents 83% of the total amount budgeted, \$7,735,118, for core services.



Departmental Budget Analysis

Department	FY2015-16 Base Budget	Utilities/ Communications	Fuel/Vehicle Maintenance	Core Services	Expanded Services	FY2016-17 Proposed	Variance	Percentage Change	New Services
Water/Wastewater	\$ 6,974,233	\$ 230,391	\$ 81,404	\$ 6,762,141	\$ 3,760	\$ 7,077,696	\$ 103,463	1.48%	\$ -
General Services	-	-	-	21,109	-	21,109	21,109	0.00%	-
Engineering	-	6,782	6,929	47,201	-	60,912	60,912	0.00%	65,000
Utility Billing	172,693	6,559	-	133,927	4,195	144,681	(28,012)	-16.22%	-
Garbage	765,000	-	-	770,740	-	770,740	5,740	0.75%	-
Total	\$ 7,911,926	\$ 243,732	\$ 88,333	\$ 7,735,118	\$ 7,955	\$ 8,075,138	\$ 163,212	2.06%	\$ 65,000

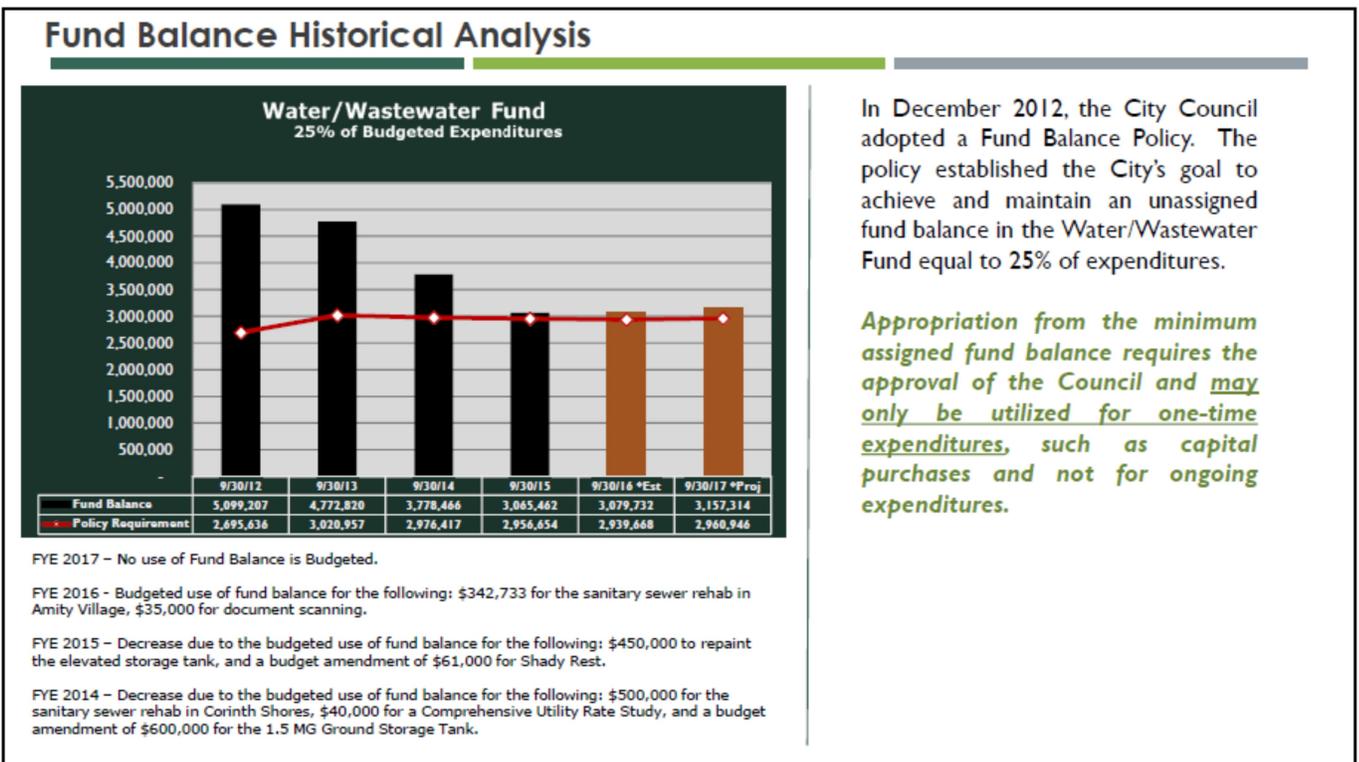
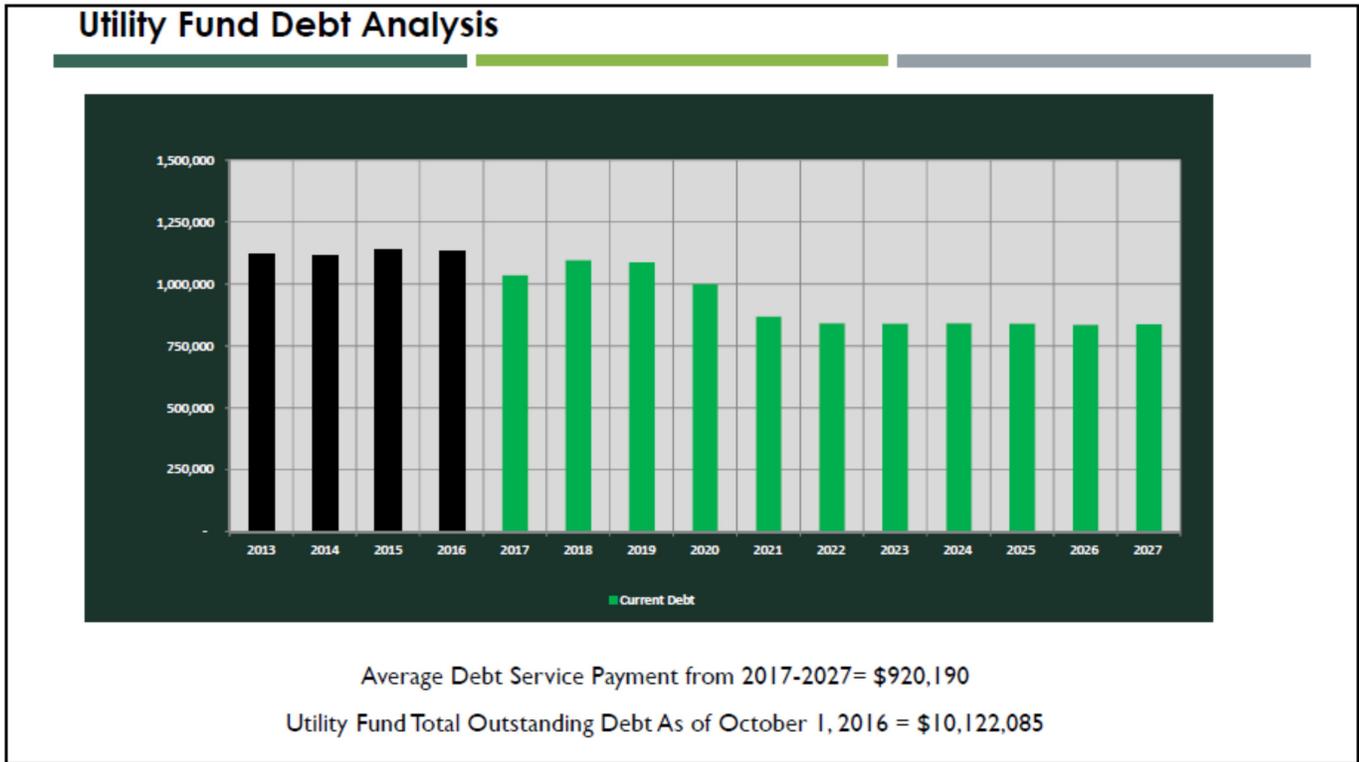
The FY 2015-16 base budget does not include wages & benefits, property & liability insurance, copier charges, capital outlay, debt service, transfers, and budget amendments.

One-Time Projects - \$65,000

Utility Rate Study - \$50,000

Update Engineering Manual - \$15,000

On average your annual debt service payment is about \$920,000 over the course of the next few years and they have extended that to about \$10 million dollars.



We are right at the fund balance requirements for this fiscal year and that is where we are looking at for the 2017 year. We have a 25% fund balance requirement.

Utility Fund Financial Forecast:

We have an excess revenues over expenditures over of about \$77,000. We are looking at that effective fund balance being about 26.66%. Unless we have some projects that the Council would want to issue debt for, I think your utility rates are probably going to come in pretty flat, I don't think we will see a decrease or any increase either. I think our rates are going to be enough to substantiate the expenditures that we have over the next few years.

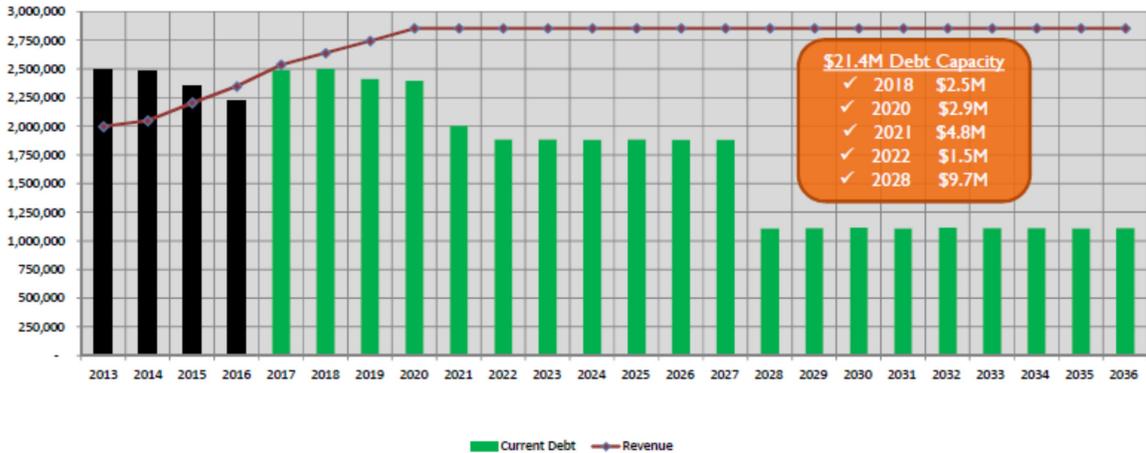
Utility Fund Financial Forecast								
REVENUES BY TYPE	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 BUDGET	2015-16 ESTIMATE	2016-17 PROPOSED	2017-18 PROJECTED	2018-19 PROJECTED	2018-20 PROJECTED
BEGINNING FUND BALANCE	\$ 4,772,820	\$ 3,778,488	\$ 3,086,482	\$ 3,086,482	\$ 3,078,732	\$ 3,167,314	\$ 3,183,087	\$ 3,088,614
SALES TAX	\$ 58,222	\$ 52,907	\$ 64,000	\$ 56,988	\$ 58,740	\$ 60,600	\$ 61,206	\$ 61,818
UTILITY FEES	317,623	391,233	328,000	346,146	349,000	352,490	356,015	359,575
INTEREST INCOME	13,874	6,996	6,000	6,400	6,300	6,363	6,427	6,491
MISCELLANEOUS	59,558	62,337	56,000	66,000	57,500	58,075	58,656	59,242
CHARGES FOR SERVICE	10,222,115	10,488,146	11,247,422	11,105,839	11,208,903	11,368,137	11,529,736	11,693,738
TRANSFERS	239,921	111,993	191,569	191,569	240,924	243,333	245,767	248,224
TOTAL RESOURCES	\$10,911,312	\$11,113,812	\$11,892,891	\$11,772,842	\$11,821,387	\$12,088,988	\$12,267,808	\$12,428,088
EXPENDITURES BY CATEGORY								
WAGES & BENEFITS	1,303,729	1,317,787	1,570,225	1,451,669	1,744,982	1,824,993	1,911,219	2,004,311
PROFESSIONAL FEES	1,781,648	1,930,217	1,865,725	2,103,163	2,200,545	2,227,350	2,254,688	2,282,568
MAINT & CONTRACTS	310,355	513,590	493,024	461,893	367,325	369,162	371,007	372,862
SUPPLIES	85,774	105,148	129,911	107,540	92,077	92,077	92,077	92,077
UTIL/COMM	5,057,848	5,140,323	5,383,088	5,101,719	5,348,254	5,473,155	5,601,672	5,733,712
VEHICLES/FUEL	90,643	106,160	98,110	91,135	93,333	93,706	94,083	94,464
TRAINING	6,362	11,848	19,985	13,750	13,636	13,636	13,636	13,636
CAPITAL OUTLAY	885	15,148	37,916	35,416	-	-	-	-
DEBT SERVICE	1,114,005	1,126,198	1,136,297	1,136,297	1,034,881	1,096,999	1,086,389	1,000,146
TRANSFERS	2,154,416	1,560,198	1,256,090	1,256,090	887,708	892,147	896,607	901,090
TOTAL EXPENDITURES	\$11,905,898	\$11,828,618	\$11,890,371	\$11,768,672	\$11,843,786	\$12,083,226	\$12,321,378	\$12,484,888
DECISION PACKAGES								
Utility Rate Study					50,000			
Update Engineering Manual					15,000			
REDUCTIONS								
Short Term Disability					(3,956)			
Excess (Deficiency) of Revenue Over (under) Expenditures	\$ (984,364)	\$ (713,004)	\$ (97,380)	\$ 14,270	\$ 77,582	\$ 6,773	\$ (83,573)	\$ (85,779)
FUND BALANCE REQUIREMENT - 25%	\$ 2,978,418	\$ 2,968,664	\$ 2,987,693	\$ 2,939,888	\$ 2,980,948	\$ 3,020,808	\$ 3,080,346	\$ 3,123,717
ENDING FUND BALANCE	\$ 3,778,488	\$ 3,086,482	\$ 2,988,082	\$ 3,078,732	\$ 3,167,314	\$ 3,183,087	\$ 3,088,614	\$ 3,033,736
Excess (Deficiency) of Fund	\$ 802,050	\$ 108,808	\$ (29,511)	\$ 140,064	\$ 196,368	\$ 142,280	\$ 19,169	\$ (89,982)
EFFECTIVE FUND BALANCE	31.74%	25.92%	24.75%	26.19%	26.66%	26.18%	25.16%	24.28%

On our debt service for the general fund assuming an 8% growth in Ad Valorem and 4% for 2017-2020. If you left your tax rate flat on the debt service side you would have debt capacity of about \$21.4 million starting in 2018. You would have the capacity to do some capital projects if we had any to do.

The outstanding debt in your general fund after issuing those \$15 million for the facilities is at \$33 million. You have so much capacity that if you decreased a cent in 2017/2018 and again in 2020 you would still have enough revenue at 4% growth over the next few years to cover all your debt service payments and would still have some debt capacity of about \$2 million in 2022 and about \$10 million in 2028. So you do have options in here, you can issue debt for more projects, depending on what happens with the fire service contract you will have anywhere from .04 cents to .06 cents on the tax rate that you would either be able to eliminate or shift some over to offset your expenditures on your operations side.

General Fund Debt Analysis

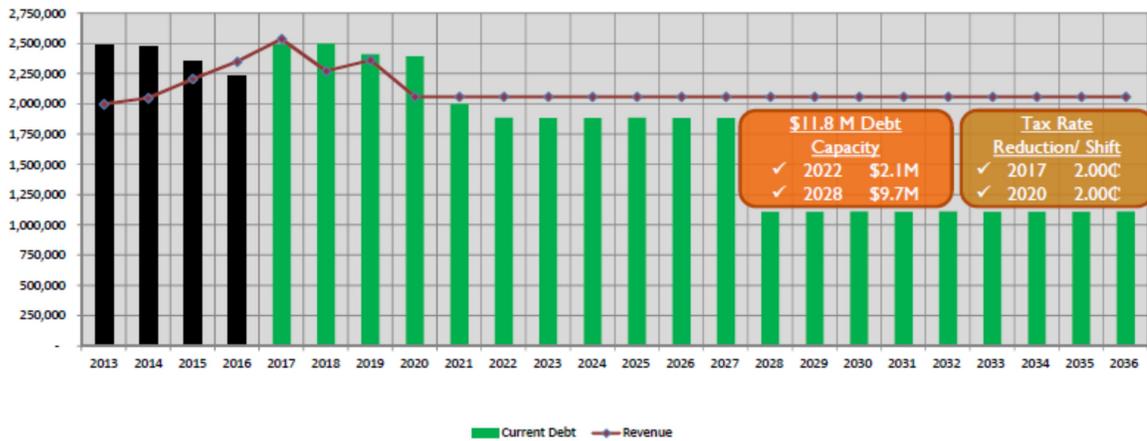
8% AD VALOREM GROWTH FOR 2016-17
4% FOR 2017-20



General Fund Total Outstanding Debt as of October 1, 2016 = \$33,100,790

General Fund Debt Analysis – Tax Rate Reductions/Shift Options

8% AD VALOREM GROWTH FOR 2016-17
4% FOR 2017-20



General Fund Total Outstanding Debt as of October 1, 2016 = \$33,100,790

Mayor Heidemann – if I understand basically where the City is right now, as far as our infrastructure goes we have completed most of that except for Lake Sharon is that correct?

Lee Ann Bunselmeyer, Acting City Manager – correct.

Mayor Heidemann – as far as this year with issuing the bonds we basically took care of all of our physical facilities within the City and that money will take care of that is that correct?

Lee Ann Bunselmeyer, Acting City Manager – that is correct. When we issued the \$24 million in 2007 and supplemented the \$10 million on escrow funds and various things, we basically took care of all your major streets at that point. With this issuance we take of the facility needs. Right now we do not anticipate any capital projects for next year or within the next three to five years.

Once the water/wastewater master plan is done in January of next year the Council may want to consider creating a sub-committee to start looking to see what your priorities are within all these master plans that we have and what is it that you want to move forward with.

Mayor Heidemann – one of the concerns I have is with Economic Development if we are attracting new businesses to this community we have to be able to support some of those things. If there is any type of incentive it has to come out of our savings and reserves that we have in Economic Development because we are not going to be able to generate any other revenues is that correct?

Lee Ann Bunselmeyer, Acting City Manager – no. I think your tax rate will be flat or reduced over the next few years. Again, the main kicker here is the fire contracts. We really have to figure out what is going to happen with that before we know how much capacity you have with anything else. If we do continue the fire contracts for another four years then you will have .04 cents to .06 cents that you can do something with and you can have a capacity within those .04 to .06 cents.

Councilmember Glockel – I thought we were going to put Garrison Street in next year or did we pull it out?

Lee Ann Bunselmeyer, Acting City Manager – we put it in for about 4 years out and I thought the Council had pulled it out.

Councilmember Glockel – I was just wondering how that was going to affect the roads if we get a fire station in that area.

Lee Ann Bunselmeyer, Acting City Manager – the cost for Garrison is not much it is about \$200,000 to \$250,000.

Councilmember Glockel – what about Lynchburg? That is not listed is it?

Lee Ann Bunselmeyer, Acting City Manager – no. We will not get the study back for Lynchburg until March of 2017 so I think once we get that study back Council will need to start going through those to figure out what the costs is going to be. Right now we don't have any type of estimate to budget.

Mayor Heidemann – under Council contingency and travel you have \$15,000, do we use that much money?

Lee Ann Bunselmeyer, Acting City Manager – yes, Council travel has gone up to about \$10,000 to \$11,000 in some years.

Mayor Heidemann – Is this just for training?

Lee Ann Bunselmeyer, Acting City Manager – yes, any training or conferences that the Council goes to. Would you like for me to give you an analysis on the exact amount we have been spending on an annual

basis?

Mayor Heidemann – yes.

There was no Closed Session.

CLOSED SESSION

The City Council will convene in such executive (closed session) to consider any matters regarding any of the above listed agenda items as well as the following matters pursuant to Chapter 551 of the Texas Government Code.

Section 551.071. (1) Private consultation with its attorney to seek advice about pending or contemplated litigation; and/or settlement offer; and/or (2) a matter in which the duty of the attorney to the government body under the Texas Disciplinary Rules of Professional Conduct of the State of Texas clearly conflicts with chapter 551.

Section 551.072. To deliberate the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.

Section 551.074. To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee.

a. Deliberation of the employment, reassignment, or duties of the City Manager.

Section 551.087. To deliberate or discuss regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations; or to deliberate the offer of a financial or other incentive to a business prospect.

After discussion of any matters in closed session, any final action or vote taken will be in public by the City Council. City Council shall have the right at any time to seek legal advice in Closed Session from its Attorney on any agenda item, whether posted for Closed Session or not.

RECONVENE IN OPEN SESSION TO TAKE ACTION, IF NECESSARY, ON CLOSED SESSION ITEM

Mayor Heidemann adjourned the Workshop at 10:56 P.M.

ADJOURN:

Kimberly Pence, City Secretary
City

of

Corinth,

Texas

City Council Regular and Workshop Session

Meeting Date: 07/07/2016

Title: Atmos Steering Committee

Submitted For: Lee Ann Bunselmeyer, Acting City Manager

Submitted By: Lee Ann Bunselmeyer, Acting City Manager

Approval: Lee Ann Bunselmeyer, Acting City Manager

AGENDA ITEM

Consider and act on a Resolution authorizing continued participation with the Atmos Cities Steering Committee; and authorizing the payment of two and one-half cents per capita to the Atmos Cities Steering Committee to fund regulatory and related activities related to Atmos Energy Corporation.

AGENDA ITEM SUMMARY/BACKGROUND

Purpose of the Resolution:

Most municipalities have retained original jurisdiction over gas utility rates and services within municipal limits. The Atmos Cities Steering Committee (“ACSC”) is composed of municipalities in the service area of Atmos Energy Corporation, Mid-Tex Division regardless of whether original jurisdiction has been retained. Atmos is a monopoly provider of natural gas. Because Atmos has no competitors, regulation of the rates that it charges its customers is the only way that cities can ensure that natural gas rates are fair. Working as a coalition to review the rates charged by Atmos allows cities to accomplish more collectively than each city could do acting alone. Cities have more than 100 years experience in regulating natural gas rates in Texas.

ACSC is the largest coalition of cities served by Atmos Mid-Tex. There are 168 ACSC member cities, which represent more than 60 percent of the total load served by Atmos-Mid Tex. ACSC protects the authority of municipalities over the monopoly natural gas provider and defends the interests of residential and small commercial customers within the cities. Although many of the activities undertaken by ACSC are connected to rate cases (and therefore expenses are reimbursed by the utility), ACSC also undertakes additional activities on behalf of municipalities for which it needs funding support from its members.

The ACSC Membership Assessment Supports Important Activities:

ACSC is actively involved in rate cases, appeals, rulemakings, and legislative efforts impacting the rates charged by Atmos within the City. These activities will continue throughout the calendar year. It is possible that additional efforts will be necessary on new issues that arise during the year, and it is important that ACSC be able to fund its participation on behalf of its member cities. A per capita assessment has historically been used, and is a fair method for the members to bear the burdens associated with the benefits received from that membership.

Explanation of Resolution Paragraphs:

- I. This paragraph authorizes the continuation of the City’s membership in ACSC.
- II. This paragraph authorizes payment of the City’s assessment to the ACSC in the amount of five cents (\$0.025) per capita.
- III. This paragraph requires notification that the City has adopted the Resolution.

RECOMMENDATION

Staff recommends approval of the resolution authorizing continued participation with the Atmos Cities Steering Committee.

Resolution
List of ACSC Cities
ACSC 2015 Year in Review

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING CONTINUED PARTICIPATION WITH THE ATMOS CITIES STEERING COMMITTEE; AND AUTHORIZING THE PAYMENT OF TWO AND ONE-HALF CENTS PER CAPITA TO THE ATMOS CITIES STEERING COMMITTEE TO FUND REGULATORY AND RELATED ACTIVITIES RELATED TO ATMOS ENERGY CORPORATION

WHEREAS, the City of Corinth is a regulatory authority under the Gas Utility Regulatory Act (GURA) and has exclusive original jurisdiction over the rates and services of Atmos Energy Corporation, Mid-Tex Division (Atmos) within the municipal boundaries of the city; and

WHEREAS, the Atmos Cities Steering Committee (ACSC) has historically intervened in Atmos rate proceedings and gas utility related rulemakings to protect the interests of municipalities and gas customers residing within municipal boundaries; and

WHEREAS, ACSC is participating in Railroad Commission dockets and projects, as well as court proceedings and legislative activities, affecting gas utility rates; and

WHEREAS, the City is a member of ACSC; and

WHEREAS, in order for ACSC to continue its participation in these activities which affects the provision of gas utility service and the rates to be charged, it must assess its members for such costs,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CORINTH, TEXAS:

I.

That the City is authorized to continue its membership with the Atmos Cities Steering Committee to protect the interests of the City of Corinth and protect the interests of the customers of Atmos Energy Corporation, Mid-Tex Division residing and conducting business within the City limits.

II.

The City is further authorized to pay its 2016 assessment to the ACSC in the amount of two and one-half cents (\$0.025) per capita.

III.

A copy of this Resolution and approved assessment fee payable to "Atmos Cities Steering Committee" shall be sent to:

David Barber
Atmos Cities Steering Committee
c/o Arlington City Attorney's Office, Mail Stop 63-0300
101 S. Mesquite St., Suite 300
Arlington, Texas 76010

PRESENTED AND PASSED on this the _____ day of _____, 2016, by a vote of _____ ayes and _____ nays at a regular meeting of the City Council of the City of _____, Texas.

Signature
Mayor

ATTEST:

Signature
City Secretary

APPROVED AS TO FORM:
City Attorney

BY _____

ACSC Cities (168 Total)

Abilene	Fairview	Oak Leaf
Addison	Farmers Branch	Ovilla
Allen	Farmersville	Palestine
Alvarado	Fate	Pantego
Angus	Flower Mound	Paris
Anna	Forest Hill	Parker
Argyle	Fort Worth	Pecan Hill
Arlington	Frisco	Petrolia
Aubrey	Frost	Plano
Azle	Gainesville	Ponder
Bedford	Garland	Pottsboro
Bellmead	Garrett	Prosper
Benbrook	Grand Prairie	Quitman
Beverly Hills	Grapevine	Red Oak
Blossom	Groesbeck	Reno (Parker County)
Blue Ridge	Haltom City	Rhome
Bowie	Harker Heights	Richardson
Boyd	Haskell	Richland
Bridgeport	Haslet	Richland Hills
Brownwood	Hewitt	River Oaks
Buffalo	Highland Park	Roanoke
Burkburnett	Highland Village	Robinson
Burleson	Honey Grove	Rockwall
Caddo Mills	Hurst	Roscoe
Canton	Hutto	Rowlett
Carrollton	Iowa Park	Royse City
Cedar Hill	Irving	Sachse
Celeste	Justin	Saginaw
Celina	Kaufman	Sansom Park
Centerville	Keene	Seagoville
Cisco	Keller	Sherman
Clarksville	Kemp	Snyder
Cleburne	Kennedale	Southlake
Clyde	Kerens	Springtown
College Station	Kerrville	Stamford
Colleyville	Killeen	Stephenville
Colorado City	Krum	Sulphur Springs
Comanche	Lakeside	Sweetwater
Commerce	Lake Worth	Temple
Coolidge	Lancaster	Terrell
Coppell	Lewisville	The Colony
Copperas Cove	Lincoln Park	Trophy Club
Corinth	Little Elm	Tyler
Corral City	Lorena	University Park
Crandall	Madisonville	Venus
Crowley	Malakoff	Vernon
Dalworthington Gardens	Mansfield	Waco
Denison	McKinney	Watauga
DeSoto	Melissa	Waxahachie
Duncanville	Mesquite	Westlake
Eastland	Midlothian	Westover Hills
Edgecliff Village	Murphy	Whitesboro
Emory	Newark	White Settlement
Ennis	Nocona	Wichita Falls
Eules	North Richland Hills	Woodway
Everman	Northlake	Wylie

2015 Year in Review

84th Regular Legislative Session



Texas' 84th Regular Legislative Session was a major event for Atmos Cities Steering Committee ("ACSC") in 2015. From January through June, ACSC representatives played a large role at the Capitol advocating for consumers on utility issues, which as usual, received significant attention from lobbyists and legislators. Approximately 120 utility-related bills were filed this session and ACSC was active on many of them. Like most sessions, there were disappointments and accomplishments, but overall, ACSC is pleased no major utility legislation negatively impacting cities' interests was adopted. This is particularly satisfying given the attacks on municipalities raised in other areas throughout the session.

Despite favorable hearings and committee approval, the powerful utility lobby ultimately prevented one of ACSC's bills from passing, Rep. Jim Keffer's (R – Eastland) Railroad Commission ("RRC") system-wide bill (HB 3749). This bill would have helped preserve the

ability of cities to protect their citizens' interests in gas utility cases by requiring reasonable rate case expenses to be collected equally from all the utility's customers irrespective of their geographical location. It was supported by consumer and city groups, but failed to emerge from the Texas House.

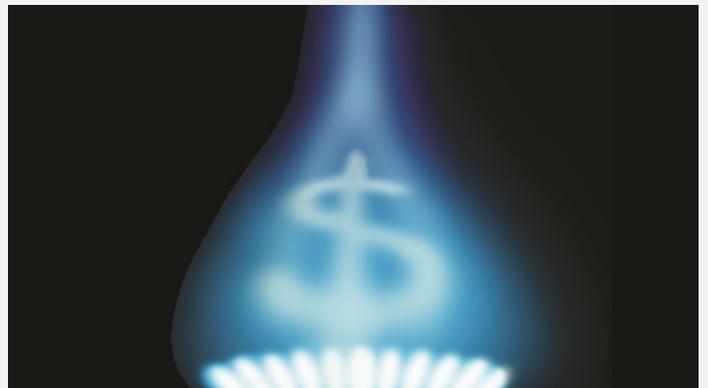
ACSC also actively opposed and successfully prevented some legislation from adoption. House Resolution 3425, would have delayed for several years an intensive review of the RRC, which is the state agency that oversees gas utility rates. The resolution emerged unexpectedly during the waning days of the session, passed in the Senate, but then died in the House. Its death came as good news to several lawmakers, consumer groups and city coalitions – each of whom have called for agency reform. This last-minute resolution would have delayed the Sunset review of the Commission for another eight years.

ACSC is now beginning work for the 2017 legislative session. During the interim, ACSC representatives will continue to meet with legislators and legislative staff to educate them on utility issues, provide information and recommendations to the Sunset Advisory Commission for its RRC review and engage with stakeholders to identify additional needs.

Atmos Rate Review Mechanisms

Last year, ACSC settled Atmos Energy MidTex Division's two most recent Rate Review Mechanism ("RRM") cases. The Proposal for Decision in the 2014 Atmos Energy Corporation MidTex Division RRM case was issued on April 29, 2015 over a year after the initial filing. While the 2014 RRM was still pending, Atmos filed its 2015 RRM in February 2015. After the 2014 decision was issued, and considering the 2015 RRM filing, the ACSC Executive Committee approved a settlement agreement resolving the 2014 and 2015 RRMs together. The 2015 RRM filing saved cities about \$15 million over a Gas Reliability Infrastructure filing. The new rates were effective June 1. Atmos Energy MidTex Division will file its 2016 RRM by March 1, 2016 which ACSC will also participate in.

Atmos Energy West Texas Division filed an RRM on December 1, 2015, to increase rates by 4.72% with gas cost. The proposed effective date for the new rates is March 15, 2016.



RRC Sunset Review Begins

The Railroad Commission’s review by the Texas Sunset Commission for the 2017 legislative session began in 2015. The RRC submitted its self-evaluation report detailing the agency’s function, organization, and programs along with an internal audit report in September. The Sunset Commission then sought information from stakeholders on how the RRC can be improved through a public questionnaire on its website. City advocates recommended renaming the RRC to more accurately reflect its mission and transferring gas utility ratemaking authority to the PUC. City advocates also suggested gas utility cases be adjudicated by the State Office of Administrative Hearings and that the RRC allocate rate case expenses on a system-wide basis. The Sunset Advisory Commission will issue a report in late April regarding information collected from stakeholders and the Sunset Commission’s recommendations to improve the agency.



2016 Officers

At the December meeting, ACSC members approved the budget and elected the following officers for 2016:

Co-chairs—Odis Dolton (Abilene) & Jennifer Richie (Waco)

Vice-Chair and Secretary—Joel Welch (Ennis)

Treasurer—David Barber (Arlington)

2016 ACSC Meetings

March 10

May 12

August 11

December 8

Questions?

For questions or concerns regarding any ACSC matter or communication, please contact the following representatives, who will be happy to provide assistance:

Geoffrey Gay
512-322-5875
ggay@lglawfirm.com

Thomas Brocato
512-322-5857
tbrocato@lglawfirm.com



Lloyd Gosselink Rochelle and Townsend, P.C.

816 Congress Avenue Suite 1900

Austin, Texas 78701

City Council Regular and Workshop Session

Meeting Date: 07/07/2016

Title: Drought Contingency and Water Conservation Plan

Submitted For: Cody Collier, Acting Director

Submitted By: Cody Collier, Acting Director

Approval: Lee Ann Bunselmeyer, Acting City Manager

AGENDA ITEM

Consider and act on an Ordinance of the City of Corinth updating and amending the City's year-round Drought Contingency Plan and Water Conservation Plan to reduce water usage to ensure the health and safety of Corinth Citizens; repealing ordinance no. 03-1-23-04; providing that this Ordinance shall be cumulative of all ordinances; providing a severability cause; providing a penalty for violations of the drought contingency plan; providing a savings clause; providing for publication; and providing an effective date.

AGENDA ITEM SUMMARY/BACKGROUND

The purpose of a Water Conservation Plan is to ensure water use efficiency within our operation. The Water Conservation Plan is a combination of strategies for reducing the consumption of water, reducing the loss or waste of water, and improving or maintaining the efficiency in the use of water. It contains best management practice measures to try to meet the targets and goals identified within the plan. The effectiveness of our water conservation plan is in the implementation of our water conservation program.

The current Drought Contingency and Water Conservation Plan was adopted by ordinance in 2009 and was modeled after the Upper Trinity Regional Water District's (UTRWD) plan. As a member of the UTRWD, Corinth has a vital role in participating with all twenty-five subscribers in the region to maintain a consistent and sound drought contingency and water conservation program to ensure adequate supply of the resource. The twenty-five UTRWD Board of Directors who represent each municipality that purchase water from UTRWD voted unanimously to approve their proposed plan.

The City of Corinth is required by the Texas Water Development Board (TWDB) to update our plan every five years. With the adoption of UTRWD plan, Corinth is now ready to enhance our current plan and submit it to the TWDB. The current plan has four stages with increasing reduction goals for each phase of the plan. The proposed plan has three stages with increasing reduction goals in place should conditions warrant their implementation. Approval of this plan will align Corinth and all members of UTRWD in a common goal, with a common plan, to ensure an adequate supply of water will be available to our region of North Texas.

RECOMMENDATION

Staff recommends approval of the proposed City of Corinth Drought Contingency and Water Conservation Plan.

Attachments

Ordinance

Proposed Drought/ Conservation Plan

Proposed Plan Change Tables

ORDINANCE NO. 09-05-21-08

AN ORDINANCE OF THE CITY OF CORINTH UPDATING AND AMENDING THE CITY'S YEAR-ROUND DROUGHT CONTINGENCY PLAN AND WATER CONSERVATION PLAN TO REDUCE WATER USAGE TO ENSURE THE HEALTH AND SAFETY OF CORINTH CITIZENS; REPEALING ORDINANCE NO. 03-1-23-04; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A PENALTY FOR VIOLATIONS OF THE DROUGHT CONTINGENCY PLAN; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Corinth is a home rule city acting under its charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code; and

WHEREAS, the City Council, with the adoption of Ordinance No. 03-1-23-04, established a Drought Contingency Plan and Water Conservation Plan which provides for the reduction of water usage by customers of the Corinth water system and the implementation of emergency measures to reduce the demand upon the Corinth water system during drought conditions; and

WHEREAS, the City Council has determined that the amendment of the attached Drought Contingency Plan and Water Conservation Plan is necessary in order to promote and preserve fire safety, and public health and sanitation.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CORINTH, TEXAS, THAT:

SECTION 1.

The City of Corinth hereby adopts the updated Drought Contingency Plan and Water Conservation Plan, as contained in Attachment "A" and Attachment "B" attached hereto and incorporated as if fully set forth herein.

SECTION 2.

The City Manager is hereby authorized to declare the existence of the trigger conditions for water wise, water watch, water warning, and emergency conditions as detailed in the Drought Contingency Plan, to initiate the measures prescribed for such conditions, and to terminate the requirements when the condition or emergency has ended.

SECTION 3.

When the City Manager has made a determination that any of the trigger conditions set forth in the Drought Contingency Plan exist, the City Manager may order that the emergency measures set forth in the Plan be implemented. To be effective, the order must be published in a newspaper of general circulation in the City within twenty-four (24) hours.

SECTION 4.

(a) A person commits an offense if the person makes, causes, or permits a use of water contrary to the measures implemented by the City Manager as prescribed in the Drought Contingency Plan.

(b) Any person who violates the Drought Contingency Plan is guilty of a misdemeanor and, upon conviction shall be punished by a fine of not less than One Hundred dollars (\$100.00) and not more than Two Thousand dollars (\$2,000.00). Each day that one or more of the provisions in the Drought Contingency Plan is violated shall constitute a separate offense.

(c) If a person is convicted of three or more distinct violations of the Drought Contingency Plan, the City Manager shall, upon due notice to the customer, be authorized to discontinue water service to the premises where such violations occur. Services discontinued under such circumstances shall be restored only upon payment of a re-connection charge, hereby established at \$25.00, and any other costs incurred by the City of Corinth in discontinuing service. In addition, suitable assurance must be given to the City Manager or the Manager's designated representative, that the same action shall not be repeated while the Drought Contingency Plan is in effect.

(d) The City may also enforce compliance with the Drought Contingency Plan by seeking injunctive relief in the district court.

(e) Any person, including a person classified as a water customer of the City, in apparent control of the property where a violation occurs or originates shall be presumed to be the violator, and proof that the violation occurred on the person's property shall constitute a rebuttable presumption that the person in apparent control of the property committed the violation, but any such person shall have the right to show that he/she did not commit the violation.

(f) A parent shall be presumed to be responsible for violations of his or her minor child and proof that a violation, committed by a child, occurred on property within the parent's control shall constitute a rebuttable presumption that the parent committed the violation, but any such parent may be excused if he/she had previously directed the child not to use the water as it was used in violation of the Drought Contingency Plan

and the parent demonstrates that the parent could not have reasonably known of the violation.

(g) Any police officer, or other employee of the City of Corinth designated by the City Manager, may issue a citation to a person he/she reasonably believes has committed a violation of this Ordinance. The alleged violator shall be served a copy of the citation. Service of the citation shall be complete upon delivery of the citation to the alleged violator. The alleged violator shall appear in municipal court to enter a plea to the charge. If the alleged violator fails to appear in municipal court, a warrant for his/her arrest may be issued. A summons to appear may be issued in lieu of an arrest warrant.

SECTION 5.

This ordinance shall be cumulative of all provisions of ordinances of the City of Corinth, Texas, except where the provisions of this ordinance are in direct conflict with the provisions of such ordinances, in which event the conflicting provisions of such ordinances are hereby repealed. Specifically, Ordinance No. 03-1-23-04 is repealed.

SECTION 6.

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs and sections of this ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this ordinance, since the same would have been enacted by the City Council without the incorporation in this ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

SECTION 7.

All rights and remedies of the City of Corinth are expressly saved as to any and all violations of the provisions of any ordinances affecting drought management which have accrued at the time of the effective date of this ordinance; and, as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such ordinances, same shall not be affected by this ordinance but may be prosecuted until final disposition by the courts.

SECTION 8.

The City Secretary of the City is hereby authorized to publish this ordinance in book or pamphlet form for general distribution among the public, and the operative provisions of this ordinance as so published shall be admissible in evidence in all courts without further proof than the production thereof.

SECTION 9.

DEBRA DRA

ITCH, CITY ATTORNEY

ATTACHMENT "A"
DROUGHT CONTINGENCY PLAN
FOR THE CITY OF CORINTH

May 21, 2009

Section 1: Declaration of Policy, Purpose, and Intent

A. To conserve the available water supply and protect the integrity of water supply facilities, with particular regard for domestic water use, sanitation, and fire protection, and to protect and preserve public health, welfare, and safety as well as minimize the adverse impacts of water supply shortage or other water supply emergency conditions, the City of Corinth (the "City") hereby adopts the following regulations and restrictions on the delivery and consumption of water.

B. Water uses regulated or prohibited under the Drought Contingency Plan (the "Plan") are considered to be non-essential. Continuation of such uses during times of water shortage or other emergency water supply conditions are deemed to constitute a waste of water which subjects the offender(s) to penalties as defined in Section 10 of this Plan.

Section 2: Public Involvement

Opportunity for the public to provide input into the preparation of the Plan was provided through the City's website and through a public hearing during a Corinth City Council Meeting.

Section 3: Public Education

The City of Corinth will periodically provide the public with information about the Plan. This will include information regarding the conditions each stage of the Plan is to be initiated or to be terminated under and the drought response measures that will be

implemented for each stage. Source areas for this information will be the City's website, The Lake Cities Sun newspaper and the information section of the City water bills.

Section 4: Coordination with Regional Water Planning Groups

The Drought Contingency Plan has been developed in coordination with the Upper Trinity Regional Water District (UTRWD) and contains provisions and responses that are intended to be uniformly applied among all UTRWD customers. The City of Corinth will evaluate this plan periodically to keep it up to date for the City of Corinth service area, population, water supply, transmission system, and for compliance with UTRWD requirements. The City of Corinth must provide a copy of this Plan to the Texas Commission on Environmental Quality, the Upper Trinity Regional Water District, and to the Texas Water Development Board.

Section 5: Authorization

The City Manager is hereby authorized and directed to implement the applicable provisions of the Plan upon determination that such implementation is necessary to protect public health, safety, and welfare. The City Manager shall have the authority to initiate or terminate drought or other water supply emergency response measures as described in the Plan.

Section 6: Application

The provisions of this Plan shall apply to all persons, customers, and property utilizing water provided by the City of Corinth. The terms "person" and "customer" as used in the Plan include individuals, corporations, partnerships, associations, and all other legal entities.

Section 7: Definitions

For the purposes of this Plan, the following definitions shall apply:

Aesthetic water use: water use of ornamental or decorative purposes such as fountains, reflecting pools, and water gardens.

Commercial and institutional water use: water use, which is integral to the operations of non-profit establishments, governmental entities and commercial development such as retail establishments, hotels and motels, restaurants, and office buildings.

Conservation: those practices, techniques, and technologies that reduce the consumption of water, reduce the loss or waste of water, improve the efficiency in the use of water or increase the recycling and reuse of water so that a supply is conserved and made available for future or alternative uses.

Customer: individuals, corporations, partnerships, associations, and all other legal entities using water supplied by the City of Corinth

Domestic water use: water use for personal needs or for household or sanitary purposes such as drinking, bathing, heating, cooking, sanitation, or for cleaning a residence, business, industry, or institution.

Even number address: street addresses, box numbers, or rural postal route numbers ending in 0, 2, 4, 6, or 8.

Industrial water use: the use of water in processes designed to convert materials of lower value into forms having greater usability and value.

Landscape irrigation use: water used for the irrigation and maintenance of landscaped areas, whether publicly or privately owned, including residential and commercial lawns, gardens, golf courses, parks, rights-of-way **and** medians.

Non-essential water use: water uses that are not essential nor required for the protection or public health, safety, and welfare, including:

- a) irrigation of landscape areas, including parks, athletic fields, and golf courses, except otherwise provided under this Plan;
- b) use of water to wash any motor vehicle, motorbike, boat, trailer, airplane or other vehicle;
- c) use of water to wash down any sidewalks, driveways, parking lots, tennis courts, or other hard-surfaced areas;
- d) use of water to wash down buildings or structures for purposes **other than** immediate fire protection;
- e) flushing gutters or permitting water to run or accumulate in any gutter **or** street; 0 use of water to fill, refill, or add to any indoor or outdoor swimming pools or Jacuzzi-type pools;
- g) use of water in a fountain or pond for aesthetic or scenic purposes other than fire fighting.
- h) failure to repair a controllable leak(s) within a reasonable period after having been given notice directing the repair of such leak(s).
- i) use of water from hydrants for construction purposes or any other purposes other than fire fighting.

Odd numbered addresses: street addresses, box numbers, or rural postal route numbers ending in 1, 3, 5, 7, or 9.

Section 8: Criteria for Initiation and Termination of Drought Response Stages

A. The City Manager shall monitor water supply and/or demand conditions on a daily basis and shall determine when conditions warrant initiation or termination of each stage of the Plan, that is, when the specified "triggers" are reached. The triggering criteria described below is based on a statistical analysis of the vulnerability of the water source under drought of record conditions, or based on known system capacity limits.

B. Stage 1— Water Wise (Voluntary)

1. Requirements for Initiation. The following are key conditions, any one of which may trigger this stage:

- a. UTRWD has announced Stage 1 — Water Wise; or
- b. Water demand has reached or exceeded 85% of delivery capacity for four consecutive days; or
- c. Water demand is approaching a level that will cause a reduced delivery capacity for all or part of the distribution system, as determined by the City of Corinth; or
- d. The water supply system has a significant limitation due to failure of or damage to important water system components.

2. Goal. In this stage, it is the goal of the City of Corinth, with voluntary action by the City and its customers, to reduce the stress on triggering conditions and achieve a 1% reduction in total water use, as measured in gallons per capita per day (GPCD); and, increase public awareness about the need to conserve and save water.

3. Voluntary Water Use Restrictions for Reducing Demand. Under this stage, customers shall be requested to *voluntarily* conserve water and to comply with restrictions on certain non-essential water use as provided below. Specific measures to be implemented during the stage will be determined by the City Manager. The City Manager may also take other actions not listed, if deemed necessary.

- a. Encourage reduction in frequency of all landscape irrigation.
- b. Reduce the frequency of washing or rinsing of vehicles; and, recommend use of bucket/container, hand-held hose with positive shut-off valve or commercial car wash.
- c. Request customers to reduce the frequency of draining and refilling swimming pools.
- d. Ask customers to avoid waste during recreational use (water used for leisure and entertainment purposes) from faucets and hoses, or hydrants.
- e. Increase public information about regular guidelines for time-of-day (6:00 pm to 10:00 am) landscape irrigation.
- f. Seek reduction of water use through *voluntary* day-of-week watering schedule. For example, irrigation of landscaped areas with hose-end sprinklers or automatic irrigation systems may be limited to Sundays and Thursdays for customers with a street address ending in an even number (0, 2, 4, 6 or 8) and for locations without addresses, and Saturdays and Wednesdays for water customers with a street

address ending in an odd number (1, 3, 5, 7 or 9). Apartments, office building complexes or other property containing multiple addresses may be identified by the lowest address number.

- g. Irrigation of landscaped areas and building foundations is permitted at any time if it is by means of a hand-held hose, a bucket, or by drip irrigation or soaker hose systems.
 - h. Supplement public education efforts about water conservation, by teaching and encouraging reduced water use practices.
 - i. Set a good example by being alert to non-essential government water use. (Examples include vehicle washing, operation of ornamental fountains, landscape uses for parks or medians, etc.)
4. **Termination.** Stage 1 may terminate when UTRWD terminates its Stage 1 condition or when the circumstances that caused the initiation of Stage 1 — Water Wise no longer prevail.

C. Stage 2 — Water Watch (Mandatory)

1. **Requirements for Initiation.** The following are key conditions, any one of which may trigger Stage 2:

- a. UTRWD has initiated Stage 2 — Water Watch ; or
 - b. Water demand has reached or exceeded 90% of delivery capacity for three consecutive days; or
 - c. Water demand has reached a level that is causing a reduced delivery capacity for all or part of the distribution system, as determined by the City of Corinth; or
 - d. The water supply system is unable to deliver water at normal rates due to failure of or damage to major water system components; or
 - e. Natural or man-made contamination of a water supply available to the City of Corinth.
2. **Goal.** In this stage, it is the City's goal to ensure an adequate supply of water for normal domestic and commercial uses and for firefighting during a period of short-term system degradation, inadequacy, or drought. The goal for water use reduction under Stage 2 is a five percent (5%) reduction in the use that would otherwise have occurred in the absence of drought contingency measures.
3. **Water Use Restrictions for Demand Reduction.** Under this stage, customers will be requested to continue all *voluntary* measures, plus adhere to the following *mandatory* measures to conserve water and to comply with restrictions on certain non-essential water uses as provided below. The City Manager may implement specific measures during this stage and may also take other actions not listed, if deemed necessary. All requirements of Stage 1 shall remain in effect during this Stage 2, and all persons shall comply with the following measures:
- a. Recreational water use (water used for leisure and entertainment purposes), including use of faucets or hoses in such a manner that creates run-off or other wastes, is prohibited.

- b. Washing of any motor vehicle, motorbike, boat, trailer, airplane or other vehicle shall be accomplished through the use of a hand-held bucket or a hand-held hose equipped with a positive shutoff nozzle for quick rinses. Vehicle washing may be done at any time on the immediate premises of a commercial car wash or commercial service station. However, such washing may be exempted from these regulations if the health, safety, and welfare of the public are contingent upon frequent vehicle cleansing, such as garbage trucks and vehicles used to transport food and perishables.
- c. The City shall encourage further reduction in draining and filling of swimming pools.
- d. The hosing off paved areas, buildings, windows or other hard surfaces is prohibited. Normal window washing is okay.
- e. The City shall enforce the regular guidelines for time-of-day (6:00 pm to 10:00 am) landscape irrigation.
- f. A *mandatory* day-of-week watering schedule shall apply. Irrigation of landscaped areas with hose-end sprinklers or automatic irrigation systems shall be limited to Sundays and Thursdays for customers with a street address ending in an even number (0, 2, 4, 6 or 8) and for locations without addresses; and, Saturdays and Wednesdays for water customers with a street address ending in an odd number (1, 3, 5, 7 or 9). Apartments, office building complexes or other property containing multiple addresses may be identified by the lowest address number.
- g. Irrigation of landscaped areas and building foundations is permitted at any time if it is by means of a hand-held hose, a bucket, or by drip irrigation or soaker hose systems.
- h. The City shall step-up the public education efforts about water conservation, teaching and encouraging reduced water use practices.
- i. The City shall continue intensified leak detection and repair activities on water pipes and mains.
- j. The City of Corinth is restricted to day-of-week and time-of-day landscape watering schedule except for parks and golf courses.
- k. The City shall utilize the day-of-week landscape watering schedule for parks and golf courses.
- 1. The City shall announce enforcement efforts and penalties for noncompliance. Enforcement to be primarily based on complaints being received.
- 4. **Termination.** Stage 2 may terminate when UTRWD terminates its Stage 2 condition, or when the circumstances that caused the initiation of Stage 2 no longer prevail. Upon termination of Stage 2, Stage 1— Water Wise will remain in effect, unless otherwise announced by the City of Corinth or UTRWD.

D. Stage 3 — Water **Warning (Mandatory)**

- 1. **Requirements for Initiation.** The following are key conditions, any one of which may trigger Stage 3:
 - a. UTRWD has initiated Stage 3 — Water Warning; or

- b. Water demand has reached or exceeded 95% of delivery capacity for two consecutive days; or
 - c. Water demand exceeds the delivery capacity for all or part of the distribution system, as determined by the City of Corinth; or
 - d. Water supply system is unable to deliver water in adequate quantities due to failure of or damage to major water system components; or
 - e. Interruption of one or more water supply source(s).
 - f. Natural or man-made contamination of the water supply available to the City of Corinth.
2. Goal. In this stage, it is the City's goal to ensure an adequate supply of water for essential domestic and commercial uses and for firefighting during periods of sustained system degradation, inadequacy or continuing drought. The goal for water use reduction under Stage 3 is a reduction of fifteen percent (15%) in the use that would otherwise have occurred in the absence of drought contingency measures.

3. Water Use Restrictions for Reducing Demand. Customers shall be required to comply with the requirements and *mandatory* restrictions on non-essential and other water uses as provided below. Following is a menu of possible actions. The City Manager shall implement specific measures and may also take other actions not listed, if deemed necessary. All requirements of Stage 2 shall remain in effect during this Stage 3, plus the following incremental or new measures:

- a. Irrigation of landscaped areas shall be limited to one day per week (according to an announced schedule).
- b. Landscape irrigation shall be limited to the hours between 6:00 pm and 10:00 am. Irrigation of landscape and building foundations by means of hand-held hose, a bucket, or by drip irrigation or soaker hose systems shall be limited to same hours on any day.
- c. All non-essential uses of water by all departments of the City of Corinth shall be substantially restricted, and as a minimum shall comply with the restrictions applied to domestic customers.
- d. Washing of any motor vehicle, motorbike, boat, trailer, airplane or other vehicle not occurring on the immediate premises of a commercial car wash or commercial service station, and not in the immediate interest of public health, safety, and welfare is prohibited. Further, such vehicle washing at commercial car washes and commercial service stations shall occur only between the hours of 6:00 pm and 10:00 am.
- e. The filling, refilling, or adding of water to swimming pools, wading pools, and Jacuzzi type pools is prohibited.
- f. Issuance of permits for new swimming pools, hot tubs, spas and ornamental ponds shall be suspended, and if already issued, construction may not be initiated.
- g. Municipal landscape watering is prohibited. Watering of golf course greens and tee boxes is restricted to 6:00 pm to 10:00 am; watering of other golf course areas and parks is prohibited.

- h. Watering of nursery plant stock is restricted to the designated off-peak hours applicable to residential customers.
 - i. Consideration of adopting a rate surcharge of ten percent (10%) for all water use over the adopted rates for all water use by all customers. The surcharge would apply to usage in excess of 10,000 gallons per month for all customers.
 - j. Step-up enforcement activities by having officers or operators in the field.
4. **Termination.** Stage 3 may terminate when UTRWD terminates its Stage 3 condition, or when the circumstances that caused the initiation of Stage 3 no longer prevail. Upon termination of Stage 3, Stage 2 — Water Watch will be initiated, unless otherwise provided by the City of Corinth or UTRWD.

E. Stage 4 — Emergency

1. **Requirements for Initiation.** The following are key conditions, any one of which may trigger Stage 4:
- a. UTRWD has initiated Stage 4 — Emergency; or
 - b. Water demand has reached or exceeded the delivery capacity of the distribution system as determined by the City of Corinth; or
 - c. Water supply system is unable to deliver water due to failure or damage of major water system components; or
 - d. Interruption of one or more water supply sources(s).
 - e. Natural or man-made contamination of the water supply available to the City of Corinth.
2. **Goal.** In this stage, it is the goal of the City of Corinth to ensure an adequate supply of water for minimum domestic use, public health and safety and for firefighting during a period of severe system degradation, inadequacy or drought. The goal for water use reduction under Stage 4 is twenty-five percent (25%) in the use that would have occurred in the absence of drought contingency measures. If circumstances warrant, or as required by UTRWD, the City Manager may set a goal for further water use reduction.
3. **Water Use Restrictions for Reducing Demand.** Specific actions taken during this stage, including water allocation will be determined by the City Manager. All requirements of Stages 2 and 3 shall remain in effect during Stage 4 plus the following additional measures:
- a. During Emergency Conditions, the City Council of the City of Corinth may modify, amend or extend any provisions of this Plan as warranted by the conditions and circumstances.
 - b. Irrigation of landscaped areas is absolutely prohibited, except that foundations and trees may be watered for 2 hours on any day with a hand-held hose, a soaker hose, or a dedicated zone using a drip irrigation system.

- c. Use of water to wash any motor vehicle, motorbike, boat, trailer, airplane or other vehicle is absolutely prohibited, except as necessary for health, sanitation, or safety reasons.
 - d. No application for new, additional, expanded, or increased-in-size water service connections, meters, service lines, pipeline extensions, mains or water service facilities of any kind shall be approved, and time limits for approval of such applications are hereby suspended for such time as this emergency stage shall be in effect.
 - e. Consideration of adopting a rate surcharge of ten percent (10%) for all water use over the adopted rates for all water use by all customers. The surcharge shall apply to usage in excess of 10,000 gallons per month for all customers.
4. **Termination.** Stage 4 may terminate when UTRWD terminates its Stage 4 condition, or when the circumstances that caused the initiation of Stage 4 no longer prevail. Upon termination of Stage 4, Stage 3 — Water Watch will remain in effect unless otherwise announced by the City of Corinth or UTRWD.

Section 9: Drought Response Stages

The City Manager shall monitor water supply and/or demand condition on a daily basis and, in accordance with the triggering criteria set forth in Section 8 of this Plan, shall determine whether water wise, water watch, water warning, or emergency water shortage condition exists and shall implement the following notification procedures:

1. **Notification of the Public.** The City Manager shall notify the public by means of

- a. Publication in a newspaper of general circulation.
- b. Direct mail to each customer.
- c. Public service announcements.
- d. Signs posted in public places.
- e. City of Corinth website.

2. **Additional Notification.** The City Manager shall notify directly, or cause to be notified directly, the following individuals and entities:

- a. Mayor and members of the City Council
- b. Fire Chief(s)
- c. City and/or County Emergency Management Coordinator(s)
- d. TCEQ (required when mandatory restrictions are imposed)
- e. Major water users
- f. Critical water users, i.e. hospitals
- g. Parks and Street Superintendents & public facilities managers

Section 10: Enforcement

The provisions of this Plan shall be enforced as set forth in Section 4 of Ordinance No.09-05-21-08, which adopted this plan.

Section 11: Variances

A. The City Manager may, in writing, grant a temporary variance for existing water use otherwise prohibited under this Plan if the City Manager determines that failure to grant such variance would cause an emergency condition adversely affecting the health, sanitation, or fire protection for the public or the person requesting such variance and if one or more of the following conditions are met:

1. Compliance with this Plan cannot be technically accomplished during the duration of the water supply shortage or other condition for which the Plan is in effect.
2. Alternative methods can be implemented which will achieve the same level of reduction in water use.

B. A person requesting an exemption from the provisions of this Ordinance shall file a petition for variance with the City of Corinth within 5 days after the Plan or a particular drought response stage has been invoked. The City Manager will review all petitions for variances, which shall include the following:

1. Name and address of the petitioner(s).
2. Purpose of water use.
3. Specific provision(s) of the Plan from which the petitioner is requesting relief.
4. Detailed statement as to how the specific provision of the plan adversely affects the petitioner or what damage or harm will occur to the petitioner or others if petitioner complies with this Ordinance.
5. Description of the relief requested.
6. Period of time for which the variance is sought.
7. Alternative water use restriction or other measure the petitioner is taking or proposes to take to meet the intent of this Plan and the compliance date.
8. Other pertinent information.

C. A variance shall be subject to the following conditions, unless waived or modified by the City Manager:

1. Variances granted shall include a timetable for compliance.
3. Variances granted shall expire when the Plan is no longer in effect, unless the petitioner has failed to meet specified requirements.

D. No variance shall be retroactive or otherwise justify any violation of this Plan occurring prior to the issuance of the variance.

ATTACHMENT "B"
WATER CONSERVATION PLAN
FOR THE CITY OF CORINTH

May 21, 2009

Section 1: Declaration of Policy, Purpose and Intent.

The purpose of the Water Conservation Plan (Plan) is to promote the wise and responsible use of water by (1) implementing structural programs that result in quantifiable water conservation results, (2) developing, maintaining, and enforcing water conservation policies and ordinances, and (3) supporting public education programs that educate customers about water quantity and quality, water conservation and non-point source protection.

Section 2: Utility Profile

Corinth's primary source of treated water is supplied to the City by the Upper Trinity Regional Water District located in Lewisville, Texas; Upper Trinity's primary source of water is from Lake Lewisville. In addition, the City has one groundwater well that is only used for emergency purposes or to assist with peak water demands during summer months.

Section 3: Water Conservation Goals

Corinth's average daily water usage is approximately 145 gallons per capita per day (gpcd) as measured from 2004 to 2008. The City's water conservation goals are to reduce water usage to 138 gpcd (5 percent) by the year 2014 and to 131 gpcd (10 percent) by the year 2019. It is anticipated that that these goals will be accomplished through a combination of water conservation and education programs set forth in this plan.

Section 4: Metering Devices and Utility Management

The City of Corinth meters all water usage, except water used for fire protection, including all new construction within the City. It is Corinth's policy to purchase meters that meet the minimum standards developed by the American Water Works Association. The City's water supplier, Upper Trinity Regional Water District, calibrates its meter annually in accordance with the AWWA standards to maintain an accuracy of plus or minus two percent. The City of Corinth tests its residential and commercial water meters at the request of citizens or businesses. The City is in the process of developing a water meter testing and calibration facility. When water meters are found to be reading outside of an acceptable test range they are replaced.

A monthly audit is conducted on the City's water system to quantify unaccounted for water loss. The City's unaccounted for water is approximately six percent of the total volume pumped into the distribution system; the City's goal is to keep unaccounted for water below ten percent.

The City's utility department operates a leak detection program to locate leaks in the water transmission and distribution mains so the leaks can be repaired. Leaks are located using sound equipment and through visual inspection. Once located, the required repair information is entered into a database and tracked through the process.

Section 5: Water Conservation Program

The City of Corinth water conservation program is comprised of strategies that include structural changes to the water system, administrative water conservation efforts, and public education efforts.

Structural changes are those that result in a physical modification of water use devices or practices such as plumbing retrofit or rehab programs. It is the intent that these programs result in definable and quantifiable conservation amounts. Corinth will support the rehabilitation of its own water distribution system and storage facilities to minimize water loss due to leaks. Corinth assists its utility customers by helping to identify leaks in irrigation and residential plumbing systems.

Administrative water conservation efforts are programs or policies that support and encourage water conservation. The City of Corinth has established a water conserving rate structure such that the billing rate per 1,000 gallons of water consumed increases after 10,000 gallons, 25,000 gallons, and 50,000 gallons per month. The City of Corinth Code Enforcement and Building Inspection Department actively enforces all rules, codes, and regulations regarding water conservation.

Public education efforts are made by the City to inform the public on the need for water conservation and about the actual ways water can be conserved. The City currently provides information about water conservation on our website and through a local newsletter. The City also provides book covers to elementary children with information about water conservation printed on them. The City is preparing a brochure about water conservation that will be mailed out to all utility accounts with their water bills.

Section 6: Means of Implementation and Enforcement

The water conservation plan will be enforced by providing service taps only to customers that comply with adopted ordinances, maintaining an increasing water billing rate structure, and by certifying only new construction that conforms to adopted ordinances.

Section 7: Revisions to the Water Conservation Plan

The City Manager shall review and update the plan at least every five years, or as appropriate, based on new or updated information, such as adoption or revision of the regional water plan.

Section 8: Coordination with Regional Planning Group

The service area of Corinth is located within the Region C Water Planning Area and a copy of the Plan has been provided to the Region C Planning Group.

ORDINANCE NO. 16-08-07-

AN ORDINANCE OF THE CITY OF CORINTH UPDATING AND AMENDING THE CITY'S YEAR-ROUND DROUGHT CONTINGENCY PLAN AND WATER CONSERVATION PLAN TO REDUCE WATER USAGE TO ENSURE THE HEALTH AND SAFETY OF CORINTH CITIZENS; REPEALING ORDINANCE NO. 09-05-21-08; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A PENALTY FOR VIOLATIONS OF THE DROUGHT CONTINGENCY PLAN; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Corinth is a home rule city acting under its charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code; and

WHEREAS, the City Council, with the adoption of Ordinance No. 03-1-23-04, established a Drought Contingency Plan and Water Conservation Plan which provides for the reduction of water usage by customers of the Corinth water system and the implementation of emergency measures to reduce the demand upon the Corinth water system during drought conditions; and

WHEREAS, the City Council has determined that the amendment of the attached Drought Contingency Plan and Water Conservation Plan is necessary in order to promote and preserve fire safety, and public health and sanitation.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CORINTH, TEXAS, THAT:

SECTION 1.

The City of Corinth hereby adopts the updated Drought Contingency Plan and Water Conservation Plan, as contained in Attachment "A" and Attachment "B" attached hereto and incorporated as if fully set forth herein.

SECTION 2.

The City Manager is hereby authorized to declare the existence of the trigger conditions for water watch, water warning, and emergency conditions as detailed in the Drought Contingency Plan, to initiate the measures prescribed for such conditions, and to terminate the requirements when the condition or emergency has ended.

SECTION 3.

When the City Manager has made a determination that any of the trigger conditions set forth in the Drought Contingency Plan exist, the City Manager may order that the emergency measures set forth in the Plan be implemented. To be effective, the order must be published in a newspaper of general circulation in the City within twenty-four (24) hours.

SECTION 4.

(a) A person commits an offense if the person makes, causes, or permits a use of water contrary to the measures implemented by the City Manager as prescribed in the Drought Contingency Plan.

(b) Any person who violates the Drought Contingency Plan is guilty of a misdemeanor and, upon conviction shall be punished by a fine of not less than One Hundred dollars (\$100.00) and not more than Two Thousand dollars (\$2,000.00). Each day that one or more of the provisions in the Drought Contingency Plan is violated shall constitute a separate offense.

(c) If a person is convicted of three or more distinct violations of the Drought Contingency Plan, the City Manager shall, upon due notice to the customer, be authorized to discontinue water service to the premises where such violations occur. Services discontinued under such circumstances shall be restored only upon payment of a re-connection charge, hereby established at \$25.00, and any other costs incurred by the City of Corinth in discontinuing service. In addition, suitable assurance must be given to the City Manager or the Manager's designated representative, that the same action shall not be repeated while the Drought Contingency Plan is in effect.

(d) The City may also enforce compliance with the Drought Contingency Plan by seeking injunctive relief in the district court.

(e) Any person, including a person classified as a water customer of the City, in apparent control of the property where a violation occurs or originates shall be presumed to be the violator, and proof that the violation occurred on the person's property shall constitute a rebuttable presumption that the person in apparent control of the property committed the violation, but any such person shall have the right to show that he/she did not commit the violation.

(f) A parent shall be presumed to be responsible for violations of his or her minor child and proof that a violation, committed by a child, occurred on property within the parent's control shall constitute a rebuttable presumption that the parent committed the violation, but any such parent may be excused if he/she had previously directed the child not to use the water as it was used in violation of the Drought Contingency Plan

and the parent demonstrates that the parent could not have reasonably known of the violation.

(g) Any police officer, or other employee of the City of Corinth designated by the City Manager, may issue a citation to a person he/she reasonably believes has committed a violation of this Ordinance. The alleged violator shall be served a copy of the citation. Service of the citation shall be complete upon delivery of the citation to the alleged violator. The alleged violator shall appear in municipal court to enter a plea to the charge. If the alleged violator fails to appear in municipal court, a warrant for his/her arrest may be issued. A summons to appear may be issued in lieu of an arrest warrant.

SECTION 5.

This ordinance shall be cumulative of all provisions of ordinances of the City of Corinth, Texas, except where the provisions of this ordinance are in direct conflict with the provisions of such ordinances, in which event the conflicting provisions of such ordinances are hereby repealed. Specifically, Ordinance No. 09-05-21-08 is repealed.

SECTION 6.

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs and sections of this ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this ordinance, since the same would have been enacted by the City Council without the incorporation in this ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

SECTION 7.

All rights and remedies of the City of Corinth are expressly saved as to any and all violations of the provisions of any ordinances affecting drought management which have accrued at the time of the effective date of this ordinance; and, as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such ordinances, same shall not be affected by this ordinance but may be prosecuted until final disposition by the courts.

SECTION 8.

The City Secretary of the City is hereby authorized to publish this ordinance in book or pamphlet form for general distribution among the public, and the operative provisions of this ordinance as so published shall be admissible in evidence in all courts without further proof than the production thereof.

SECTION 9.

The City Secretary of the City of Corinth is hereby directed to engross and enroll this ordinance by copying the caption, penalty clause, publication clause and effective date clause in the minutes of the City Council and by filing the ordinance in the ordinance records of the City.

SECTION 10.

The City Secretary of the City of Corinth is hereby directed to publish the caption and penalty clause of this Ordinance in the official newspaper at least once within ten (10) days after the passage of this ordinance.

SECTION 11.

This ordinance shall be in full force and effect after its passage and publication as provided by law and it is so ordained.

PASSED AND APPROVED ON THIS 7th DAY OF JULY, 2016.

Bill Heidemann, Mayor

Kimberly Pence, City Secretary
City of Corinth, Texas

APPROVED AS TO FORM:

City Attorney

ATTACHMENT "A"
DROUGHT CONTINGENCY PLAN
FOR THE CITY OF CORINTH

July 7, 2016

Section 1: Declaration of Policy, Purpose, and Intent

- A. To conserve the available water supply and protect the integrity of water supply facilities, with particular regard for domestic water use, sanitation, and fire protection, and to protect and preserve public health, welfare, and safety as well as minimize the adverse impacts of water supply shortage or other water supply emergency conditions, the City of Corinth (the "City") hereby adopts the following regulations and restrictions on the delivery and consumption of water.
- B. Water uses regulated or prohibited under the Drought Contingency Plan (the "Plan") are considered to be non-essential. Continuation of such uses during times of water shortage or other emergency water supply conditions are deemed to constitute a waste of water which subjects the offender(s) to penalties as defined in Section 10 of this Plan.

Section 2: Public Involvement

Opportunity for the public to provide input into the preparation of the Plan was provided through the City's website and through a public hearing during a Corinth City Council Meeting.

Section 3: Public Education

The City of Corinth will periodically provide the public with information about the Plan. This will include information regarding the conditions each stage of the Plan is to be initiated or to be terminated under and the drought response measures that will be implemented for each stage. Source areas for this information will be the City's website, The Lake Cities Sun newspaper and the information section of the City water bills.

Section 4: Coordination with Regional Water Planning Groups

The Drought Contingency Plan has been developed in coordination with the Upper Trinity Regional Water District (UTRWD) and contains provisions and responses that are intended to be uniformly applied among all UTRWD customers. The City of Corinth will evaluate this plan periodically to keep it up to date for the City of Corinth service area, population, water supply, transmission system, and for compliance with UTRWD requirements. The City of Corinth must provide a copy of this Plan to the Texas Commission on Environmental Quality, the Upper Trinity Regional Water District, and to the Texas Water Development Board.

Section 5: Authorization

The City Manager is hereby authorized and directed to implement the applicable provisions of the Plan upon determination that such implementation is necessary to protect public health, safety, and welfare. The City Manager shall have the authority to initiate or terminate drought or other water supply emergency response measures as described in the Plan.

Section 6: Application

The provisions of this Plan shall apply to all persons, customers, and property utilizing water provided by the City of Corinth. The terms "person" and "customer" as used in the Plan include individuals, corporations, partnerships, associations, and all other legal entities.

Section 7: Definitions

For the purposes of this Plan, the following definitions shall apply:

Aesthetic water use: water use of ornamental or decorative purposes such as fountains, reflecting pools, and water gardens.

Commercial and institutional water use: water use, which is integral to the operations of non-profit establishments, governmental entities and commercial development such as retail establishments, hotels and motels, restaurants, and office buildings.

Conservation: those practices, techniques, and technologies that reduce the consumption of water, reduce the loss or waste of water, improve the efficiency in the use of water or increase the recycling and reuse of water so that a supply is conserved and made available for future or alternative uses.

Customer: individuals, corporations, partnerships, associations, and all other legal entities using water supplied by the City of Corinth

Domestic water use: water use for personal needs or for household or sanitary purposes such as drinking, bathing, heating, cooking, sanitation, or for cleaning a residence, business, industry, or institution.

Industrial water use: the use of water in processes designed to convert materials of lower value into forms having greater usability and value.

Landscape irrigation use: water used for the irrigation and maintenance of landscaped areas, whether publicly or privately owned, including residential and commercial lawns, gardens, golf courses, parks, rights-of-way and medians.

Non-essential water use: water uses that are not essential nor required for the protection or public health, safety, and welfare, including:

- a. irrigation of landscape areas, including parks, athletic fields, and golf courses, except otherwise provided under this Plan;
- b. use of water to wash any motor vehicle, motorbike, boat, trailer, airplane or other vehicle;
- c. use of water to wash down any sidewalks, driveways, parking lots, tennis courts, or other hard-surfaced areas;
- d. use of water to wash down buildings or structures for purposes other than immediate fire protection;
- e. flushing gutters or permitting water to run or accumulate in any gutter or street; use of water to fill, refill, or add to any indoor or outdoor swimming pools or Jacuzzi-type pools;
- f. use of water in a fountain or pond for aesthetic or scenic purposes other than firefighting.
- g. failure to repair a controllable leak(s) within a reasonable period after having been given notice

- h. directing the repair of such leak(s).
- i. use of water from hydrants for construction purposes or any other purposes other than firefighting.

Section 8: Criteria for Initiation and Termination of Drought Response Stages

The City Manager shall monitor water supply and/or demand conditions on a daily basis and shall determine when conditions warrant initiation or termination of each stage of the Plan, that is, when the specified "triggers" are reached. The triggering criteria described below is based on a statistical analysis of the vulnerability of the water source under drought of record conditions, or based on known system capacity limits.

A. Stage 1 – Water Watch

Requirements for Initiation

The following are key conditions, any one of which may trigger this stage:

- a. The total raw water supply in the water supply lakes available to Upper Trinity has dropped below 75% (25% depleted); or
- b. Dallas Water Utilities has initiated Stage 1 and given notice to Upper Trinity; or
- c. Water demand has reached or exceeded 80% of delivery capacity for three consecutive days; or
- d. Water demand is approaching a level that will cause a reduced delivery capacity for all or part of the transmission system, as determined by Upper Trinity; or
- e. The Executive Director, with the concurrence of the Upper Trinity Board of Directors, finds that conditions warrant the declaration of Stage 1.

Goal

Stage 1 is intended to raise public awareness of potential drought and water emergency problems. The goal for water use reduction under Stage 1 is five percent (5%) of total daily water use that otherwise would have occurred in the absence of drought contingency measures. If circumstances warrant, the City Manager may set a goal for greater or lesser water use reduction.

Water Use Restrictions for Reducing Demand

Specific measures to be implemented during the stage will be determined by the City Manager or official designee. The City Manager or official designee may also take other actions not listed, if deemed necessary.

- a. Outdoor irrigation is limited to no more than two-days-per-week and is mandatory under this Water Watch stage for automatic irrigation systems and hose-end sprinklers. Irrigation of landscaped areas and building foundations is permitted at any time if it is by means of a hand-held hose, drip irrigation or soaker hose systems. Each Customer is responsible for implementing, communicating and enforcing its respective watering schedule for retail customers.
- b. The time-of-day landscape irrigation schedule included in the water conservation plan becomes mandatory in this stage. No outdoor watering with automatic irrigation systems and hose-end

sprinklers can occur from 10:00 a.m. to 6:00 p.m. Irrigation of landscaped areas and building foundations is permitted at any time if it is by means of a hand-held hose, drip irrigation or soaker hose systems.

- c. Restrict washing of any motor vehicle, motorbike, boat, trailer, airplane or other vehicle to the use of a hand-held bucket or a hand-held hose equipped with a positive shut-off nozzle for quick rinses. Vehicle washing may be done at any time on the immediate premises of a commercial car wash facility or commercial service station. Companies with an automated on-site vehicle washing facility may wash its vehicles at any time.
- d. All users are encouraged to reduce the frequency of draining and refilling swimming pools.
- e. Encourage retail customers to avoid waste during recreational use (water used for leisure and entertainment purposes) from faucets, hoses or hydrants.
- f. Request voluntary reductions in water use by the public and by Customers;
- g. Increase public education efforts on ways to reduce water use;
- h. Review the problems that caused the initiation of Stage 1;
- i. Review operational conditions and capabilities, and intensify efforts on leak detection and repair;
- j. Except where water is supplied from treated wastewater effluent, reduce internal water use by Upper Trinity by use of one or more of the following means:
 - k. For landscaped areas, restrict irrigation to two-days-per-week landscape watering schedule;
 - l. No hosing off paved areas, buildings, windows or other hard surfaces;
 - m. No vehicle washing except on the premises of a commercial car wash or equivalent facility;
 - n. No filling or refilling of ornamental fountains and ponds.
 - o. Initiate appropriate elements of City of Dallas measures if conditions related to raw water supply from Dallas are triggered.

Termination.

Stage 1 may be terminated when the circumstances that caused the initiation of Stage 1 no longer prevail.

B. Stage 2 – Water Warning

Requirements for Initiation.

The following are key conditions, any one of which may trigger Stage 2:

- a. The total raw water supply in the water supply lakes available to Upper Trinity has dropped below 60% (40% depleted); or
- b. Dallas Water Utilities has initiated Stage 2 and given notice to Upper Trinity; or
- c. Water demand has reached or exceeded 85% of delivery capacity for three consecutive days; or
- d. Water demand has reached a level that is causing a reduced delivery capacity for all or part of the transmission system, as determined by Upper Trinity; or
- e. The transmission system is unable to deliver water at normal rates due to failure of, or damage to, major water system components; or
- f. A significant deterioration in the quality of a water supply, being affected by a natural or man-made source; or
- g. The Executive Director, with the concurrence of the Upper Trinity Board of Directors, finds that conditions warrant the declaration of Stage 2.

Goal

The goal for water use reduction under Stage 2 is ten percent (10%) of the total daily water use that otherwise would have occurred in the absence of drought contingency measures. If circumstances warrant, the City Manager may set a goal for greater or lesser water use reduction.

Water Use Restrictions for Demand Reduction

Specific measures to be implemented during this stage will be determined by the City Manager or official designee. The City Manager or official designee may also take other actions not listed, if deemed necessary. All requirements of Stage 1 shall remain in effect during this Stage 2, plus the following incremental or new measures.

- a. Notify Customers to initiate water demand reductions in accordance with contract obligations and request initiation of Stage 2 in their drought contingency plans. Mandatory reduction measures include:
- b. Outdoor irrigation is limited to no more than one-day-per-week and is mandatory under this Water Warning stage for automatic irrigation systems and hose-end sprinklers. This includes irrigation of landscaped areas with automatic irrigation systems and hose-end sprinklers. Irrigation of landscaped areas and building foundations is permitted at any time if it is by means of a hand-held hose, drip irrigation or soaker hose systems.
- c. Prohibit recreational water use (water used for leisure and entertainment purposes) including use of faucets or hoses in such a manner that creates runoff or other wastes.
- d. All users are encouraged to further reduce the frequency of draining and refilling of swimming pools.
- e. Further accelerate public education efforts on ways to reduce water use;
- f. For landscaped areas, restrict irrigation to one-day-per-week landscape watering schedule;
- g. No hosing off paved areas, buildings, windows or other hard surfaces;
- h. No vehicle washing except on the premises of a commercial car wash or equivalent facility;
- i. No filling or refilling of ornamental fountains and ponds.
- j. High alert for leak detection and repair activities on transmission facilities;
- k. Encourage the public to wait until the current drought or water emergency situation has passed before establishing new landscaping;
- l. Initiate engineering studies to evaluate alternative actions if conditions worsen.

Termination

Stage 2 may terminate when the circumstances that caused the initiation of Stage 2 no longer prevail. Upon termination of Stage 2, Stage 1 will remain in effect, unless otherwise announced by Upper Trinity.

C. Stage 3 – Water Emergency

Requirements for Initiation.

The following are key conditions, any one of which may trigger Stage 3: The total raw water supply in the water supply lakes available to Upper Trinity has dropped below 45% (55% depleted) ; or

- a. Dallas Water Utilities has initiated Stage 3 and given notice to Upper Trinity; or

- b. Water demand exceeds the delivery capacity for all or part of the transmission system, as determined Water demand has reached or exceeded 90% of delivery capacity for two three consecutive days; or
- c. Water demand exceeds the delivery capacity for all or part of the transmission system, as determined by Upper Trinity; or
- d. The transmission system is unable to deliver water in adequate quantities due to failure of, or damage to, major water system components; or
- e. Interruption of one or more water supply sources; or
- f. Natural or man-made contamination of an Upper Trinity water supply source(s) that threatens water availability; or
- g. The Executive Director, with the concurrence of the Upper Trinity Board of Directors, finds that conditions warrant the declaration of Stage 3.

Goal

The goal for water use reduction under Stage 3 is twenty percent (20%) of the total daily water use that otherwise would have occurred in the absence of drought contingency measures. If circumstances warrant, the City Manager may set a goal for greater or lesser water use reduction.

Water Use Restrictions for Reducing Demand

Specific measures to be implemented during this stage will be determined by the City Manager or official designee. The City Manager or official designee may also take other actions not listed, if deemed necessary. All requirements of Stages 1 and 2 shall remain in effect during this Stage 3, plus the following incremental or new measures:

- a. Non-essential water use by customer substantially restricted same as retail customer;
- b. Suspend issuance of permits for new swimming pools, hot tubs, spas and ornamental ponds;
- c. Step up enforcement activities;
- d. Implement a rate surcharge on retail usage.
- e. Outdoor irrigation is prohibited. Irrigation of trees and building foundations is permitted one day per week and between 6:00 p.m. and 6:00 a.m. if it is by means of a hand-held hose, drip irrigation or soaker hose systems.
- f. Use of water to wash any motor vehicle, motorbike, boat, trailer or other vehicle not occurring on the premises of a commercial vehicle wash facility or commercial service stations is prohibited. Further, such washing may be exempt from these requirements if the health, safety and welfare of the public are contingent upon frequent vehicle cleansing, such as garbage trucks and commercial vehicles used to transport food and perishables.
- g. Prohibit the filling, draining, and refilling of existing swimming pools, wading pools, Jacuzzis and hot tubs except to maintain structural integrity, proper operation and maintenance or to alleviate a public safety risk. Existing pools may add water to replace losses from normal use and evaporation. Permitting of new swimming pools, wading pools, Jacuzzis and hot tubs is prohibited.
- h. Hosing and washing of paved areas, buildings, structures, windows or other surfaces is prohibited except by variance and performed by a professional service using high efficiency equipment.
- i. Prohibit operation of ornamental fountains or ponds that use potable water except where supporting aquatic life or water quality.

- j. Landscape watering of parks, golf courses, and athletic fields with potable water is prohibited. Exception for golf course greens and tee boxes which may be hand watered as needed. Variances may be granted by the water provider under special circumstances.
- k. No restrictions on commercial nurseries, construction, patio misters, and for dust abatement.
- l. Step-up enforcement activities.
- m. Implement alternative water supply strategies if available.

Termination

Stage 3 may terminate when the circumstances that caused the initiation of Stage 3 no longer prevail. Upon termination of Stage 3, Stage 2 will remain in effect, unless otherwise provided by Upper Trinity.

Section 9: Drought Response Stages

The City Manager shall monitor water supply and/or demand condition on a daily basis and, in accordance with the triggering criteria set forth in Section 8 of this Plan, shall determine whether water watch, water warning, or emergency water shortage condition exists and shall implement the following notification procedures:

1. Notification of the Public.

The City Manager shall notify the public by means of:

- a. Publication in a newspaper of general circulation.
- b. Direct mail to each customer.
- c. Public service announcements.
- d. Signs posted in public places.
- e. City of Corinth website.

2. Additional Notification.

The City Manager shall notify directly, or cause to be notified directly, the following individuals and entities:

- a. Mayor and members of the City Council
- b. Fire Chief(s)
- c. City and/or County Emergency Management Coordinator(s)
- d. TCEQ (required when mandatory restrictions are imposed)
- e. Major water users
- f. Critical water users, i.e. hospitals
- g. Parks and Street Superintendents & public facilities managers

Section 10: Enforcement

The provisions of this Plan shall be enforced as set forth in Section 4 of Ordinance No.09-05-21-08, which adopted this plan.

Section 11: Variances

- A. The City Manager may, in writing, grant a temporary variance for existing water use otherwise prohibited under this Plan if the City Manager determines that failure to grant such variance would cause an emergency condition adversely affecting the health, sanitation, or fire protection for the public or the person requesting such variance and if one or more of the following conditions are met:
1. Compliance with this Plan cannot be technically accomplished during the duration of the water supply shortage or other condition for which the Plan is in effect.
 2. Alternative methods can be implemented which will achieve the same level of reduction in water use.
- B. A person requesting an exemption from the provisions of this Ordinance shall file a petition for variance with the City of Corinth within 5 days after the Plan or a particular drought response stage has been invoked. The City Manager will review all petitions for variances, which shall include the following:
1. Name and address of the petitioner(s).
 2. Purpose of water use.
 3. Detailed statement as to how the specific provision of the plan adversely affects the petitioner or what specific provision(s) of the Plan from which the petitioner is requesting relief.
 4. Damage or harm will occur to the petitioner or others if petitioner complies with this Ordinance.
 5. Description of the relief requested.
 6. Period of time for which the variance is sought.
 7. Alternative water use restriction or other measure the petitioner is taking or proposes to take to meet the intent of this Plan and the compliance date.
 8. Other pertinent information.
- C. A variance shall be subject to the following conditions, unless waived or modified by the City Manager:
1. Variances granted shall include a timetable for compliance.
 2. Variances granted shall expire when the Plan is no longer in effect, unless the petitioner has failed to meet specified requirements.
- D. No variance shall be retroactive or otherwise justify any violation of this Plan occurring prior to the issuance of the variance.

ATTACHMENT "B"
WATER CONSERVATION PLAN
FOR THE CITY OF CORINTH

July 7, 2016

Section 1: Declaration of Policy, Purpose and Intent.

The purpose of the Water Conservation Plan (Plan) is to promote the wise and responsible use of water by

1. implementing structural programs that result in quantifiable water conservation results,
2. developing, maintaining, and enforcing water conservation policies and ordinances, and
3. supporting public education programs that educate customers about water quantity and quality, water conservation and non-point source protection.

Section 2: Utility Profile

Corinth's sole source of treated water is supplied to the City by the Upper Trinity Regional Water District located in Lewisville, Texas; Upper Trinity's primary source of water is from Lake Lewisville.

Section 3: Water Conservation Goals

Corinth's average daily water usage is approximately 139 gallons per capita per day (gpcd) as measured from 2010 to 2015. The City's water conservation goals were to reduce water usage to 138 gpcd (5 percent) by the year 2014 and to 131 gpcd (10 percent) by the year 2019. It is anticipated that that these goals will be accomplished through a combination of water conservation and education programs set forth in this plan.

Section 4: Metering Devices and Utility Management

The City of Corinth meters all water usage, except water used for fire protection, including all new construction within the City. It is Corinth's policy to purchase meters that meet the minimum standards developed by the American Water Works Association. The City's water supplier, Upper Trinity Regional Water District, calibrates its meter annually in accordance with the AWWA standards to maintain an accuracy of plus or minus two percent. The City of Corinth tests its residential and commercial water meters at the request of citizens or businesses. The City is in the process of developing a water meter testing and calibration facility. When water meters are found to be reading outside of an acceptable test range they are replaced.

A monthly audit is conducted on the City's water system to quantify unaccounted for water loss.

The City's unaccounted for water is approximately ten percent of the total volume pumped into the distribution system; the City's goal is to keep unaccounted for water below ten percent. The City of Corinth water conservation program is comprised of strategies that include structural changes to the water system, administrative water conservation efforts, and public education efforts.

The City's utility department operates a leak detection program to locate leaks in the water transmission and distribution mains so the leaks can be repaired. Leaks are located using sound equipment and through visual inspection. Once located, the required repair information is entered into a database and tracked through the process.

The City's utility department operates a leak detection program to locate leaks in the water transmission and distribution mains so the leaks can be repaired. Leaks are located using sound equipment and through visual inspection. Once located, the required repair information is entered into a database and tracked through the process.

Section 5: Water Conservation Program

Structural changes are those that result in a physical modification of water use devices or practices such as plumbing retrofit or rehab programs. It is the intent that these programs result in definable and quantifiable conservation amounts. Corinth will support the rehabilitation of its own water distribution system and storage facilities to minimize water loss due to leaks. Corinth assists its utility customers by helping to identify leaks in irrigation and residential plumbing systems.

Administrative water conservation efforts are programs or policies that support and encourage water conservation. The City of Corinth has established a water conserving rate structure such that the billing rate per 1,000 gallons of water consumed increases after 10,000 gallons, 25,000 gallons, and 50,000 gallons per month. The City of Corinth Code Enforcement and Building Inspection Department actively enforces all rules, codes, and regulations regarding water conservation.

Public education efforts are made by the City to inform the public on the need for water conservation and about the actual ways water can be conserved. The City currently provides information about water conservation on our website and through a local newsletter. The City also provides book covers to elementary children with information about water conservation printed on them. The City is preparing a brochure about water conservation that will be mailed out to all utility accounts with their water bills.

Section 6: Means of Implementation and Enforcement

The water conservation plan will be enforced by providing service taps only to customers that comply with adopted ordinances, maintaining an increasing water billing rate structure, and by certifying only new construction that conforms to adopted ordinances.

Section 7: Revisions to the Water Conservation Plan

The City Manager shall review and update the plan at least every five years, or as appropriate, based on new or updated information, such as adoption or revision of the regional water plan.

Section 8: Coordination with Regional Planning Group

The service area of Corinth is located within the Region C Water Planning Area and a copy of the Plan has been provided to the Region C Planning Group.

<i>Current</i>	<i>Proposed</i>
Stage 1	
<u>Triggers</u> Water supply has dropped below 65% (35% depleted) Demand reaches 80% treatment capacity for 4 consecutive days	<u>Triggers</u> Water supply has dropped below 75% (25% depleted) Demand reached 80% delivery capacity for 3 consecutive days
<u>Response</u> Not to exceed two-days-per-week outdoor irrigation schedule (mandatory)	<u>Response</u> Not to exceed two-days-per-week outdoor irrigation schedule (mandatory)
Water use reduction goal of 1%	Water use reduction goal of 5%

<i>Current</i>	<i>Proposed</i>
Stage 2	
<u>Triggers</u> Water supply has dropped below 55% (45% depleted) Demand reaches 85% treatment capacity for 3 consecutive days	<u>Triggers</u> Water supply has dropped below 60% (40% depleted) Demand reaches 85% delivery capacity for 3 consecutive days
<u>Response</u> Not to exceed one-day-per-week outdoor irrigation schedule (mandatory)	<u>Response</u> Not to exceed one-day-per-week outdoor irrigation schedule (mandatory)
Water use reduction goal of 5%	Water use reduction goal of 10%

<i>Current</i>	<i>Proposed</i>
Stage 3	
<u>Triggers</u> Water supply has dropped below 45% (55% depleted) Demand reaches 90% treatment capacity for 2 consecutive days	<u>Triggers</u> Water supply has dropped below 45% (55% depleted) Demand reaches 90% delivery capacity for 3 consecutive days
<u>Response</u> Not to exceed one-day-per-week outdoor irrigation schedule (mandatory)	<u>Response</u> Outdoor irrigation prohibited
Water use reduction goal of 15%	Water use reduction goal of 20%

<i>Current</i>	<i>Proposed</i>
Stage 4	
<u>Triggers</u> Water supply has dropped below 30% (70% depleted) Demand reaches 100% treatment capacity for 2 consecutive days	<h1>No Stage 4</h1>
<u>Response</u> Outdoor irrigation prohibited	
Water use reduction goal of 25%	

City Council Regular and Workshop Session

Meeting Date: 07/07/2016

Title: Denco Area 9-1-1 District FY 2017 DRAFT Financial Plan

Submitted For: Kim Pence, City Secretary

Submitted By: Kim Pence, City Secretary

Approval: Lee Ann Bunselmeyer, Acting City Manager

AGENDA ITEM

Consider and act on a Resolution approving the "DRAFT" Denco Area 9-1-1 District Fiscal Year 2017 Financial Plan.

AGENDA ITEM SUMMARY/BACKGROUND

On June 9, 2016, the Denco Area 9-1-1 District Board of Managers unanimously approved the enclosed financial plan for fiscal year 2017. The Texas Health and Safety Code requires emergency communication districts to submit the draft budget to its participating jurisdictions for review and comment period. After review and comment period, the District's board of managers adopts a budget for the next fiscal year. A copy of the statute and approval policy is included in Section 5 of the draft plan.

The District requests that the City of Corinth review the fiscal year 2017 proposed budget and submit comments to the Denco board prior to August 13, 2016. At its regular meeting September 8, 2016, the District's board of managers will consider final approval of the Denco Area 9-1-1 District Fiscal Year 2017 Financial Plan. At that time the board will consider responses to the draft budget.

If the District does not receive a response from individual jurisdictions, it will consider according to statute , that those jurisdictions support the draft budget.

RECOMMENDATION

N/A

Attachments

Resolution

DENCO AREA 9-1-1 FY 2017 DRAFT Financial Plan

Resolution No. 16-07-07-

A RESOLUTION APPROVING THE “DRAFT” DENCO AREA 9-1-1 DISTRICT FISCAL YEAR 2017 FINANCIAL PLAN, PURSUANT TO THE TEXAS HEALTH AND SAFETY CODE, CHAPTER 772, AS AMENDED; AND PROVIDING AN EFFECTIVE DATE..

WHEREAS, the Council of the City of Corinth has been presented the “DRAFT” Area 9-1-1 District Fiscal Year 2017 Financial Plan for consideration, in accordance with Section 772.309 Texas Health and Safety Code as, amended:

NOW THEREFORE THE COUNCIL OF THE CITY OF CORINTH, TEXAS HEREBY RESOLVES:

Section 1

That the City of Corinth, Texas hereby approves the financial plan.

Section 2

That this resolution shall become effective immediately from and after its passage.

PASSED AND APPROVED this the _____ day of _____, 2016.

Bill Heidemann, Mayor
City of Corinth, Texas

ATTEST:

Kimberly Pence, City Secretary

Denco Area 9-1-1 District

Fiscal Year 2017



DRAFT

Financial Plan

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Denco Area 9-1-1 District

**Fiscal Year 2017
Financial Plan**

Section 1

Preface

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Denco Area 9-1-1 District

1075 Princeton Street ▪ Lewisville, TX 75067 ▪ Mailing: PO BOX 293058 ▪ Lewisville, TX 75029-3058
Phone: 972-221-0911 ▪ Fax: 972-420-0709

To: Denco Area 9-1-1 District Participating Jurisdictions
Date: June 10, 2016
Subject: Denco Area 9-1-1 District Fiscal Year 2017 Financial Plan

The Denco Area 9-1-1 District Board of Managers, at its June 9, 2016, regular meeting, approved the "draft" Denco Area 9-1-1 District Fiscal Year 2017 Financial Plan and authorized the District's staff to forward it to all participating jurisdictions for review and comment. On behalf of the Board, I request that your governing body review the following budget and provide us with any comments prior to August 13, 2016.

This financial plan reflects Denco's commitment to provide a state-of-the-art, high availability, emergency 9-1-1 system to the citizens of the district, while preserving our long term financial viability; a tradition that began 25 years ago on August 18, 1990, when the first 9-1-1 call was made in the Denco district.

As the increasingly mobile and data-centric populace demands more interactivity with the 9-1-1 system, and with the higher cost of providing advanced technology, we are mindful of the need for a sustainable approach and have taken a long-term look at both revenue and expenses. The recommended budget maintains the quality programs our partner agencies rely upon while taking important steps to enhance the level of services we deliver to all stakeholders.

In August of this year, the long-awaited text-to-911 services will be implemented in the district. This important capability will permit any citizen to request public safety services via a text message. This will provide a new lifeline for speech and/or hearing impaired citizens across the district who no longer use TTY/TDD services to communicate with public safety and government.

In 2017, the district will further enhance its efforts to bring district-wide Geographic Information System data into alignment with industry best practices and standards for next generation 9-1-1 routing services. In the near future, this data will be critical for determining the routing of all 9-1-1 calls, especially those coming from wireless devices.

Fiscal year 2017 will also see the start of construction on the Annex. This facility will provide EF-5 tornado protection for a back-up 9-1-1 answering point and other critical infrastructure.

Denco is committed to providing our citizens the most technologically advanced and best managed systems and services available. Please review the attached budget and provide us with any comments, either in support of the plan as proposed, or suggestions for improvement. If you have any questions or need additional information, please do not hesitate to contact Mark Payne, our executive director, at (972) 221-0911 or by email at mark.payne@denco.org. The Denco Area 9-1-1 District Board of Managers will adopt a final 2017 budget during our regular meeting in September.

The Denco Area 9-1-1 District Board of Managers and staff appreciate your support and confidence.

Jack Miller, Chairman
Board of Managers

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Denco Area 9-1-1 District

1075 Princeton Street ▪ Lewisville, TX 75067 ▪ Mailing: PO BOX 293058 ▪ Lewisville, TX 75029-3058
Phone: 972-221-0911 ▪ Fax: 972-420-0709

To: Denco Area 9-1-1 District Participating Jurisdictions
Date: June 10, 2016
Subject: Denco Area 9-1-1 District Fiscal Year 2017 Financial Plan

Enclosed is a copy of the "Draft" Denco Area 9-1-1 District Fiscal Year 2017 Financial Plan for your jurisdiction's review and comment. Texas Health and Safety Code requires the District to submit the draft budget to its participating jurisdictions for a 45-day review and comment period. After the review and comment period, the District's board of managers will adopt a budget for 2017 based on the feedback received. A copy of the statute and approval policy is included in Section 5 of the draft budget.

At its June 9, 2016 regular meeting, the Denco Area 9-1-1 District Board of Managers unanimously approved the enclosed "Draft" financial plan to be submitted to its participating jurisdictions for consideration. The District requests that your jurisdiction review the proposed budget and submit comments to the Denco board prior to August 13, 2016. At its regular meeting on September 8, 2016, the Denco board will consider final approval of the 2017 Financial Plan. If the District does not receive a response from individual jurisdictions, it will assume, according to statute, that those jurisdictions support the draft budget.

Please fax responses to Denco at (972) 420-0709, email them to Carla Flowers, Director of Administration, at carla.flowers@denco.org or mail them to P.O. Box 293058, Lewisville, Texas 75029-3058. A PDF version of the 2017 financial plan can be downloaded from Denco's website, www.denco.org.

The enclosed budget includes the following sections that provide an overview of both the operations of the Denco Area 9-1-1 District and its financial position:

Section 1: Preface

This section includes memorandums from Jack Miller, Chair of the Denco Board of Managers, and me. It provides a brief summary of the District's strategic plans for fiscal year 2017 and an overview of the approval process.

Section 2: District Overview

The District overview provides a brief summary about the history of the Denco Area 9-1-1 District and its current operations. It also provides background information about the 9-1-1 system, its terminology and the benefits it provides.

Section 3: Financial Plan Summary

Section 3 includes an executive summary of the budget; providing an overview of the District's plans and their impact on its financial position. Also included is a Summary of Cost Classifications that briefly describes the expenditure categories included in the budget.

Section 4: Anticipated Revenues and Proposed Expenditures

Section 4 includes a spreadsheet that summarizes the overall budget for fiscal year 2017, followed by two worksheets that give more detail about the anticipated revenues and proposed expenditures for the year. The section also includes a five-year projection spreadsheet that depicts both the growth and decline of the District's fund balance and a graph reflecting the actual fund balance for the past five years and that projected for the next five.

Section 5: Reference Materials

The final section includes reference material that provides guidelines under which the District operates. Included are copies of resolutions defining the budget approval process, a copy of House Bill 1984 that provides the statutory requirements for budget approval and a copy of the legislation under which Denco operates.

The District is pleased to provide your jurisdiction with a copy of the "Draft" Denco Area 9-1-1 District Fiscal Year 2017 Financial Plan for consideration. The plan provides the District the financial resources necessary to meet the fiscal year 2017 requirements.

If you have any questions, need additional information or would like for me to meet with your staff or governing body, please do not hesitate to call me at (972) 221-0911 or email me at mark.payne@denco.org. I would welcome the opportunity to meet with you and discuss the enclosed budget and the operations of the Denco Area 9-1-1 District.

Thanks for your continued support of the Denco Area 9-1-1 District.



Mark Payne, Executive Director

Denco Area 9-1-1 District

**Fiscal Year 2017
Financial Plan**

Section 2

District Overview

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DENCO AREA 9-1-1 DISTRICT

District Overview

Formation of the Denco Area 9-1-1 District

Legislation

During its 1985 session, the 69th Texas Legislature passed Article 1432e (Section 772, Texas Health and Safety Code), Emergency Telephone Number Act, which provided for the creation, administration, expansion, funding and dissolution of emergency communication districts in certain counties in Texas. The Emergency Telephone Number Act is the legislation under which the Denco Area 9-1-1 District operates.

Purpose

Section 772.302, Texas Health and Safety Code, states the purpose of the Act to be the following:

“To establish the number 9-1-1 as the primary emergency telephone number for use by certain local governments in this state and to encourage units of local governments and combinations of those units of local government to develop and improve emergency communication procedures and facilities in a manner that will make possible the quick response to any person calling the telephone number 9-1-1 seeking police, fire, medical, rescue and other emergency services.”

Creation of Denco Area 9-1-1 District

On August 8, 1987, Denton County held a special election to confirm the creation of the Emergency Communication District of Denton County and authorize a 9-1-1 emergency service fee, not to exceed 3.0% of the base rate of the principal service supplier per month, to be charged by the District for the purpose of establishing and maintaining E9-1-1 in Denton County. By a margin of 13,086 to

3,024, the voters favored the creation of the emergency communication district. After the special election, the city and county governing bodies within Denton County passed resolutions of participation. The resolutions stated that the city or county would become a participating jurisdiction in the District pursuant to the provisions of the Emergency Telephone Number Act.

The participating jurisdictions of the District are the following:

<i>Argyle</i>	<i>Hackberry</i>	<i>Northlake</i>
<i>Aubrey</i>	<i>Hebron</i>	<i>Oak Point</i>
<i>Bartonville</i>	<i>Hickory Creek</i>	<i>Pilot Point</i>
<i>Carrollton</i>	<i>Highland Village</i>	<i>Ponder</i>
<i>Copper Canyon</i>	<i>Justin</i>	<i>Providence Village</i>
<i>Corinth</i>	<i>Krugerville</i>	<i>Roanoke</i>
<i>Corral City</i>	<i>Krum</i>	<i>Sanger</i>
<i>Cross Roads</i>	<i>Lake Dallas</i>	<i>Shady Shores</i>
<i>Denton</i>	<i>Lakewood Village</i>	<i>The Colony</i>
<i>DISH</i>	<i>Lewisville</i>	<i>Trophy Club</i>
<i>Double Oak</i>	<i>Little Elm</i>	<i>Unincorporated Denton County</i>
<i>Flower Mound</i>		

On December 8, 1987, the District's board of managers ordered the levy and collection of the emergency service fee to commence with the January 1988 billing cycle. The board ordered the service fee, collected by the telephone companies, to be charged at a rate of 3.0% of the current base rate of GTE Southwest (now Verizon). In 1992, the board capped the emergency service fee, for basic levels of wireline telephone service charged to customers in the district, at \$0.27 for residential customers, \$0.71 for business customers and \$1.13 for trunks. **(The same fees remain in effect today.)**

On June 28, 1988, the board of managers named the Emergency Communications District of Denton County, Denco Area 9-1-1 District.

Organizational Structure

The board of managers is the governing body for the Denco Area 9-1-1 District. The county, participating cities and the Denton County Fire Chiefs Association appoint the board. Board members serve staggered two-year terms and are eligible for reappointment. The following members currently sit on the board of managers:

Board Member

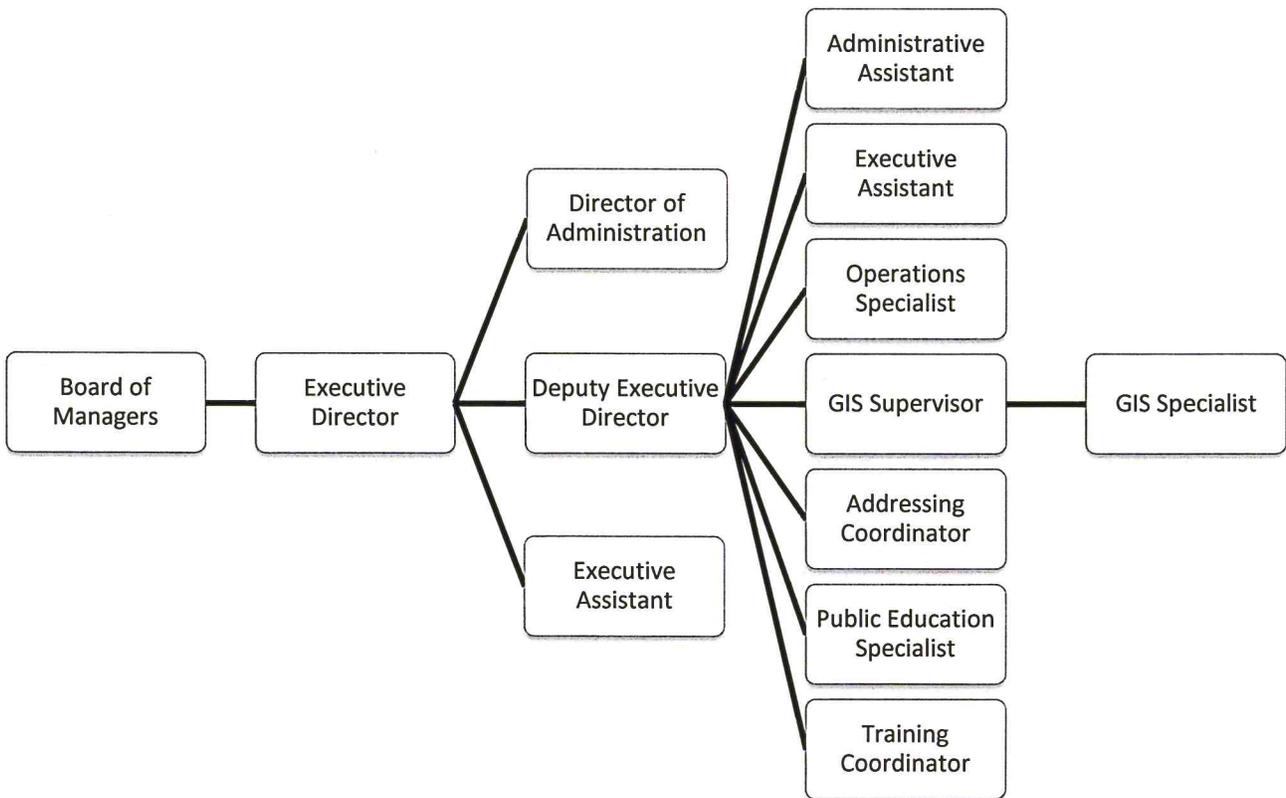
Represents

Mr. Jack Miller, Chair	Denton County Commissioners Court
Mr. Bill Lawrence, Vice Chair	Denton County Commissioners Court
Asst. Chief Terry McGrath, Secretary	Denton County Fire Chiefs' Association
Mayor Sue Tejml	Participating Municipalities
Mr. Jim Carter	Participating Municipalities
Mr. Rob McGee	Verizon Business, Advisory

The Emergency Telephone Number Act states, "...the board shall manage, control and administer the District. The board may adopt rules for the operation of the District." The legislation also allows the board to appoint a director of communications for the District who serves as its general manager. The director, with approval from the board, manages the services necessary to carry out the purposes of the Emergency Telephone Number Act.

The Denco Area 9-1-1 District's staff is responsible for performing all the duties that may be required for the District to accomplish its mission within the framework provided by the board. The "Draft" Denco Area 9-1-1 District Fiscal Year 2017 Financial Plan provides for sixteen full-time staff members who provide the planning, operations, and maintenance functions for the District. The organizational structure of the District includes Administration and Operational program areas that serve the 9-1-1 PSAPs and emergency service providers within the district. Operational program areas —sometimes referred to as Direct Services— include: 9-1-1 Systems, Public Education, and Training and Education Development.

Included in the organizational chart on the following page, are the titles of staff members in each functional area.



Mission, Values and Goals Statement

Mission

The mission of the Denco Area 9-1-1 District is to provide an efficient, effective enhanced 9-1-1 emergency telecommunications system that assists its member jurisdictions in response to police, fire and medical emergency calls.

Values

The Denco Area 9-1-1 District pledges to uphold the following values:

Value 1: The control of District operations is the responsibility of member jurisdictions and the board of managers.

Value 2: The District will provide the most reliable, efficient, cost-effective and proven technologies within available resources.

Goals

The Denco Area 9-1-1 District has the following goals that support its endeavor to carry out its mission.

Goal 1: To represent the interests of member jurisdictions, emergency service providers and end users by establishing and providing the means for the Denco Area 9-1-1 District to accomplish its mission, values, goals and objectives.

Goal 2: To manage the Denco Area 9-1-1 District in an objective, efficient, effective and responsive manner.

Goal 3: To increase public awareness of 9-1-1 issues and promote the proper use of the 9-1-1 system.

Goal 4: To provide training programs which enable Public Safety Answering Point (PSAP) personnel to effectively process 9-1-1 calls.

Goal 5: To provide and maintain advanced, effective 9-1-1 Systems that are compatible with changing communication technologies.

Goal 6: To assure that 9-1-1 calls, from all sources, are routed properly to PSAPs and that PSAPs have the most accurate, reliable, and useable data at all times.

Designated Core Competencies

The Denco Area 9-1-1 District has identified the following core competencies as a means for measuring its efficiency, effectiveness and overall performance.

Integrity/Honesty

Instills mutual trust and confidence; creates a culture that fosters high standards of ethics; behaves in a fair and ethical manner toward others, and demonstrates a sense of corporate responsibility and commitment to public service.

Responsive Customer Service

Balancing interests of a variety of clients, readily readjusts priorities to respond to pressing and changing client demands. Anticipates and meets the needs of clients; achieves quality end products; is committed to continuous improvement of services.

Team Work

Encourages and facilitates cooperation within the organization and with customer groups; fosters commitment, team spirit, pride, and trust. Develops leadership in others through coaching, mentoring, rewarding, and guiding employees. Actively participates in healthy debate and discussion sharing personal points of view and rational for individual thinking; once decision has been made, openly supports and owns the majority decision as if it were his or her own; doesn't undermine or second guess majority decision after the fact.

Flexibility

Open to change and new information; adapts behavior and work methods in response to new information, changing conditions or unexpected obstacles. Adjusts rapidly to new situations warranting attention and resolution.

Decisiveness

Exercises good judgment by making sound and well informed decisions; perceives the impact and implications of decisions; makes effective and timely decisions, even when data is limited or solutions produce unpleasant consequences; is proactive and achievement oriented.

Background Information

What is E9-1-1?

Enhanced Nine-One-One (E9-1-1) is a single, easy-to-remember number used when reporting emergencies to fire, police and emergency medical service providers. The E9-1-1 system, operational in the Denco Area 9-1-1 District, is designed to automatically route any 9-1-1 call, placed from a telephone instrument (including wireless and Internet) within the District's geographical boundaries, to the proper public safety answering point (PSAP) responsible for dispatching emergency services to the caller. (At the current time, there are limitations to both wireless and Internet location technologies.)

Benefits of E9-1-1

The E9-1-1 system has enhanced the ability of emergency service providers to save the lives and property of citizens in the Denco Area 9-1-1 District. Some of the direct benefits of the emergency communication system provided by Denco are the following:

- Only one three-digit number to remember in an emergency situation.
- The 9-1-1 call is routed to the proper agency responsible for dispatching help to the caller.
- Trained telecommunicators answer 9-1-1 calls. (In the Denco Area 9-1-1 District, telecommunicators are trained to provide emergency medical dispatch, thus reducing response time for medical emergencies.)
- Telecommunicators have the equipment and training necessary to communicate with hearing/speech impaired callers using TTY equipment and will be able to accept text messages to 9-1-1 beginning August 1, 2016.
- The caller's name, address and telephone number, as well as the proper fire, police and emergency medical service designated to respond to the caller's address, is automatically provided to the telecommunicator; thus reducing total response time. In the event the caller is unable to speak, the telecommunicator has the ability to dispatch help to the caller's location that is provided by the E9-1-1 system.
- All PSAPs in the Denco Area 9-1-1 District are part of a common network, allowing each to transfer calls, conference multiple PSAPs and/or share information within a closed system.
- ANI/ALI information provides a means to control and reduce prank calls.

- The public education programs associated with E9-1-1 promote citizen awareness and involvement with emergency service providers.
- The E9-1-1 system enhances local government's ability to address the ever growing public expectation of emergency services created by the technology vendors, the media and popular television programming.
- The E9-1-1 system is designed to allow PSAPs the ability to directly transfer a caller to another public safety agency or poison control center.
- The E9-1-1 system will identify calls from wireless and Internet phones, advising the telecommunicator to ask proper questions to determine the location of the emergency. Phase I provides the caller's telephone number so that the telecommunicator has the ability to reconnect if the call is terminated. Phase II provides additional location information to telecommunicators. Location information for Internet phones (VoIP) is typically entered by the subscriber through a website.
- The system has the ability to identify telephone companies serving 9-1-1 callers, thus streamlining the process.

Glossary of Terms

9-1-1 (Nine-One-One). A designated easy-to-remember, easy-to-call, three-digit emergency telephone number developed to provide citizens with a reliable, fast and convenient way to access fire, police, or medical service in the event of an emergency.

ANI (Automatic Number Identification). ANI is the feature that provides the caller's telephone number on a console at the PSAP.

ALI (Automatic Location Identification). ALI provides the caller's name and address on a computer monitor at the PSAP along with the name of the correct police, fire and emergency medical services designated to respond to the caller's location. Callers should always know their location in the event the ALI information is not available because of limited technology.

Database. The 9-1-1 Database is the information accompanying a 9-1-1 call at the PSAP. The information provided is the caller's name, address and telephone number, as well as the emergency service providers designated to respond to the caller's address. The database information is not always available from wireless and VoIP callers.

E9-1-1 (Enhanced 9-1-1). The system that is operational in Denton County providing SR, ANI and ALI (defined below).

ESInet (Emergency Services IP Network). An ESInet is a managed IP network that is used for emergency services communications, and which can be shared by all public safety agencies. It provides the IP transport infrastructure upon which independent application platforms and core functional processes can be deployed, including, but not restricted to, those necessary for providing NG9-1-1 services. ESInets may be constructed from a mix of dedicated and shared facilities. ESInets may be interconnected at local, regional, state, federal, national and international levels to form an IP-based inter-network (network of networks).

GIS (Geographic Information Systems). The technology used to develop and display the mapped data used to locate 9-1-1 callers.

i3 or i3 PSAP (See also NG9-1-1). NENA's Detailed Functional and Interface Standard for NG9-1-1 (i3), which describes a PSAP that is capable of receiving IP-based signaling for delivery of emergency calls and for originating calls and is conformant to NENA specifications for such PSAPs.

IWS (Integrated Workstation). The computerized 9-1-1 answering equipment provided by Denco that gives telecommunicators, in addition to the 9-1-1 function, additional tools such as computer-aided dispatch, paging, mapping and radio communications. Denco has 64 integrated workstations at its eleven (11) operational, and one (1) backup, PSAP(s).

NG9-1-1 (Next Generation 9-1-1). NG9-1-1 is an Internet Protocol (IP)_based system comprised of managed Emergency Services IP networks (ESInets), functional elements (applications), and databases that replicate traditional E9-1-1 features and functions and provides additional capabilities. NG9-1-1 is designed to provide access to emergency services from all connected communications sources, and provide multimedia data capabilities for Public Safety Answering Points (PSAPs) and other emergency service organizations.

Phase I. Wireless Phase I Enhanced 9-1-1 is the Federal Communication Commission (FCC) mandate to the wireless telephone industry and to 9-1-1 requiring the routing of wireless 9-1-1 calls to appropriate PSAPs and the provision of the callers' ANI to the telecommunicators.

Phase II. Phase II provides the approximate geographic location of wireless callers, in addition to the FCC's Phase I enhancements.

PSAP (Public Safety Answering Point). The location of the equipment used to answer 9-1-1 emergency calls. The following are the twelve (12) PSAPs that are currently capable of answering 9-1-1 calls in the Denco Area 9-1-1 District:

City of Denton Police Department	North Texas Emergency
Denton County Sheriff's Office	Communications Center (Carrollton)
Town of Flower Mound Police Department	City of Roanoke Police Department
City of Highland Village Police Department	City of The Colony Police Department
City of Lake Dallas Police Department	University of North Texas Police Department
City of Lewisville Police Department	Texas Woman's University Police Department
	Denco Backup PSAP and Training Center

Public Safety Telecommunicator. The individual answering the 9-1-1 calls; trained to communicate with persons seeking emergency assistance and with agencies and individuals providing such assistance.

SR (Selective Routing). Selective Routing provides automatic routing of 9-1-1 calls, based on the caller's location, to the appropriate PSAP. The caller is not required to determine which public safety agency to call. Callers using wireless or VoIP telephones should know their location because the routing technology is not as accurate for these services.

Denco Area 9-1-1 District

**Fiscal Year 2017
Financial Plan**

Section 3

Financial Plan Summary

Summary of Cost Classifications

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DENCO AREA 9-1-1 DISTRICT

Fiscal Year 2017 Financial Plan Summary

The 2017 Financial Plan for the Denco Area 9-1-1 District provides funding for the continued delivery of high-quality services that the citizens and PSAPs in the Denco district have come to rely upon for the past 26 years. Those trusted services include: the support of all elements of the 9-1-1 system (e.g. database, routing, network and equipment) throughout the district; addressing and mapping services; public education and training services; and the continuing legislative and regulatory advocacy services that Denco provides in Austin and Washington D.C. In addition to these ongoing services, the District is continually updating its strategic plans to focus on providing the most efficient and effective services available within its financial resources.

Financial Plan Overview

Section 4 of the Denco Area 9-1-1 District Fiscal Year 2017 Financial Plan provides the following spreadsheets that summarize the budget: “Summary of Anticipated Revenues and Proposed Expenditures”; “Anticipated Revenues, Proposed Expenditures”; and “Five Year Projections”. Also provided, following the spreadsheets is a graph that depicts the Cash Fund Balance (Assigned and Unassigned). It provides a picture of the actual change in fund balance from fiscal year 2010 through estimated 2016, and projections through 2021.

Anticipating a declining rate of growth in 9-1-1 service fee revenues, Denco will see a slowed replenishment of its cash fund balance following major capital improvements and service enhancements. The board will continue to monitor this revenue trend closely to insure adequate funds are available to deliver exceptional service and enhance Denco’s 9-1-1 system as needed to accomplish its mission.

Denco has no debt at the current time. It prides itself in being fiscally responsible by planning ahead to meet future funding requirements.

Summary of Anticipated Revenues and Proposed Expenditures

The summary spreadsheet provides information about the financial position of the District at the beginning of fiscal year 2017, its projected revenues and expenditures for the year, and the financial position at the end of the year.

requiring employees to serve in an after-hours, on-call status by the end of 2017.

- The full-time public education coordinator position has been reclassified to public education specialist and will spend much more time out of the office interacting with citizens.
- The proposed budget includes hardware and software costs of developing a technical lab capability to assist operations specialists in troubleshooting, testing new features/enhancements and training.
- During fiscal year 2017, Denco and Denton County will work together to development a formal technology upgrade plan for the jointly owned microwave system. Denco's share of the planning costs are included in the proposed budget.
- The proposed budget includes technology costs associated with completing a microwave path study for the new Denco annex.

The fiscal year 2017 proposed budget also includes:

- Design and printing of the annual training calendar to promote the District's training program and provide a better planning tool for PSAP managers.
- Consulting services to conduct an independent training need assessment.
- Continued pursuit of training academy accreditation through the Commission on Accreditation for Law Enforcement Agencies, Inc., (CALEA).
- The proposed budget includes continued participation with the Lewisville Fire Clown program and increased exposure through more active and direct participation in community events, fairs, and festivals.
- Denco will become more active in school presentations during fiscal year 2017 and will continue to provide an end-of year safety message to all elementary school students in the district.
- The proposed budget includes continued support for PSAPs to develop, implement and maintain a comprehensive emergency medical dispatch (EMD) quality assurance process.

Five Year Projections

The Five Year Projections spreadsheet in “Section 4,” along with the graph that follows it, depicts the long term financial position and stability of the Denco Area 9-1-1 District.

Summary of Significant Projections

Fiscal year 2017 capital project spending will cause a projected reduction of \$2,948,098 in the end of year fund balance; and, as this capital project will span both fiscal year 2017 and fiscal year 2018, a further reduction of \$897,996 is projected for the fiscal year 2018 fund balance for the construction of the Annex.

Further out, fiscal year 2019 will see a potential increase in 9-1-1 selective routing and database costs, as Denco’s six-year, fixed-price contract agreement with West (formerly Intrado) will expire. Similarly, fiscal year 2020 includes a 9-1-1 equipment refresh from Denco’s migration to NG9-1-1 call processing equipment. This is not a total 9-1-1 system upgrade, but the replacement of the call-taking computers, which will have been in service for six years in fiscal year 2020.

Explanation of Fund Balance Movement

When looking at the *Cash Fund Balance (Assigned and Unassigned)* graph below, the following will be helpful in its interpretation:

Beginning in fiscal years 2010 and 2011, the District drew upon its capital projects fund to expand its training facilities and for the initial phase of its NG9-1-1 system project. In 2012, due to NG9-1-1 project implementation delays, the fund balance grew until the project resumed in fiscal year 2013, at which point project expenses further reduced the fund balance. In 2014, the NG9-1-1 project drew to a close and the fund balance began to rise again, to a balance of \$3,863,764.

With the expectation of the near-term construction of an Annex and back-up PSAP facility, the fund balance continued to rise to \$4,467,826 at the end of fiscal year 2015. Looking ahead to fiscal years 2017 and 2018, the graph reflects the planned construction of the Annex and back-up PSAP facility.

From fiscal year 2019 through 2021, the graph shows a shallow growth curve for the fund balance, as it accounts for project network and 9-1-1 service costs increases, the refresh of 9-1-1 call-taking positions, and the slowing rate of growth in 9-1-1 service fee revenues.

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Denco Area 9-1-1 District

**Fiscal Year 2017
Financial Plan**

Section 4

Anticipated Revenues

Proposed Expenditures

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DENCO AREA 9-1-1 DISTRICT FINANCIAL PLAN

Summary of Anticipated Revenues and Proposed Expenditures		
Fiscal Year 2017		
	Proposed	Percent of Budget
Beginning of Year Estimated Fund Balance	\$ 4,127,495	
Anticipated Revenues		
9-1-1 Service Fee Revenue	\$ 4,791,732	98.2%
Interest Revenue	\$ 23,249	0.5%
Contract Services Revenue	\$ 20,000	0.4%
Miscellaneous Revenue (Expense)	\$ 45,000	0.9%
Total Anticipated Revenues	\$ 4,879,981	100.0%
Proposed Expenditures		
Personnel	\$ 1,536,857	19.6%
Administration	\$ 324,550	4.1%
Direct Services	\$ 2,681,100	34.2%
Depreciation Expense	\$ 135,572	1.7%
Capital Projects	\$ 3,150,000	40.2%
Total Proposed Expenditures	\$ 7,828,079	100.0%
Increase (Decrease) in Fund Balance	\$ (2,948,098)	
End of Year Estimated Fund Balance	\$ 1,179,397	

DENCO AREA 9-1-1 DISTRICT FINANCIAL PLAN

Anticipated Revenues		
Fiscal Year 2017		
	Proposed	Percent of Total Revenue
Wireline Service Fee Revenue		
Verizon	\$ 360,000	7.4%
AT&T	\$ 124,800	2.6%
CenturyLink	\$ 50,700	1.0%
Other Local Exchange Carriers (CLECs)	<u>\$ 681,600</u>	14.0%
Net Wireline Service Fee Revenue	\$ 1,198,844	24.6%
Wireless Service Fee Revenue	<u>\$ 3,592,888</u>	73.6%
Total Service Fee Revenue	\$ 4,791,732	98.2%
Non-Service Fee Revenue		
Interest Revenue	\$ 23,249	0.5%
Contract Service Revenue	\$ 20,000	0.4%
Miscellaneous Revenue (Expenses)	<u>\$ 45,000</u>	0.9%
Total Non-Service Fee Revenue	\$ 88,249	1.8%
Total Anticipated Revenues	<u>\$ 4,879,981</u>	100.0%

DENCO AREA 9-1-1 DISTRICT FINANCIAL PLAN

Proposed Expenditures		
Fiscal Year 2017		
	Proposed	Percent of Budget
Personnel		
Salaries	\$ 1,040,000	13.3%
Benefits	\$ 496,857	6.3%
Total Personnel	\$ 1,536,857	19.6%
Administration		
Office Expenses	\$ 51,950	0.7%
Contract Services	\$ 118,330	1.5%
Facilities	\$ 90,000	1.1%
Memberships/Subscriptions	\$ 4,870	0.1%
Professional Development	\$ 27,800	0.4%
Travel	\$ 31,600	0.4%
Total Administration	\$ 324,550	4.1%
Direct Services		
Operations	\$ 809,100	10.3%
Network Services	\$ 1,727,000	22.1%
Equipment	\$ 145,000	1.9%
Total Direct Services	\$ 2,681,100	34.2%
Capital Projects Expenditures	\$ 3,150,000	40.2%
Depreciation Expense	\$ 135,572	1.7%
Total Proposed Expenditures	\$ 7,828,079	100.0%

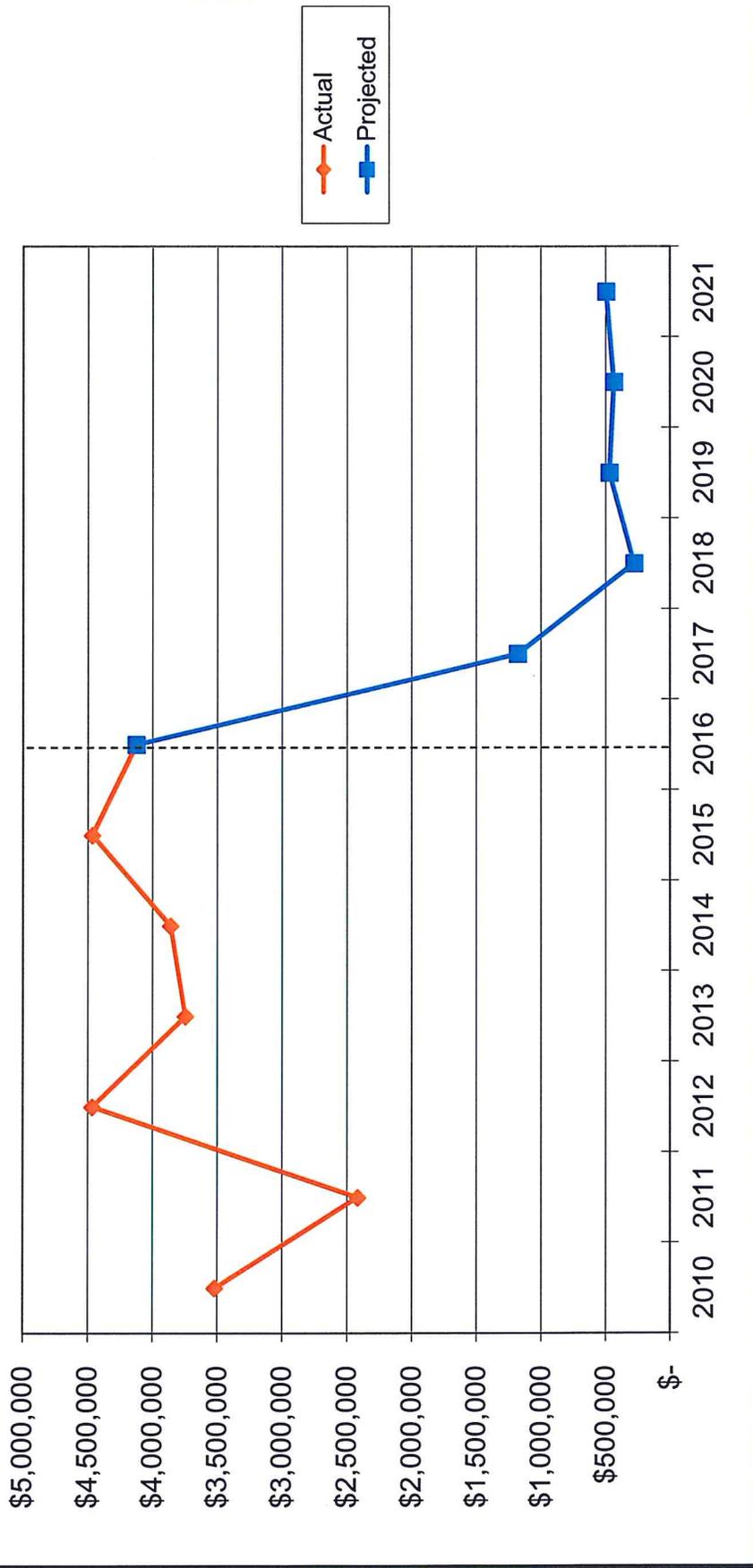
DENCO AREA 9-1-1 DISTRICT FINANCIAL PLAN

Five Year Projections

Fiscal Year 2017

	FY 2016 Estimated	FY 2017 Proposed	FY 2018 Projected	FY 2019 Projected	FY 2020 Projected	FY 2021 Projected
Beginning of Year Fund Balance	\$ 4,467,826	\$ 4,127,495	\$ 1,179,397	\$ 281,401	\$ 471,983	\$ 436,957
Revenue						
Net Service Fee Revenue (2.0% Growth)	\$ 4,814,030	\$ 4,791,732	\$ 4,887,567	\$ 4,985,318	\$ 5,085,024	\$ 5,186,725
Interest Revenue	\$ 46,264	\$ 23,249	\$ 26,000	\$ 12,000	\$ 12,000	\$ 12,000
Contract Services Revenue	\$ 23,080	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
Miscellaneous Revenue (Expense)	\$ 154,601	\$ 45,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 53,000
Total Revenue	\$ 5,037,975	\$ 4,879,981	\$ 4,973,567	\$ 5,057,318	\$ 5,157,024	\$ 5,271,725
Expenditures						
Personnel	\$ 1,494,655	\$ 1,536,857	\$ 1,593,131	\$ 1,651,475	\$ 1,711,963	\$ 1,774,676
Administration	\$ 312,899	\$ 324,550	\$ 336,023	\$ 347,922	\$ 360,261	\$ 373,058
Direct Services	\$ 3,293,775	\$ 2,681,100	\$ 2,869,722	\$ 2,672,116	\$ 2,885,559	\$ 2,783,270
Depreciation Expense	\$ 112,976	\$ 135,572	\$ 162,686	\$ 195,223	\$ 234,268	\$ 281,121
Capital Projects	\$ 164,000	\$ 3,150,000	\$ 910,000	\$ -	\$ -	\$ -
Total Expenditures	\$ 5,378,305	\$ 7,828,079	\$ 5,871,563	\$ 4,866,736	\$ 5,192,051	\$ 5,212,126
Increase (Decrease) In Fund Balance	\$ (340,330)	\$ (2,948,098)	\$ (897,996)	\$ 190,582	\$ (35,027)	\$ 59,599
End of Year Total Fund Balance	\$ 4,127,495	\$ 1,179,397	\$ 281,401	\$ 471,983	\$ 436,957	\$ 496,555

Cash Fund Balance (Assigned and Unassigned)



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Denco Area 9-1-1 District

**Fiscal Year 2017
Financial Plan**

Section 5

Budget Resolutions

House Bill 1984

District Legislation

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DENCO AREA 9-1-1 DISTRICT

RESOLUTION

DEFINING PROCEDURES FOR CONSIDERATION AND APPROVAL OF A BUDGET

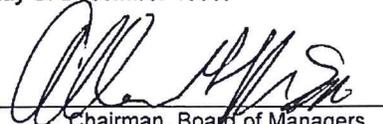
WHEREAS, Sections 772.309(b)&(c), Texas Health and Safety Code have been amended by the Texas Legislature to specify certain procedures for the consideration and approval of a budget by the Board and governing bodies of participating jurisdictions.

NOW, THEREFORE BE IT RESOLVED BY THE DENCO AREA 9-1-1 DISTRICT BOARD OF MANAGERS:

The Board's procedures for consideration and approval of a budget shall include the following:

1. Not later than the 45th day before the Board adopts a budget, the Executive Director on behalf of the Board will submit a draft of the proposed budget to each of the governing bodies of the participating jurisdictions. In a transmittal letter accompanying the draft of the proposed budget, the Executive Director will include a statement requesting that the governing bodies of each of the participating jurisdictions review the draft of the proposed budget and submit any comments to the Board prior to or on the date the budget is scheduled for consideration and adoption by the Board.
2. Once the Board adopts the budget, the Executive Director on behalf of the Board will within three days either 1) send a letter to each of the governing bodies of the participating jurisdictions stating that the Board adopted the proposed budget without any changes or 2) send a copy of the budget adopted by the Board and include in a letter the differences between the proposed and adopted budget. In the letter to the governing bodies of the participating jurisdictions, the Executive Director will include a statement requesting approval of the Board's adopted budget by the governing bodies of participating jurisdictions within sixty days of receipt.

APPROVED and ADOPTED on this 2nd day of December 1999.


Chairman, Board of Managers


Secretary, Board of Managers

AN ACT

relating to the consolidation of emergency communication districts and to the approval of proposed budgets of certain emergency communication districts.

BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF TEXAS:

SECTION 1. Section 771.001(3), Health and Safety Code, is amended to read as follows:

(3) "Emergency communication district" means:

(A) a public agency or group of public agencies acting jointly that provided 9-1-1 service before September 1, 1987, or that had voted or contracted before that date to provide that service; or

(B) a district created under Subchapter B, C, ~~[or]~~ D, or E, Chapter 772.

SECTION 2. Sections 772.309(b), (c), and (d), Health and Safety Code, are amended to read as follows:

(b) the board shall submit a draft of the proposed budget to the governing bodies of the participating jurisdictions not later than the 45th day before the date the board adopts the budget. The participating jurisdictions shall review the proposed budget and submit any comments regarding the budget to the board.

(c) if the governing body of a county, municipality, or other participating jurisdiction does not approve or disapprove the budget before the 61st day after the date the body received the proposed budget for review, the budget is approved by operation of law.

(d) A revision of the budget must be approved in the same manner as the budget.

~~(e)~~ [(e)] As soon as practicable after the end of each district fiscal year, the director shall prepare and present to the board and to each participating jurisdiction in writing a sworn statement of all money received by the district and how the money was used during the preceding fiscal year. The report must show in detail the operations of the district for the fiscal year covered by the report.

(f) ~~[(d)]~~ The board shall have an independent financial audit of the district performed annually.

**SUBCHAPTER D. EMERGENCY COMMUNICATION DISTRICTS: COUNTIES WITH
POPULATION OVER 20,000**

§ 772.301. Short Title

This subchapter may be cited as the Emergency Telephone Number Act.

Acts 1989, 71st Leg., ch. 678, § 1, eff. Sept. 1, 1989.

§ 772.302. Purpose

It is the purpose of this subchapter to establish the number 9-1-1 as the primary emergency telephone number for use by certain local governments in this state and to encourage units of local government and combinations of those units to develop and improve emergency communication procedures and facilities in a manner that will make possible the quick response to any person calling the telephone number 9-1-1 seeking police, fire, medical, rescue, and other emergency services. To this purpose the legislature finds that:

- (1) it is in the public interest to shorten the time required for a citizen to request and receive emergency aid;
- (2) there exist thousands of different emergency telephone numbers throughout the state, and telephone exchange boundaries and central office service areas do not necessarily correspond to public safety and political boundaries;
- (3) a dominant part of the state's population is located in rapidly expanding metropolitan areas that generally cross the boundary lines of local jurisdictions and often extend into two or more counties; and
- (4) provision of a single, primary three-digit emergency number through which emergency services can be quickly and efficiently obtained would provide a significant contribution to law enforcement and other public safety efforts by making it less difficult to notify public safety personnel quickly.

Acts 1989, 71st Leg., ch. 678, § 1, eff. Sept. 1, 1989.

§ 772.303. Definitions

In this subchapter:

- (1) "Board" means the board of managers of a district.
- (2) "Director" means the director of communication for a district.

(3) "District" means an emergency communication district created under this subchapter.

Acts 1989, 71st Leg., ch. 678, § 1, eff. Sept. 1, 1989.

§ 772.304. Application of Subchapter

(a) This subchapter applies only to a county with a population of more than 20,000 or to a group of two or more contiguous counties each with a population of 20,000 or more in which an emergency communication district was created under Chapter 288, Acts of the 69th Legislature, Regular Session, 1985, before January 1, 1988, or to a public agency or group of public agencies that withdraws from participation in a regional plan under Section 771.058(d).

(b) This subchapter does not affect the authority of a public agency to operate under another law authorizing the creation of a district in which 9-1-1 service is provided.

Acts 1989, 71st Leg., ch. 678, § 1, eff. Sept. 1, 1989.

Amended by Acts 1999, 76th Leg., ch. 1405, § 32, eff. Sept. 1, 1999.

§ 772.305. Additional Territory

(a) If a municipality that is part of a district annexes territory that is not part of the district, the annexed territory becomes part of the district.

(b) A public agency located in whole or part in a county adjoining the district, by resolution adopted by its governing body and approved by the board of the district, may become part of the district and subject to its benefits and requirements.

Acts 1989, 71st Leg., ch. 678, § 1, eff. Sept. 1, 1989.

§ 772.306. Board of Managers

(a) A district is governed by a board of managers.

(b) If the most populous municipality in the district has a population of more than 140,000, the board consists of:

(1) one member for each county in the district appointed by the commissioners court of each county;

(2) two members appointed by the governing body of the most populous municipality in the district;

(3) one member appointed by the governing body of the second most populous municipality in the district;

(4) one member appointed as provided by this section to represent the other municipalities located in whole or part in the district; and

(5) one member appointed by the principal service supplier.

(c) If Subsection (b) does not apply to a district, the board consists of:

(1) the following members representing the county or counties in the district:

(A) if the district contains only one county, two members appointed by the commissioners court of the county;

(B) if the district originally contained only one county but contains more than one county when the appointment is made, two members appointed by the commissioners court of the county in which the district was originally located, and one member appointed by the commissioners court of each other county in the district; or

(C) if the district originally contained more than one county and the district contains more than one county when the appointment is made, one member appointed by the commissioners court of each county in the district;

(2) two members appointed jointly by all the participating municipalities located in whole or part in the district;

(3) one member appointed jointly by the volunteer fire departments operating wholly or partly in the district, with the appointment process coordinated by the county fire marshal or marshals of the county or counties in the district; and

(4) one member appointed by the principal service supplier.

(d) The board member appointed by the principal service supplier is a nonvoting member. If the board is appointed under Subsection (c), the principal service supplier may waive its right to appoint the board member and designate another service supplier serving all or part of the district to make the appointment.

(e) The board member appointed under Subsection (b)(4) is appointed by the mayor's council established to administer urban development block grant funds, if one exists in the district. Otherwise, the member is appointed by the other members of the board on the advice and recommendation of the governing bodies of all the municipalities represented by the member.

(f) The initial board members appointed by municipalities under Subsection (c)(2) are appointed by all the municipalities located in whole or part in the district.

(g) Board members are appointed for staggered terms of two years, with as near as possible to one-half of the members' terms expiring each year.

(h) A board member may be removed from office at will by the entity that appointed the member.

(i) A vacancy on the board shall be filled for the remainder of the term in the manner provided for the original appointment to that position.

(j) Board members serve without compensation. The district shall pay all expenses necessarily incurred by the board in performing its functions under this subchapter.

(k) The board may appoint from among its membership a presiding officer and any other officers it considers necessary.

(l) The director or a board member may be appointed as secretary of the board. The board shall require the secretary to keep suitable records of all proceedings of each board meeting. After each meeting the presiding officer at the meeting shall read and sign the record and the secretary shall attest the record.

(m) Voting members of the board may meet in executive session in accordance with Chapter 551, Government Code.

(n) A majority of the voting members of the board constitutes a quorum.

Acts 1989, 71st Leg., ch. 678, § 1, eff. Sept. 1, 1989.

Amended by Acts 1995, 74th Leg., ch. 76, § 5.95(82), eff. Sept. 1, 1995; Acts 1995, 74th Leg., ch. 638, § 15, eff. Sept. 1, 1995.

§ 772.307. Powers and Duties of Board

(a) The board shall control and manage the district.

(b) The board may adopt rules for the operation of the district.

(c) The board may contract with any public or private entity to carry out the purposes of this subchapter, including the operation of a 9-1-1 system.

Acts 1989, 71st Leg., ch. 678, § 1, eff. Sept. 1, 1989.

§ 772.308. Director of District

(a) The board shall appoint a director of communication for the district and shall establish the director's compensation. The director must be qualified by training and experience for the position.

(b) The board may remove the director at any time.

(c) With the board's approval, the director may employ any experts, employees, or consultants that the director considers necessary to carry out the purposes of this subchapter.

(d) The director shall perform all duties that the board requires and shall supervise as general manager the operations of the district subject to any limitations prescribed by the board.

Acts 1989, 71st Leg., ch. 678, § 1, eff. Sept. 1, 1989.

§ 772.309. Budget; Annual Report; Audit

(a) The director shall prepare under the direction of the board an annual budget for the district. To be effective, the budget must:

(1) be approved by the board;

(2) be presented to and approved by the commissioners court of each county in the district;

(3) be presented to and approved by the governing body of the most populous municipality in the district, if that municipality has a population of more than 140,000; and

(4) be presented to the governing body of each other participating jurisdiction and approved by a majority of those jurisdictions.

(b) The board shall submit a draft of the proposed budget to the governing bodies of the participating jurisdictions not later than the 45th day before the date the board adopts the budget. The participating jurisdictions shall review the proposed budget and submit any comments regarding the budget to the board.

(c) If the governing body of a county, municipality, or other participating jurisdiction does not approve or disapprove the budget before the 61st day after the date the body received the proposed budget for review, the budget is approved by operation of law.

(d) A revision of the budget must be approved in the same manner as the budget.

(e) As soon as practicable after the end of each district fiscal year, the director shall prepare and present to the board and to each participating jurisdiction in writing a sworn statement of all money received by the district and how the money was used during the preceding fiscal year. The report must show in detail the operations of the district for the fiscal year covered by the report.

(f) The board shall have an independent financial audit of the district performed annually.

Acts 1989, 71st Leg., ch. 678, § 1, eff. Sept. 1, 1989.

Amended by Acts 1999, 76th Leg., ch. 1406, § 2, eff. Aug. 30, 1999.

§ 772.310. Establishment of 9-1-1 Service

(a) A district shall provide 9-1-1 service to each participating jurisdiction through one or a combination of the following methods and features:

- (1) the transfer method;
- (2) the relay method;
- (3) the dispatch method;
- (4) automatic number identification;
- (5) automatic location identification;
- (6) selective routing; or
- (7) any equivalent method.

(b) A district shall provide 9-1-1 service using one or both of the following plans:

- (1) the district may design, implement, and operate a 9-1-1 system for each participating jurisdiction with the consent of the jurisdiction; or
- (2) the district may design, implement, and operate a 9-1-1 system for two or more participating jurisdictions with the consent of each of those jurisdictions if a joint operation would be more economically feasible than separate systems for each jurisdiction.

(c) Under either plan authorized by Subsection (b), the final plans for the particular system must have the approval of each participating jurisdiction covered by the system.

(d) The district shall recommend minimum standards for a 9-1-1 system.

(e) A service supplier involved in providing 9-1-1 service, a manufacturer of equipment used in providing 9-1-1 service, or an officer or employee of a service supplier involved in providing 9-1-1 service is not liable for any claim, damage, or loss arising from the provision of 9-1-1 service unless the act or omission proximately causing the claim, damage, or loss constitutes gross negligence, recklessness, or intentional misconduct.

Acts 1989, 71st Leg., ch. 678, § 1, eff. Sept. 1, 1989.

Amended by Acts 1995, 74th Leg., ch. 638, § 16, eff. Sept. 1, 1995.

§ 772.311. Primary Emergency Telephone Number

The digits 9-1-1 are the primary emergency telephone number in a district. A public safety agency whose services are available through a 9-1-1 system may maintain a separate number or numbers for emergencies and shall maintain a separate number or numbers for nonemergency telephone calls.

Acts 1989, 71st Leg., ch. 678, § 1, eff. Sept. 1, 1989.

§ 772.312. Transmitting Requests For Emergency Aid

(a) A 9-1-1 system established under this subchapter must be capable of transmitting requests for fire-fighting, law enforcement, ambulance, and medical services to a public safety agency or agencies that provide the requested service at the place from which the call originates. A 9-1-1 system may also provide for transmitting requests for other emergency services such as poison control, suicide prevention, and civil defense.

(b) A public safety answering point may transmit emergency response requests to private safety entities.

Acts 1989, 71st Leg., ch. 678, § 1, eff. Sept. 1, 1989.

§ 772.313. Powers of District

(a) The district is a body corporate and politic, exercising public and essential governmental functions and having all the powers necessary or convenient to carry out the purposes and provisions of this subchapter, including the capacity to sue or be sued.

(b) To fund the district, the district may apply for, accept, and receive federal, state, county, or municipal funds and private funds and may spend those funds for the purposes of this subchapter. The board shall determine the method and sources of funding for the district.

Acts 1989, 71st Leg., ch. 678, § 1, eff. Sept. 1, 1989.

§ 772.314. 9-1-1 Emergency Service Fee

(a) The board may impose a 9-1-1 emergency service fee on service users in the district.

(b) The fee may be imposed only on the base rate charge or its equivalent, excluding charges for coin-operated telephone equipment. The fee may not be imposed on more than 100 local exchange access lines or their equivalent for a single business entity at a single location, unless the lines are used by residents of the location. The fee may also not be imposed on any line that the Advisory Commission on State Emergency Communications excluded from the definition of a local exchange access line or an equivalent local exchange access line pursuant to Section 771.063. If a business service user provides residential facilities, each line that terminates at a residential unit and that is a communication link equivalent to a residential local exchange access line shall be charged the 9-1-1 emergency service fee. The fee must have uniform application and must be imposed in each participating jurisdiction.

(c) The rate of the fee may not exceed six% of the monthly base rate in a service year charged a service user by the principal service supplier in the participating jurisdiction. For purposes of this subsection, the jurisdiction of the county is the unincorporated area of the county.

(d) The board shall set the amount of the fee each year as part of the annual budget. The board shall notify each service supplier of a change in the amount of the fee not later than the 91st day before the date the change takes effect.

(e) In imposing the fee, the board shall attempt to match the district's revenues to its operating expenditures and to provide reasonable reserves for contingencies and for the purchase and installation of 9-1-1 emergency service equipment. If the revenue generated by the fee exceeds the amount of money needed to fund the district, the board by resolution shall reduce the rate of the fee to an amount adequate to fund the district or suspend the imposition of the fee. If the board suspends the imposition of the fee, the board by resolution may reinstitute the fee if money generated by the district is not adequate to fund the district.

(f) In a public agency whose governing body at a later date votes to receive 9-1-1 service from the district, the fee is imposed beginning on the date specified by the board. The board may charge the incoming agency an additional amount of money to cover the initial cost of providing 9-1-1 service to that agency. The fee authorized to be charged in a district applies to new territory added to the district when the territory becomes part of the district.

(g) For the purposes of this section, the jurisdiction of the county is the unincorporated area of the county.

Acts 1989, 71st Leg., ch. 678, § 1, eff. Sept. 1, 1989.

Amended by Acts 1993, 73rd Leg., ch. 936, § 14, eff. Aug. 30, 1993; Acts 1999, 76th Leg., ch. 1203, § 5, eff. June 18, 1999.

§ 772.315. Collection of Fee

(a) Each billed service user is liable for the fee imposed under Section 772.314 until the fee is paid to the service supplier. The fee must be added to and stated separately in the service user's bill from the service supplier. The service supplier shall collect the fee at the same time as the service charge to the service user in accordance with the regular billing practice of the service supplier. A business service user that provides residential facilities and owns or leases a publicly or privately owned telephone switch used to provide telephone service to facility residents shall collect the 9-1-1 emergency service fee and transmit the fees monthly to the district.

(b) The amount collected by a service supplier from the fee is due monthly. The service supplier shall remit the amount collected in a calendar month to the district not later than the 60th day after the last day of the calendar month. With each payment the service supplier shall file a return in a form prescribed by the board.

(c) Both a service supplier and a business service user under Subsection (a) shall maintain records of the amount of fees it collects for at least two years after the date of collection. The board may require at the board's expense an annual audit of a service supplier's books and records or the books and records of a business service user described by Subsection (a) with respect to the collection and remittance of the fees.

(d) A business service user that does not collect and remit the 9-1-1 emergency service fee as required is subject to a civil cause of action under Subsection (g). A sworn affidavit by the district specifying the unremitted fees is prima facie evidence that the fees were not remitted and of the amount of the unremitted fees.

(e) A service supplier is entitled to retain an administrative fee from the amount of fees it collects. The amount of the administrative fee is two% of the amount of fees it collects under this section.

(f) A service supplier is not required to take any legal action to enforce the collection of the 9-1-1 emergency service fee. However, the service supplier shall provide the district with an annual certificate of delinquency that includes the amount of all delinquent fees and the name and address of each nonpaying service user. The certificate of delinquency is prima facie evidence that a fee included in the certificate is delinquent. A service user account is considered delinquent if the fee is not paid to the service supplier before the 31st day after the payment due date stated on the user's bill from the service supplier.

(g) The district may institute legal proceedings to collect fees not paid and may establish internal collection procedures and recover the cost of collection from the nonpaying service user. If the district prevails in legal proceedings instituted to collect a fee, the court may award the district court costs, attorney's fees, and interest in addition to other amounts recovered. A delinquent fee accrues interest at an annual rate of 12% beginning on the date the payment becomes due.

Acts 1989, 71st Leg., ch. 678, § 1, eff. Sept. 1, 1989.

Amended by Acts 1993, 73rd Leg., ch. 936, § 15, eff. Aug. 30, 1993; Acts 1995, 74th Leg., ch. 638, § 17, eff. Sept. 1, 1995.

§ 772.316. District Depository

(a) The board shall select a depository for the district in the manner provided by law for the selection of a county depository.

(b) A depository selected by the board is the district's depository for two years after the date of its selection and until a successor depository is selected and qualified.

Acts 1989, 71st Leg., ch. 678, § 1, eff. Sept. 1, 1989.

§ 772.317. Allowable Expenses

Allowable operating expenses of a district include all costs attributable to designing a 9-1-1 system and to all equipment and personnel necessary to establish and operate a public safety answering point and other related answering points that the board considers necessary.

Acts 1989, 71st Leg., ch. 678, § 1, eff. Sept. 1, 1989.

§ 772.318. Number and Location Identification

(a) As part of computerized 9-1-1 service, a service supplier shall furnish current telephone numbers of subscribers and the addresses associated with the numbers on a call-by-call basis.

(b) A business service user that provides residential facilities and owns or leases a publicly or privately owned telephone switch used to provide telephone service to facility residents shall provide to those residential end users the same level of 9-1-1 service that a service supplier is required to provide under Subsection (a) to other residential end users in the district.

(c) Information furnished under this section is confidential and is not available for public inspection.

(d) A service supplier or business service user under Subsection (b) is not liable to a person who uses a 9-1-1 system created under this subchapter for the release to the district of the information specified in Subsections (a) and (b).

Acts 1989, 71st Leg., ch. 678, § 1, eff. Sept. 1, 1989.

Amended by Acts 1993, 73rd Leg., ch. 936, § 16, eff. Aug. 30, 1993; Acts 1995, 74th Leg., ch. 638, § 18, eff. Sept. 1, 1995.

§ 772.319. Public Review

(a) Periodically, the board shall solicit public comments and hold a public review hearing on the continuation of the district and the 9-1-1 emergency service fee. The first hearing shall be held three years after the date the order certifying the creation of the district is filed with the county clerks. Subsequent hearings shall be held three years after the date each order required by Subsection (d) is adopted.

(b) The board shall publish notice of the time and place of the hearing once a week for two consecutive weeks in a daily newspaper of general circulation published in the district. The first notice must be published not later than the 16th day before the date set for the hearing.

(c) At the hearing, the board shall also solicit comments on the participation of the district in the applicable regional plan for 9-1-1 service under Chapter 771. After the hearing, the board may choose to participate in the regional plan as provided by that chapter.

(d) After the hearing, the board shall adopt an order on the continuation or dissolution of the district and the 9-1-1 emergency service fee.

Acts 1989, 71st Leg., ch. 678, § 1, eff. Sept. 1, 1989.

§ 772.320. Dissolution Procedures

(a) If a district is dissolved, 9-1-1 service must be discontinued on the date of the dissolution. The commissioners court of the county in which the district was located or, if the district contains more than one county, the commissioners courts of those counties acting jointly, shall assume the assets of the district and pay the district's debts. If the district's assets are insufficient to retire all existing debts of the district on the date of dissolution, the commissioners court or courts acting jointly shall continue to impose the 9-1-1 service fee, and each service supplier shall continue to collect the fee for the commissioners court or courts. Proceeds from the imposition of the fee after dissolution of the district may be used only to retire the outstanding debts of the district.

(b) The commissioners court or courts shall retire the district's debts to the extent practicable according to the terms of the instruments creating the debts and the terms of the orders and resolutions authorizing creation of the debts.

(c) The commissioners court or courts by order may adopt the rules necessary to administer this section.

Acts 1989, 71st Leg., ch. 678, § 1, eff. Sept. 1, 1989.

§ 772.321. Issuance of Bonds

The board may issue and sell bonds in the name of the district to finance:

(1) the acquisition by any method of facilities, equipment, or supplies necessary for the district to begin providing 9-1-1 service to all participating jurisdictions; and

(2) the installation of equipment necessary for the district to begin providing 9-1-1 service to all participating jurisdictions.

Acts 1989, 71st Leg., ch. 678, § 1, eff. Sept. 1, 1989.

§ 772.322. Repayment of Bonds

The board may provide for the payment of the principal of and interest on the bonds by pledging all or any part of the district's revenues from the 9-1-1 emergency service fee or from other sources.

Acts 1989, 71st Leg., ch. 678, § 1, eff. Sept. 1, 1989.

§ 772.323. Additional Security for Bonds

(a) The bonds may be additionally secured by a deed of trust or mortgage lien on part or all of the physical properties of the district and the rights appurtenant to those properties, vesting in the trustee power to sell the properties for payment of the indebtedness, power to operate the properties, and all other powers necessary for the further security of the bonds.

(b) The trust indenture, regardless of the existence of the deed of trust or mortgage lien on the properties, may include provisions prescribed by the board for the security of the bonds and the preservation of the trust estate and may make provisions for investment of funds of the district.

(c) A purchaser under a sale under the deed of trust or mortgage lien is the absolute owner of the properties and rights purchased and may maintain and operate them.

Acts 1989, 71st Leg., ch. 678, § 1, eff. Sept. 1, 1989.

§ 772.324. Form of Bonds

(a) A district may issue its bonds in various series or issues.

(b) Bonds may mature serially or otherwise not more than 25 years after their date of issue and shall bear interest at any rate permitted by state law.

(c) A district's bonds and interest coupons, if any, are investment securities under the terms of Chapter 8, Business & Commerce Code, may be issued registrable as to principal or as to both principal and interest, and may be made redeemable before maturity, at the option of the district, or contain a mandatory redemption provision.

(d) A district may issue its bonds in the form, denominations, and manner and under the terms, and the bonds shall be signed and executed, as provided by the board in the resolution or order authorizing their issuance.

Acts 1989, 71st Leg., ch. 678, § 1, eff. Sept. 1, 1989.

§ 772.325. Provisions of Bonds

(a) In the orders or resolutions authorizing the issuance of bonds, including refunding bonds, the board may provide for the flow of funds and the establishment and maintenance of the interest and sinking fund, the reserve fund, and other funds and may make additional covenants with respect to the bonds, the pledge revenues, and the operation and maintenance of any facilities the revenue of which is pledged.

(b) The orders or resolutions of the board authorizing the issuance of bonds may also prohibit the further issuance of bonds or other obligations payable from the pledged revenue or may reserve the right to issue additional bonds to be secured by a pledge of and payable from the revenue on a parity with or subordinate to the lien and pledge in support of the bonds being issued.

(c) The orders or resolutions of the board issuing bonds may contain other provisions and covenants as the board may determine.

(d) The board may adopt and have executed any other proceedings or instruments necessary and convenient in the issuance of bonds.

Acts 1989, 71st Leg., ch. 678, § 1, eff. Sept. 1, 1989.

§ 772.326. Approval and Registration of Bonds

(a) Bonds issued by a district must be submitted to the attorney general for examination.

(b) If the attorney general finds that the bonds have been authorized in accordance with law, the attorney general shall approve them. On approval by the attorney general, the comptroller shall register the bonds.

(c) After the approval and registration of bonds, the bonds are incontestable in any court or other forum for any reason and are valid and binding obligations according to their terms for all purposes.

Acts 1989, 71st Leg., ch. 678, § 1, eff. Sept. 1, 1989.

§ 772.327. Refunding Bonds

(a) A district may issue bonds to refund all or any part of its outstanding bonds, including matured but unpaid interest coupons.

(b) Refunding bonds shall mature serially or otherwise not more than 25 years after their date of issue and shall bear interest at any rate or rates permitted by state law.

(c) Refunding bonds may be payable from the same source as the bonds being refunded or from other sources.

(d) The refunding bonds must be approved by the attorney general as provided by Section 772.326 and shall be registered by the comptroller on the surrender and cancellation of the bonds refunded.

(e) The orders or resolutions authorizing the issuance of the refunding bonds may provide that they be sold and the proceeds deposited in the place or places at which the bonds being refunded are payable, in which case the refunding bonds may be issued before the cancellation of the bonds being refunded. If refunding bonds are issued before cancellation of the other bonds, an amount sufficient to pay the principal of the bonds being refunded and interest on those bonds accruing to their maturity dates or to their option dates if the bonds have been duly called for payment before maturity according to their terms shall be deposited in the place or places at which the bonds being refunded are payable. The comptroller shall register the refunding bonds without the surrender and cancellation of bonds being refunded.

(f) A refunding may be accomplished in one or in several installment deliveries. Refunding bonds and their interest coupons are investment securities under Chapter 8, Business & Commerce Code.

(g) In lieu of the method set forth in Subsections (a)–(f), a district may refund bonds, notes, or other obligations as provided by the general laws of this state.

Acts 1989, 71st Leg., ch. 678, § 1, eff. Sept. 1, 1989.

§ 772.328. Bonds as Investments and Security for Deposits

(a) District bonds are legal and authorized investments for:

- (1) a bank;
- (2) a savings bank;
- (3) a trust company;
- (4) a savings and loan association;
- (5) an insurance company;
- (6) a fiduciary;
- (7) a trustee;
- (8) a guardian; and

(9) a sinking fund of a municipality, county, school district, and other political subdivision of the state and other public funds of the state and its agencies, including the permanent school fund.

(b) District bonds are eligible to secure deposits of public funds of the state and municipalities, counties, school districts, and other political subdivisions of the state. The bonds are lawful and sufficient security for deposits to the extent of their value when accompanied by all unmatured coupons.

Acts 1989, 71st Leg., ch. 678, § 1, eff. Sept. 1, 1989.

§ 772.329. Tax Status of Bonds

Because a district created under this subchapter is a public entity performing an essential public function, bonds issued by the district, any transaction relating to the bonds, and profits made in the sale of the bonds are exempt from taxation by the state or by any municipality, county, special district, or other political subdivision of the state.

Acts 1989, 71st Leg., ch. 678, § 1, eff. Sept. 1, 1989.



City Council Regular and Workshop Session

Meeting Date: 07/07/2016

Title: Resolution appointing one member to the Board of Managers of the Denco Area 9-1-1 District

Submitted By: Kim Pence, City Secretary

Approval: Lee Ann Bunselmeyer, Acting City Manager

AGENDA ITEM

Consider and act on a Resolution for the appointment of one member to the Board of Managers of the DENCO AREA 9-1-1 District.

AGENDA ITEM SUMMARY/BACKGROUND

Each year on September 30, 2016, the term of one of the two members appointed by participating municipalities expires. On May 19, 2016, the Corinth City Council nominated Mr. Jim Carter to serve as a municipal representative to the District's Board of Managers.

The Denco Area 9-1-1 District requests that each participating municipality vote for one of the nominees to be appointed to the Baord and advise the district of its selection by September 15, 2016.

The following nominations were received by participating municipalities.

Nominee	Nominating Municipality
Brandon Barth	Town of Flower Mound
Gary Johnson	City of Roanoke
Paul Young	City of Pilot Point
Jim Carter	City of Carrollton, City of Corinth, City of Highland Village, City of Lake Dallas, City of Lewisville, City of Sanger, City of The Colony, Town of Argyle, Town of Bartonville, Town of Copper Canyon, Town of Double Oak, Town of Hickory Creek, Town of North Lake, Town of Shady Shores, Town of Trophy Club

RECOMMENDATION

N/A

Attachments

- Resolution
- Nominees Bios and Resumes
- Email from Mr. Carter

A RESOLUTION APPOINTING ONE MEMBER TO THE BOARD OF MANAGERS OF THE DENCO AREA 9-1-1 DISTRICT.

WHEREAS, Section 772, Health and Safety Code, provides that two voting members of the Board of Managers of an Emergency Communications District shall be appointed jointly by all cities and towns lying wholly or partly within the District;

NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CORINTH, TEXAS:

Section 1

The City of Corinth hereby votes to appoint _____ as a member of the Board of Managers for the Denco Area 9-1-1 Emergency Communication District.

Section 2

That this resolution shall become effective immediately upon its passage and approval.

PASSED AND APPROVED this the _____ day of _____, 2016.

Bill Heidemann, Mayor
City of Corinth, Texas

ATTEST:

APPROVED AS TO FORM:

Kimberly Pence, City Secretary

City Attorney

Denco Area 9-1-1 District Board of Managers FY2016

Jack Miller, Chairman

- Appointed by Denton County Commissioners Court
- Member since October 2000
- Term expires September 2016
- Former mayor and council member of Denton
- Self-employed as a human resource manager

Bill Lawrence, Vice Chair

- Appointed by Denton County Commissioners Court
- Member since October 2006
- Term expires September 2017
- Former Mayor of Highland Village
- Businessman, Highland Village

Chief Terry McGrath, Secretary

- Appointed by Denton County Fire Chief's Association
- Member since October 2011
- Term expires September 2017
- Assistant Fire Chief, City of Lewisville

Jim Carter

- Appointed by member cities in Denton County
- Member since October 2014
- Term expires September 2016
- President of Emergency Services District #1
- Former Mayor of Trophy Club and Denton County Commissioner

Sue Tejml

- Appointed by member cities in Denton County
- Member since 2013
- Term expires September 2017
- Mayor, Town of Copper Canyon
- Attorney at Law

Rob McGee

- Non-voting member appointed by largest telephone company (Verizon)
- Member since 2012
- Serves until replaced by telephone company
- Manager, Region Network Reliability, Verizon

All voting members serve two-year terms and are eligible for re-appointment.

JIM CARTER

6101 Long Prairie Road, Suite 744-110 (817) 239-7791
Flower Mound, Texas 75028 jcarter@half.com

EDUCATION

College Degree: University of Georgia, B.B.A. Finance
Post Graduate: Georgia Tech, University of Tennessee, University of Michigan,
Texas Women’s University, American Management Association

PROFESSIONAL EXPERIENCE

Department Head, Finance General Motors Corporation
Senior Vice-President Frito-Lay, Inc., International and Domestic Development
President, C.E.O Mercantile Corporation
Responsible for 3 Banks, developed 2,000 prime commercial
acres in Fort Worth adjacent to I-35W
Current: Principal James P. Carter & Associates – Consultant & Mediator
To business and governmental entities
Professional Licenses Texas Real Estate License, Certified Mediator

PUBLIC SERVICE EXPERIENCE

Mayor Trophy Club, Texas – 14 years
Municipal Court Judge Trophy Club, Texas – 12 years
County Commissioner Denton County, Texas – 8 years
Vice President Texas Association of Counties
President Denton County Emergency Services District #1
Fire and Emergency Medical over 56 square miles
Serving 5 municipalities: (Argyle, Bartonville, Copper
Canyon, Corral City and Northlake);
Lantana Freshwater Supply Districts #6 and #7
and rural areas of Denton County
Texas State Board Member SAFE-D – Trains Emergency Services District Commissioners
Board Member Denco 911 Emergency telecommunications system that assists its
member jurisdictions in responding to police, fire and
medical emergency calls.

COMMUNITY AND CHARITY SERVICES

Baylor Healthcare System	Trustee – 10 Years
University of North Texas	President's Council
Texas Student Housing Corp	Chairman – 20 Years, providing Residential Scholarships at UNT, A&M, UT Austin
Boy Scouts of America	Longhorn Council, District Chairman
First Baptist Church, Trophy Club	Chairman, Stewardship Committee
American Heart Association	Board of Directors, Celebrity Waiter

BUSINESS ORGANIZATIONS

North Texas Council of Governments	Transportation Board
Fort Worth Chamber of Commerce	Chairman, North Area Chamber Annual Golf Tournament Economic Development Council Governmental Affairs Committee
Texas Alliance for Growth Greater Fort Worth Area	Legislative Committee
Northeast Leadership Forum	Board of Directors, Chairman Mayors Forum, Chairman Legislative Committee
Metroport Partnership	Founding Member and Chairman
Northwest Community Partners	Founding Member, Chairman Board of Directors
Industrial Developer Association	Developer Representative

Honors: Who's Who in the South and Southwest, Who's Who in U.S. Executives

Brandon Barth

PROFILE SUMMARY

Results-oriented, dependable self-starter who is knowledgeable of and experienced in media relations, customer service, safety, and hazardous materials work in a fast-paced, high-stress environment. Exhibits superior communication and multi-tasking skills with an acute attention to detail.

EDUCATION

Bachelor of Business Administration, International Business

Georgia College & State University, Milledgeville, GA, May 2007

PROFESSIONAL EXPERIENCE

Flower Mound Fire Department, Town of Flower Mound, TX

March 2014-Present

Emergency Management Officer

- Examines potential disaster events and evaluates the effect on the Town.
- Produces the Town's Emergency Operations Plan. Plans the Town's response to disasters and ensures that all entities are able to respond as outlined in the Emergency Operations Plan.
- Serves in the Town's Emergency Operation Center (EOC), if activated.
- Trains and coordinates activities in preparing for or responding to disaster situations with all Town departments, neighboring communities, schools, hospitals, and public and private agencies
- Responsible for designing, training, and evaluation of periodic exercises to test elements of emergency plan.
- Responsible for ensuring operability of outdoor warning and other Town emergency communication systems.
- Serves as liaison with community, state and federal authorities concerned with disaster planning and response.
- Serves as one of the fire department's Fire Investigators
- Maintains certification as a State of Texas Firefighter and National Registry Emergency Medical Technician
- Coordinates the fire department's Citizen Fire Academy
- Serves as a Public Information Officer

Allied International Emergency, Fort Worth, TX

September 2013-March 2014

Operations Manager

- Managed the daily operations of the company's Fort Worth/Corporate branch.
- Oversaw multiple hazardous materials and environmental remediation projects daily (500+ annually) in a rapid paced environment with multiple deadlines.
- Prepared bids and proposals to current and future customers.
- Ensured that all supplies and equipment at the facility are in a constant state of operational readiness.
- Provided response and laboratory reports to customers as well as state regulatory agencies regarding hazardous material/environmental incidents.
- Executed service agreements with new customers during an emergency response.

Brandon Barth

Allied International Emergency, Fort Worth, TX

May 2011-September 2013

Project Manager

- Managed personnel at various types of hazardous materials and environmental incidents ranging from tractor-trailer accidents to chemical plant fires per OSHA 1910.120 and requiring travel to various cities and states on a moment's notice.
- Supervised projects through the emergency response, mitigation, remediation, and closure phases.
- Oversaw the decontamination of Naturally Occurring Radioactive Materials (NORM) as a Radiation Safety Officer.
- Performed confined space entry and confined space rescue standby as outlined by OSHA 1910.146.
- Interacted with customers as well as state regulatory agencies such as the Texas Railroad Commission and the Texas Commission on Environmental Quality during hazardous materials incidents as well as environmental emergencies.
- Responsible for the profiling and disposal of hazardous, non-hazardous, and RCRA E&P exempt waste streams.
- Maintained an up-to-date survey that tracks employees' training, certifications, fit tests, and physical exams to ensure conformance with OSHA regulations.
- Conducted sampling of water, air, and soil to determine potential contamination.
- Conducted training classes for employees and customers on subjects such as hazardous materials, confined space entry, and fall protection.
- Wrote policies for new hires to the company.

Baldwin County Fire Rescue, Milledgeville, GA

January 2007-March 2011

Full-time Firefighter/Public Information Officer

As the department's Public Information Officer, responsibilities include:

- Presented a marketing/communications plan to the department's executive staff, thus creating the position of a PIO as well as creating the department's social media accounts.
- Conducted interviews with local media outlets: newspaper, radio, and TV.
- Wrote news releases and operated the department's social media site.
- Redesigned the department's report writing system and making a quick reference guide to assist those writing reports.
- Interacted with members of the community in both emergency and non-emergency settings; requiring a unique set of customer service skills.
- Worked in conjunction with the Executive Staff of the fire department in projecting their message to the public.
- Assisted in the development of presentations to the County Commissioners as well as the County Manager on behalf of the Fire Chief.
- Provided public service announcements to the public through the use of various media platforms.
- Assisted with grant and compliance research on behalf of the executive staff.

Brandon Barth



As a Firefighter, responsibilities include:

- Worked 24 hour shifts; responding to various types of emergency incidents including emergency medical calls, vehicle accidents, and fires.
 - Served as the acting-officer in charge; certified through the National Professional Qualifications Pro Board as a Fire Officer 1; overseeing the day-to-day tasks and emergency operations of the on-duty personnel when the shift officer was absent.
 - Served as part of the regional Hazardous Materials Team; certified through the National Professional Qualifications Pro Board as a Hazardous Materials Technician
 - Assisted in the training of firefighters; certified through the National Professional Qualifications Pro Board as a Fire Instructor 1
 - Provided fire safety demonstrations and classes to children in the local school system.
 - Wrote detailed incident reports based on the National Fire Incident Reporting System format.
 - Conducted pre-incident/safety inspections of commercial properties to assess dangers and to determine proper mitigation procedures based on building layout, hazards, and building construction.
 - Drove and operated fire apparatus to include engines, tankers, aerials, and rescue trucks.
- Recognition: Awarded Firefighter of the Year for 2008-2009.

Baldwin County Fire Rescue, Milledgeville, GA

January 2005-January 2007

Part-time/Volunteer Firefighter

While pursuing bachelor's degree, worked part-time covering shifts for full-time personnel who were on leave. Was entrusted to work alone at stations in rural parts of the county that only had one person on-duty during a shift. Maintained attendance in excess of 80% of emergency calls and training drills and responded to emergencies via notification by pager.

Gary D. Johnson

609 Dallas Drive
Roanoke, Texas 76262
Cell 817-832-5469

E-mail: gjohnson@roanokepolice.com

Executive Profile

A professional public safety administrator with more than 26 years of senior management experience in a modern public safety agency. Known as an innovative leader with a special talent for problem solving, and providing outstanding service to citizens and employees. Areas of strength include:

Strategic Planning
Policy Development
Operations Management
Written & Verbal Communications

Implementing Change
Budget Development & Control
Citizen & Business Relations
Training & Staff Development

Professional Experience

City of Roanoke

Assistant City Manager/Chief of Police (2015 – Present)

An executive management position responsible for seventy-one full time personnel and all public safety operations. Oversee the creation and administration of five departmental budgets exceeding 9 million dollars, and provide leadership and guidance to five high level managers. Project manager for a new digital P25 public safety radio system including all new equipment in the 911 call center.

City of Roanoke Police Department

Chief of Police (2003 – Present)

An executive management position responsible for thirty-nine full time personnel and all Police operations. Responsible for policy development and implementation within an ever changing judicial and legislative environment. Responsible for the creation and administration of an annual budget of 5 million dollars, and the allocation of all assigned resources.

Key Contributions

- Reorganized personnel and schedules that resulted in a significant increase in overall productivity.
- Created a positive and collaborative environment with internal and external stakeholders to identify problems and improve relationships.
- Initiated a two part National Night Out event that resulted in a national award.
- Created a Citizens Police Academy and Citizens on Patrol organization.

- Implemented Texas Police Chiefs Best Practices program by directing the complete re-write of policies and procedures, and meeting 165 strict standards that allowed the department to become “Recognized Agency” after passing a two day inspection by outside assessors.
- Using a regional approach help to create a multi-agency Swat Team that dramatically reduced the cost of this specialized service.

City of Watauga, Department of Public Safety

Deputy Director of Public Safety (1989 – 2003)

A senior management position responsible for a staff of fifty-two full time personnel and all public safety operations. Areas of responsibility include: police patrol and traffic enforcement, fire suppression, criminal investigations, community services, departmental records, training, fire inspections, 9-1-1 communications, animal control, contract administration, public information, professional standards, and policy development. The Deputy Director is also responsible for the creation and administration of the annual General Fund and Crime Control District budgets that exceed 3.5 million dollars.

Key Contributions

- Implemented scenario based policy training that significantly increased understanding and compliance with new policies.
- Developed and implemented a new departmental salary structure within budget constraints, thereby greatly reducing employee turnover.
- Created a survey card system that gathers citizen input and evaluates performance of all services rendered.
- Authored bid specifications, evaluated proposals, recommended final purchase, and supervised the training and installation of a public safety software and radio communications system.
- Developed a plan and budget proposal for the continuation of a Crime Control District. Worked closely with City Council to organize and schedule presentations made to several key citizen groups that resulted in the continuation of a one-half cent sales tax to fund the Crime Control District.
- Conducted an in-depth analytical analysis of the City’s contract ambulance service and options for change. Successfully implemented a City operated ambulance service within a mandated ninety-day time frame.

Patrol Captain, Police and Fire Services (1988-1989)

A command level position directly responsible for the day-to-day operations and delivery of first line police, fire, and emergency medical services to the community. Maintained staffing levels to ensure adequate personnel resources on a twenty-four hour a day basis. Responsible for the training and operation of the department’s Special Weapons and Tactics team and Reserve Police Officer’s Program.

Key Contributions

- Created a career development program for commissioned personnel.
- Initiated a new process for the testing and evaluation of candidates for the position of public safety officer.

- Developed and instituted a system that accommodated the needed shift rotation while allowing patrol personnel to attend college classes.

Patrol Sergeant, Police and Fire Services (1984-1988)

A first line supervisor position responsible for the activities of four public safety officers while directly delivering police, fire, and emergency medical services to the community. Served as the department's training officer.

Key Contributions

- Authored a grant application that resulted in the award of a five-year grant for a crime prevention officer, a new van, and related equipment.
- Co-leader of a dual city murder investigation that led to the arrest and conviction of the perpetrator.
- Instrumental in the formation of a Special Weapons and Tactics Team. Served as the team's commander for 5+ years.
- Successfully planned and executed over seventy high risk narcotic search warrants without an incident of serious injury to officers or suspects.

Police Officer/PSO, Police and Fire Services (1982-1984)

Delivered first line police, fire, and emergency medical services to the community. Conducted police patrols and traffic enforcement, investigated crimes, initiated arrests of suspected perpetrators, extinguished fires, and provided medical treatment to the sick and injured.

Town of Fairview, Strategic Planning Consultant (April – November, 2000)

Provided professional assistance to a committee of citizens and political leaders in the development of a five-year strategic plan for the Town's Public Safety Department. After a completed plan was in place assisted with the selection of a new Public Safety Director.

Education & Credentials

Master of Public Administration (2000)
University of North Texas, Denton, Texas
Member Pi Alpha Alpha National Honor Society

Bachelor of Applied Arts and Sciences (1997)
Interdisciplinary Studies, Criminal Justice/Management
Dallas Baptist University, Dallas, Texas

Specialized Training

F.B.I. National Academy (2001)
Federal Bureau of Investigation
Quantico, Virginia

School of Police Supervision (1987)
The Southwestern Law Enforcement Institute
Richardson, Texas

Certifications & Licenses

Texas Master Peace Officer License
Texas Peace Officer Instructor License
Texas Advanced Firefighter Certification
F.A.A. Private Pilot License

Professional & Civic Organizations

Texas Police Chief's Association (2nd Vice President)
North Texas Police Chief's Association (Past President)
International Association of Chiefs of Police
Denton County Police Chief's Association
F.B.I. Academy Associates Association
Roanoke Lions Club (Charter Member)

PAUL YOUNG

940-390-4685

670 W Walcott, Pilot Point, TX 76258

pyoung@cityofpilotpoint.org

Objective

Denco 911 Board

Education

- Weatherford College 2013 – AAS Fire Administration
- Weatherford College 2013 – AAS Fire Protection Technology
- Considered for Phi Theta Kappa
- Texas Commission on Fire Protection—Master Firefighter
- Texas Commission on Fire Protection Fire Instructor II
- Texas Commission on Fire Protection Field Examiner
- UT Southwestern EMT Basic 1988
- Metrocrest Medical School—Paramedic 1995
- National Fire Academy - Fire Service Supervision 2008
- Wildland Firefighter I Red Card 2009

Experience

May 2014 – Present

Pilot Point City Council – Place 1

October 1984 - March 1988 Volunteer Firefighter

Lewisville Volunteer Fire Department | Lewisville, TX

March 1988 – September 2014 Firefighter Paramedic

Lewisville FD: Served on the Strategy and goals committee for the Lewisville Fire Department
Trained new paramedics and assisted in continuing education for current paramedics as Field Training
Officer from 2001-2006

Acted as a Second Driver Engineer from 1990 – present

Firefighter / Paramedic for the Lewisville Fire Department

Fire Dispatcher May 2014 –September 2014

2008-2010 Chief Officer

Pilot Point Fire Department
Division Chief of Operations, Assistant Chief and Interim Fire Chief
Directed day to day operations, commanded emergency operations, created budget
Oversaw final inspection and acceptance of new 2000 gallon water tender
Chaired the Brush Truck Spec committee for Pilot Point Fire Department
Wrote and awarded a grant for \$47,000 from the Assistance For Firefighters fund

2010 - 2013 Firefighter / Paramedic

Texas Motor Speedway
On - track Firefighter / Jump Medic

2005 - 2010 Pit Road Medic

Texas Motor Speedway

1997 - 2003 Firefighter / Paramedic

Highland Village Fire Department
Part time Firefighter / Paramedic
Responsible for training new paramedics and newly hired fire officers
Coordinated renovation and construction of the dormitory for the fire station
Assisted in the transition from an all-volunteer department to a combination department
Substituted for Captains on leave

1998 Paramedic

Pilot Point Ambulance Service

1994-1996 Volunteer Firefighter

Pilot Point Volunteer Fire Department
Firefighter, Assistant Chief, and Captain

Skills

- Computer literate, able to use Windows 10, MS Office 2010, mapping programs
- Working knowledge of dealing with underfunded and understaffed fire departments
- Familiarity in both rural, and suburban firefighting techniques
- Working knowledge of current dispatching systems used by Lewisville FD/PD

Professional References

Chief Joe Florentino
Little Elm Fire Department
Little Elm, Tx.
469-853-4229

Chief Ken Swindle
Krum Fire Department
Krum, TX
972-571-6330

Calvin Allison (ret)
Clear Water, Florida
903-815-1582

From: **Jim Carter** JCarter@Halff.com
Subject: **Denco 911 Board Election**
Date: Yesterday at 1:10 PM
To: **Bill Heidemann** Bill.Heidemann@council.cityofcorinth.com

Honorable Mayor Heidemann,

Thank you for nominating me to continue serving Corinth on the Denco 911 Board. Attached is a letter your City Secretary recently received from Mr. Mark Payne, Executive Director. The letter explains the procedure for voting for a municipal member to the Denco Board.

The letter list the names of the four nominees for the position. Fifteen municipalities nominated me, Jim Carter. The other candidates only received the nomination of their city/town. I am sure that all 3 men are well qualified in their specialty relating to response. The Denco Board is not directly related to response. Our role is broader based and business oriented. That is the strength I bring to the board. I have received recognition for my contributions in the area of finance and management experience at the highest corporate level.

I was elected to the board two years ago and desire to continue to serve Corinth. I am requesting your continued support and vote. Attached is my resume, but below is a simpler explanation of my previous experiences.

As the principal of my company, James P. Carter and Associates, I am primarily a general consultant and mediator for various business disciplines of corporations and governmental entities. Early in my business career, I was a Department Head in Finance for the Chevrolet Division, General Motors Corporation. I spent many years of my business career with Frito-Lay Inc. During my time with Frito-Lay, I held 13 Executive Positions, including finance, sales, marketing, advertising, distribution and management culminating as Senior Vice President responsible for new business ventures both domestic and international. As President of Mercantile Corporation, I managed three banks in the Fort Worth area and developed 2,000 prime commercial acres adjacent to Interstates 35 West and 820. In addition, I managed our other business divisions.

During my business career, I also volunteered for 14 years as the Town of Trophy Club's first Mayor. I resigned as Mayor to become a full time Denton County Commissioner for 8 years. As County Commissioner, I was instrumental in establishing Denton County Emergency Services District #1. I am currently serving as its President. ESD#1 serves 5 municipalities, Lantana, and many rural areas in Denton County. In providing fire and emergency medical services, the District relies heavily on Denco 911's reliability and accuracy of locations. If reelected to the Denco 911 Board, I will continue my dedication of time and experience to help maintain Denco 911's superior performance.

I would be honored to visit you to discuss Denco and my qualifications. I would also like to address your council when you consider the resolution. Please contact me with any questions.

Mailing address: 1005 Road Runner Road, Bartonville, Texas 76226,
Email: jim.carter1@icloud.com: Cell: 817 239 7791.

City Council Regular and Workshop Session

Meeting Date: 07/07/2016

Title: Proposed Amendments to the Corinth Economic Development Corporation Bylaws

Submitted For: Jason Alexander, Director **Submitted By:** Jason Alexander, Director

Approval: Lee Ann Bunselmeyer, Acting City Manager

AGENDA ITEM

Consider and act on proposed amendments to the Corinth Economic Development Corporation Bylaws.

AGENDA ITEM SUMMARY/BACKGROUND

The proposed amendments to the Corinth Economic Development Corporation Bylaws are intended to ensure that the rules and policies governing the actions of the Corporation are aligned with those under the Development Corporation Act as amended from time to time by the State. Notwithstanding correcting formatting, grammatical and typographical errors, there are five proposed amendments to the Bylaws. The proposed amendments are described in greater detail below:

(1) Throughout the entire Bylaws: Replacing all references to "Chapters" with the "Development Corporation Act" and official titles (e.g., Chair is replaced with President, Vice Chair is replaced with Vice President and Member with Director. This proposed amendment ensures consistency with the titles and names used in the Development Corporation Act.

(2) Lines 59-60; and Lines 127-128 (pages 3 and 6): This proposed amendment will amend the term limits from June 1st until May 31st to reflect an October 1st until September 30th time frame. This amendment, as proposed, will ensure that the appointments for the Corinth Economic Development Corporation occur at the same time as appointments to other City Boards.

(3) Lines 67-68 (page 3): This proposed amendment changes the meeting time of the Corinth Economic Development Corporation from 7:00 p.m. to 6:00 p.m., and also proposes language that allows the Board of Directors to receive meeting notices through electronic mail.

(4) Lines 219-223; and Lines 226-231 (pages 9 and 10): This proposed amendment focuses exclusively on the language pertaining to public hearings. The Development Corporation Act allows economic development corporations to move forward with certain projects, as defined by Chapter 501 of the Development Corporation Act (e.g., agriculture; mining; manufacturing; wholesale trade; transportation; professional, scientific and technical services; call centers; and correctional institutions) without having to conduct a public hearing. This provision of the Development Corporation Act only applies to municipalities with a population less than 20,000, according to the most recent census. Moreover, this provision of the Development Corporation Act to stimulate economic development at the local level does not allow economic development corporations in those communities to bypass publishing a notice to undertake a project, so that the community is permitted an opportunity to voice opposition to the project during the 60 days after the notice is first published. Furthermore, when the most recent census is certified, and reflects that a community's population exceeds 20,000, this provision of the Development Corporation Act is no longer applicable to future projects. The significance of this proposed amendment is that it will allow the Economic Development Corporation to only undertake projects defined in Chapter 501 of the Development Corporation Act until the 2020 census is certified. The other significance of this proposed amendment is that it also includes projects in excess of \$25,000. This provision under the Development Corporation Act is not intended to circumvent the authority and power of the City Council, but rather to allow economic development corporations in smaller communities to fast track projects that will stimulate local economic development activity and grow the tax base. The provisions under the Development Corporation Act still require economic development corporations, including ours, to both operate and responsibly carry out economic development activities and objectives under the auspices of City Council.

(5) Lines 233-236 (page 10): This proposed amendment concerns the issuance of obligations. As the Bylaws are currently structured, City Council must adopt a resolution at least 120 days prior to the date of sale of obligations. The proposed amendment would reduce this time (adoption of the resolution) from 120 days, to 60 days before the date of obligations are delivered. This proposed revision would be in alignment with the provisions of the Development Corporation Act.

RECOMMENDATION

Staff recommends City Council approve the proposed amendments to the Corinth Economic Development Corporation Bylaws.

Attachments

- Resolution to Approve Bylaws
 - Proposed Amendments to the Bylaws
-

RESOLUTION NO. 16-07-11-_____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORINTH, TEXAS, APPROVING AMENDMENTS TO THE BYLAWS OF THE CORINTH ECONOMIC DEVELOPMENT CORPORATION, A COPY OF THE AMENDED BYLAWS ATTACHED HERETO AS EXHIBIT “A”; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Council, on June 19, 2003, authorized and approved the Corinth Economic Development Corporation pursuant to the provisions of the Development Corporation Act (as found in the *Texas Local Government Code*, Chapters 501, 504 and 505, as amended) to promote economic development within the City of Corinth; and

WHEREAS, the Bylaws for the Corinth Economic Development Corporation were also adopted by the City Council on June 19, 2003 to govern the activities and actions of the Board of Directors pursuant to the provisions of the Development Corporation Act, as amended, and all other applicable state laws; and

WHEREAS, the Board of Directors of the Corinth Economic Development Corporation reviewed and considered the proposed amendments to the Corporation Bylaws during their Regular Session held on June 6, 2016, and after finding that the amendments are consistent with the provisions of the Development Corporation Act as amended, applicable State laws, and City policies, the Board took action to adopt the amendments (a copy of the amended Bylaws is attached hereto and incorporated herein as Exhibit “A”); and

WHEREAS, the City Council has reviewed the Corporation Bylaws and the proposed amendments attached hereto as Exhibit A, for compliance with the Development Corporation Act, as amended, and has determined that the proposed amendments are necessary and appropriate:

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CORINTH, TEXAS:

I.

THAT the foregoing premises are true and correct and are incorporated herein.

II.

THAT the Board of Directors of the Corinth Economic Development Corporation has reviewed and adopted the amended Corporation Bylaws, attached hereto as Exhibit “A”, and the City Council has reviewed, and approved the Corporation Bylaws attached hereto as Exhibit “A” providing the rules and policies governing the activities and actions of the Board of Directors of the Corinth Economic Development Corporation.

III.

THAT both the Board and the Council having approved the amendments in accordance with Section 8.02 of the Bylaws for the Corinth Economic Development Corporation, the amended Bylaws set forth in Exhibit “A” , shall become effective upon adoption of this Resolution.

IV.

THAT all resolutions or parts of resolutions in force when the provisions of this resolution became effective which are inconsistent or in conflict with the provisions contained in this resolution are hereby repealed to the extent of any such conflict only.

V.

That this Resolution shall be effective immediately upon its approval.

PASSED, APPROVED AND EFFECTIVE this ____ day of July, 2016.

Bill Heidemann, Mayor

ATTEST:

Kimberly Pence, City Secretary

APPROVED AS TO FORM:

City Attorney



Gateway to success

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BYLAWS

CORINTH ECONOMIC DEVELOPMENT CORPORATION

BOARD OF DIRECTORS

A TEXAS NON-PROFIT CORPORATION

ARTICLE I

PURPOSE AND POWERS

- 01.01 Purpose. These bylaws (“Bylaws”) govern the affairs of the Corinth Economic Development Corporation (hereafter “the Corporation”), a Type B Corporation ~~is incorporated~~ created for the purposes set forth in Article IV of its Articles of Incorporation, the same to be accomplished on behalf of and for the benefit of the City of Corinth, Texas, a Texas municipal corporation (the "City") as its duly constituted authority and instrumentality in accordance with the ~~Development Corporation Act of 1979, Tex. Rev. Civ. Stat. Ann. Art. 5190.6, as amended (the “Act”)~~ Development Corporation Act of 1979, provisions of Chapters 501 and 505 et seq. and Subtitle C1. of Title 12 of the Texas Local Government Code as amended (hereafter “Chapter 505” and “Subtitle C1.”, respectively collectively, the “Act”), and other applicable laws.
- 01.02 Powers. In the fulfillment of its corporate purpose, the Corporation shall be governed by Section 4B of the Act ~~Chapter 505~~ the Act and Bylaws, and shall have all of the powers set forth and

24 conferred in its Articles of Incorporation, in ~~the Act~~Subtitle C1-the Act, and in other applicable
25 laws.

26
27 ARTICLE II

28 OFFICES

29
30 02.01 Principal Office. The principal office of the Corporation shall be located in the City of Corinth,
31 Denton County, Texas being 3300 Corinth Parkway, Corinth, Texas 76208.

32 02.02 Registered Office and Registered Agent. The Corporation shall have and continuously maintain in
33 the State of Texas a registered office and a registered agent, whose office shall be identical with
34 such registered office, as required by the Texas Non-Profit Corporation Act. The registered office
35 may be, but need not be identical with the principal office of the corporation in the State of Texas,
36 and the Board may change the address of the registered office from time to time.

37
38 ARTICLE III

39 MEMBERS & STOCKHOLDERS

40
41 03.01 -The Corporation shall have no members or stockholders.
42

43 ARTICLE IV

44 BOARD OF DIRECTORS

45
46 04.01 Powers. Number and Term of Office:

47 (a) The property and affairs of the Corporation shall be managed and controlled by the Board
48 of Directors (hereafter "the "Board"), and subject to the restrictions imposed by all

49 applicable laws, the Articles of Incorporation, and these Bylaws, and the Board shall
 50 exercise all of the powers of the Corporation.

51 (b) The Board shall consist of seven (7) Directors each of whom shall be appointed by the City
 52 Council of the City of Corinth (hereafter "City Council"), as provided in Article VII of the
 53 ~~Corinth Economic Development Corporation~~ Articles of Incorporation.

54 (c) Each member of the Board of Directors shall serve a two (2) year term, or until his/her
 55 successor is appointed, unless sooner removed or resigned. Each Director shall be eligible
 56 for reappointment. No Director shall serve more than two (2) consecutive terms excluding
 57 the initial term, if less than two (2) years. Any vacancy occurring on the Board shall be
 58 filled by appointment of the City Council, to hold office until the expiration of the term of
 59 the vacating member. Unless otherwise provided, terms shall begin on October 1st and
 60 expire on ~~May 31~~ September 30th.

61 (d) The Directors constituting the first Board shall be those Directors named in the Articles of
 62 Incorporation. The respective initial terms of the Board are set forth in the Articles of
 63 Incorporation. Thereafter, each successor member of the Board shall be appointed and
 64 serve for two (2) years, or until his or her successor is appointed as hereafter provided.

65 (e) Any Director may be removed from ~~office~~ the Board by the City Council at any time
 66 without cause.

67 04.02 Regular and Special Meetings. The Board shall hold its annual meeting at ~~7:00~~6:00 PM on the first
 68 Monday of the month of June of each year and shall hold regular meetings at ~~7:00~~6:00 PM on the
 69 first Monday of each month. The Directors shall hold their regular and special meetings at such
 70 place, or places within the City limits, as the Board may determine from time to time ~~determine~~;
 71 provided, however, in the absence of any such determination by the Board, the meetings shall be
 72 held at the principal office of the Corporation as specified in Article II of these Bylaws. Special
 73 meetings of the Board shall be held whenever called by the ~~Chair~~President, a majority of the
 74 Directors, the Mayor of the City, or a majority of the City Council. In addition to posting a meeting

75 notice in accordance with these Bylaws, a copy of each such meeting notice shall be delivered to
 76 each Director not less than ~~seventy-two (72)~~72 hours before the time of the meeting. A meeting
 77 notice shall be deemed delivered to any Director when ~~1(i)~~ deposited in the United States mail
 78 addressed to the Director at his or her address as it appears on the records of the Corporation, or
 79 2(ii) sent by email to the Director at his or her email address as it appears on the records of the
 80 Corporation. A Director may waive such notice in writing at any time either before or after the time
 81 of the meeting and such notice shall be deemed waived by attendance.

82 04.03 Notice and Open Meetings Act. The Corporation shall be considered a "governmental body" within
 83 the meaning of the Texas Government Code, Sec. 551.001, and notice of each meeting and
 84 deliberation shall be given to the public in accordance with the provisions of the Texas Government
 85 Code, Chapter 551 (~~The "hereafter the Texas Open Meetings Act"~~) as amended.

86 04.04 Quorum and Voting. ~~A majority of the Four (4) Directors shall constitute a quorum for the conduct~~
 87 ~~of the conducting~~ official business of the Corporation. ~~A majority is four (4) Directors.~~ The act of
 88 a quorum of Directors shall constitute the act of the Board, and of the Corporation, unless law
 89 requires the act of a greater number. No Director may vote or attend by proxy. Directors must be
 90 present in order to vote at any meeting.

91 04.05 Attendance. Regular attendance is required at all meetings. Two (2) consecutive unexcused
 92 absences from regular scheduled meetings of the Board shall constitute cause for replacement of a
 93 Director. An unexcused absence is one not approved by the ~~Chair~~President.

94 04.06 Conduct of Business:

95 (a) At the meetings of the Board, Roberts' Rules of Order shall be the guide by which business
 96 is conducted.

97 (b) At ~~all~~all meetings of the Board, the ~~Chair~~President shall preside, and in the absence of the
 98 ~~Chair~~President, the Vice-~~Chair~~President shall exercise the powers of the ~~Chair~~President;
 99 provided, however, in the absence of the ~~Chair~~President and Vice-~~Chair~~President, the
 100 quorum may elect a temporary ~~Chair~~President for such meeting.

101 (c) The Secretary of the Corporation shall act as Secretary of all meetings of the Board, but in
102 the absence of the Secretary, the presiding officer may appoint any person to act as
103 Secretary of the meeting.

104 04.07 Sub-Committees of the Board. The Board may designate no more than three (3) Directors to
105 constitute an official sub-committee of the Board to exercise such authority of the Board as may be
106 specified in any resolution; however, any subcommittee shall function as a recommending body
107 only. Only the Board may exercise final official action of the Corporation. The sub-committees
108 may include external representation if deemed necessary by the Board. Each sub-committee shall
109 keep regular minutes of the transactions of its meetings.

110 04.08 Compensation. Officers of the Corporation who are Directors of the Board shall not receive any
111 salary or compensation for their services, except that they may be reimbursed for their actual and
112 reasonable expenses incurred in the performance of their duties hereafter by the ~~Chair~~President, or
113 the Vice-~~Chair~~President in the case of reimbursement to the ~~Chair~~President. Other officers, who
114 are not Directors of the Board, may be compensated as directed by the Board.

115 04.09 Personnel. The Corporation may establish full-time and/or part-time personnel positions. Personnel
116 positions so established shall be reflected in the Annual Corporate Budget and approved as
117 provided in these Bylaws.

118

119 ARTICLE V

120 OFFICERS

121

122 05.01 Titles and Terms of Office.

123 (a) The officers of the Corporation shall consist of a ~~Chair~~President, a Vice-~~Chair~~President, a
124 Secretary, a Treasurer, ~~Parliamentarian~~ and any other officers as the Board may from time
125 to time elect or appoint. One person may hold more than one office, except the ~~Chair~~
126 President shall not hold the office of the Secretary. Terms of officers shall be two (2) years,

beginning ~~June-October~~ 1st or other appropriate date in the case of an initial partial year and ending ~~May 31~~ September 30th.

(b) The City Council of the City of Corinth shall recommend to the Board the person to serve as ChairPresident. All officers shall be elected by and subject to removal from office at the will of and at any time by a vote of a majority of the Board.

05.02 ChairPresident. The ~~Chair-President~~ shall be a ~~member-Director~~ of the Board and shall have the following authority:

- (a) Shall preside over all meetings of the Board;
- (b) Shall have the power to vote on all matters coming before the Board;
- (c) Shall have the authority, upon notice to the members of the Board, to call a Special Meeting of the Board when in his or her judgment such a meeting is required;
- (d) Shall have the authority to appoint, with Board approval, sub-committees to aid and assist the Board in its business undertakings or other matters incident to the operation and functions of the Board; and
- (e) Shall sign and execute all contracts and other legal documents in the name of the Corporation as approved by the Board.

~~(f) — Shall serve as the President.~~

05.03 Vice-ChairPresident. The Vice-~~Chair-President~~ shall be a Director of the Board, ~~shall serve as the Vice-President~~, and shall exercise the powers of the Chair-President during the Chair's President's absence, refusal, or inability to act. Any action taken by the Vice-~~Chair-President~~ in the performance of the duties of the ~~Chairperson-President~~ shall be conclusive evidence of the Chair's President's absence, ~~or~~ inability or refusal to act at the time such action was taken.

05.04 Treasurer. The Treasurer need not be a ~~member-Director~~ of the Board. The Treasurer may be an employee of the City's Finance Department and shall have the responsibility to monitor the handling, custody and security of all funds and securities of the Corporation in accordance with these Bylaws and the statutes governing the Corporation formed under ~~the Act~~ Chapter 505the Act.

153 The Treasurer shall oversee the books of the Corporation and the full and accurate accounting of
154 all monies received by and paid on behalf of the Corporation. The Treasurer shall, at the expense
155 of the Corporation, give such bond for faithful discharge of his/her duties in such form as the Board
156 may require.

157 05.05 Executive Director. When appointed or approved, the Executive Director~~y~~ may either be a
158 compensated employee of the Board, or of the City. A current or former Board ~~member-Director~~
159 shall not be eligible to serve as Executive Director while serving on the Board and for a year after
160 leaving the Board. The Executive Director shall be responsible to the Board for all daily operations
161 and implementation of Board policies and resolutions. The Executive Director shall attend all
162 Board meetings and perform those duties and functions, as the Board shall describe.

163 05.06 Secretary. The Secretary shall be a ~~member-Director~~ of the Board and may sign with the President
164 upon the approval of the Board in the name of the Corporation, and/or attest to the signature thereto,
165 all contracts, conveyances, franchises, bonds, deeds, assignments, mortgages, notes and other
166 instruments, except the papers as the Board may direct, all of which shall at all reasonable times be
167 open to public inspection upon application at the office of the Corporation during business hours;
168 and shall in general perform all duties incidental to the office of Secretary subject to the control of
169 the Board. The ~~Recording~~-Secretary shall maintain the minutes of all meetings of the Board in
170 books provided for that purpose and shall give and serve all notices.

171 05.07 Election of Officers. The ~~Chair~~President, Vice-~~Chair~~President and Secretary shall be elected from
172 among the ~~members-Directors~~ of the Board. The Treasurer may be an employee of the City,
173 appointed by the Finance Director of the City of Corinth ("Finance Director") to oversee the
174 finances of the Corporation.

175

176

ARTICLE VI

177

FUNCTIONAL CORPORATE DUTIES AND REQUIREMENTS

178

179 06.01 Annual Report. The ~~Corporation Executive Director~~ shall prepare an annual report on or before ~~the~~
 180 ~~first day of~~ April 1st of each year for ~~the~~ City Council, outlining the accomplishments ~~of the~~
 181 ~~Corporation's and~~ activities of the Corporation for the previous fiscal year.

182 06.02 Annual Corporate Budget. On or before ~~the twentieth day of~~ July 20th of each year, the Board shall
 183 adopt a proposed budget of expected revenues and proposed expenditures of the next ensuing fiscal
 184 year. The budget shall not be effective nor shall expenditures occur until the same has been
 185 approved by the City Council.

186 06.03 Books, Records, and Audits.

187 (a) The Corporation shall keep and properly maintain, in accordance with generally accepted
 188 accounting principles, complete books, records, accounts and financial statements
 189 pertaining to its corporate funds, activities, and affairs. Notwithstanding any provision in
 190 Section 5.04, the Corporation may maintain any financial records solely at ~~the~~ City
 191 ~~offices~~ Hall.

192 (b) The books, records, accounts, and financial statements of the Corporation shall be audited
 193 at least once each fiscal year by the Finance Director or an outside, independent auditing
 194 and accounting firm approved by the ~~Board~~ Finance Director.

195 06.04 Deposit and Investment of Corporate Funds.

196 (a) All proceeds from the issuance of bonds, notes, or other debt instruments ("Obligations")
 197 issued by the Corporation shall be deposited and invested as provided in any resolution,
 198 order, indenture, or other documents authorizing or relating to any such issuance.

199 (b) All other monies of the Corporation shall be deposited, secured and/or invested in the
 200 manner provided for the deposit, security and/or investment of the public funds of the City.
 201 The Board shall designate authorized signatures on all payment authorization and/or check
 202 requests. The reconciliation of accounts and investment of funds may be reviewed by the
 203 City, at the City's expense.

204 06.05 Expenditures of Corporate Money. The monies of the Corporation, including but not limited to,
 205 sales and use taxes collected pursuant to ~~Section 4B of the Act~~Chapter 505the Act, monies derived
 206 from the repayment of loans, rents received from the lease or use of property, proceeds from the
 207 investment of funds of the Corporation, proceeds from the sale of property, and proceeds derived
 208 from the sale of Obligations, may be expended by the Corporation for any purposes authorized by
 209 ~~the Act~~Chapter 505the Act, subject to the following limitations:

210 (a) Expenditures from the proceeds of Obligations shall be identified and described in the
 211 orders, resolutions, indentures, or other agreements submitted to and approved by the City
 212 Council prior to the sale and delivery of the Obligations to the purchasers thereof.

213 (b) Expenditures that may be made from a fund created with the proceeds of Obligations, and
 214 expenditures of monies derived from sources other than the proceeds of Obligations may
 215 be used for the purposes of financing or otherwise providing one or more "Projects," as
 216 defined in ~~the act~~Chapter 505the Act. The specific expenditures shall be described in a
 217 resolution or order of the Board and shall be made only after the approval thereof by the
 218 City Council.

219 (c) Except as otherwise set forth in Section 6.05, or a project for which a public hearing is not
 220 required by the Act, two (2) separate public hearings shall be held prior to the approval of
 221 any proposed specific project. One (1) shall be held by the Board and one (1) shall be held
 222 by the City Council. No public hearings are required if Chapter 505 does not require that a
 223 public hearing be held.

224 (d) All proposed expenditures shall be made in accordance with, and shall be set forth, in the
 225 annual budget required in Section 6.02 of this Article.

226 (e) For any specific project costing ~~Twenty Five Thousand and No/100 Dollars (\$25,000.00)~~
 227 or less, the Board may approve, and begin making expenditures 60 days subsequent to the
 228 Board's public hearing required by Section 6.05-(c). The City Council is not required to
 229 conduct a public hearing for any project costing ~~Twenty Five Thousand and No/100~~

230 ~~Dollars~~ (\$25,000.00) or less, or for any project for which a public hearing is not required
231 by Chapter 505 the Act.

232 06.06 Issuance of Obligations. No Obligations, including refunding Obligations, shall be sold and
233 delivered by the Corporation unless the City Council ~~shall has approved~~ adopts a resolution, not
234 earlier than the 60th day before the date the Obligations are delivered, specifically approving the
235 Corporation’s resolution providing for the issuance of such Obligations ~~by action taken no more~~
236 ~~than one hundred and twenty (120)~~ at least 120 days prior to the date of sale of the Obligations.

237 06.07 Conflict of Interest. ~~The members of the Board are local public officials within the meaning of the~~
238 ~~Texas Government Code, Chapter 171. The procedures of the Texas Local Government Code,~~
239 ~~Chapter 171, shall apply to conflicts of interest by Board Directors who shall be considered local~~
240 ~~public officials for purposes of these Bylaws.~~ If a Director has a substantial interest in any business
241 entity or real property, which is subject of deliberation by the Board, the Director shall file an
242 affidavit with the Secretary of the Corporation stating the nature and extent of the interest. Such
243 affidavit shall be filed prior to any vote or decision upon the matter of the Board, and the interested
244 Director shall abstain from any vote, decision, or discussion upon the matter.

245 06.08 Gifts. The Board may accept on behalf of the Corporation, any contribution, gift, bequest, or ~~devise~~
246 ~~devise~~ devise for the general purposes or for any special purposes of the Corporation.

247 06.09 Contracts for Service. All contracts of the Corporation must be approved by the City Council before
248 the contract is executed by the officers of the Corporation. After a contract is approved by the City
249 Council, expenditures made in accordance with the terms of that contract do not require additional
250 ~~city City council Council~~ approval. Other expenditures of the Corporation require City Council
251 approval before the expenditure is made.

252
253 ARTICLE VII

254 MISCELLANEOUS PROVISIONS

255

- 256 07.01 Fiscal Year. The fiscal year of the Corporation shall be the same as the fiscal year of the City.
- 257 07.02 Seal. The Board of Directors shall have the option of electing to use a corporate seal which shall
 258 be in a form, and may contain inscription as the Board may determine. The absence of a corporate
 259 seal shall not vitiate any record, document or act of the Board ~~of a duly authorized officer of the~~
 260 ~~Corporation~~.
- 261 07.03 Resignations. Any Director or officer may resign at any time. Such resignations shall be made in
 262 writing and shall take effect at the time specified therein, or, if no time is specified, at the time of
 263 its receipt by the ~~Chair~~ President or Secretary.
- 264 07.04 Approval or Advice and Consent by ~~the~~ City Council. To the extent that these Bylaws refer to any
 265 approval by the City Council, or refer to advice and consent by the City Council, such advice and
 266 consent shall be evidenced by a certified copy of a resolution, order or motion duly adopted by ~~the~~
 267 City Council.
- 268 07.05 Services of City Staff and Officers. The Corporation may utilize the services of the City personnel
 269 for usual and routine matters, provided that the performance of such service does not materially
 270 interfere with the other duties of such personnel of the City. Subject to approval of the City Manager
 271 or the City Council, the Corporation may utilize the services of City personnel for unusual and non-
 272 routine matters. The Corporation shall pay reasonable compensation to the City for such services
 273 or use of any City personnel.
- 274 07.06 Indemnification of Directors, Officers and Employees.
- 275 (a) As provided in ~~the Act~~ Chapter 505 the Act and in the Articles of Incorporation, the
 276 Corporation is, for the purposes of the Texas Tort Claims Act (Subchapter A, Chapter 101),
 277 Texas Civil Practices and Remedies Code), a governmental unit, and its actions are
 278 governmental functions.
- 279 (b) The Corporation shall indemnify each and every ~~member~~ Director of the Board, its officers,
 280 its employees, its attorneys, each member of City Council and each member of the City, to
 281 the fullest extent permitted by the Act law ~~(at Section 15(a), Article 5190.6,~~

282 ~~V.A.T.S.)Section 505.106 of the Texas Local Government Code~~ against any and all
 283 liability or expense, including but not limited to attorneys' fees incurred by any of such
 284 persons by reason of any actions or omissions that may arise out of the functions and
 285 activities of the Corporation.

286 (c) The Corporation may purchase and maintain insurance on behalf of any Board
 287 ~~member~~Director, officer, employee or agent of the Corporation, or on behalf of any person
 288 serving at the request of the Corporation as a Board ~~member~~Director, officer, employee or
 289 agent of another corporation, partnership, joint venture, trust, or other enterprise, against
 290 any liability asserted against that person and incurred by that person in any such capacity
 291 or arising out of any such status with regard to the Corporation, whether or not the
 292 Corporation has the power to indemnify that person against liability for any of those acts.

293 (d) Any indemnification or liability insurance provided under this Section may be obtained
 294 through the City's general insurance coverage.

295 07.07 Legal Construction. These Bylaws shall be construed in accordance with the laws of the State of
 296 Texas. All references in these Bylaws to statutes, regulations, or other sources of legal authority
 297 shall refer to the authorities cited, or their successors, as they may be amended from time to time.

298 ~~It is expressly provided that the~~The provisions of ~~the Act~~Subchapter C1.the Act applicable to
 299 corporations governed under ~~Section 4B of the Act~~Chapter 505 the Act are incorporated within
 300 these Bylaws ~~by reference~~as amended. In the event of any conflict between the applicable
 301 provisions of ~~such Act~~Subchapter C1.the Act and these Bylaws, then the ~~applicable~~ provisions of
 302 ~~the Act~~Subchapter C1.the Act shall control.

303 07.08 Severability. If any provision or section of these Bylaws is held to be invalid, illegal or
 304 unenforceable in any respect, the invalidity, illegality or unenforceability shall not affect any other
 305 provision, and the Bylaws shall be construed as if the invalid, illegal, or unenforceable provision
 306 had not been included in the Bylaws.

307 07.09 Parties Bound. The Bylaws shall be binding upon and inure to the benefit of the Directors, officers
 308 and agents of the Corporation and their respective heirs, executors, administrators, legal
 309 representatives, successors and assigns, except as otherwise provided herein.

310 07.10 Applicability of City Charter, Policies and Procedures. The City Charter and all duly approved City
 311 policies and procedures shall apply directly to the Corporation and the Board unless such charters,
 312 policies or procedures are superseded by state law or are not related to the functions of the Board.
 313 The Board has the discretion, subject to the approval of the City Council, to adopt other policies
 314 and procedures in addition to or in place of these policies and procedures of the City.

315
 316 ARTICLE VIII

317 **EFFECTIVE DATE, AMENDMENTS**

318
 319 08.01 Effective Date. These Bylaws shall become effective upon the occurrence of all of the following
 320 events:

- 321 (a) The adoption of these Bylaws by the Board; and
- 322 (b) The approval and adoption of these Bylaws by the City Council

323 08.02 Amendments to Articles of Incorporation and Bylaws. These Bylaws may be amended or repealed,
 324 and amended Bylaws may be adopted by either:

- 325 (a) ~~an~~An affirmative vote of at least four (4) Board ~~members~~Directors present at any regular
 326 meeting or any special meeting, if at least three (3) days written notice is given of an
 327 intention to amend or repeal the Bylaws or to adopt new Bylaws at such meeting. Any such
 328 amendment of the Bylaws will be effective upon approval by the City Council; or
- 329 (b) ~~the~~The City Council, in its sole discretion.

330

331 Amended this the 6th day of June, 2016

332

333 _____

334 Sam Burke

335 President of the Board of Directors

336

337 Attest:

338

339 _____

340 Jason Alexander

341 Executive Director

342

343

344 Approved by the City Council of the City of Corinth, Texas on this 7th day of July 2016:

345

346 _____

347 Bill Heidemann

348 Mayor

City Council Regular and Workshop Session

Meeting Date: 07/07/2016
Title: EDC Appointments
Submitted For: Lee Ann Bunselmeyer, Acting City Manager
Submitted By: Lee Ann Bunselmeyer, Acting City Manager
Finance Review: N/A **Legal Review:** N/A
Approval: Lee Ann Bunselmeyer, Acting City Manager

AGENDA ITEM

Consider and act on nominations, appointments, resignations and removal of members from Corinth Economic Development Corporation.

AGENDA ITEM SUMMARY/BACKGROUND

The Corinth Economic Development Corporation is a nonprofit corporation managed by a board of directors to promote economic development for the City of Corinth. It is organized exclusively on behalf of the City for the public purposes of the promotion and development of new and expanded business enterprises to provide and encourage employment in the furtherance of public welfare. The Corporation shall have and exercise all of the rights, powers, privileges, authority and functions given by the general laws of Texas to nonprofit corporations by the Texas Nonprofit Corporation Act, Tex. Civ. Stat. Ann. Art. 1396-1.01 et. seq., and the additional powers as provided in Section 4B of the Development Corporation Act of 1979.

Number of Members: The Board shall consist of seven (7) Directors each of whom shall be appointed by the City Council of the City of Corinth, as provided in Article VII of the Corinth Economic Development Corporation Articles of Incorporation.

Term of Office: Each member of the Board of Directors shall serve a two (2) year term, or until his/her successor is appointed, unless sooner removed or resigned. Each Director shall be eligible for reappointment. No Director shall serve more than two (2) consecutive terms excluding the initial term, if less than two (2) years. Any vacancy occurring on the Board shall be filled by appointment of the City Council, to hold office until the expiration of the term of the vacating member. Unless otherwise provided, terms shall expire on May 31. Any Director may be removed from office by the City Council at any time.

Attendance: Regular attendance is required at all meetings. Two (2) consecutive unexcused absences from regular scheduled meetings of the Board shall constitute cause for replacement of a Director. An unexcused absence is one not approved by the Chair.

Election of Officers: The Chair, Vice Chair and Secretary shall be elected from among the members of the Board. The Treasurer may be an employee of the City, appointed by the Finance Director of the City of Corinth to oversee the finances of the Corporation. The City Council of the City of Corinth shall recommend to the Board the person to serve as Chair. All officers shall be elected by and subject to removal from office at the will of and at any time by a vote of a majority of the Board.

Appointment Procedures: As vacancies occur on boards, commissions, and committees, the Council will consider the applications with the following priority. a) Individuals seeking reappointment to their current place on the board, commission or committee will have primary consideration. b) If no individual is seeking reappointment or if at the Council discretion, the incumbent was not reappointed, individuals that have served as an alternate position on the board, commission, or committee will have secondary consideration. c) Final consideration will be given to new applications.

Economic Development Corporation

Place	Position	Board Member	Term Expiration
1	Council Representative	Sam Burke, Chair	May 2017, 2nd Term (resigned)
2	Council Representative	Lowell Johnson	May 2018, 2nd Term
3	Board Member	David Burnett	May 2017, 1st Term
4	Board Member	Jerry Blazewicz	May 2018, 1st Term
5	Board Member	Wade May	May 2018, 2nd Term
6	Board Member	Mike Amason, Vice Chair	May 2018, 2nd Term
7	Board Member	Tina Henderson	May 2017 1st Term

RECOMMENDATION

Recommendation/Appointment is at Council’s discretion.

Attachments

Attendance Log

Micheal Blazer

Shannon Bryan

Bruce Hanson

Chuck Mills

Grady E Ray

Beverly Henley

Kathleen Robertson

Bradley Hinson

Robert Goodwin

**City of Corinth Economic Development Corporation
Fiscal Year 2015-2016 Committee Attendance Schedule**

Meeting Date	Meeting Time	Meeting Comments	Place 1 <i>Chair</i>	Place 2	Place 3	Place 4	Place 5	Place 6 <i>V Chair</i>	Place 7
5-Oct-15	6:00 pm - 7:31 pm	Regular Session	P	P	-	-	P	P	-
2-Nov-15	6:05 pm - 7:38 pm	Regular Session	P	P	-	-	P	P	-
10-Nov-15	6:02 pm - 6:07 pm	Special Session	P	P	P	-	P	P	A
14-Dec-15	6:00 pm - 6:38 pm	Special Session	P	P	P	-	P	P	P
11-Jan-16	6:00 pm - 6:46 pm	Special Session	P	P	P	-	P	P	P
28-Jan-16	6:30 pm - 9:00 pm	Robert's Rules	P	P	A	-	A	P	P
1-Feb-16	6:00 pm - 7:15 pm	Regular Session	P	P	P	-	P	P	P
7-Mar-16	6:00 pm - 7:42 pm	Regular Session	P	P	P	-	P	P	P
7-Apr-16	7:00 pm - 8:10 pm	Joint Session	P	P	P	-	A	P	A
2-May-16	6:00 pm - 7:17 pm	Regular Session	P	P	A	-	P	P	P
6-Jun-16	6:04 pm - 7:15 pm	Regular Session	P	P	P	P	P	A	P
11-Jul-16		Special Session							
August		Regular Session							
September		Regular Session							

* Note: P = Present, A = Absent

** Note: Tina Henderson and David Burnett were appointed to the Board on November 5, 2015.

*** Note: Jerry Blazewicz was appointed to the Board on May 19, 2016.

C: Mayor -
Council
6/8/15

Kim Pence

From: noreply@civicplus.com
Sent: Friday, June 05, 2015 9:05 AM
To: Kim Pence
Subject: Online Form Submittal: Board Application Form

If you are having problems viewing this HTML email, click to view a [Text version](#).

Board Application Form

Please complete the online form below.

Personal Information

Select the Board, Commission, or Committee applying for:*

Corinth Economic Development Corporation

Name:*

Micheal Blazer

Home Address:*

3216 Blue Jay Drive

Home Phone Number:*

02935549

Business Address:*

125 E John Carpenter Frwy Irving

Business Phone Number:*

9728222303

Occupation:*

Marketing Director

Email Address:

michealblazer@att.net

Residency Information

Length of Residency in Corinth:*

13 months

Are you a registered voter:*

Yes

No

Education and Hobbies

High School:

Emporia High School

College:

Emporia State University

Organization Membership Information

Are you currently serving on other Boards, Commissions, or Committees?*

Yes

No

Have you served on a Board, Commission, or Committee before?*

Yes

No

If yes, which:

Little Elm Economic Dev Corp - Vice President / Monte Vista City Councilman (Colorado) / SLV Economic Dev Comm. - Co-Chairman (Colorado) / Urban Renewal Authority Commissioner (Colorado)

Please list organization memberships and positions held:

Chamber of Commerce President (Colorado) Kiwanis Club - President (Colorado)

Please List Areas of Special Interest

Most of my volunteer work is related to community work. Typically related to community/economic development

Please Enter Basic Resume Information Below

SENIOR GLOBAL MARKETING AND SALES MANAGEMENT → Results proven Senior Marketing and Sales professional with 25 years of experience in marketing and sales/operations management leadership; success in developing marketing and sales campaigns, startup company, and solutions that generated upwards of 70% revenue growth → Energetic and dynamic sales and telemarketing team development → Client needs fulfillment – Strategic partnerships and alliance building C-level/Executive relationships → Demonstrate success in negotiating win-win solutions; experienced managing all operations and core functions within business → Global management experience SKILLS → B2B Marketing → Email Marketing → Telesales → Marketing Campaign Management → Staff Recruitment & Training → Employee Relations → Business Development → Project Management → Operations Management → Training & Development → Performance Management → Organizational Development PROFESSIONAL EXPERIENCE UNITED CAPITAL FINANCIAL LIFE - Dallas, TX Director Growth Strategies VQ INTERACTIVE SOLUTIONS — Dallas, TX VQ Interactive Solutions provides low-cost marketing for small to medium sized companies with an emphasis in telemarketing and email marketing. Partner, March 2006 to November 2010 Client base consists of companies such as: BatteriesPlus, Jani King, Farmers Insurance, Mutual of Omaha, Ace Payroll and more. Increased client's company revenues by providing qualified prospects. Key Results: → Played a key role in ensuring the successful launch of the business. Developed and implemented programs and policies. → Benchmarked and implemented technology for virtual telemarketing agents → Managed daily operations of up to 20 offshore agents and monitored campaign success → Generated revenue increases of up to 15% for clients by generating leads TAB BOARDS INTERNATIONAL — Denver, CO TAB forms and facilitates peer-advisory boards through franchisees providing resources for small- to medium-size business owners. \$12 million in annual revenues. TAB consistently ranks in the top 500 franchise list. Assistant Director of Marketing, November 2001 to March 2006 Developed/managed telemarketing process for internal telemarketing agents and telemarketing vendors totaling 25 people. Worked directly with over 100 franchisees to

market their territories to develop and build their business. Key Results: → Developed telemarketing processes that played a key role in building territories with an average of 75% lead generation of targeted businesses → Managed both employees and vendor relations for successful marketing processes → Trained new franchisees on the marketing process → Awarded employee of the year for the support given to the franchisees

AT&T BROADBAND — Englewood, CO AT&T Broadband provided digital phone and internet services to businesses. \$22 million division. National Customer Care Manager, July 2000 to October 2001 Developed policy and procedures for inbound customer service processes working with vendors to implement and manage. Daily operations management for 35 inbound/outbound agents. Key Results: → Developed flow processes to respond to installation of and questions about the service → Managed vendors providing inbound and outbound services for the department → Developed training modules utilizing SMEs to maintain customer satisfaction benchmarks → Worked in partnership with other departments to meet needs of the business direction

OUTWARD BOUND USA — Denver, CO Outward Bound is the National entity for the 5 Outward Bound locations in the U.S. National Call Center Manager, March 2000 to June 2000 Developed and managed national inbound call center consolidation by coordinating with the 5 individual centers to sign prospects for wilderness expeditions. Managed 12 seats directly and worked with 60 additional agents based in the other centers. Key Results: → Developed policy and procedures for inbound call center → Communicated with the 5 locations that had similar inbound operations to coordinate offerings → Worked with national marketing department and developed staffing to meet expectations → Researched and worked with IT department making recommendations for technology to achieve goals for the inbound process

INTERNET COMMUNICATIONS — Englewood, CO Telecommunications company offering high-speed internet access and phone systems to businesses. Part of the multi-billion dollar Anschutz companies. Telemarketing Manager, July 1999 to February 2000 Formed and managed the telemarketing department to set appointments for the sales teams. Develop and trained sales team's outbound customer service skills. Managed 4 seats directly and worked with 12 sales reps to develop their telesales skills. In the 1st quarter after developing the team, we had increased proposals by \$250,000 as a direct result of this team's telemarketing efforts. Key Results: → Developed telemarketing department to set appointments for the account executives → Hired, trained and motivated telemarketing agents to meet weekly appointment goals → Trained account executives on telesales skills that increased their number of appointments → Worked with product vendors to develop marketing strategies

FIRST CITY FINANCIAL — Call Center Manager, April 1998 to June 1999

TELETECH HOLDING — Senior Supervisor, March 1996 to April 1998

PACESETTER CORP — Telemarketing Manager, February 1994 to March 1996

EMPORIA STATE UNIVERSITY — Emporia, KS Business Administration 1978-1981

DALE CARNEGIE – Effective Communications & Human Relations 1986

CHAMBER OF COMMERCE – Board of Directors and President

KIWANIS – President

CITY COUNCILMAN – City of Monte Vista, CO

The following form was submitted via your website: Board Application Form

Please complete the online form below.:

Personal Information:

:

Select the Board, Commission, or Committee applying for: Corinth Economic Development Corporation

:

Name: Micheal Blazer

Home Address: 3216 Blue Jay Drive

Home Phone Number: 9402935549

Business Address: 125 E John Carpenter Frwy Irving

Business Phone Number: 9728222303

Occupation: Marketing Director

Email Address: michealblazer@att.net

Residency Information:

:

Length of Residency in Corinth: 13 months

Are you a registered voter: Yes

:

Education and Hobbies:

:

High School: Emporia High School

College: Emporia State University

Organization Membership Information:

Are you currently serving on other Boards, Commissions, or Committees?: No

Have you served on a Board, Commission, or Committee before?: Yes

If yes, which: Little Elm Economic Dev Corp - Vice President / Monte Vista City Councilman (Colorado) / SLV Economic Dev Comm. - Co-Chairman (Colorado) / Urban Renewal Authority Commissioner (Colorado)

Please list organization memberships and positions held: Chamber of Commerce President (Colorado)
Kiwanis Club - President (Colorado)

Please List Areas of Special Interest: Most of my volunteer work is related to community work. Typically related to community/economic development

Please Enter Basic Resume Information Below: SENIOR GLOBAL MARKETING AND SALES MANAGEMENT

→ Results proven Senior Marketing and Sales professional with 25 years of experience in marketing and sales/operations management leadership; success in developing marketing and sales campaigns, startup company, and solutions that generated upwards of 70% revenue growth

→ Energetic and dynamic sales and telemarketing team development

→ Client needs fulfillment – Strategic partnerships and alliance building C-level/Executive relationships

→ Demonstrate success in negotiating win-win solutions; experienced managing all operations and core functions within business

→ Global management experience

SKILLS

→ B2B Marketing

→ Email Marketing

→ Telesales

→ Marketing Campaign Management → Staff Recruitment & Training

→ Employee Relations

→ Business Development

→ Project Management → Operations Management

→ Training & Development

→ Performance Management

→ Organizational Development

PROFESSIONAL EXPERIENCE

UNITED CAPITAL FINANCIAL LIFE - Dallas, TX

Director Growth Strategies

VQ INTERACTIVE SOLUTIONS — Dallas, TX

VQ Interactive Solutions provides low-cost marketing for small to medium sized companies with an emphasis in telemarketing and email marketing.

Partner, March 2006 to November 2010

Client base consists of companies such as: BatteriesPlus, Jani King, Farmers Insurance, Mutual of Omaha, Ace Payroll and more. Increased client's company revenues by providing qualified prospects.

Key Results:

→ Played a key role in ensuring the successful launch of the business. Developed and implemented programs and policies.

→ Benchmarked and implemented technology for virtual telemarketing agents

→ Managed daily operations of up to 20 offshore agents and monitored campaign success

→ Generated revenue increases of up to 15% for clients by generating leads

TAB BOARDS INTERNATIONAL — Denver, CO

TAB forms and facilitates peer-advisory boards through franchisees providing resources for small- to medium-size business owners. \$12 million in annual revenues. TAB consistently ranks in the top 500 franchise list.

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- Trained new franchisees on the marketing process
- Awarded employee of the year for the support given to the franchisees

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Key Results:

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- Developed training modules utilizing SMEs to maintain customer satisfaction benchmarks
- Worked in partnership with other departments to meet needs of the business direction

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National Call Center Manager, March 2000 to June 2000

Developed and managed national inbound call center consolidation by coordinating with the 5 individual centers to sign prospects for wilderness expeditions. Managed 12 seats directly and worked with 60 additional agents based in the other centers.

Key Results:

- Developed policy and procedures for inbound call center
- Communicated with the 5 locations that had similar inbound operations to coordinate offerings
- Worked with national marketing department and developed staffing to meet expectations
- Researched and worked with IT department making recommendations for technology to achieve goals for the inbound process

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Key Results:

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- Hired, trained and motivated telemarketing agents to meet weekly appointment goals
- Trained account executives on telesales skills that increased their number of appointments

→ Worked with product vendors to develop marketing strategies

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TELETECH HOLDING — Senior Supervisor, March 1996 to April 1998

PACESETTER CORP — Telemarketing Manager, February 1994 to March 1996

EMPORIA STATE UNIVERSITY — Emporia, KS Business Administration 1978-1981

DALE CARNEGIE – Effective Communications & Human Relations 1986

CHAMBER OF COMMERCE – Board of Directors and President

KIWANIS – President

CITY COUNCILMAN – City of Monte Vista, CO

Additional Information:

Form Submitted on: 6/5/2015 9:04:57 AM

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Form Address: <https://www.cityofcorinth.com/FormCenter/City-Administration-6/Board-Application-Form-49>



VOLUNTEER OPPORTUNITIES

Citizens interested in being considered for appointment to a City Board, Commission or Committee may utilize this form or download the form as well as the associated duties and responsibilities from the City website at www.cityofcorinth.com Volunteer Opportunities All those wishing to serve must be registered to vote in Corinth as well as have completed the six month residency requirement. All information provided to the City is subject to the Open Records Request Act.

Applicants name will be placed on the agenda for consideration, so forms *must* be submitted by the Friday prior to the next regularly scheduled council meeting in order to be considered for appointment. Please sign and return this form to City Hall in a sealed envelope ATTN: Kim Pence. Resume preferred but not mandatory.

City of Corinth, 3300 Corinth Parkway, Corinth, TX 76208
940-498-3200 Main Line 940-498-7505 Fax Line

Name (Please print): Shannon Bryan Phone (h): Same as below
 Address: 1727 Timber Ridge Cir Phone (work or cell) 214.535.3973
 Address: n/a E-Mail Address Smbry_n@hotmail.com
 Resident of Corinth since 1999 (mm/yy) FAX (h/w): _____
 Voter Registration ID# can provide DOB 04/23/1977
 Occupation or area of expertise: (Attach copy of resume or expertise summary): Publicist / Business Development
 Previous public service and entity served: 2005 - 2009 (Corinth City Council)
 Have you ever attended any public meeting of the City? yes
 Previous Civic involvement; position held, if any: yes, many positions over the years
 On which of the following Boards, Commissions, or Committees do you have an interest in serving? In areas of multiple interests please rate your preference for appointment consideration. All Committee appointments are at the discretion of the City Council.

- Board of Construction Appeals
- Corinth Economic Development Corporation
- Keep Corinth Beautiful
- Citizen Finance Audit Committee
- Ethics Committee
- Planning and Zoning Commission
- Zoning Board of Adjustment
- Other _____

Please use the balance of this space as well as the back to answer the following questions:

1. State the reason for your interest and explain expertise you would be able to offer to further the purpose of the group. I've lived in Corinth for 16 years. I've been involved in the past, & want to be involved again.
2. What is your vision for Corinth? Corinth needs to grow as a city.
3. Explain your approach to economic development in Corinth? We need to attract business!
4. What businesses would you like to see in Corinth, how would you attract them and why? I'm open.
5. What are your views on Parks and Recreational facilities? We truly do not have any Parks + Rec. facilities. We need more for our residents.

As a registered voter in the City of Corinth, I am interested in being considered for appointment to City Boards, Commissions or Committees when a vacancy occurs.

Shannon Bryan

Signature of Applicant

6/11/15

Date

The information provided in this Application is true, correct and complete. If chosen for an appointment, any misstatements, omission of fact, or failure to comply with attendance requirements may result in termination of the appointment.

Handwritten signature and scribble at the bottom of the page.

4. I'm open to researching, attracting, recruiting
new businesses to the City of Corinth.

As well as, business retention.

We MUST do something for the
City of Corinth and its residents,
Growth is coming, we must be
ready to receive the growth.

Thank you.
Shannon D.



VOLUNTEER OPPORTUNITIES

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Applicants name will be placed on the agenda for consideration, so forms *must* be submitted by the Friday prior to the next regularly scheduled council meeting in order to be considered for appointment. Please sign and return this form to City Hall in a sealed envelope ATTN: Kim Pence. Resume preferred but not mandatory.

City of Corinth, 3300 Corinth Parkway, Corinth, TX 76208
940-498-3200 Main Line 940-498-7505 Fax Line

Name (Please print): Bruce Hanson II Phone (h): 940-321-1484
 Address: 4303 Wilmette Dr Phone (work or cell) _____
 Address: _____ E-Mail Address bhanson2@centurytel.net
 Resident of Corinth since March 2005 (mm/yy) FAX (h/w): _____
 Voter Registration ID# 1092644795 DOB 5-24-1965
 Occupation or area of expertise: (Attach copy of resume or expertise summary): Software Engineer
 Previous public service and entity served: 4 years (2009-2013) Corinth City Council 2013-present
 Have you ever attended any public meeting of the City? Yes, often
 Previous Civic involvement; position held, if any: _____

On which of the following Boards, Commissions, or Committees do you have an interest in serving? In areas of multiple interests please rate your preference for appointment consideration. All Committee appointments are at the discretion of the City Council.

- Board of Construction Appeals
- Corinth Economic Development Corporation (2)
- Planning and Zoning Commission (1)
- Keep Corinth Beautiful
- Zoning Board of Adjustment
- Citizen Finance Audit Committee
- Other _____
- Ethics Committee

- Please use the balance of this space as well as the back to answer the following questions:
1. State the reason for your interest and explain expertise you would be able to offer to further the purpose of the group. See Attached
 2. What is your vision for Corinth? See Attached
 3. Explain your approach to economic development in Corinth? See Attached
 4. What businesses would you like to see in Corinth, how would you attract them and why? See Attached
 5. What are your views on Parks and Recreational facilities? See Attached

As a registered voter in the City of Corinth, I am interested in being considered for appointment to City Boards, Commissions or Committees when a vacancy occurs.

Bruce Hanson II _____ 9-30-2015
 Signature of Applicant Date

The information provided in this Application is true, correct and complete. If chosen for an appointment, any misstatements, omission of fact, or failure to comply with attendance requirements may result in termination of the appointment.

1) I have been involved with the city of Corinth since 2009, as a councilman from 2009 to 2013, and as a planning and zoning commissioner from 2013 to the present. I have experience working in this setting, and working with the city comprehensive plan and unified development code. The city is at a crucial point in the build out process, and as I-35E, FM2181, and FM2499 get completed, the commercial properties are going to develop. I believe it is important to apply the vision of our comprehensive plan to all zoning and site planning requests, and to consider carefully necessary changes in that vision as the regional market conditions change.

2) Corinth is currently mainly a bedroom community, with some very good recreational opportunities in place. There are some businesses, and very few (3 or 4) restaurants, and a moderate mix of other businesses. The I 35 corridor, and the 2181-2499 and Lake Sharon-2499 intersections are the remaining major commercial areas to develop. My vision for Corinth is to foster development of restaurants and small to midsize retail shops, as well as possibly some office campus development in those areas. The EDC can be a driver to attract those businesses, and in fact has presented a conceptual plan to work with the landowners along I-35E to make that vision a reality. The planning and zoning commission is integral to this process, by insuring that proposed development in the areas work with the comprehensive plan and UDC, and meet that vision.

3) my approach to economic development is to promote a vision/plan for the commercial areas we have left, and once that plan is in place to actively solicit businesses and developers to buy in to that plan so that they will consider locating here (in Corinth). Then use the financial capabilities of the EDC to help bridge gaps when developers want to locate here.

4) sit down restaurants (not fast food joints), small to medium sized retail shops (no big boxes, there really is no longer any room for them, and many exist already in the immediately surrounding area), and small to midsize office spaces. See 3) above for how to attract them.

5) we have great facilities now. As our city moves to build out, it is essential to continue building in greenspace in the residential neighborhoods (yet to be built), and to maintain our existing parks at a high level. A lot of thought and effort should be put into creating the trail system that has been master planned for some time.

Print**Volunteer Form - Submission #2592****Date Submitted: 3/30/2015****VOLUNTEER OPPORTUNITIES**

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Applicant's name will be placed on the agenda for consideration, so forms must be submitted by the Friday prior to the next regularly scheduled council meeting in order to be considered for appointment. Please sign and return this form to City Hall in a sealed envelope ATTN: Kim Pence

First Name

Charles (Chuck)

Last Name

Mills

Address1

2102 Redrock dr.

Address2**City**

Corinth

State

TX

Zip

76210

Home Phone

940-239-9455

Work (or Cell) Phone

512-635-2568

Resident of Corinth since: (mm/yy)

of and on since 1982

Fax

940-497-0684

Voter Registration #

1197073962

Date of Birth

5/4/1948

Occupation or Area of Expertise

Retired Teacher / coach also construction sales

Previous Public Service and Entity Served

none

Have you ever attended a public meeting of the City?*

- Yes
 No

Previous Civic Involvement; Position Held, if any?

none

On which of the following Boards, Commissions, or Committees do you have an interest in serving? If you have areas of multiple interests, please rate your preference for appointment consideration. All Committee appointments are at the discretion of the City Council.

- | | |
|--|--|
| <input type="checkbox"/> Board of Construction Appeals | <input checked="" type="checkbox"/> Zoning Board of Adjustment |
| <input checked="" type="checkbox"/> Corinth Economic Development Corporation | <input checked="" type="checkbox"/> Planning and Zoning Commission |
| <input type="checkbox"/> Keep Corinth Beautiful | <input type="checkbox"/> Ethics Committee |

State the reason for your interest and explain the expertise you would be able to offer to further the purpose of the group:

having lived at 1702 Timber Ridge, 2102 Redrock, corner of Fritz Ln. and Meadows and Fairview dr. from 1982 to present I have seen Corinth grow and start to have an identity beyond being a suburb of Denton. The actions taken today will greatly influence the growth and direction of the city. What type of city do we want.

What is your vision for Corinth?

Because of the large areas of undeveloped land in the city limits we have to make sure the city grows and attracts quality businesses that add to the quality of life of the citizens.

Explain your approach to economic development in Corinth:

Being an ex-college coach I know that you have to recruit the type of businesses and construction that are needed for the community. You cannot wait for them to show up / we have other cities (close) who are trying to get the same businesses. We also have to help the tax base, so it is not just hometop the city is depending on. Help businesses understand how Corinth is the right place for them.

What businesses would you like to see in Corinth, how would you attract them, and why?

I think the type of businesses will be determined by the plan that is set forward by the city. If they can see the type of development that is going to make them profitable, they will come. Businesses have needs the city that best helps meet those needs will get the business. The Citizens of the community also have needs they and it is the city's responsibility to meet those needs the best they can.

What are your views on Parks and Recreational facilities?

Having taken care of some type of facility for athletics most of my career to do it right takes a tremendous amount of money. I go to Football, Soccer, baseball games that my grandkids plays in. The ones that are taken care of are full all the time at a premium rate. When you build a facility the first thing you have to build into the budget is quality maintenance. Do not build more than you are willing to maintain. This takes man power, equipment, water, and all these must be done on a regular bases, not every once and a while. It's great to say you want a facility or need, but do you have the money it takes to maintain. Nothing is worse than bringing in people from other town and having a poor maintained facility. It speaks poorly of the city and it citizens. It makes a Statement that you are willing to accept less than the best. That means trash everyday, paint, scoreboards, lights, stands, fences are all maintained at a constant high level.

Electronic Signature

As a registered voter in the City of Corinth, I am interested in being considered for appointment to City Boards, Commissions or Committees when a vacancy occurs.

First Name

Charles

Last Name

Mills

Date

3/30/2015

Kim Pence

From: noreply@civicplus.com
Sent: Thursday, March 31, 2016 2:25 PM
To: Kim Pence
Subject: Online Form Submittal: Board Application Form

Board Application Form

Please complete the online form below.

Personal Information

Select the Board,
Commission, or
Committee applying for: Corinth Economic Development Corporation

Name: Grady E Ray

Home Address: 1708 Villa Ct., Corinth, TX. 76210

Home Phone Number: 915-204-1207

Business Address: 4251 FM 2181, Ste. 230-143; Corinth, TX. 76210

Business Phone Number: 940-220-9773

Occupation: Logistics / Freight Broker

Email Address: grady.e.ray@gmail.com

Residency Information

Length of Residency in
Corinth: Since 2010

Are you a registered
voter: Yes

Education and Hobbies

High School:	Big Spring High School; Big Spring, TX.
College:	UTEP
Trade or Business School:	BBA in Finance
Hobbies:	Tennis, movies, outdoor (hiking, kayaking)
Organization Membership Information	
Are you currently serving on other Boards, Commissions, or Committees?	No
If yes, which:	Recently served on the Board of the Denton Morning Rotary Club (held at the Oakmont CC.)
Have you served on a Board, Commission, or Committee before?	Yes
If yes, which:	several years ago back in El Paso, TX. prior to 2010
Please list organization memberships and positions held:	Sunturians Leadership El Paso UTEP Alumni Association El Paso Airsho Lighthouse for the Blind President of my fraternity in College (Kappa Sigma)
Please List Areas of Special Interest	Outdoor beautification Quality of life issues Homeless issues Mental Health issues
Please Enter Basic Resume Information Below	1975 for 14 years - Banking. From installment load collector to bank president. Approx. 1989 - went in as a limited partner in a local electronic security company, Later sold it. Approx. 1996 - went to work with my wife's step father in the freight brokerage business. Later on bought him out. Approx. 5 years ago, signed on as an agent with England Logistics; based out of Salt Lake City. England is a wholly owned subsidiary of CR England Transportation.

Kim Pence

From: noreply@civicplus.com
Sent: Tuesday, May 03, 2016 5:11 PM
To: Kim Pence
Subject: Online Form Submittal: Volunteer Form

Volunteer Form

VOLUNTEER OPPORTUNITIES

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First Name	Beverly
Last Name	Henley
Address1	2204 Creek Crossing Dr.
Address2	Field not completed.
City	Corinth
State	Texas
Zip	76210-3606
Home Phone	Field not completed.
Work (or Cell) Phone	214-215-1498
Resident of Corinth since: (mm/yy)	April 2007
Fax	Field not completed.
Voter Registration #	1086284898
Date of Birth	04/11/1953

Occupation or Area of Expertise	Semi-Retired Funeral Director and Funeral Home Owner
Previous Public Service and Entity Served	Currently serve as a auxiliary member of the Appraisal Review Board for Denton Appraisal District.
Have you ever attended a public meeting of the City?	Yes
Previous Civic Involvement; Position Held, if any?	Served as a board member on the Selective Service Board. Have been a volunteer for the Corinth PD as a VIP and CPA for the last 4 years.
On which of the following Boards, Commissions, or Committees do you have an interest in serving? If you have areas of multiple interests, please rate your preference for appointment consideration. All Committee appointments are at the discretion of the City Council.	Corinth Economic Development Corporation, Zoning Board of Adjustment, Planning and Zoning Commission
State the reason for your interest and explain the expertise you would be able to offer to further the purpose of the group:	As a citizen of Corinth, I love my town. I'd appreciate the opportunity to be a part of the future growth of Corinth.
What is your vision for Corinth?	I think Corinth is a wonderful place to live and I would personally like to see more business development that would appeal to families. I'd would also like to see more dollars that are spent, kept in Corinth.
Explain your approach to economic development in Corinth:	I'm not sure I could do anything better than what is being done by others who serve on the various committees but I am a team player and would appreciate the opportunity to participate in all aspects of development in Corinth.
What businesses would you like to see in Corinth, how would you attract them, and why?	Businesses that offer what families want in shopping and dining and could bring employment to Corinth. I'd appreciate the chance to work with others of like mindedness

What are your views on Parks and Recreational facilities?

Parks and Rec are essential to a having an attractive and healthy city. Corinth has many families and many pet owners who would love more good parks and recreation services.

Electronic Signature

As a registered voter in the City of Corinth, I am interested in being considered for appointment to City Boards, Commissions or Committees when a vacancy occurs.

First Name Beverly

Last Name Henley

Date 5/3/2016

Email not displaying correctly? [View it in your browser.](#)

Kim Pence

From: noreply@civicplus.com
Sent: Wednesday, May 04, 2016 11:04 AM
To: Kim Pence
Subject: Online Form Submittal: Volunteer Form

Volunteer Form

VOLUNTEER OPPORTUNITIES

Citizens interested in being considered for appointment to a City Board, Commission or Committee may utilize this form or download the form as well as the associated duties and responsibilities from the City website at www.cityofcorinth.com, Departments, City Secretary, Volunteer forms. All those wishing to serve must be registered to vote in Corinth as well as have completed the six month residency requirement. All information provided to the City is subject to the Open Records Act / Texas Public Information Act.

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First Name	Kathleen
Last Name	Robertson
Address1	2106 Driskell Dr
Address2	<i>Field not completed.</i>
City	Corinth
State	Tx
Zip	76210
Home Phone	<i>Field not completed.</i>
Work (or Cell) Phone	940-595-0653
Resident of Corinth since: (mm/yy)	09/99
Fax	<i>Field not completed.</i>
Voter Registration #	1089902263
Date of Birth	09/10/1969

Occupation or Area of Expertise	Contract and Product Management, Telecommunications (Verizon)
Previous Public Service and Entity Served	N/A
Have you ever attended a public meeting of the City?	Yes
Previous Civic Involvement; Position Held, if any?	N/A
On which of the following Boards, Commissions, or Committees do you have an interest in serving? If you have areas of multiple interests, please rate your preference for appointment consideration. All Committee appointments are at the discretion of the City Council.	Corinth Economic Development Corporation
State the reason for your interest and explain the expertise you would be able to offer to further the purpose of the group:	I would like to be involved in my city's managed growth and serve my neighbors from a civic perspective. I have a B.S. in BCIS from UNT and 25+ years of corporate experience, including more than a decade in contract management and more than five years in product management.
What is your vision for Corinth?	Corinth has a unique opportunity to establish itself as a shining example of small-town America meets family-oriented economic development. The community of citizens has several parks and extra curricular activities available to it, but limited entertainment and shopping choices within city limits. Corinth can benefit from carefully planned shopping and restaurant facilities, and enhance existing facilities with the revenue received from the newer facilities. Corinth could also utilize a growing base of students for volunteer opportunities to assist the city, and for participation in community-sponsored events. A city scholarship could be established to encourage student involvement. I would love to see Corinth highlighted statewide, and eventually nationally, as an example of the return of a citizen-involved, family-oriented, and proud community of neighbors.

Explain your approach to economic development in Corinth:

Corinth should focus on restaurant and shopping development within the city limits, to increase the city's revenue from taxes. Development of an outdoor family-oriented shopping center similar to the Highland Village shopping area (at FM 407 and FM 2499) should be a priority for the city. Regular city-sponsored family-oriented events should be scheduled at/near the shopping center to draw customers from surrounding areas. Corinth should also consider limiting multi-dwelling unit residential growth to maintain the current small-town, neighborly feeling, and avoid population congestion. Corinth should also increase its sales-taxed base of companies to allow for continued economic growth.

What businesses would you like to see in Corinth, how would you attract them, and why?

Corinth should focus on retail shopping centers and restaurants for growth. The city's recent 14th Safest City in Texas rating offers an immediate attraction to developers and to customers, and the expansions of FM 2181/Swisher and I-35E are also advantages. The City's location between a college town and the northern DFW area provides us a unique advantage to draw a wide range of potential customers. Unique restaurants and stores not available in Denton, Lewisville, Flower Mound, or Highland Village, and some chain restaurants/stores that aren't currently in the Lake Cities area should be considered for development.

What are your views on Parks and Recreational facilities?

Parks and Recreational facilities should be a priority focus to maintain a family-oriented community. Monies should be spent on the facilities to continually develop and maintain them, but we should also encourage community members to become involved in maintaining the facilities. Outdoor facilities should be well lit, patrolled regularly by police officers, and should afford the neighborhood the opportunity to take pride in their appearance and safety. Indoor facilities should be available to community members, with supervision, each day. Citizens should be encouraged to use both facility types for birthday parties, company outings, and planned activities.

Electronic Signature

As a registered voter in the City of Corinth, I am interested in being considered for appointment to City Boards, Commissions or Committees when a vacancy occurs.

First Name

Kathleen

Last Name

Robertson

Date

5/4/2016

Email not displaying correctly? [View it in your browser.](#)

Kim Pence

From: noreply@civicplus.com
Sent: Tuesday, May 24, 2016 1:04 PM
To: Kim Pence
Subject: Online Form Submittal: Board Application Form

Board Application Form

Please complete the online form below.

Personal Information

Select the Board, Commission, or Committee applying for: Corinth Economic Development Corporation

Name: Bradley Hinson

Home Address: 2303 Regina Dr, Corinth TX 76210

Home Phone Number: 940-367-0698

Business Address: 3001 FM 2181 Suite 500, Corinth TX 76210

Business Phone Number: 940-321-7033

Occupation: Financial Advisor

Email Address: Bradley.p.hinson@gmail.com

Residency Information

Length of Residency in Corinth: 17 years

Are you a registered voter: Yes

Education and Hobbies

High School: Haltom High School - Haltom City Texas

College: University of North Texas

Trade or Business School: *Field not completed.*

Hobbies: *Field not completed.*

Organization Membership Information

Are you currently serving on other Boards, Commissions, or Committees? No

If yes, which: *Field not completed.*

Have you served on a Board, Commission, or Committee before? No

If yes, which: *Field not completed.*

Please list organization memberships and positions held: *Field not completed.*

Please List Areas of Special Interest *Field not completed.*

Please Enter Basic Resume Information Below
Financial Advisor with Edward Jones since 2014 Vice President positions for CitiMortgage, JP Morgan Chase, REDC and Wingspan Financial primarily focused on Risk Management, Strategy Development and Operations for default mortgage services for 18 years prior to joining Edward Jones.

Hello Kim

I completed my application to be considered for the Corinth Economic Development Board yesterday but would like to add a brief reason why I would like to contribute my time to the position.

My Emily and I moved to Corinth in July of 1999 right after we were married and over the last 17 years we have seen our city grow in a number of ways. Unfortunately the commercial growth of Corinth has not kept pace with the growth of the number of families that have chosen to call Corinth home. While we have had some development, I believe we are poised to expend in along FM 2181 and I35 over the next several years. Currently Corinth residence take advantage of the FM 2499 route into Highland Village to shop, have dinner and take in a movie or battle I35 and go to Denton for a slightly more eclectic experience. I believe the citizens of Corinth (and Lake Cities) deserve a 3rd option in Corinth that keeps our sales tax "at home" and helps provide for increased City services. I believe our city has a lot to offer to not only our families but to economic partners as well. I would like to see Corinth add additional retail, restaurants and lodging to rival what is in the Highland Village area on an appropriate scale for our city.

As I stated above we have lived here for 17 years and have planted our roots here. During those 17 years my parents and sister/brother-in-law have joined us in Corinth and we have made many friends in our community. Our daughters attend Corinth Classical Academy and my wife is a former teacher with LDISD. This past March I was fortunate enough to move by office from Denton to Corinth where I am now located on FM 2181.

In our free time, our family enjoys cheering for each other at Soccer and Softball games, riding/running the trails at Corinth Park and spending time with our family and friends.

Thank you for your consideration.

Brad Hinson
Financial Advisor
3001 FM 2181 Suite 500
Corinth TX 76210
940-321-7033
www.edwardjones.com/brad-hinson

From: noreply@civicplus.com
To: [Kim Pence](#)
Subject: Online Form Submittal: Board Application Form
Date: Thursday, June 02, 2016 10:33:22 AM

Board Application Form

Please complete the online form below.

Personal Information

Select the Board, Commission, or Committee applying for: Corinth Economic Development Corporation

Name: Robert

Home Address: 3510 Buckingham Dr, Corinth

Home Phone Number: 940-498-9562

Business Address: 5150 I35E South, Corinth

Business Phone Number: 940-321-2504

Occupation: General Manager

Email Address: robert.goodwin@huffines.net

Residency Information

Length of Residency in Corinth: 8 years

Are you a registered voter: Yes

Education and Hobbies

High School:	Weatherford High
College:	Texas Tech University
Trade or Business School:	<i>Field not completed.</i>
Hobbies:	Yard work, Church work, Boy Scouts, Cooking
Organization Membership Information	
Are you currently serving on other Boards, Commissions, or Committees?	No
If yes, which:	<i>Field not completed.</i>
Have you served on a Board, Commission, or Committee before?	No
If yes, which:	<i>Field not completed.</i>
Please list organization memberships and positions held:	Boy Scouts of America - Troop Advisor / Faith United Methodist Church - Worship Host, Set Up Team, Missions Team Member
Please List Areas of Special Interest	Community Outreach Volunteering, High School Sports (soccer in particular)
Please Enter Basic Resume Information Below	General Manager Huffines Auto Group Corinth 2004 - Current responsibilities include all aspects of dealership operation and P and L responsibility / General Manager Don Davis Auto Group 2000-2004 / Sales, Sales Manager, Operations Manager, General Manager MidPark Auto Dallas 1990 - 2000 -